



2020-21 MOVE-IN GUIDE

THE HOTCHKISS SCHOOL

HOTCHKISS

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[hotchkiss.org/reopening](https://hotchkiss.org/reopening)



As we are getting closer to welcoming Bearcats back to campus, our plans for the Opening Days of School are coming into clearer focus.

This supplemental document includes some important information and updates related to the Hotchkiss Health Center, pre-arrival COVID-19 testing, guidance for safe travel, and some insight into what it will be like to quarantine as a Bearcat.

For the most current information, please refer to the following webpage: [hotchkiss.org/reopening](https://hotchkiss.org/reopening)

**HOTCHKISS**



## COVID-19 Testing Prior to Arrival

As previously communicated, students must be tested within seven (7) days of arriving on campus. As arrival dates approach, we would like to remind you to plan ahead for this testing and to confirm that your intended test location will do the following:

- Perform PCR testing
- Accept a patient under age 18
- Perform the test even if your student does not have symptoms and/or has not had contact with a COVID-19 patient
- Provide you with a printed result

### **New: At-Home Testing Will Be Accepted**

We understand that depending on where you live, it may be increasingly difficult to get tested, and that timing the delivery of the results can also be problematic. We have therefore approved the use of at-home testing.

Different home tests are available, including Vault Health ([www.vaulthealth.com/covid](http://www.vaulthealth.com/covid)) and LetsGetChecked ([www.letsgetchecked.com/us/en](http://www.letsgetchecked.com/us/en)). Please be aware that the processing time for these tests can be up to five (5) days. In addition, demand for the tests may be high. Therefore, if you are going to use an at-home test, we strongly recommend that you order it right away. You must have the test in-hand a week before your scheduled arrival date to be sure that you will have the results in time.

The uninsured cost of testing is \$150.00. This may or may not be covered by your insurance. If this cost presents a hardship and your student is receiving financial assistance, please contact the Financial Aid Office.

## Self-Quarantine

As previously communicated, all students are asked to self-quarantine at home for two weeks before the beginning of School. Students should have started their quarantine at home during the week of August 17, two weeks in advance of their scheduled arrival date (August 31 - September 3).

“Quarantine-at-home” means that students should stay home or in their planned self-quarantine location, staying away from others, and monitoring their health. They should leave for only essential reasons and not visit public places, including, but not limited to, restaurants, pools or beaches, meetings, and other gatherings. The safest practice is for all members of the student’s household to quarantine together. If other members of the student’s family must engage with people outside the home, students should practice strict safety protocols at home, including mask wearing, physical distancing from family members, and frequent hand washing.

Once they arrive at Hotchkiss, all students will begin two additional weeks of quarantine on-campus. This will run concurrently with the start of the school year. Day students will quarantine at home during this period.

# HEALTH

## Telehealth Consent Form

In order for us to provide telehealth care to your child/children, parents must complete a consent form (available for download at [hotchkiss.org/reopening](https://hotchkiss.org/reopening) page). If you have multiple students at Hotchkiss, a separate consent form should be provided for each child. Completed telehealth consent forms can be uploaded to the Health Center Portal ([hotchkiss.medicatconnect.com](https://hotchkiss.medicatconnect.com)) directly within the system.

## Healthcare on Campus

To ensure safe access to healthcare throughout the year, we have implemented new check-in processes for the Health Center. Among other changes, students will use the Health Center Portal ([hotchkiss.medicatconnect.com](https://hotchkiss.medicatconnect.com)) both to make appointments and to request care. To minimize the number of people waiting in the Health Center, nurses will call students in their dorm room to determine the best course of action. Students without symptoms of COVID-19 will receive care in the Health Center. Those with symptoms of the virus will be cared for in a separate location.

Students who receive daily medication from the Health Center will be provided with designated windows of time to pick-up their medication and will use a separate entrance. During the initial quarantine period, medications will be delivered to student dorm rooms.

Counseling services will also be available. The Counseling Department ([www.hotchkiss.org/students/health-services/counseling-services](https://www.hotchkiss.org/students/health-services/counseling-services)) has five licensed counselors available. If your child is interested in setting up an appointment or you have a question or concern, please email Jodi von Jess, director of counseling ([jvonjess@hotchkiss.org](mailto:jvonjess@hotchkiss.org)).

# ARRIVAL DETAILS & TRANSPORTATION

## Important Dates

Arrivals on campus will be carefully staged to allow for proper distancing and to manage the number of students entering a dorm at one time. Each student can sign up for a time slot as of Monday, August 10.

- Monday, August 31 - Proctors/Orientation Leaders - 8 a.m. - 2 p.m.
- Monday, August 31 - Day Students 2 - 3:30 p.m.
- Tuesday, September 1 - New Students - 8 a.m. - 4 p.m.
- Wednesday, September 2 - Returning Students - 8 a.m. - 2 p.m.
- Thursday, September 3 - Returning Students - 8 a.m. - 2 p.m.

## School-provided Transportation

As previously communicated, Hotchkiss will provide transportation from Bradley Airport (Hartford), JFK Airport (New York City), as well as from Bryant Park in New York City. Currently, one bus from each location will be offered per day. Buses will depart at 12 p.m. noon. To sign up, please register by August 23. Detailed information and instructions can be found on [hotchkiss.org/reopening](https://hotchkiss.org/reopening) page (under School-provided Transportation section). Please contact Laurie Grusauski ([lgrusauski@hotchkiss.org](mailto:lgrusauski@hotchkiss.org)) as soon as possible if you have additional questions or if this transportation schedule does not meet your family's needs.

## Travel to Campus

As much care as we will take of students once they arrive on campus, it is extremely important that students – and families – stay safe while traveling to get to Lakeville. We therefore strongly encourage you to practice extreme care while you are in transit both to and from School.

Travel in your own or a personal car if possible. If you must take public transportation, wear a suitable mask, ensure physical distance whenever possible, and bring a supply of hand sanitizer and cleaning wipes. Use them regularly in public locations.

For more detailed guidance, please refer to the CDC website:  
[www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html](https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html).

# REGISTRATION

## Registration at the Mars Athletic Center (MAC)

All students should arrive for registration at the Mars Athletic Center (GPS address: 22 Lime Rock Road, Lakeville, CT 06039) according to their designated date and time. Upon arrival, they will visit the following stations.

Please note that while we are not restricting the number of family members permitted on campus to see their student off, there will be a limit of 1 family member plus the student during the check-in process at the MAC. This family member will also be given a brief symptoms screening upon arrival.

- **Official campus check-in:** Students will receive a letter outlining their dorm assignments and other important details. They will also pick up their Hotchkiss COVID Kit which will contain 8 reusable masks for them to use throughout the week.
- **Health Center screening:** Students will have a symptoms screening and must provide documentation of a negative COVID-19 test result that is no more than seven days old. All students with prescription medication to be dispensed from the Health Center should also turn in any prescription medication in their possession at this time.
- **Laptop pick-up (for new students only):** New students will pick up their Hotchkiss-issued laptop and be given a brief tutorial on how to access email and other important network information.
- **Student Bank OneCard pick up:** Students can pick up their OneCards from a representative from the Student Bank.
- **SEVIS registration and passport collection (for students from abroad only):** Students from abroad should visit this station to get their I-20 signed and turn in their passports.
- **E&R laundry registration and bag pick-up:** This is an optional resource that families can sign up by visiting [www.TheCampusLaundry.com](http://www.TheCampusLaundry.com) or calling (800) 243-7789. Those enrolled in this program can pick up their laundry bags from this station.
- **Olympian & Pythians pick-up:** The O&P committee is hard at work and will have some surprises for students to pick-up and use for some fun, physically-distanced activities!

After completing registration, students will proceed to their dorms to move in.

# DORM MOVE-IN

Upon arrival at the dorms, students and their families can begin to unload their belongings. While we wish we could welcome parents into the dorms, for safety reasons, we will not be able to do so.

## What to bring to campus?

To make this as seamless as possible and in an effort to be prepared for all scenarios, we encourage students to keep fewer belongings in their dorm rooms. We also recommend that you pack or ship everything your student may need since you will not be able to take a quick shopping trip off-campus after you arrive. Family members will be expected to depart campus after unloading their student's belongings at their respective dorms.

The following items **will not be permitted** in the dorms:

- Furniture of any kind (e.g., bean bag chair, rug/carpet, couch, etc.) with the exception of desk chairs
- Coffee makers with hot plates
- Extension cords
- Electric heater
- Halogen lamps or lamps with more than three heads
- Plug in Holiday lights (battery operated are OK)
- Hot pot or hot plate
- Iron, ironing board, or steamers
- Microwaves
- Refrigerators (unless approved by Health Services for a medically documented condition or for proctor refrigerators that are already on campus)
- Stoves
- Toaster or toaster ovens
- Xbox or other gaming equipment
- Media players such as AppleTV, ChromeCast, and Roku
- Wireless printers
- Live animals/pets
- Please also plan to limit wall decorations.

Please note that the School will provide all students with their own canvas portable chair for use outdoors. .



# DORM MOVE-IN

## Shipping

If you are shipping items or supplies to campus, please send packages as soon as possible as we will do our best to have these items delivered to their respective students' room prior to their arrival on campus. As a reminder, no furniture (e.g., couches, bean bags, rugs, etc.) is allowed.

After Opening Days and quarantine, any shipped parcel or package will be available for student pick-up at the Hotchkiss Post Office. We accept packages sent via all common carriers (e.g., U.S. mail, UPS, FedEx, DHL). Please send mail and packages to students (using their legal name if possible) at this address:

Student's Name (first and last)  
The Hotchkiss School  
11 Interlaken Road  
Lakeville, CT 06039

Pay all shipping charges in advance, as Hotchkiss will not accept any cash on delivery (C.O.D.) packages.

## Items Previously Stored at the MAC

In the coming weeks, your items will be moved to your new dorm room with the exception of large furniture items that are not permitted on campus this year. Examples of such large items include: sofas, large rugs, bean bag chairs, futons. Desk chairs are still permitted.

We are asking all families with large belongings to let us know if you will: collect them in-person on drop-off day; arrange for them to be shipped at your expense; or grant permission for donation to a local charity. All items must be removed from campus by September 15.

We recognize and regret the fact that this may represent an inconvenience. Please contact Marie Castagna ([mcastagna@hotchkiss.org](mailto:mcastagna@hotchkiss.org)) by August 24 to confirm how you would like to proceed.

# ON-CAMPUS QUARANTINE & BEYOND

Students will participate in Opening Days activities and start classes from their quarantine space. While the primary purpose will be to reduce the risk of any possible transmission of the novel coronavirus, students will have opportunities to get exercise and to socialize safely outside. Upon arrival, new students will participate in a variety of orientation activities (some online and some physically-distanced). Classes will begin online during the second week of quarantine. At the end of the class day, students will have the opportunity to participate in safe outdoor activities. Students may also spend time outdoors informally.

## Quarantine Like a Bearcat

After students complete registration, they will move into their rooms where they will have the opportunity to unpack, decorate, and start making it feel like home. No matter when your student arrives, Proctor Training (for proctors), Orientation (for new students), or Opening Days activities (for returning students) will begin later that day. While the programming will be virtual, we will keep everyone busy and engaged.

### The First Two Weeks and Beyond

Dorm-based initiatives will start right away. Students will participate in a variety of physically distanced outdoor activities together with others from their floor. As always, feeds (which will be safe and physically distant), will be an integral part of dorm life. Throughout the year, a connection to the dorm community will be fostered and strengthened.

Online classes for all students will start on Monday, September 7, while in-person classes and co-curriculars will begin on Thursday, September 17 (14 days after the last students arrive on campus). As previously communicated, the list of co-curricular choices is extensive, offering students options to play sports, engage in special interests, or try something completely new. The faculty is immersed in co-curricular activities like never before, and we are excited about making this a rewarding experience.

What else can students look forward to? Traditional restrictions to our internet network will be relaxed during the quarantine period to allow students increased access. Students will continue to be able to order food for delivery, subject to safety protocols currently being developed. **And ... saving the best for last ... there will be no Saturday classes!** Instead, this time will be used for advisory, dorm life, Community Conversations, and community building.

Our focus will be on safety – but also on making sure that Hotchkiss feels like Hotchkiss.

## Orientation

Orientation will begin for new students on the evening of Tuesday, September 1. Over the course of two days, new students will meet regularly with their orientation leaders and participate in activities with their orientation groups both virtually and in-person, by dorm. Programming will include workshops and other activities that will familiarize them with School resources, culture, and other important elements of campus life.

# ...NEED TO KNOW MORE?

## **If your student previously had COVID-19**

A previous case of COVID-19 can result in a positive test result, even if the patient is fully recovered. If your child is in this situation, please contact Hotchkiss Medical Director Dr. Jared Zelman P'04 ([jzelman@hotchkiss.org](mailto:jzelman@hotchkiss.org)).

## **If you have not received your test result – Please stay home**

Please do not come to campus until your student has a negative test result. If your arrival will be delayed for this or any other reason, please contact Deans' Office Assistant Amber Jordan at (860) 435-3739 or [ajordan@hotchkiss.org](mailto:ajordan@hotchkiss.org). In this case, your student will start the year online (along with other students across the country and around the world) until they are able to provide a negative test result. The online program, including new-student orientation, will be fully engaging and inclusive, so families should not worry if their student needs to begin the year at home.

Please note that in the case of students (primarily those who are international) who have unavoidable travel issues and cannot delay their arrival, we will have limited quarantine space on campus. These students will be required to quarantine away from others on campus until their negative test result is received. If your child is in this situation, please contact Amber Jordan at (860) 435-3739 or [ajordan@hotchkiss.org](mailto:ajordan@hotchkiss.org).

## **If your student is unable to arrive during their assigned arrival time...**

Students should make every effort to arrive on campus by the dates outlined above. If your arrival will be delayed beyond this time frame or you have questions or concerns, please contact Amber Jordan at (860) 435-3739.

## **If you have more than one student and they are assigned different arrival days...**

If siblings are scheduled for different arrival days, both may arrive on the day that works best for your family. Note that all new students should arrive on September 1. Please contact Stephanie Thibault at (860) 435-3189 to confirm the arrival date for your siblings.

**MORE QUESTIONS?**

**Visit: [hotchkiss.org/reopening/faq](https://hotchkiss.org/reopening/faq)**

# CONTACT INFORMATION

**Medical Director:**

Jared Zelman M.D. P'04 / [jzelman@hotchkiss.org](mailto:jzelman@hotchkiss.org) / (860) 435-3230

**Director of Health Services:**

Danielle Shippey B.N.S., R.N. / [dshippey@hotchkiss.org](mailto:dshippey@hotchkiss.org) (860) 435-3232

**Dean of Academic Life:**

Jared Hall / [jhall@hotchkiss.org](mailto:jhall@hotchkiss.org) / (860) 435-3186

**Dean of Community Life:**

Steve McKibben P'22 / [smckibben@hotchkiss.org](mailto:smckibben@hotchkiss.org) / (860) 435-3739

**Director of International Programs:**

David Thompson / [dthomps@hotchkiss.org](mailto:dthomps@hotchkiss.org) / (860) 435-3179

**Director of College Advising:**

Richard Hazelton P'19,'22 / [rhazelton@hotchkiss.org](mailto:rhazelton@hotchkiss.org) / (860) 435-3180

**Dean of Admission and Financial Aid:**

Erby Mitchell, Jr., P'21 / [emitchell@hotchkiss.org](mailto:emitchell@hotchkiss.org) / (860) 435-3116

**Chief Financial Officer:**

Sandra Lynch / [slynch@hotchkiss.org](mailto:slynch@hotchkiss.org) / (860) 435-3158

**Associate Dean of Faculty, COVID Coordinator:**

Richard Davis / [rdavis@hothckiss.org](mailto:rdavis@hothckiss.org) / (860) 435-3185

**Deans' Office:**

(860) 435-3739 or (860) 435-3189

**FOR THE MOST CURRENT UPDATES VISIT: [hotchkiss.org/reopening](https://hotchkiss.org/reopening)**

**FOR STATE OF CONNECTICUT REGULATIONS VISIT:  
<https://portal.ct.gov/Coronavirus> and <https://portal.ct.gov/dph>**