

2020-2021 Health & Safety Plan



**LANCASTER COUNTY
CHRISTIAN SCHOOL**

The following health and safety procedures will be in effect August 24-October 22.

These plans are subject to change. Updates will be emailed and posted at LCCS.cc/covid-19.

TOPIC	PROCEDURE
Absenteeism	<p>The LCCS head of school and principals are working on developing a flexible-learning option so that, through virtual education, students will be able to more fully participate in their classes and interact with their teachers when they are absent so that they can keep pace. While they may have makeup work to complete when they return to school, it should be minimized. We will work with each individual student to help them manage their workload as needed.</p> <p>An important component of limiting the impact of COVID-19 on our school communities is parents' vigilance about their child's health. We want to affirm parental responsibility in monitoring your child's symptoms and overall health as well as parental discretion in keeping your child out of school on any given day because of suspected illness. Excessive absenteeism will be reviewed on a case-by-case basis.</p> <p>You are required to keep your child home if they have a fever of 100.0° or higher, body aches or chills, cough, sore throat, headache, loss of taste or smell, upset stomach, or diarrhea, etc.</p>
Air Circulation	<p>Interior classroom doors will be open whenever possible to increase air circulation. Exterior doors will remain locked and secure. Weather permitting, windows may also be opened on a class-by-class basis.</p>
Arrival Procedures	<p>Students must arrive between 7:30-7:55. Students arriving by car will get dropped off at the side entrance (early childhood hallway). Students arriving by bus will get dropped off at the main lobby entrance.</p> <p>Early childhood students will report to the After-School Care room. Lower school students will report to the gym. Teachers will pick up early childhood & lower school students at 7:55 and escort them to class.</p> <p>Middle & upper school students will report to the main lobby and remain socially distanced until the bell rings at 7:50. They will then be dismissed by grade-level to remain socially distant while they visit their locker and go to homeroom.</p>
Art	<p>Students will participate in art classes in the art room with the art teacher. They will be socially distanced or have dividers between them. Shared supplies and work stations will be cleaned after each use. Students will wash their hands before and after art class.</p>

<p>Athletics</p>	<p>Athletes must wash their hands before and after workouts, practices, and contests.</p> <p>Athletes will be temperature checked if arriving to a workout or practice that does not happen after a school day. If the practice or contest takes place after school, they will not be rechecked.</p> <p>During all workouts, practices, and contests, athletes and coaches will be encouraged to social distance when possible and practice safe habits in consideration of others.</p> <p>Masks are not required before, during, or after preseason workouts, practices or at-home contests. Upon arriving at the campus of another school for a contest, athletes and coaches will adhere to the guidelines of the host school. Masks must stay on until instructed otherwise.</p> <p>Per PIAA guidelines, spectators are not allowed to attend athletic contests until further notice.</p> <p>View the Athletics Safe Return to Play Plan for further details.</p>
<p>Bathrooms</p>	<p>Bathrooms will be cleaned daily. Students will be permitted to use the bathroom when needed as normal.</p> <p>Students will be instructed to remain socially distant in the bathrooms and refrain from congregating in the bathroom. Every other sink will be turned off and marked “do not use” to encourage social distancing.</p>
<p>Chapel</p>	<p>The spiritual development of our students is a key component of a LCCS education. We will continue to hold weekly chapel where students will be socially distanced.</p> <p>Cushioned chairs in the lower level will be cleaned after each chapel. Plastic chairs will be restacked and cleaned regularly.</p>
<p>Classroom Cleaning</p>	<p>Each classroom and common space has been equipped with a disinfectant and microfiber cloths. Student desks will be cleaned each time students leave/enter the classroom. Frequently-touched surfaces (counters, door knobs, etc.) will be cleaned throughout the day. Students may help with the cleaning in an age-appropriate manner. All cleaning supplies are EPA-approved and safe for students.</p>
<p>Classroom Supplies</p>	<p>Shared classroom supplies will be limited and will be cleaned after each use. Students will be required to wash or sanitize their hands before and after using shared classroom supplies. Shared books will be “quarantined” for 2 days before they are distributed to another student.</p>
<p>Computer Lab / Laptop Cart</p>	<p>Lower school students will visit the computer lab for computer class. They will be seated as far apart as possible. Dividers will be placed between workstations as needed.</p> <p>Middle & upper school students will not have access to the computer lab. Instead, laptops and iPads will be available for students to use in their classrooms.</p> <p>Students will be required to wash or sanitize their hands before and after using any device. Keyboards, laptops, and iPads will be cleaned between each use.</p>

<p>COVID Exposure / Testing</p>	<p>If a health-care provider directs you or someone in your household to self-quarantine, if COVID-19 testing is conducted, or a student has been exposed to someone who tests positive for COVID-19, you must notify LCCS immediately by using the web form located on the Family Portal.</p> <p>If a student is under investigation or has a positive COVID-19 test result, they must follow their physician’s recommendations / CDC guidelines for self-quarantining.</p> <p>If the COVID-19 test results come back negative, the student may return to school as soon as they receive physician’s approval to do so. The family must submit the negative test results and physician’s approval to LCCS.</p> <p>We are encouraging all families to carefully self-monitor for symptoms and be abundantly cautious about interacting with others. We will not be able to report every possible COVID exposure, but we will report every time a student or employee is under investigation.</p>
<p>Dismissal Procedures</p>	<p>Bus riders - Early childhood & lower school students who ride the bus will report to the back lobby to wait for their bus. They will remain socially distanced while in line. Middle & upper school students who ride the bus will be dismissed to the back lobby/Hive in shifts by bus arrival order.</p> <p>Parent pick up - Early childhood & lower school students and their middle/upper school siblings whose parents pick them up will report to the main lobby. They will be assigned a socially distant spot (4.5 feet apart) to sit and wait to be picked up. Middle & upper school students who do not have younger siblings will report to the back hallway (science lab entrance) and remain socially distanced while waiting to be picked up.</p> <p>Student drivers will remain socially distant as they exit through the front foyer (in front of the receptionist’s desk). They will then use the crosswalk to safely cross to the parking lot.</p> <p>Student athletes who are staying for practice or an event will have access to change in the locker rooms and then report to the gym.</p>
<p>Extracurricular Activities / Events</p>	<p>We do plan to continue with some extracurricular activities and events in a safe and responsible manner. Communication regarding how we plan to facilitate each specific activity/event will be sent in advance.</p>
<p>Field Trips / Retreats</p>	<p>At this time, all field trips and retreats (except athletic retreats) have been postponed. There will be no field trips or retreats for the first marking period. Middle & upper school class trips have been tentatively rescheduled to March 10-12. The senior trip to Peru has also tentatively been moved to March 6-15.</p> <p>Because fall athletics will still take place, they will participate in their retreat (in a reasonable and responsible manner) as planned on August 28-29.</p>
<p>Google Classroom</p>	<p>Google Classroom will be utilized throughout the year, both during in-person learning as well as virtual education.</p>

Group Work	Students will remain socially distant or have dividers separating them during group meeting/work times. In the event that group work cannot be done in a socially-distant manner, teachers will ask the students to wear their masks. Faculty will wear face shields and/or masks when giving instruction in a small group.
Hallways	<p>We are blessed to have a building with spacious hallways where social distancing can be maintained. Dots will be placed on the floor in all the hallways to act as a guide for social distancing. Students must remain on opposite sides of the hallway and socially distanced when traveling to and from class.</p> <p>Students will face the same direction when lining up (socially distanced) in hallways.</p> <p>Early childhood and kindergarten classes will have ropes they can hold to help maintain social distancing. Middle & upper school students will be dismissed by grade level after each period to limit the number of students in the hallways at one time.</p>
Hand Washing/Sanitizing	Students will be instructed to wash or sanitize their hands frequently, including but not limited to: at the start of each school day, before/after lunch, before/after recess, and before/after classroom transitions. Hand sanitizer is supplied for students to use when they enter or leave the classroom. Additional hand sanitizing stations have been installed around the building. Students may bring their own hand sanitizer if they prefer, but they should not share it with other students.
Hybrid Educational Model	If you are interested in a hybrid school week (a few days at school and a few days at home), you're in luck! We currently offer a University Model® program for lower school students and a 4-Day program for middle and upper school students. These programs offer students the unique blend of an in-person LCCS education as well as the benefits of intentional, teacher directed at-home learning. Contact Mrs. Shawaryn, admissions coordinator, if you are interested in this option for your child.
Locker Rooms	<p>Middle & upper school students will have an assigned locker in the locker room. Locker assignments will be spread out to maintain social distancing.</p> <p>Varsity athletes will use the varsity locker rooms to change for PE, and middle school students will have staggered changing times so that there are fewer students in the main locker room at one time</p> <p>Middle & upper school students will still be required to change for PE, but not required to wear their LCCS PE uniform for the first quarter. They may wear any athletic wear.</p>
Lockers	Lockers are assigned so that students can remain socially distant while at their lockers. Lower school students will be dismissed to their lockers in small groups to further ensure social distancing.

Lunch	<p>Over three lunch periods, smaller lunch shifts will be held in the lower level lunch room as well as the B1/B2 classroom. When the weather is nice, middle & upper school students may also occasionally eat outside. Spots will be marked on the cafeteria benches so that students know where to sit in order to maintain social distancing. Students will be instructed to wash their hands before and after lunch.</p> <p>Hot lunches will not be cooked in the school kitchen. Instead, individually-packaged lunch items will be available to purchase 3 days per week (Monday, Tuesday, Thursday) from local restaurants (i.e. Subway, Finazzos, Chick-fil-A, etc.).</p>
Masks (employees)	<p>Employees will be required to wear a face shield. It is important that students feel comfortable and that they are able to see teachers' facial expressions and mouth movements. Therefore, clear face shields have been provided to all employees. They may choose to wear a mask in addition to or instead of the provided face shield.</p>
Masks (students)	<p>Due to the PA Department of Health (DOH) update and the PA Secretary of Health's Face Covering Order, wearing masks will be required for LCCS students. However, there will also be times throughout the day when masks do not need to be worn. The specific exemptions to this order, including medical exemptions, can be found in Section 3 of the Secretary of Health's Face Covering Order. The individual decision regarding these exemptions are left with you, as the parents, in regards to your children. The PDE's announcement also allows face-covering breaks throughout the school day, recess, athletics, PE classes, and when eating or drinking while properly socially distanced. It has been and will continue to be LCCS policy that students are permitted to have water bottles and snacks throughout the school day. Students are also encouraged to take "face-covering breaks" as needed when maintaining proper social distancing.</p>
Middle & Upper School Clubs	<p>Students who choose to participate in a club will report to lunch first and get their lunches. They should remain socially distant in line and take their lunch directly to their club.</p>
Middle & Upper School Morning Break	<p>Students should remain socially distant during the morning break. Middle school students may enjoy break in their classroom or in the hallway outside of their classroom. Upper school students may use classrooms, the back lobby, Hive, or outside picnic tables during the break. Teachers will supervise students and remind them to wear masks or maintain social distancing.</p>
Music	<p>Students will participate in music classes in the music room with the music teacher. They will be socially distanced and shared materials will be cleaned after each use. Students will wash/sanitize their hands before and after music class.</p>
Outdoor Classrooms	<p>Teachers can take their classes to outdoor spaces that provide students with opportunities to get out of their classroom and enjoy some fresh air.</p>

<p>PE</p>	<p>Students will participate in PE in the gym or outside with the gym teacher. Teachers will choose units that involve limited equipment, and the equipment will be cleaned after each use. Students will wash/sanitize their hands before and after PE.</p> <p>Middle & upper school students will still be required to change for PE, but not required to wear their LCCS PE uniform for the first quarter. They may wear any athletic wear.</p>
<p>Quarantine</p>	<p>We ask that you follow your physician's orders regarding quarantining. If a health-care provider directs you or someone in your household to self-quarantine or if COVID-19 testing is conducted, you must notify LCCS immediately by using the web form located on the Family Portal.</p> <p>If a student is under investigation or has a positive COVID-19 test result, they must follow their physician's recommendations / CDC guidelines for self-quarantine.</p> <p>If the COVID-19 test results come back negative, the student may return to school as soon as they receive physician's approval to do so. The family must submit the negative test results and physician's approval to LCCS.</p>
<p>Recess</p>	<p>What a blessing to have our beautiful, new playground ready to use! By utilizing both the old and new playgrounds, all students will be able to get outside to enjoy recess in a safe, responsible manner. Each class will have their own set of playground equipment that will be cleaned daily. Students will wash or sanitize their hands before and after recess.</p>
<p>Social Distancing</p>	<p>Classrooms are being rearranged to increase social distancing between student desks and learning centers. Dots are placed on the floor of all hallways and lobbies as well as the cafeteria benches to act as a guide for social distancing. We will regularly remind students that social distancing is an important aspect of reducing the transmission of COVID-19.</p>
<p>Temperature Checks</p>	<p>All employees, students, and visitors will have their temperature checked upon entering the school building each day. Anyone with a temperature of 100.0° or greater will not be permitted to remain at school. That individual must remain home until they have been fever-free for a period of 24 hours (not masked by medication) and have been cleared by a physician. A physician's note may be required.</p> <p>If a student temps high when checked in the morning, they will be sent to the nook in the main lobby where they will be rechecked after 3-5 minutes. (We understand that sometimes infrared thermometers get a high reading if an individual has been in a hot car or is coming in on a hot day.) If the temperature is still high, they will be scanned a third time. If a student temps high a third time, a parent will be contacted, and the child will be sent home. If they temp below 100.0°, they will be permitted to go to class.</p>

<p>Transportation</p>	<p><u>Shuttle</u> LCCS is providing a shuttle from the West Lampeter area for students in prekindergarten–grade 12. Students riding the shuttle will have assigned, individual seats. When social distancing is not possible on the shuttle, students will be asked to wear a mask. Students will sanitize their hands upon entering the shuttle. The shuttle will be cleaned daily.</p> <p><u>Public Busing</u> Each public school district creates their own standards for transportation, and LCCS students must comply with that district’s policy if they choose to use district busing.</p> <p><u>Athletic Transportation</u> Before getting on the bus, all athletes must wash their hands thoroughly in the locker rooms. Temperatures will be checked before entering the bus. During bus rides, athletes and coaches will be required to wear a mask for the safety and consideration of others. All athletes and coaches will have assigned seats on LCCS buses that they must use for the entire season. This will ensure that close contact only happens with a small number of the same group of teammates. After the contest, athletes will be required to wash their hands (if possible, if not, hand sanitizer will be provided) and put on their masks before re-entering the bus. Unfortunately, teams will not stop for food on any trip that is less than one hour away from LCCS. Please be prepared to pack post-game snacks and drinks.</p>
<p>Travel Restrictions</p>	<p>LCCS families must notify LCCS if they plan to travel to a state listed on the PA quarantine list. Students may be required to quarantine upon their return. If a student will need to miss school, a pre-approved absence form must be completed at least two weeks before the proposed date of the absence. Final arrangements for travel should not be confirmed until approval of the absence has been received.</p>
<p>Virtual Education</p>	<p>The LCCS head of school and principals are working on developing a flexible-learning option so that, through virtual education, students will be able to more fully participate in their classes and interact with their teachers when they are absent so that they can keep pace. While they may have makeup work to complete when they return to school, it should be minimized. We will work with each individual student to help them manage their workload as needed.</p>
<p>Visitors / Volunteers</p>	<p>We greatly value all of our volunteers and look forward to when you are able to be back with us. Unfortunately, for the first quarter, we cannot have volunteers in the classroom. However, there are other areas of need in which you can volunteer (e.g., lunch coordination and library). Class ambassadors will likely have modified responsibilities for the first quarter, but your teachers will rely on your support. Teachers may also send projects home to be completed by volunteers.</p> <p>All visitors will be temperature checked upon entering the building and will be required to wear a mask or face shield whenever they are within 6 feet of another individual.</p>
<p>Water Fountains</p>	<p>Students will not be permitted to drink from water fountains. Students should bring their own water bottle which they can fill up throughout the day. Students may not share water bottles or other drinks.</p>