



GULFTON SECONDARY

**INDIVIDUAL CAMPUS
SUPPLEMENT**

2020-2021

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Campus Vision

At YES Prep Gulfton, every student at every level with every need will graduate college-ready and ready to lead with equity.

Campus Values

- **Family:** We provide unconditional, non-judgmental support to all students and families.
- **Optimism:** We celebrate accomplishments and progress and believe all students can achieve success.
- **Rigor:** We hold one another to high academic and behavioral expectations that drive meaningful growth.
- **Community:** We unite to overcome obstacles and motivate all stakeholders to create a stronger Gulfton community.
- **Equity:** We are anti-racist, committed to fighting inequity, and treat all people with dignity and respect.

Detention Guidelines

Detention is a consequence for repeatedly not following the YES Prep standards for conduct and behavior. When students are in detention, they will work silently on homework, read a school appropriate book, or sit silently to reflect. They may also be asked to participate in restorative conversations because we believe that detention should be an opportunity to reflect on the impact their decisions are having on themselves and their YES Prep community.

Detention is held Monday through Friday and must be served the day after it is assigned. Detentions may be assigned before school, during lunch, or after school. Students are expected to arrive on time, sit in assigned seat or a seat designated by proctor, must remain silent throughout detention, must bring work or book, and must follow directions given by detention proctor. Grade Level Chairs and administrations may give automatic after school detentions for escalated offenses.

If a student skips detention, they will be required to re-serve that detention. Guardians will be notified by phone. Failure to serve the reassigned detention may result in suspension in accordance with the Code of Conduct. After school detention will be from 3:50 until 4:50 pm. Students will be required to wait outside the building after 4:50 until picked up. Dean of Students may assign student to engage in alternate restorative detention.

Positive Incentives

Students who demonstrate behaviors that represent FORCE Values will earn a Hero point given by a staff member. Hero point can be used towards privileges, prizes, and other rewards.

Before and After School Expectations and Procedures

Upon arrival, middle school students will need to go to the cafeteria and high school students will go to the gym. At 8:20 am, students will be allowed to go to lockers and restrooms to arrive to their first class of the day by the bell.

After school, students are expected to dismiss with their grade level at the designated time. Students who are walking or being picked up should exit the main lobby doors. Bus riders should exit through the East Lot doors.

Student who are early prior to entry or waiting for a ride should be waiting in the front of the building, **not** the field or back of the building. If students are waiting for a bus to arrive, they may wait in the east lot.

After School Programming

All students who are involved in after school program should be in their designated area by 3:50 pm with a staff member. If students are found unsupervised after 3:50 pm, they will be escorted out of the building through the main lobby doors.

Food, Drink, and Gum Expectations

Students are not allowed to eat or drink (except for water) in hallways and classrooms outside of breakfast and lunch hours. YES Prep reserves the right to set expectations for not eating or drinking on any school-sponsored trip, event or activity. Excessive incidents of eating and/or drinking may result in disciplinary action. Students are not allowed to share food with each other without explicit written permission from guardian/guardians of all parties involved.

Uniform Expectations

YES Prep Uniform Philosophy

YES Prep Public Schools believes in the power of community and school pride while also deeply valuing a student's right to express their individuality without the fear of unnecessary discipline, body shaming, or the confines of gender norms. Students have the right to be treated equitably and dress code enforcement at YES Prep Public Schools will not create disparities, reinforce or increase the marginalization of any group, nor will it be unfairly enforced more strictly against a student because of racial identity, ethnicity, gender expression, sexual orientation, cultural or religious identity, household income, body size or type, or body maturity.

Campus Uniform Policy

YES Prep Public Schools uniform policy is centered around values of equity and school pride. A school uniform allows for community building and options within the uniform selection allows for student and family choice. Uniforms should be worn each school day and should meet the expectations of district and campus guidelines. Like all YES Prep policies, if a student's uniform, dress, or accessory choice poses a concern for student physical or emotional safety, a campus administrator has the discretion to disallow the uniform item.

A uniform shirt is defined as either a campus polo, sold by YES Prep Public Schools, containing the current school logo, and is the correct color for the student’s campus or a school pride t-shirt, distributed by the student’s school.

YES Prep also has winter jackets, sweatshirts, and cardigans for sale to provide multiple options for outerwear. A student’s outerwear may only be YES Prep and may also include outerwear sold by the athletics department on campus.

The following shows the uniform expectations throughout the week:

Shirt Expectations	
Monday-Thursday	<ul style="list-style-type: none"> • Navy blue YES polo • Gray YES polo • Black YES polo • White YES polo (if previously owned) • Navy blue campus spirit 20-21 t-shirt • Shirts are not required to be tucked in • Undershirts can be any color
Friday	<ul style="list-style-type: none"> • All of the above • College t-shirt • Gulfon fan cloth t-shirts • Prior YES Prep t-shirts (grade level trips and spirit shirts, affinity summits, YPG clubs and organizations, must have YES Prep or YPG logo)

Bottoms Expectations	
Monday-Friday	<ul style="list-style-type: none"> • Any color jeans, khakis, or uniform joggers • Bottoms must be no shorter than fingertip length above the knee • No: leggings, jeggings, rips in jeans, sweatpants, athletic joggers

Outerwear Expectations	
Monday-Thursday	<ul style="list-style-type: none"> • Any YES Prep outerwear • Fan cloth outerwear
Friday	<ul style="list-style-type: none"> • All of the above • College outerwear

Shoe Expectations	
Monday-Friday	<p>For safety purposes, all shoes must meet the following criteria:</p> <ul style="list-style-type: none"> • Closed-toed • Must have backs (i.e. no slides) • Must have hard soles (i.e. no slippers) <p>Any color is permitted</p>

Student ID Badge Expectations	
Monday-Friday	ID Badges must be worn by all students on lanyards and must be visible at all times.

PE Uniform Expectations

Monday-Friday	<p>Students may wear their own athletic wear for PE classes. YES Prep will not offer PE uniforms to be purchased through YES Prep. Clothing for PE class must...</p> <ul style="list-style-type: none"> • Have school appropriate messaging • Meet criteria in the “Free Dress Days” category • Bottoms may not be higher than fingertip length above the knee
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Accessory Expectations	
Monday-Friday	<ul style="list-style-type: none"> • Students may have visible piercings and tattoos as long as messaging and images are school-appropriate. • Accessory items that are spiked (bracelets, belts, collars) are not permitted due to safety reasons. • Students may wear a variety hairstyles and colors. Head shaving designs are permitted as long as images are school-appropriate. • Hats and sunglasses are not permitted for safety purposes. • Religious head-coverings are permitted. • Students may wear head-coverings (i.e. scarves, wave caps). • Students may not wear bandanas on campus.

Free Dress Expectations	
Monday-Friday	<p>On free dress days, clothing should meet the following criteria:</p> <ul style="list-style-type: none"> • T-shirts are acceptable, however all clothing and accessories must be school appropriate: <ul style="list-style-type: none"> ○ YES Prep prohibits pictures, emblems, or writings on T-shirts that are lewd, offensive, vulgar or obscene or that advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance, show gang affiliation, or depict violence in any way. ○ No tank tops, halter tops, tube tops, net or sheer tops, shirts with spaghetti straps, or strapless tops for any student. ○ No bare midriffs (half shirts) allowed for any student. ○ No open-toed shoes. ○ All pants, shorts, and skirts must meet the criteria established in the Monday through Friday uniform for pants/shorts/skirts.

CAMPUS OPERATIONS

Common Area Expectations

Students may only be in a common area space with a pass or supervision from 8:30 am to 3:45pm.

Lunch Time Expectations

Students will remain in cohorts and eat lunch in classrooms. Food will be delivered to the classroom. In the classroom, students will be expected to remain in their designated seat to eat lunch. Students should request permission to throw out their trash or use the restroom to minimize movement

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around the room. Students may not share lunch or snacks with other students at lunch. Students may not use a delivery service to have food delivered at any time during the school day.

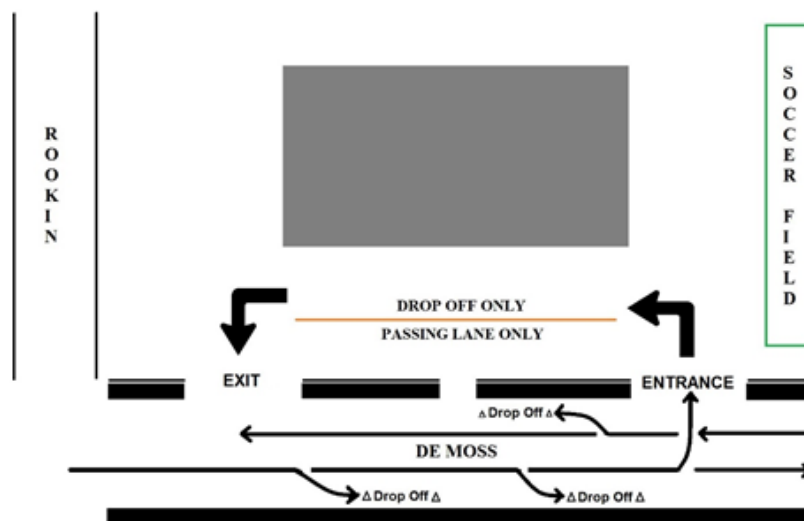
Traffic Procedures

All non- staff vehicles should enter the west gate, travel along the front of the building, and exit the east gate. Vehicles in designated parking spaces.

Maintaining orderly traffic patterns ensures that all students get to school safely and on time and minimizes guardian time spent waiting. The following rules are in effect from 8:00 a.m. until 8:30 a.m. and 3:45 p.m. until 4:00 p.m.

- ALWAYS enter through the De Moss Entrance gate.
- Do NOT enter through the Exit gate. It is never to be used as an entrance way and is for exit only.
- Do NOT drop off or pick up students in the middle of the street. This is dangerous for your student, and it makes students behind you late because you are blocking the entrance to the school. Alternatives if you are running late include dropping or picking up on the near side of De Moss and allowing students to walk the sidewalk.
- Form two lanes as you enter the parking lot and do not allow your student out of, or into, your vehicle until you are in front of the building. This allows more cars to enter the parking lot and traffic to flow and clear traffic.

The traffic policy is crucial to ensuring student safety and minimizes wait time for all motorists.



Front Office Hours of Operation

On a regular academic day, the front office is open for business from 8:00 a.m. - 4:15 p.m.

Campus Communication to Families

Weekly family newsletters are sent out via email and text message as well as posted on our homepage. We will also be posting information on our Facebook and Instagram pages. We also encourage families to use the YES Prep Family Portal.

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Personal Items on Campus

Students may bring personal belongings at their discretion. YES Prep Gulfton will not be responsible for missing or damaged property.

Former Student Visits

All visitors must sign in at the front office and are required to have an appointment with a staff member prior to check in. Due to covid-19, visitation restrictions will be in effect.

Student Parking on Campus

Approved student drivers will be assigned a student parking spot that are located in the front of the building along the north fence.

