



FIFTH WARD SECONDARY

**INDIVIDUAL CAMPUS
SUPPLEMENT**

2020-2021

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CAMPUS ACADEMIC SUPPORT

Academic Support

To ensure that all students are successful, any student in Titan Academic Assistance Program (TAAP) will be given additional support by the teachers of the student's failing class(es). Support will be tailored to each student's needs and can be anything ranging from (but not limited to) tutorials, make up work/retakes, in-class intervention tools, or study supports. Just as it is the student's job to work their way off TAAP, it is the teacher's job to provide the student with the support to do so.

Continuing in the Titan Academic Assistance Program

Any student in the Titan Academic Assistance Program who is failing classes at the end of the next grading cycle (IPR or RC) will be reviewed by their grade-level teachers. The grade level teachers will then advise the school administrator to make the following determination:

- The student is not passing all classes but is making significant progress. This student will remain in Titan Academic Assistance Program for another grading cycle and their progress will be reviewed for the next six weeks.
- Student has shown little effort and needs additional intervention beyond the TAAP Program to help the student to be more successful.

A grade-level teacher will meet with each student who continues to earn failing grades and, if necessary, their parent or guardian to discuss that student's academic status. The school administrator may also choose to attend these meetings. At this time, our team (parents, student, and staff) will collaborate and commit to acting to put additional supports in place to get the student back on track.

After two grading cycles in the Titan Academic Assistance Program, a parent conference may be required. During the conference, a growth plan may be developed, and additional consequences may be determined. These consequences may include but are not limited to suspension from all school-sponsored activities.

CAMPUS CULTURE

Vision Statement

YES Prep Fifth Ward exist to develop the unique talents of each Titan, empower all students to thrive in college, and redefine possible for themselves and our community.

Campus Core Values

The systems and expectations outlined in our handbook are meant to give transparent and predictable structure for our students and families. All our systems exist to help our students achieve success and reflects our campus values & beliefs. We are honored to work with you and your family this year.

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At YES Prep Fifth Ward, we are rooted in our Core Values and in the core belief that the success of our students lie in a deep collaboration between students, families, and staff. We value and celebrate the individual strengths that exist within every Titan, and we work relentlessly to pursue academic achievement that leaves our Titans with options when they graduate from our campus.

Titan Core Values	What We Think	How We Act
Tenacity	The only way to lose is to quit trying.	We are willing and ready to work hard.
Integrity	We believe that we, alone, are responsible for our actions.	We act with courage and honesty, and do not compromise the truth.
Trust	We are all here to make a difference.	We treat our team members with respect and celebrate our diversity.
Action	There's no problem that we can't start to solve.	We do.
Nexus	We are a family-oriented school.	We are role models for one another.
Social Justice	Our responsibilities never end, and student wants to learn and be great.	We give back to our communities.

Titan Pantheon

At Fifth Ward, we are rooted in the Pantheon. We believe that if each Titan stakeholder (staff, students and families) behaves in this way, we will accomplish great things. We do this work because we are STRONG, we believe we must “sweat the small stuff”, “uphold safety and security” and “build a joyful school”. Lastly, we believe in all these things for students to achieve academically and socio-emotionally.



Positive Incentives

The Titans of YES Prep Fifth Ward are some of the hardest working students in Houston and the country! We are constantly working to create ways to celebrate students who are consistently living out our core values. We have several systems in place to recognize the amazing things that our Titans are doing inside and outside of the classroom. Below is a sampling of ways that we celebrate our Titans!

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- **Hero Points**- students can earn a point for modeling core values. These points may be used for grade level and school wide incentives like homework passes and bid trips.
- **Shout outs** – a public, verbal recognition of students who are living out the core values, usually accompanied with TWO CLAPS!
- **Bid Trips** – a small field trip with one or more staff members where students use merits/Hero points to bid on the trip that they want to attend! An example would be a bowling outing or trip to Barnes & Noble. Some trips may cost money, while others are free!
- **Super Free Dress** -when a student earns super free dress s/he can wear dress of choice if they adhere to the dress code outlined below.
- **Core Value Awards** – these awards are given each six weeks to recognize students who are models of a core value.
- **End of the Year Academic Awards** – these awards, named after Greek historical figures, are given to the top student in a grade level per academic subject area.
- **Atlas Award** – awarded only twice a year (each semester) to the most outstanding Titan in a grade level. This award comes with a dinner with grade level teachers and 2 friends of the winner’s choice.
- **Honor Roll Recognition** – each six weeks, students who have earned honor roll receive an honor roll wrist band, honor roll t-shirt (if they have not already earned these) and a public celebration which could include: an ice cream social, karaoke, or a special lunch.
- **Perfect Attendance** - each six weeks, students who attend school every day will be celebrated

[Before and After School Expectations and Procedures](#)

Before School Policy

YES Prep Fifth Ward will open the campus doors to students at 8:05 AM. If students are dropped off prior to 8:05 AM, they will need to wait outside the school doors. Once allowed into the building, Middle School students will report directly to the cafeteria (Agora) where breakfast will be available. High School students will pick up their breakfast in the courtyard and then report to the gym where they will eat their food.

From 8:05am-8:25am, students will be allowed in the Agora (MS), Gym (HS) and Front Picnic tables (HS). Students found in any other area of the school building are subject to consequences.

After School Policy

Afterschool, a student has 5 minutes to be in a designated location on campus with adult supervision. Failure to be present in one of these locations will result in a student’s dismissal from campus.

If students are still waiting in the designated parent pick up area to be picked up by a parent/guardian, they must report to the front office, after 4:00 pm (when staff duty ends), as a safe space to be monitored by a staff member on duty.

Students who do not report to the office, and instead are on campus without the supervision of an adult and/or without a pass between 3:55 PM and 6:00 PM will be asked to leave campus immediately.

Students who leave campus using any of the campus exits will not be permitted to return to campus for any reason. This policy is in place to ensure the safety of all students and staff present on campus.

If a student is returning to campus for a campus event, they should return to campus at the appropriate time, prior to the start of the event. Students are not permitted to linger on campus without adult supervision for any campus events. If a student is found lingering around campus, they will be directed to leave campus and will not be allowed to attend any event that day.

Food and Drink Expectations

Food and drink are permitted in the cafeteria only. Food is not permitted in other areas (including the hallways, picnic tables and gym) unless approved by the Principal.

Water is the only drink permitted outside of the Agora (cafeteria). Monster drinks, Red Bull, Starbucks, and other caffeinated drinks are not permitted in classrooms or hallways,

Any food that students bring must be sized for an individual person – students may not bring “family size” chips as **students are not allowed to share food with each other**. We discourage students to bring candy or other items as their meals, and we encourage them to eat meals on campus. All YES Prep students can eat free breakfast each morning and access to lunch during the school day.

Drinks in the Classroom

Students may only consume water in the classroom unless granted special permission for a medical or health reason accompanied by a doctor’s note. Other liquids, when spilled, can cause stickiness. If a teacher asks to see the liquid and it is not water, the bottle may be confiscated, or the student may be asked to dump the contents out and refill it with water from the fountain.

Sharing Food

Students should eat only the food they are given by their own guardians or purchase food through Preferred Meals. When food is shared between students there is a risk of food allergies, and parents should feel confident that they know everything their students are eating at school. Students are not permitted to share food with other students, and parents are not permitted to give food to other students than their own children. Students who are observed sharing food may have to forfeit the food they were sharing and may be subject to disciplinary action.

Gum Expectations

YES Prep Fifth Ward is a gum free campus for adults and children. Students are prohibited from chewing gum at any time on campus. Students who are chewing gum will be asked to throw it away and receive a demerit. Excessive demerits for gum chewing will result in detention. YES Prep Fifth Ward reserves the right to set expectations for not chewing gum on any school-sponsored trip, event or activity.

Uniform Expectations

YES Prep Uniform Philosophy

YES Prep Public Schools believes in the power of community and school pride while also deeply valuing a student’s right to express their individuality without the fear of unnecessary discipline, body shaming, or the confines of gender norms. Students have the right to be treated equitably and dress code enforcement at YES Prep Public Schools will not create disparities, reinforce or increase the marginalization of any group, nor will it be unfairly enforced more strictly against a student

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because of racial identity, ethnicity, gender expression, sexual orientation, cultural or religious identity, household income, body size or type, or body maturity.

Campus Uniform Policy

YES Prep Public Schools uniform policy is centered around values of equity and school pride. A school uniform allows for community building and options within the uniform selection allows for student and family choice. Uniforms should be worn each school day and should meet the expectations of district and campus guidelines. Like all YES Prep policies, if a student’s uniform, dress, or accessory choice poses a concern for student physical or emotional safety, a campus administrator has the discretion to disallow the uniform item.

A uniform shirt is defined as either a campus polo, sold by YES Prep Public Schools, containing the current school logo, and is the correct color for the student’s campus or a school pride t-shirt, distributed by the student’s school.

YES Prep also has winter jackets, sweatshirts, and cardigans for sale to provide multiple options for outerwear. A student’s outerwear may only be YES Prep and may also include outerwear sold by the athletics department on campus.

The following shows the uniform expectations throughout the week:

Uniform Item	Guidelines	Expectation
Shirt	Required	Students may wear: <ul style="list-style-type: none"> Campus-specific YES Prep Polo shirts M-F (tucked in at all times) School Spirit T-Shirts are allowed M-F (could be untucked) College and Armed Services T-Shirts are allowed M-F (could be untucked) Any color undershirt underneath their polo or t-shirt.
Bottoms	Required	Students may wear pants, skirts, or shorts of the following: <ul style="list-style-type: none"> Khakis (camel, navy, black, gray colors only) Jeans (camel, navy black, gray colors only) Joggers (camel, navy, black, gray colors only, must be jean or khaki material- may not be sweat pant material) Students may not wear <ul style="list-style-type: none"> Leggings, jeggings, athletic or mesh shorts, workout bottoms, or pajama pants. Pants with holes, rips, tears or patches. Shorts and skirts more than fingertip length above the knee. Bottoms below the waist.
Outerwear	Required	Students may only wear the outer wear listed here. Students may choose from the following: <ul style="list-style-type: none"> YES Prep water-proof jacket YES Prep sweatshirt YES Prep cardigan Campus athletics department outerwear Campus-issued grade level or spirit sweatshirts etc.

		<ul style="list-style-type: none"> • Solid outer wear with no labels (navy, maroon, black or gray colors only)
Accessories and Styling	Required	<p>Students may:</p> <ul style="list-style-type: none"> • Have a variety hairstyles and colors. Head shaving designs are permitted if images are school-appropriate. • Have visible piercings and tattoos if messaging and images are school-appropriate. • Wear religious head-coverings. • Not wear accessory items that are spiked (bracelets, belts, collars) due to safety reasons. • Not wear hats and sunglasses for safety purposes. • Not wear sleep bonnets, du-rags or bandanas. • Belts must be worn (if we can see your belt loops, then you must wear a belt)
Shoes	Required	<p>For safety purposes, all shoes must meet the following criteria:</p> <ul style="list-style-type: none"> • Closed-toed • Must have backs (i.e. no slides) • Must have hard soles (i.e. no slippers) • Any color is permitted
ID Badges	Required	<p>ID Badges must be worn by all students on lanyards and must always be visible and around your neck.</p>
PE Uniform	Required	<p>Students may wear their own athletic wear for PE classes. YES Prep will not offer PE uniforms to be purchased through YES Prep. Clothing for PE class must</p> <ul style="list-style-type: none"> • Have school appropriate messaging • Meet criteria in the “Free Dress Days” category • Bottoms may not be higher than fingertip length above the knee
Super Free Dress Days	Recommendation	<p>On super free dress days, clothing should meet the following criteria:</p> <ul style="list-style-type: none"> • T-shirts are acceptable, however all clothing and accessories must be school appropriate: YES Prep prohibits pictures, emblems, or writings on T-shirts that are lewd, offensive, vulgar or obscene or that advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance, show gang affiliation, or depict violence in any way. • No tank tops, halter tops, tube tops, net or sheer tops, shirts with spaghetti straps, or strapless tops for any student. • No bare midriffs (half shirts) allowed for any student. • No open-toed shoes. • All pants, shorts, and skirts must meet the criteria established in the Monday through Friday uniform for pants/shorts/skirts.

CAMPUS OPERATIONS

Late Bus Expectations

Students have the right to stay after school for tutorials, study hall, or extra-curricular activities. Therefore, students who choose to remain after school for the above-listed activities may take the late bus home, if it is offered at that campus. At YES Prep Fifth Ward the “Late Bus” is funded by the ACE Program, therefore students who participate in the ACE Program will get priority. Students who must remain after school for detention are not permitted to take the late bus home and are responsible for finding their own means of transportation. Students who attempt to ride the bus home will be suspended from the bus for one full week. Further disciplinary action may also be taken.

Common Area Expectations

At YES Prep Fifth Ward, we have several common areas on campus, and it is the expectations that all Titans treat these spaces with respect and leave them better than the found them. Common areas include, but are not limited to, hallways, restrooms, the Cafeteria (Agora), the Gym, parking lot, field, picnic tables and Front office. Any intentional littering, defacing, damaging of space/property will be subject to our campus disciplinary process. Students should only be in common areas during designated times and/or under the supervision of a staff member. Should a student be in a common area during class time without a hall pass, the student will receive a consequence including, but not limited to, a no hall pass demerit. Failure to adhere to campus expectations in common areas can result in referral to the Director of Student Support and/or Principal.

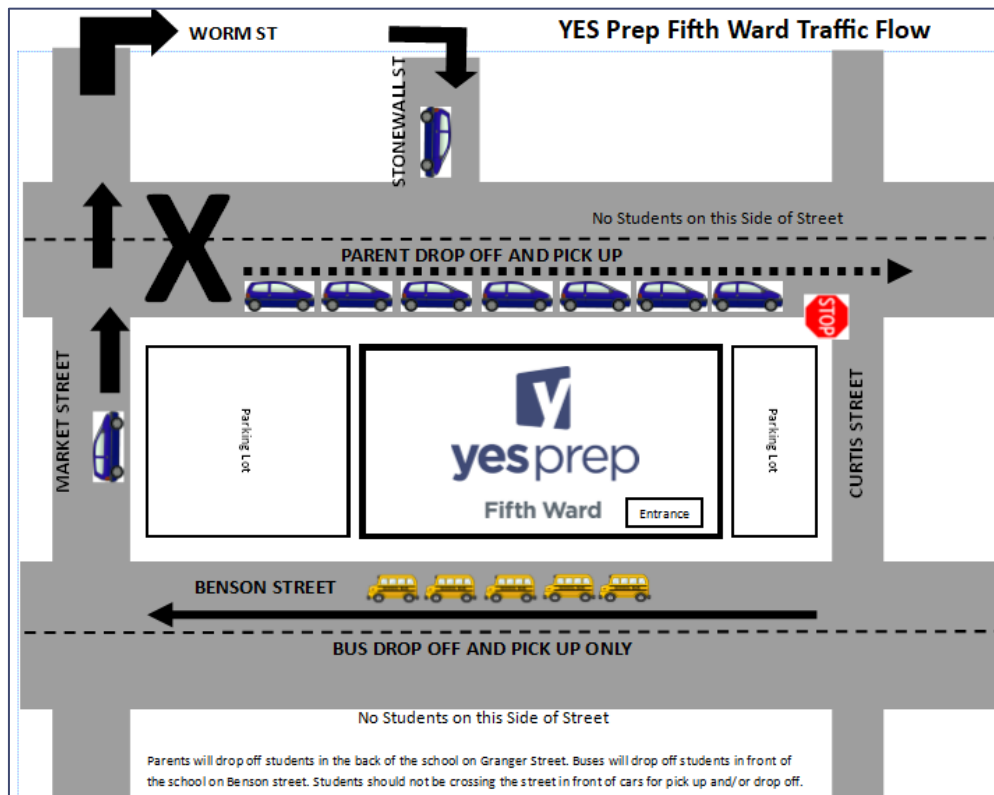
Lunch Time Expectations

Students at YES Prep Fifth Ward will eat lunch in the cafeteria (Agora) or another location designated by an administrator. Students are expected to remain in the designated lunch location for the duration of lunch, and they should not loiter in the hallways, bathrooms, or in empty classrooms.

Traffic Procedures

Our number one priority is to ensure safety for the students and staff at YES Prep Fifth Ward. Please be mindful of traffic patterns, school bus drop-off and loading, and pedestrians while dropping or picking up your student. Parents/Guardians will be re-directed when not following the traffic procedures listed below.

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Guardians if you need pick up your student early for an appointment, they must be picked up by 3:00 p.m. After that time your student will be allowed to leave his/her classroom and parent/guardian will have to wait until dismissal unless it's been approved by a Director.

Front Office Hours of Operation

The front office at YES Prep Fifth Ward will open for parent assistance after all tardy slips are distributed to students. Typically, the front office is available to assist parents between 7:30AM and the end of school. The front office will be closed at 3:55PM on school days with a 3:45PM dismissal time.

Campus Communication to Families

YES Prep Public Schools no longer receives the funding needed to supply all employees including teachers, with YES-provided cell phone service. As a result, the level of accessibility that students and families had to teachers has changed. Now, students and families can communicate with teachers through their YES Prep professional numbers, but for calls and messages sent after hours, families and students should expect a 24 to 48-hour turnaround time.

Formerly, students were able to call or text teachers on their cell phones with YES-provided service after business hours, and teachers were expected to return calls and messages as soon as possible. Now, teachers will make their best effort to return calls and voicemails as soon as possible, but no longer than 24-48 hours after the initial communication.

Though this is a significant change for our students and families, we are excited to transition in new technologies that will help overall communication. For example, families may receive communication through Classroom Messenger via phone and email for logistic reminders pertaining to their student. These new technologies rely heavily on accurate phone numbers from parents. Please ensure your contact information is up to date and always notify the front office if a number has changed in the household.

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Here are some options for communicating with teachers:

- Family Portal - The new Family Portal is a user-friendly way for families to view important information -attendance, behavior, grades, etc.- and understand their student's progress. (You can also access the Home Access Center & Hero through the Family Portal.)
- Email your teacher and expect a response within 24-48 hours.
- Call your teacher at his or her YES Prep professional number and expect a response within 24-48 hours.
- Ask if your teacher has an email list that you can sign up for to receive outgoing reminders and communication. Students and parents can then share their emails with teachers to receive messages.

Personal Items on Campus

All property brought to school is brought "at your own risk." YES Prep Fifth Ward will not assume responsibility for any personal property. Distracting or inappropriate objects will be confiscated and may be returned at the end of the school day, if deemed appropriate by a campus administrator. Repeat violations will require a parent/guardian conference. It is not recommended or encouraged for students to bring large sums of money to campus, however if it is necessary to bring a large sum of money to school for any reason, it should be turned in immediately to an administrator for safekeeping.

Former Student Visits

Students who have been expelled or who are currently placed at DAEP are prohibited from being on school grounds or attending school-sponsored or school-related activities. If the student has a sibling at YES Prep Fifth Ward and there is a significant event at which the parent wants to have the expelled/placed student, the parent/guardian must first contact the Principal to request a one-time approval to attend the event with the family.

Students who have withdrawn from YES Prep Fifth Ward will not be permitted to visit staff members or students while school is in session.

Alumni are welcome to visit and must comply with all Yes Prep visitor policies.