



EAST END SECONDARY

**INDIVIDUAL CAMPUS
SUPPLEMENT**

2020-2021

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CAMPUS ACADEMIC SUPPORT

Academic Support

YES Prep East End is committed to providing Academic Support for any students who need it. Students may receive mandatory tutorials as a result of performance on STAAR exams, Common Assessments or grades. Any YES student who has failed two or more classes will receive Academic Support. Academic Support will last for a minimum of six weeks, or one grading cycle. If a student is assigned to tutorials, it is expected that he/she attend regularly. Additionally, students should take advantage of study hall times and schedule lunch and/or after-school tutorials, if necessary, to bring up their grades.

CAMPUS CULTURE

Every Explorer. Every Day.

YES Prep East End exists to ensure that in every classroom, every day, we embrace the abilities of ALL students, empowering them to succeed in rigorous postsecondary opportunities and lead choice-filled lives.

East End Equity Statement

We are committed to be a diverse and inclusive community centered on antiracism, social justice, and education for Every Explorer, Every Day.

- The pursuit of equity will drive our work with students, families and our community.
- We hold Every Explorer to high, culturally responsive expectations.
- We engage in conversations and professional development to learn and grow.

Detention Guidelines

The third time a student earns a demerit for the same behavior, they will serve a detention.

Detention is a consequence for repeatedly not following the YES Prep standards for conduct and behavior. When students are in detention, they will work silently on homework, read a school appropriate book, or sit silently to reflect. They may also be asked to participate in restorative conversations because we believe that detention should be an opportunity to reflect on the impact their decisions are having on themselves and their YES Prep community.

When a student has earned a set number of demerits for a specific behavior, each additional infraction will earn them a detention.

- The third time a student earns a demerit for the same behavior, they will serve 1 detention.
- The sixth time a student earns a demerit for the same behavior, they will serve 1 detention.
- The ninth time a student earns a demerit for the same behavior, they will serve 1 detention.
- After the ninth demerit, every 3rd demerit will continue to earn 1 detention.

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- If a student earns a demerit for the same behavior more than 15 times in a 3-week time period, the student will get automatic detention for that behavior, a parent meeting and detention support will be scheduled.
- Each additional infraction will result in an escalated consequence and will be given on a case by case basis. The Dean of Student and Student Support Counselor will create a plan that is tailored to the student and areas of focus.

Students will serve detentions during their designated lunch period every day. If a student has met a Level 2 infraction, an escalated consequence will be given on a case by case basis. The Dean of Student and Student Support Counselor will create a plan that is tailored to the student and areas of focus.

Examples of an escalated consequence could be: *(but not limited to and will be determined on a case by case basis)*

Hours for extended Saturday reflection: 8:00 am – 12:00 am

due to our current climate this may or may not be an option, but will remain an option if things improve

During extended reflection times, an adult must come inside to sign their student out. Parents must give permission to the staff member on duty over the phone or by note if they want their student to walk home.

If your student earns a Saturday reflection time and they are not able to attend, it is your responsibility to contact your student’s Grade Level Chair to arrange another detention time.

Positive Incentives

Students will have the ability to earn Explorer Points for displaying our values through positive behaviors and interactions. Each positive behavior/interaction is worth five points and will be logged through the HERO system. Students will have the opportunity to spend their Explorer Points at the Explorer Store during designated times once a week. Students will also receive rewards and recognitions based on their academic growth, overall academic performance, behavior, and/or attendance.

Before and After School Expectations and Procedures

All students should arrive to school **no earlier than 8:00 AM**. There will be a designated area for car riders/walkers to enter school, and a separate entrance for students riding the bus.

After School Expectations and Procedures

We have a strict policy regarding student presence after school.

- By 4:00PM, ALL students are expected to be in a bus, in a car, and/or walking home.
- Any students not under the direct supervision of an adult **MUST** have a dated, time-stamped pass that is signed by a staff member.
- Students on campus wandering or otherwise hanging around without a pass or direct adult supervision after 4:00 PM will be immediately escorted to the designated dismissal area to ensure health and safety guidelines are met. Refusal to comply of any sort (arguing, running

away, disrespect, etc.) will result in an automatic referral to the Director of Student Support and/or Dean of Students for further follow-up and possible consequences.

After School Programming

Our ACE afterschool program will continue to offer programming virtually, but all other after school events will not take place.

Food and Drink Expectations

Students may carry water in clear plastic containers into their classrooms. Eating and drinking is not allowed in hallways (this includes the Y-building and Portside hallways), restrooms, or classrooms. Sharing food is also not allowed on campus. Both behaviors will be addressed by a behavior infraction and follow-up notification of families.

Gum Expectations

Students are not allowed to chew gum at any point during the school day. Students will receive a demerit if they are chewing gum and will have to throw their gum away. Students are not allowed to chew gum during lunch.

Uniform Expectations

YES Prep Public Schools believes in the power of community and school pride while also deeply valuing a student's right to express their individuality without the fear of unnecessary discipline, body shaming, or the confines of gender norms. Students have the right to be treated equitably and dress code enforcement at YES Prep Public Schools will not create disparities, reinforce or increase the marginalization of any group, nor will it be unfairly enforced more strictly against a student because of racial identity, ethnicity, gender expression, sexual orientation, cultural or religious identity, household income, body size or type, or body maturity.

YES Prep Public Schools uniform policy is centered around values of equity and school pride. A school uniform allows for community building and options within the uniform selection allows for student and family choice. Uniforms should be worn each school day and should meet the expectations of district and campus guidelines. Like all YES Prep policies, if a student's uniform, dress, or accessory choice poses a concern for student physical or emotional safety, a campus administrator has the discretion to disallow the uniform item.

A uniform shirt is defined as either a campus polo, sold by YES Prep Public Schools, containing the current school logo, and is the correct color for the student's campus or a school pride t-shirt, distributed by the student's school.

YES Prep also has winter jackets, sweatshirts, and cardigans for sale to provide multiple options for outerwear. A student's outerwear may only be YES Prep and may also include outerwear sold by the athletics department on campus.

The following shows the uniform expectations throughout the week:

Shirt Expectations	
Monday	College Dress Day <ul style="list-style-type: none"> Students will wear any college t-shirt of their choice
Tuesday-Friday	Students may choose between: <ul style="list-style-type: none"> Campus-specific YES Prep Polo (purchased through YES Prep) Campus School Spirit T-Shirt <p><i>Students may choose to wear any color undershirt underneath their polo or t-shirt.</i></p>

Bottoms Expectations	
Monday-Friday	Students may choose between pants, skirts, or shorts of the following: <ul style="list-style-type: none"> Khakis (any color) Jeans (any color) Joggers (any color, must be jean or khaki material- may not be sweat pant material) <p>Students may NOT wear:</p> <ul style="list-style-type: none"> Ripped jeans Jeans with holes in them (are almost holes) Leggings Jeggings Athletic/mesh shorts Workout bottoms Pajama pants <p><i>Shorts and skirts should be no more than fingertip length above the knee. Bottoms must be worn on the waist.</i></p>

Outerwear Expectations	
Monday	<i>On College Dress days, students will be allowed to wear college outerwear along with any other approved outerwear from Tuesday -Friday Expectations</i>
Tuesday - Friday	Students may only wear YES Prep outerwear. Students may choose from the following: <ul style="list-style-type: none"> YES Prep water-proof jacket (purchased through YES Prep) YES Prep sweatshirt (purchased through YES Prep) YES Prep cardigan (purchased through YES Prep) Campus athletics department outerwear (purchased through campus Athletics Department) Campus-issued grade level or spirit sweatshirts etc. (purchased through campus as applicable) <p><i>In extreme weather conditions, students may wear alternative jackets/outerwear outside the buildings.</i></p>

Shoe Expectations	
Monday-Friday	<p>For safety purposes, all shoes must meet the following criteria:</p> <ul style="list-style-type: none"> • Closed-toed • Must have backs (i.e. no slides) • Must have hard soles (i.e. no slippers) <p>Any color is permitted</p>

Student ID Badge Expectations	
Monday-Friday	ID Badges must be worn by all students on lanyards and must be visible at all times. (There may be exceptions to this expectation at partnership campuses)

PE Uniform Expectations	
Monday-Friday	<p>Students may wear their own athletic wear for PE classes. YES Prep will not offer PE uniforms to be purchased through YES Prep. Clothing for PE class must...</p> <ul style="list-style-type: none"> • Have school appropriate messaging • Meet criteria in the “Free Dress Days” category • Bottoms may not be higher than fingertip length above the knee • Students may wear leggings underneath shorts

Accessory Expectations	
Monday-Friday	<ul style="list-style-type: none"> • Students may have visible piercings and tattoos as long as messaging and images are school-appropriate. • Accessory items that are spiked (bracelets, belts, collars) are not permitted due to safety reasons. • Students may wear a variety hairstyles and colors. Head shaving designs are permitted as long as images are school-appropriate. • Belts are not required. • Hats and sunglasses are not permitted for safety purposes. • Religious head-coverings, scarves, and wave caps are permitted. • Bandanas are NOT permitted.

Free Dress Expectations—Used for Rewards Days (Communicated by Culture Team)	
Monday-Friday	<p>Campuses may allow for free dress days. On free dress days, clothing should meet the following criteria:</p> <ul style="list-style-type: none"> • T-shirts are acceptable, however all clothing and accessories must be school appropriate: YES Prep prohibits pictures, emblems, or writings on T-shirts that are lewd, offensive, vulgar or obscene or that advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance, show gang affiliation, or depict violence in any way. • No tank tops, halter tops, tube tops, net or sheer tops, shirts with spaghetti straps, or strapless tops for any student. • No bare midriffs (half shirts) allowed for any student. • No open-toed shoes. <p>All pants, shorts, and skirts must meet the criteria established in the Monday through Friday uniform for pants/shorts/skirts.</p>

CAMPUS OPERATIONS

Common Area Expectations

Students will be held accountable to the 16 behavior expectations while on campus grounds (including before and after school) and in all common areas. Students may receive a demerit or Explorer Points by any staff member depending on their behavior in common areas including hallways and the cafeteria.

In order to assist students in “acting in a way that leaves a lasting impression on others,” we will be enforcing all expectations before and after school.

Lunch Time Expectations

Students will attend their lunch period designated for either Middle School or High School. The Dean of Students for each group will set specific expectations for lunch time behavior and procedures. The following procedures are common for both lunch periods:

- Students should report straight to the cafeteria at the beginning of lunch. If students arrive after the bell rings, they will receive a tardy.
- Students should receive a pass from teachers if they plan on leaving the cafeteria during lunch. Students will not be dismissed from the cafeteria without a pass.
- Students must adhere to all behavioral expectations for common spaces on campus. Students may not chew gum or use technology.
- Students must have a pass or permission from a lunch monitor to use the restroom or microwave. Inappropriate use of the microwave will result in loss of microwave privileges.
- Students may not share lunch or snacks with other students at lunch. Students may not use a delivery service to have food delivered at any time during the school day.

Front Office Hours of Operation

The academic day at YES Prep East End begins at 8:30 am. and concludes at 3:45 p.m. Monday - Friday. No walk-in visitors will be allowed until further notice. Our front desk staff can be reached at 713-967-7800.

Campus Communication to Families

YES Prep Public Schools no longer receives the funding needed to supply all employees including teachers, with YES-provided cell phone service. As a result, the level of accessibility that students and families had to teachers has changed. Now, students and families can communicate with teachers through their YES Prep professional numbers, but for calls and messages sent after hours, families and students should expect a 24-48-hour turnaround time.

Formerly, students were able to call or text teachers on their cell phones with YES-provided service after business hours, and teachers were expected to return calls and messages as soon as possible. Now, teachers will make their best effort to return calls and voicemails as soon as possible, but no longer than 24-48 hours after the initial communication.

Though this is a significant change for our students and families, we are excited to transition in new technologies that will help overall communication. For example, families may receive communication through Classroom Messenger via phone and email for logistic reminders pertaining to their student. These new technologies rely heavily on accurate phone numbers from parents. Please ensure your contact information is up to date and always notify the front office if a number has changed in the household.

Here are some options for communicating with teachers:

- Email your teacher and expect a response within 24-48 hours.
- Call your teacher at his or her YES Prep professional number and expect a response within 24-48 hours.
- Ask if your teacher has an email list that you can sign up for to receive outgoing reminders and communication. Students and parents can then share their emails with teachers to receive messages.

[Personal Items on Campus](#)

YES Prep Public Schools assumes *no responsibility* for any loss to students' personal property or for items such as (but not limited to) iPads, iPods, radios, cameras, cellular phones, smart watches, air pods, camcorders, hand held game systems, toys, and cards. Students must put these items away whenever on campus or when requested to do so by school personnel or volunteers.

Guardians and students are advised that it is a violation of school code to use cell phones, smart watches or other portable communication devices during school hours. (*please see the section "cell phones and other personal technology" for more information*)

Items will be confiscated, and appropriate disciplinary action will be taken. All items that are prohibited and/or deemed unacceptable for the school environment will be confiscated and stored in the appropriate administrators' office until a parent retrieves it at a charge of \$15.00 payable to the front office. The school is not responsible at any point for items that are prohibited on campus

[Former Student Visits](#)

A student may bring a guest on campus only if:

- A YES Prep student has presented the school administrator a written request 24 hours prior to the event, and
- Permission has been granted by the school administrator. If a student has not accomplished the above, the guest will not be allowed. YES Prep Public Schools may refuse a guest at any time or for any reason.

Student recruiters (e.g. military recruiters), YES Prep alumni, withdrawn students, and former staff members must follow all typical visitor policies, including signing in at the front desk upon arrival, wearing a visitor badge at all times on campus and moving through campus only when escorted. Recruiters, alumni, withdrawn students, and former staff who do not have appointments to visit staff and students may be asked to leave campus. They may not interrupt classes or other areas while school is in session.

Students who have been expelled from YES Prep East End are not permitted on campus for any reason, including before and after school.