



**THE
BURGESS HILL
ACADEMY**

Our Ref: LDN/WideningParticipation

Station Road, Burgess Hill,
West Sussex, RH15 9EA

3rd October 2019

www.theburgesshillacademy.org.uk
office@theburgesshillacademy.org.uk
01444 241691

Principal: Jon Francies

Dear Parent/Carer,

Re: Outreach Programme with the University of Brighton

Part of the support offered to the Academy from the University of Brighton is the opportunity to take part in Outreach Programmes. Throughout the school year, there are a variety of enrichment activities which take place for every year group and enable students to experience university life.

As part of this programme, we are required to supply details of every student taking part so that the University can track the student's progress and the effectiveness of the enrichment activities offered.

The information we are required to supply is basic; name, date of birth and activities attended.

Information explaining how the University uses these details can be found at <http://cms.brightonacademiestrust.org.uk/doc-uploads/7289-Pupil%20information%20privacy%20notice%20FINAL%20v2b%2031-10-18.pdf>.

If you have any queries regarding this information, the activities your child may take part in or do not wish your child's information to be passed to the University, please contact me at ldorgan@theburgesshillacademy.org.uk.

Yours sincerely,

Mrs L. Dorgan
Careers Leader

