

Policy B11 - Provider Access

Academy Name: Provider Access Policy

1. Introduction

1.1 This policy statement sets out the academy's arrangements for managing the access of providers to pupils at the academy for the purposes of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

2.1 Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact *Linda Dorgan, Careers Leader*

Telephone: 01444 241691 Email: ldorgan@tbha.org.uk

4. Opportunities for access

4.1 A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

Example

	Autumn Term	Spring Term	Summer Term
Year 7	Citizenship Lessons	Citizenship Lessons Transition Buddy Scheme University Game with Brighton University Marine Engineering Workshop	Citizenship Lessons Rotary Club Technology Challenge
Year 8	Citizenship lessons University of Brighton Taster Sessions Digital Day competition	Life skills – assembly and tutor group opportunities Marine Engineering Workshop Citizenship lessons	Tech Girls with Albion in the Community/American Express Big Bang STEM Careers Fair Rockwell Collins Engineering Day Women in Gaming Workshop Citizenship lessons
Year 9	‘Speed Networking’ event with providers and employers Citizenship lessons	Fresher’s Fortune – University of Brighton workshop KS4 options event Citizenship lessons	Citizenship lessons
Year 10	Life Skills – work experience preparation sessions Study skills workshop with University of Brighton Citizenship lessons Oxford University Trip	Steve Willis Taster Morning Citizenship lessons Work Experience	Life skills – assembly and tutor group opportunities Citizenship lessons Big Bang Plumpton

	Autumn Term	Spring Term	Summer Term
Year 11	<p>Life Skills – assembly on opportunities at 16</p> <p>Post 16 Evening</p> <p>Assemblies by all local sixth form provisions and training providers</p> <p>Careers Interviews with Independent Careers Advisor</p> <p>Application assistance and checking</p>	<p>Careers Interviews with Independent Careers Advisor</p> <p>Life skills – assembly and tutor group opportunities</p> <p>Employer Assembly</p> <p>University Assembly</p> <p>Apprenticeship Assembly and</p> <p>Business Networking Sessions</p> <p>National Citizen Service Assembly</p>	<p>Careers staff available on results day</p>

- 4.2 Please speak to our named Careers Leader to identify the most suitable opportunity for you.
- 4.3 The Trust policy on safeguarding which can be found [here](#) sets out the academy’s approach to allowing providers into school as visitors to talk to our students.

5. Premises and facilities

- 5.1 The academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. It will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.
- 5.2 Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by Linda Dorgan. The Resource Centre is available to all students at lunch and break times.

6. Policy status and review

Written by:	Director of School Improvement
Owner:	Director of School Improvement
Status:	Approved
Approval date:	Executive Team December 2017
Review Date:	By 2021/22 or as required