



## Centennial Academy Student/ Parent Technology Agreement - 2020-2021

**Purpose:** Centennial Academy is dedicated to providing a personalized approach to learning for all scholars. In order to support this goal, Centennial Academy provides all scholars with access to technology. Scholars in grades K-2 use tablets to access apps and online learning tools. All scholars in grades 3rd through 8th grades utilize Chromebooks as an instructional tool to support teaching and learning.

The information provided in this document includes guidelines, rules, and procedures for device usage, which apply to **all** scholars in grades kindergarten through 8th grades who have access to Centennial Academy technology devices. Scholars are required to follow all of the rules, procedures, and guidelines outlined in this document.

**Technology Usage Donation:** All Centennial Academy Scholars in grades K-8 are required to pay a \$50 fee to utilize technology. (Make Check payable to Centennial Academy or pay online at <https://tinyurl.com/CAScholar-techfee> )

At Centennial Academy, we use technology to enhance our mission to teach the skills, knowledge, and behaviors students will need to succeed in the global community. We expect students to embrace the following principles so they may become responsible, digital citizens. These technologies may include, but are not limited to, school-provided equipment as well as personal devices (computers, tablets, cell phones, laptops, interactive whiteboards, etc.).

1. Centennial Academy technology is intended for educational purposes only.
2. All activity over the network or while using Centennial Academy technologies will be monitored.
3. Access to online content via the school network will be filtered in accordance with our policies and federal regulations, including the Children's Internet Protection Act (CIPA).
4. Users are expected to follow the same rules for good behavior and respectful conduct online as offline.
5. Misuse of school resources will result in disciplinary action.
6. Centennial Academy makes every effort to ensure users' safety and security online, but will not be held accountable for any harm or damages that result from use of school technologies.
7. Users of the school network or other technologies are expected to immediately alert school personnel of any concerns for safety or security (duty to inform).
8. Any electronic device that is being used inappropriately will be confiscated and students will receive a consequence, including loss of technology privileges.
9. School technology device is loaned to students for on-line, remote access, with the expectation that it will be returned to Centennial Academy, in good condition, upon request. (end of the school term, withdrawal from the school, or other event which would require returning the technology device).
10. Students/parents will be held responsible for damaged technology and agree to pay the costs of any damage or loss. Below are three of the most frequent repairs and their corresponding costs:
  - Broken Tablet \$200
  - Broken Hotspot - \$150
  - Cracked Screen - \$75
  - Charger - \$50 (replacement - off campus use)
  - Laptop Missing Key - \$90/each

- Lost or Stolen Laptop - \$300

\*Student violation of technology agreements will result in Student Conduct referrals.

I understand and will abide by the Responsible Use Principles outlined in the Student Handbook. I will follow our school norms in my use of technology. Should I commit a violation, I understand that consequences of my actions could include suspension of computer privileges, disciplinary action, termination, and/or referral to law enforcement. I will adhere to the following Technology Rules:

Photography - I will ensure that if I take pictures or video of other students while in a virtual learning environment, I have the consent of everyone being photographed. I will also ensure that if I post pictures or videos of staff or students to social media or the internet, I have their consent.

Damage Reporting - I will immediately report damage to my Centennial Academy device to Centennial Technology Manager. If a staff member sees damage to my Centennial Academy assigned device, it will immediately be removed for repair.

Remote Device Expectation - If I am loaned a School Technology device for on-line, remote access, it is with the expectation that it will be returned to Centennial Academy, in good condition, upon request (end of the school term, withdrawal from the school, or other events requiring the return of the device).

Data Security - I will not share my network username or password with other students.

#### Parent Responsibilities and Terms

Your child has been loaned a technology device for virtual access that must be returned to Centennial, in good condition, at the end of the school term, upon withdrawal from the school or other event requiring the return of the device. In order to obtain the best educational experience, it is essential that these policies are followed to ensure the safe, efficient and ethical operation of all technology resources. In order for your child to receive a device, you must accept the following terms and responsibilities:

- I will read the Acceptable Use Policy and discuss it with my child.
- I will discuss appropriate use of the Internet and supervise my child's use of the Internet.
- I will instruct my child to keep the Centennial Academy-assigned device in a secure location.
- I will not attempt to repair the Centennial Academy-assigned device or have the laptop repaired through a private service.

If my child damages or misplaces a device, I will pay the entire repair costs or work with the technology team on a payment plan for repairs within 30 days of receipt of an invoice from the school. Malfunctions due to factory defects will be covered under the warranty and are not the responsibility of students and families. However, accidental and intentional damage are not covered under warranty. In the event that it is determined that a student either intentionally damaged school technology or was negligent in not protecting technology from damage, families are required to pay for either the repair or replacement of the laptop. Failure to pay for repairs or replacement will result in a hold being placed on student records (i.e. diploma, transcript) and jeopardize the student's enrollment. Below are three of the most frequent repairs and their corresponding costs:

- Broken Tablet \$200
- Broken Hotspot - \$150
- Cracked Screen - \$75
- Charger - \$50 (replacement - off campus use)
- Laptop Missing Key(s) - \$90
- Lost or Stolen Laptop - \$300
- I will ensure that my child reports any problems or damage to the Centennial Academy assigned device to the technology team through these avenues .
- I will not change or attempt to change the configuration of software or hardware.

