

IPHONE USERS

HOW TO SUBSCRIBE TO A DIVISIONAL CALENDAR

| DIVISION | LINKS TO CALENDARS |
|---------------|-------------------------------------|
| SCHOOLWIDE | SCHOOLWIDE CALENDAR |
| LOWER PRIMARY | LP CALENDAR |
| UPPER PRIMARY | UP CALENDAR |
| MIDDLE SCHOOL | MS CALENDAR |
| HIGH SCHOOL | HS CALENDAR |



| iPhone Users | | |
|--------------|--|---|
| STEP | DIRECTIONS | VISUAL |
| 1 | Click on the appropriate divisional calendar above **MUST BE ON YOUR IPHONE!** | |
| 2. | Click "Open" to open the link | <p>Leave Mail and open this link? https://calendar.google.com/calendar/ical/hkts.edu.hk_gsgvkjgrtilepgthcn2jlaUvs4%40group.calendar.google.com/public/basic.ics</p> <p>Cancel Open</p> |
| 3. | Click "Subscribe" to subscribe to the calendar | <p>Subscribe to the calendar "LP502_Carrie Stearns"?</p> <p>Subscribe Cancel</p> |
| 4. | Click "Done" | <p>The Calendar "LP502_Carrie Stearns" has been added</p> <p>View Events Done</p> |
| 5. | View divisional calendar in "Calendar App" | |