

TULSA HOUSING AUTHORITY

EMERGENCY RENTAL ASSISTANCE PROGRAM



Rental Property Owners in Tulsa County

The County of Tulsa will be providing emergency rental assistance via CARES Act Funds to pay past due rent for households in Tulsa County who have seen their income impacted by COVID-19.

The funds will be distributed by the Tulsa Housing Authority to property owners with eligible tenants who have not been able to keep up with their rent payments due to COVID-19.



Tenants must apply directly. The application process will open Monday, August 24th, 2020 at 8:00 am and applications will be accepted through Friday, September 4, 2020. As part of the application process property owners will be required to complete a W-9 for every tenant in one of their properties who applies, in order to for the application to be complete. As funds will be distributed on a first come, first served basis until exhausted, it is important that property owners work closely with their tenants to complete application process.

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Application Process:

- Tenants will complete an application at www.tulsahousing.org. The tenant should notify you that they have applied for the program. Only one application will be processed per unit.
- Upon submitting the application, the tenant will receive an application number. The tenant should provide this number to the property owner. Within 5 days from the date the application is submitted, the tenant must submit the required documentation, and the property owner must submit a W-9.
- Property owners will need to upload a W-9 for **each tenant** who applies for assistance at www.tulsahousing.org, on the Application for Assistance.
- Property ownership will be cross-referenced with the Tulsa County Assessor's site. If the name of the property owner on the assessor site does not match the name on the lease and W-9, the property owner will be required to submit an affidavit of ownership in addition to the W-9.
- Past due rent payments for approved applicants will be paid directly to the property owner within 30 days. Up to three (3) months of rent, for a maximum of \$3,000, will be paid per household until funds are exhausted.

If you have questions about the program, please visit us at www.tulsahousing.org

For More Information:

www.tulsahousing.org
