

NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT
AUGUST 25, 2020

PLACE: DISTRICT EDUCATION CENTER
SUPERINTENDENT'S CONFERENCE ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA

To View this meeting, please follow this link: [Board Meeting Live](#)

TIME: 6:30 PM Closed Session
7:00 PM Open Session

MODIFIED MEETING PROCEDURES DURING COVID-19 PANDEMIC:

To view this meeting, please follow this link: [Board Meeting Live](#)

Select "Watch on Web Instead"

Once the event opens click "Join Anonymously"

As per Executive Order N-29-20 from Governor Newsom, the Tracy Unified School District Board of Education meetings will move to a virtual/teleconferencing environment using Microsoft Teams. The Governor's executive order on March 12, 2020, waived the requirement for a majority of board members to physically participate in a public board meeting at the same location.

To make a public comment, please follow this [Public Comment Link](#) available only on August 25th between 5:00 and 6:00 p.m. to place your comment.

A G E N D A

- | | Pg. No. |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 1. Call to Order | |
| 2. Roll Call – Establish Quorum
Board: S. Abercrombie, A. Alexander, J. Costa, B. Pekari, S. Kaur, J. Silcox, L. Souza
Staff: B. Stephens, R. Pecot, T. Jalique, J. Stocking, B. Etcheverry | |
| 3. Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes. | |
| 3.1 Administrative & Business Services: None. | |
| 3.2 Educational Services: None. | |
| 3.3 Human Resources: | |
| 3.3.1 Consider Non-Paid Leave of Absence for Certificated Employee #UC-1220, Pursuant to Article XX
Action: Motion __; Second __. Vote: Yes ___; No ___; Absent ___; Abstain ___ | |
| 3.3.2 Consider Non-Paid Leave of Absence for Classified Employee #UCI-354, Pursuant to Article XXIII
Action: Motion __; Second __. Vote: Yes ___; No ___; Absent ___; Abstain ___ | |

- 3.3.3** Consider Leave of Absence for Classified Employee #UCL-355.
Pursuant to Article XXIII
Action: Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 3.3.4** Release Probationary Classified Employee #UCL-356-Para Educator I
Action: Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 3.3.5** Consider Public Employee/Employment/Discipline/Dismissal/Release
Action: Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 3.3.6** Conference with Labor Negotiator
Agency Negotiator: Tammy Jalique
Associate Superintendent of Human Resources
Employee Organization: CSEA, TEA

4. Adjourn to Open Session

5. Call to Order and Pledge of Allegiance

6. Closed Session Issues:

- 6a** Report Out of Action Taken on Consider Non-Paid Leave of Absence for
Certificated Employee #UC-1220, Pursuant to Article XX
Vote: Yes__ ; No__ ; Absent__ ; Abstain__
- 6b** Report Out of Action Taken on Consider Non-Paid Leave of Absence for
Classified Employee #UCL-354, Pursuant to Article XXIII
Vote: Yes__ ; No__ ; Absent__ ; Abstain__
- 6c** Report Out of Action Taken on Consider Leave of Absence for Classified
Employee #UCL-355, Pursuant to Article XXIII
Vote: Yes__ ; No__ ; Absent__ ; Abstain__
- 6d** Report Out of Action Taken on Release Probationary Classified Employee
#UCL-356-Para Educator I
Vote: Yes__ ; No__ ; Absent__ ; Abstain__

7. Approve Regular Minutes of August 11, 2020.

1-6

Action: Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__

8. Student Representative Reports: None.

9. Recognition & Presentations: An opportunity to honor students, employees and
community members for outstanding achievement: None.

10. Information & Discussion Items: An opportunity to present information or reports
concerning items that maybe considered by Trustees at a future meeting.

10.1 Administrative & Business Services: None.

11. Hearing of Delegations: Anyone wishing to address the Governing Board on a non-agenda
item may be heard at this time. Oral presentations shall be held to a reasonable length,
normally not to exceed five (5) minutes. If formal action is required, the board may request
that the item be placed on a future agenda and action will be taken at a future date. If
information or a report is requested, the request for it must also be submitted in writing to
the superintendent.

12. PUBLIC HEARING:

12.1 Administrative & Business Services: None.

13. Consent Items: Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion ___; Second ___. **Vote:** Yes ___; No ___; Absent ___; Abstain ___.

Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.

13.1 Administrative & Business Services:

13.1.1 Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda **7-8**

13.1.2 Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herin with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District **9-10**

13.1.3 Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2020/21 School Year **11-12**

13.2 Educational Services:

13.2.1 Approve Master Contract (MC) for Nonpublic Agency, Nonsectarian School Services with Behavioral & Educational Strategies & Training (B.E.S.T) (Separate Cover Item) **13**

13.3 Human Resources:

13.3.1 Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment **14-15**

13.3.2 Approve Classified, Certificated, and/or Management Employment **16-18**

14. Action Items: Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.

14.1 Administrative & Business Services: None.

14.2 Educational Services: None.

14.3 Human Resources:

14.3.1 Adopt the District's Initial Bargaining Proposal for the California School Employees Association for the 2020-2021 School Year **19**

Action: Motion ___; Second ___. **Vote:** Yes ___; No ___; Absent ___; Abstain ___

14.3.2 Adopt Resolution 20-04, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds **20-21**

Action: Motion ___; Second ___. **Vote:** Yes ___; No ___; Absent ___; Abstain ___

15. Board Reports: An opportunity for board members to discuss items of particular importance or interest in the district.

- 16. **Superintendent's Report:** An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

- 17. **Board Meeting Calendar:**
 - 17.1 September 8, 2020
 - 17.2 September 22, 2020
 - 17.3 October 13, 2020
 - 17.4 October 27, 2020

- 18. **Upcoming Events:**
 - 18.1 September 7, 2020 No School, Labor Day
 - 18.2 October 26, 2020 No School, PT Conferences
 - 18.3 October 28, 29, 20, 2020 Minimum Day: K-5, K-8 and 6-8
 - 18.4 November 11, 2020 No School, Veterans' Day
 - 18.4 November 23-27, 2020 Thanksgiving Break

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209.830.3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

**Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, August 11, 2020**

As per Executive Order N-29-20 from Governor Newsom, the Tracy Unified School District Board of Education meetings moved to a virtual/teleconferencing environment using Microsoft Teams. The Governor's executive order on March 12, 2020, waived the requirement for a majority of board members to physically participate in a public board meeting at the same location.
(Public Comments were available by online submission).

- 6:12 PM:** 1-3. President Pekari called the meeting to order and adjourned to closed session.
- Roll Call:** 4. Board: S. Abercrombie, A. Alexander, J. Costa, S. Kaur, B. Pekari, J. Silcox, L. Souza
Staff: B. Stephens, R. Pecot, T. Jalique, J. Stocking, B. Etcheverry
Trustee Silcox arrived late to closed session.
- 7:00 PM** 5. President Pekari called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.
- Closed Session:**
- 6a** Report Out of Action Taken on Reinstatements: #20-21/#1, #20-21/#2
Action: **Vote:** Yes-6; No-0; Absent-1(Silcox)
- 6b** Report Out of Action Taken on Approve Leave of Absence Request for Certificated Employees: UC#1196, UC#1197 and UC#1216, Pursuant to Article XX
Action: UC#1216 was a clerical error and should not be included.
This is only on UC#1196 and UC#1197.
Vote: #Yes-6; No-0; Absent-1(Silcox)
- 6c** Report Out of Action Taken on Consider Paid Leave of Absence for Certificated Employee #UC-1217, Pursuant to Article XX
Action: **Vote:** Yes-6; No-0; Absent-1(Silcox)
- 6d** Report Out of Action Taken on Consider Non-Paid Leave of Absence for Certificated Employee #UC-1218, Pursuant to Article XX
Action: **Vote:** Yes-6; No-0; Absent-1(Silcox)
- 6e** Report Out of Action Taken on Consider Non-Paid Leave of Absence for Certificated Employee #UC-1219, Pursuant to Article XX
Action: **Vote:** Yes-6; No-0; Absent-1(Silcox)
- 6f** Report Out of Action Taken on Consider Non-Paid Leave of Absence for Classified Employee #UCL-347, Pursuant to Article XXIII
Action: **Vote:** Yes-6; No-0; Absent-1(Silcox)
- 6g** Report Out of Action Taken on Consider Non-Paid Leave of Absence for Classified Employee #UCL-348, Pursuant to Article XXIII
Action: **Vote:** Yes-6; No-0; Absent-1(Silcox)
- 6h** Report Out of Action Taken on Consider Non-Paid Leave of Absence for Classified Employee #UCL-349, Pursuant to Article XXIII
Action: **Vote:** Yes-6; No-0; Absent-1(Silcox)

- 6i** Report Out of Action Taken on Release Probationary Classified Employee #UCL-350-Utility Person III
Action: **Vote:** Yes-6; No-0; Absent-1(Silcox)
- 6j** Report Out of Action Taken on Consider Non-Paid Leave of Absence for Classified Employee #UCL-351, Pursuant to Article XXIII
Action: **Vote:** Denied. Yes-6; No-0; Absent-1(Silcox)
- 6k** Report Out of Action Taken on Consider Non-Paid Leave of Absence for Certificated Employee #UC-1221, Pursuant to Article XX
Action: **Vote:** Yes-6; No-0; Abstain-1(Silcox)
Trustee Silcox arrived to the meeting after closed session started.
- 6l** Report Out of Action Taken on Consider Non-Paid Leave of Absence for Classified Employee #UCL-352, Pursuant to Article XXIII
Action: **Vote:** Yes-7; No-0.
- 6m** Report Out of Action Taken on Consider Non-Paid Leave of Absence for Classified Employee #UCL-353, Pursuant to Article XXIII
Action: **Vote:** Yes-7; No-0.

Minutes:

7. Approve Special Minutes of June 17, 2020.
Action: Abercrombie, Silcox. **Vote:** Yes-7; No-0.
Approve Regular Minutes of June 23, 2020.
Action: Abercrombie, Silcox. **Vote:** Yes-7; No-0.
Approve Special Minutes of July 21, 2020.
Action: Abercrombie, Silcox. **Vote:** Yes-6; No-0; Abstain-1(Costa)

Visitors:

None. Meeting was live streamed via Microsoft Teams.

Student Rep Reports:

8. None.

Recognition & Presentations:

9. None.

Information & Discussion Items:

- 10.1 Administrative & Business Services:** None.
- 10.2 Educational Services:**
- 10.2.1** Receive Information Regarding the Material Revision to the Charter of the Tracy Independent Study Charter School
- Associate Superintendent of Educational Services, Julianna Stocking, reported that the Tracy Independent Study Charter School which was originally for 7th through 12th grades, will be expanded to include Kindergarten through 12th grade.

Hearing of Delegations

11. No comments were received.

Public Hearing:

- 12.1 Administrative & Business Services:** None.
- 12.2 Educational Services:**
- 12.2.1** Conduct a Public Hearing Regarding the Material Revision of the

Charter for the Tracy Independent Study Charter School

The hearing was opened at 7:11p.m. No comments were received. The hearing was closed at 7:12 p.m.

12.3 Human Resources:

- 13.3.1** Receive Public Comments Regarding Negotiations with the California School Employees Association (CSEA) and the Tracy Unified School District (TUSD)

The hearing was opened at 7:12p.m. No comments were received. The hearing was closed at 7:13 p.m.

Consent Items:

- 13. Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.**

Action: Abercrombie, Silcox, including #13.2.9 as amended. **Vote:** Yes-7; No-0.

13.1 Administrative & Business Services:

- 13.1.1** Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda
- 13.1.2** Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herin with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District
- 13.1.3** Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2020/21 School Year
- 13.2 Educational Services:**
- 13.2.1** Approve Master Contract (MC) for Nonpublic, Nonsectarian School Services with East Valley Education Center (Separate Cover Item)
- 13.2.2** Approve the Partnership Agreement with the Child Abuse Prevention Council of San Joaquin (CAPC) to Provide Infant and Child Care Services on the Stein/Duncan Russell Campus
- 13.2.3** Approve Agreement of Special Contract Services with the Boys and Girls Club of Tracy to Provide Services to Monte Vista Middle School for the 2020-2021 School Year
- 13.2.4** Approve the Continuation of Read 180 at Monte Vista Middle School for the 2020-2021 School Year
- 13.2.5** Approve Contract Services for MobyMax License Renewal at Monte Vista Middle School for the 2020-2021 School Year
- 13.2.6** Approve Agreement for Special Contract Services and Memorandum of Understanding with San Joaquin County Office of Education, Language and Literacy Department to Provide ELL/ELD Trainings to TUSD Teachers and Staff for the 2020-2021 School Year
- 13.2.7** Approve Master Contract (MC) for Nonpublic, Nonsectarian School Services with Bayhill High School (Separate Cover Item)
- 13.2.8** Approve Master Contract for Special Contract Services with Residential School Charis Youth Center for the 2020-2021 School Year (Separate

- Cover Item)
- 13.2.9 Approve Master Contract for Creative Alternatives, NPS for the 2020-2021 School Year (Separate Cover Item) (This item was amended)
 - 13.2.10 Approve Master Contract (MC) for Nonpublic, Nonsectarian School Services with Therapeutic Pathways (Separate Cover Item)
 - 13.2.11 Approve Master Contract (MC) for Nonpublic, Nonsectarian School Services with Point Quest Education (Separate Cover Item)
 - 13.2.12 Approve Master Contract for Sierra Vista Child & Family Services (Kirk Baucher), NPS for the 2020-2021 School Year (Separate Cover Item)
 - 13.2.13 Approve Master Contract for Stockton Educational (SEC) Center NPS for the 2020-2021 School Year (Separate Cover Item)
 - 13.2.14 Approve Master Contract (MC) for Nonpublic Agency- 360 Degree Customer, Inc. for Speech & Language Pathologists, and Speech and Language Pathologists Assistants, Occupational Therapists, Resource teachers and bus aids for the 2020-2021 school year (Separate Cover Item)
 - 13.2.15 Approve the Spring 2020 Consolidated Application (Con App) for the Tracy Unified School District
 - 13.2.16 Receive Update on Quarterly Williams Complaint Report for the Quarter Ending July 15, 2020
 - 13.2.17 Approve Agreement for Special Contract Services with Parent Institute for Quality Education (PIQE) to Provide Training for Parents at Williams Middle School during the 2020-2021 School Year
 - 13.2.18 Approve Agreement for Special Contract Services with Karen McCrary, MFTI, to provide Mental Health Services for Jacobson Elementary for the 2020-2021 School Year
- 13.3 Human Resources:**
- 13.3.1 Accept the Resignations/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees
 - 13.3.2 Approve Classified, Certificated and/or Management Employment
 - 13.3.3 Approve a Variable Term Waiver for Multiple Subject Teacher- Waive Basic Skills Requirement

Action Items:

- 14.1 **Administrative & Business Services:**
- 14.1.1 Approve 2020-21 45 Budget Revision (Separate Cover Item)
- Action:** Costa, Abercrombie. **Vote:** Yes-7; No-0.

Associate Superintendent of Business Services, Dr. Rob Pecot, reviewed a power point which explained that this is a 45-day budget update. He explained that money received from CARES Act is what is being used to increase technology for students and PPE for staff and students. We will also be giving back the MAA carryover to school sites. We usually keep one month's salary in Fund 17 and there currently is not enough in that account to cover that. We need to consider that we will have 5 months of cash deferrals that will cost us \$33 million dollars. The only reason we do not need loan like other districts, is because of the strong fiscal decisions we have made in the past. The state economy has declining tax revenue and we do not know

how the upcoming election will affect us. The county projections for the 2021-2022 school year is a 14% projected budget reduction. We have hired independent study teachers and we are not filling 3 assistant principal positions that have become open this year. We have consistently reduced admin over the last few years. We are in a better position than most districts because we have been fiscally responsible and conserved. We need to continue to do so and he will continue to keep the board updated.

14.1.2 Approve Resolution No. 20-01 Resolution Authorizing the Issuance and Sale of 2020 Refunding General Obligation in the Aggregate Principal Amount of Not to Exceed \$29,000,000 to Refinance a Portion of 2014 and 2015 General Obligation Refunding Bonds and Approving Related Documents and Actions (Separate Cover Item)

Action: Abercrombie, Souza. **Vote:** Yes-7; No-0. ____

14.1.3 Approve Resolution No. 20-02 Resolution Authorizing the Issuance and Sale of 2020 Refunding General Obligation of School Facilities Improvement District No. 3 of Tracy Unified School District in the Aggregate Principal Amount of Not to Exceed \$36,000,000 to Refinance a Portion of 2008 Election, Series 2015 Bonds and 2014 Election, Series 2015 Bonds, and Approving Related Documents and Actions (Separate Cover Item)

Action: Silcox, Abercrombie. **Vote:** Yes-7; No-0.

14.1.4 Adopt Resolution No. 20-03 to Excuse Meeting Absence of Board Member

Action: Abercrombie, Silcox. **Vote:** Yes-5; No-1(Alexander); Absent-0; Abstain-1(Costa)

14.2 Educational Services:

14.2.1 Acknowledge Changes to Administrative Regulation (AR) 1312.3 Uniform Complaint Policy & Parent Notification (Second Reading)

Action: Final. Abercrombie, Silcox. **Vote:** Yes-7; No-0. ____

14.2.2 Approve School Site Single Plans for Student Achievement and Site Budgets for the 2020/2021 School Year (Separate Cover Item)

Action: Abercrombie, Souza. **Vote:** Yes-7; No-0.

14.2.3 Approve Appointment of Parent Representative to San Joaquin Special Education Local Plan Area Community Advisory Committee

Action: Abercrombie, Souza. **Vote:** Yes-7; No-0.

14.2.4 Approve the Material Revision to the Tracy Independent Study Charter School (Separate Cover Item)

Trustee Pekari read required legal statement.

Action: Costa, Abercrombie. **Vote:** Yes-7; No-0. ____

14.3 Human Resources:

14.3.1 Receive the District's Initial Bargaining Proposal for the California School Employees Association for the 2020-2021 School Year

Action: Abercrombie, Silcox. **Vote:** Yes-7; No-0. ____

Board Reports:

Trustee Silcox has four children in TUSD and one that is home schooled. Today was a successful day and he wants to recognize all who put so much work into this year. Trustee Abercrombie commented that at the last meeting a statement was

made that some were laid off due to COVID and that was not true. We need to make sure that comments made are correct. Trustee Souza received a lot of the same calls about people being worried about their jobs. People heard that some were losing jobs. Before comments are made, we need to talk to each to make sure the correct information is reported. We want to continue to move forward and get through distance learning. Administration has worked very hard and she appreciates everyone at the district working together. Teachers have done amazing things. Trustee Kaur had no comment. Trustee Alexander commented that he did not make that statement and that he was misunderstood and that he hoped that that did not happen. Trustee Costa commented that she saw quite a few positive comments for teachers, administrators and ISET about getting everything to work. She thanked everyone for their efforts and for the positive comments. Trustee Pekari thanked everyone for this huge endeavor. Everyone is working together to make this work.

**Superintendent
Report:**

Dr. Stephens commented that this is his 37th first day of school and it has never been under the circumstances that we have now. This is completely new to all of us. He feels that our teachers, classified and administration have done a great job getting ready for the school year. A month ago, we were thinking that we would be in the hybrid model or 100% back in the classroom. We have gone a complete 180 and it took extraordinary efforts by all involved. Today was a solid day. Once we get all of our devices out to students it will be great. Our first day went well and he is excited to see what tomorrow brings.

Adjourn: 7:50 pm

Clerk

Date



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: August 4, 2020
SUBJECT: **Ratify Routine Agreements, Expenditures and Notice of Completions
Which Meet the Criteria for Placement on the Consent Agenda**

BACKGROUND: To be valid or to constitute an enforceable obligation for or against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, the value of the fee, dedication, services or other requirements being offered to or by the District and the advance notice staff has in procuring the services or materials; or the timing required to negotiate the agreement on behalf of the District. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between \$5,000 and \$15,000, and requisitions greater than \$15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left-hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda.

Prepared by: Dr. Rob Pecot, Associate Superintendent for Business Services.

BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
AUGUST 25, 2020
SUMMARY OF SERVICES

A. Vendor: Spinelli, Donald & Nott
Site: Tracy Unified School District
Item: Purchase Order
Services: Legal services for liability claims and litigation.
Cost: \$200.00/hr. as negotiated by the NorCal Relief executive committee.
Project Funding: Risk Management/Legal Services

B. Vendor: Johnson Schachter & Lewis
Site: Tracy Unified School District
Item: Purchase Order
Services: Legal services for liability claims and litigation.
Cost: \$200.00/hr. as negotiated by the NorCal Relief executive committee.
Project Funding: Risk Management/Legal Services

C. Vendor: Law Office of Young, Minney & Corr, LLP
Site: Tracy Unified School District
Item: Purchase Order
Services: Legal services related to charter school law.
Cost: \$260.00/hr. Associates, \$295.00/hr. Partners
Project Funding: Risk Management/Legal Services

D. Vendor: D&C Roadrunner Glass Inc.
Site: IS/Tracy Charter School
Item: Purchase Order
Services: Installation of Wall Systems w/ Glass and Doors
Cost: \$22,554.67
Project Funding: Unrestricted General Fund



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: August 14, 2020
SUBJECT: **Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herin with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District**

BACKGROUND: In order to assist the various school sites and departments in the District with the continued effort to enhance the educational, technological, health, and environmental needs of our students and staff, the following funds, materials, and/or equipment are to be considered for acceptance as donations:

Tracy Unified School District:

1. Tracy Unified School District: From Mountains Hope Community Worship Center in conjunction with New Creation Bible Fellowship, HisImage Ministries, The VOIC, ~~Unced~~ 2, Gathering Place Tracy Church and Prayer Temple Christian Center, 400+ backpacks filled with school supplies at an approximate value of \$5,500.00. This donation will benefit the students of McKinley Elementary School, Monte Vista Middle School, North Elementary School, and South West Park Elementary School

Hirsch Elementary School:

1. Tracy Unified School District/Hirsch Elementary School: From the Wanda Hirsch Parent Teacher Organization for the amount of \$697.00 (ck. #1600). This donation will be distributed among the Hirsch teacher site accounts.

Tracy High School:

1. Tracy Unified School District/Tracy High School: From Gary and Linda Traina for the amount of \$1,000.00 (ck. #8648). This donation is a contribution to the Roger Traina Scholarship for the 2020-2021 school year.
2. Tracy Unified School District/Tracy High School: From the Traina Living Trust for the amount of \$1,000.00 (ck. #5335). This donation is a contribution to the Roger Traina Scholarship for the 2020-2021 school year.

RATIONALE: Acceptance is recommended in order to meet the District's strategic goals and to enhance and benefit the educational experiences of the students of the Tracy Unified School District. This agenda item meets Strategic Goal #2 -- Create a quality and effective learning environment for all students.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) of the donations which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees of the Tracy Unified School District are directed to the District's warehouse through the Materials Management Department for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Developments and budgeted accordingly. All technology items are reviewed and approved by the Director of Information Services and Educational Technology, prior to Board presentation.

RECOMMENDATION: Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District.

Prepared by: Dr. Rob Pecot, Associate Superintendent for Business Services.



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: August 25, 2020
SUBJECT: **Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2020/21 School Year**

BACKGROUND: The District recognizes the importance of having parent support/booster clubs that enhance and assist in furthering the educational opportunities of students. Community support organizations (CSO's) such as Parent Teacher Clubs, Parent Teacher Associations, Athletics Boosters, Band Boosters, Advisory Groups, and any other organizations approved by the Board, promote, encourage, and support the approved academic, co-curricular, and extra curricular activities of the district. The attached document reflects the current status of active School Connected Organizations for the current year. Those groups approved by prior Board Action are indicated as *Approved*. Those being submitted for current approval are indicated as *Recommended for Approval*. Those groups that have indicated an interest in approval, but have not yet met all approval requirements, are indicated as *Pending*. In addition to the status of *Approved*, *Recommended for Approval*, and *Pending*, each organization is marked as being either *Current* or *Revoked*. *Current* means the organization has submitted a current reconciled bank statement within the past two months and all other documentation is adequate. *Revoked* means the organization has failed to submit a current reconciled bank statement within the past two months, other documentation is inadequate, or some other condition exists for which additional compliance steps are required.

RATIONALE: Acceptance of this item indicates endorsement by the School Board of the current status of each recognized School Connected Organization or Booster Club in order to meet the District's strategic goal: strategic goal #5 – Continuously improve fiscal, facilities and operational processes.

FUNDING: There are no financial obligations associated with this agenda however sites and departments of the District may incur responsibilities and costs associated with donations made through the (CSO's) fundraising endeavors.

RECOMMENDATION: Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2020/21 School Year.

Prepared by: Jill Carter, Director of School Business Support Services & Purchasing.



2020/2021 School-Connected Organization Booster Clubs

Organization	Status	Current Reviewed Bank Statements
Hirsch Elementary PTO	<i>Recommended for Approval</i>	
North School Parent Club		<i>Current</i>
South/West Park Parent Club		<i>Current</i>
THS Volleyball Booster Club		<i>Current</i>
Villalovoz PFC		<i>Current</i>
WHS - Homefield Advantange Athletic Booster Club		<i>Current</i>
West High Science Boosters		<i>Current</i>

Revised 7/31/2020



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: August 17, 2020
SUBJECT: **Approve Master Contract (MC) for Nonpublic Agency,
Nonsectarian School Services with Behavioral & Educational
Strategies & Training (B.E.S.T)**

BACKGROUND: Board approval is requested to contract for Non-public agency (NPA) for one student at behavioral & Educational Strategies & Training (NPA) in Modesto, CA. The District's Special Education administration would like to contract with B.E.S.T. to provide the services pursuant to a confidential settlement agreement. Approval is necessary at this time to remain compliant with the confidential settlement agreement.

RATIONALE: Districts must offer a continuum of services including, when necessary, services at Non-Public Agency (NPA). This agenda request supports District Strategic Goal 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; and District Strategic Goal 3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: Expenses for the 2020-2021 regular school year and related services will not exceed \$2,493.54 Special Education contract expenses are funded through 602 funding for Special Education, budgeted in account # 01-6500-0-5750-1180-5800-800-2542.

RECOMMENDATION: Approve Master Contract (MC) for Nonpublic, Nonpublic Agency, Nonsectarian School Services with Behavioral & Educational Strategies & Training (B.E.S.T).

Prepared by: Sophy Reese, Program Specialist.



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: August 12, 2020
SUBJECT: Accept Resignations/Retirements/Leave of Absences for Classified, Certificated, and/or Management Employment

BACKGROUND:

**MANAGEMENT/CLASSIFIED
CONFIDENTIAL RESIGNATION**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Sowers, Hilary Assistant Principal	Jacobson/McKinley	8/3/2020	Personal

BACKGROUND:

CLASSIFIED RETIREMENTS

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Gutierrez, Carol H.S. Administrative Secretary	WHS	8/3/20	Retirement
Krause, Tammy Food Service Supervisor	Monte Vista	8/28/20	Retirement

BACKGROUND:

CLASSIFIED RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
De Rosa, Maria Parent Liaison	THS/KHS	8/2/20	Accepted Translator/ Interpreter Specialist position at DEC

Ibanez, Limayra Bilingual Para Educator I	SWP	8/4/20	Personal
Pacheco, Leonard Delivery Driver	DSC	8/4/20	Accepted Warehouse Supervisor position
Patnala, Anuradha IEP Para Educator	Bohn	7/30/20	Personal

RECOMMENDATION: Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent for Human Resources



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: August 12, 2020
SUBJECT: Approve Classified, Certificated, and/or Management Employment

BACKGROUND:

**MANAGEMENT/CLASSIFIED
CONFIDENTIAL**

Contreras, Erica

Coordinator of Health Services (New)
Student Services
Range 20, Step E - \$339,93 per day LME
8 hours per day
Fund: General

BACKGROUND:

CERTIFICATED

Andrews, Nicole

Social Science (Replacement)
Tracy High School
"B" Class III, Step 1, \$54,668.00
Fund: General Fund

Anguiano-Hernandez, Melissa

5th grade (Replacement)
Poet Christian
"A" Class I, Step 2, \$51,372.00
Fund: General Fund

Chul, Nataliya

Independent Study 5-6 grades
(New Position)
Poet Christian
"B" Class VI, Step 1, \$60,901.00
Fund: General Fund

Dahlen, Megan	Tracy Young Adult Program (Replacement) Stein High "A", Class I, Step 4, \$54,237.00 Fund: Special Education
Engelman, Sandra	Independent Study 12th grade (New Position) Kimball High School "A" Step 1, Class I, \$50,807.00 Fund: General Fund
Furtado, Sarah	5 th grade (Replacement) North School "A" Class I, Step 3, \$51,654.00 Fund: General Fund
Giglia, Sarah	1 st grade (Replacement) South/West Park "A" Class I, Step 1, \$51,372.00 Fund: General Fund
Gregory, Kia	Independent Charter 7-12 (New Position) Independent Charter "A", Class I, Step 4, \$52,219.00 Fund: General fund
Jacobe, Reid	English (Replacement) Kimball High School "A" Class I, Step 1, \$51,936.00 Fund: General Fund
Miramontes, Vanessa	5 th grade (Replacement) South/West Park "B", Class III, Step 1, \$52,219.00 Fund: General Fund
Tango, Melanie	1 st grade (Replacement) South/West Park "B" Class III, Step 1 \$56,073.00 Fund: General Fund

BACKGROUND:

CLASSIFIED

De Rosa, Maria	Translator/Interpreter Specialist Student Services Range 32, Step E - \$22.56 per hour 8 hours per day Fund: General
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Pacheco, Leonard

Warehouse Supervisor
DSC
Range 40, Step D - \$26.00 per hour
8 hours per day
Fund: General

Roque Sebastian, Ariel

Utility Person II
MOT/SWP
Range 35, Step A - \$20.10 per hour
8 hours per day
Fund: Donations #2

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: August 12, 2020
SUBJECT: **Adopt the District's Initial Bargaining Proposal for the California School Employees Association for the 2020-2021 School Year**

BACKGROUND: The current three-year contract between the California School Employees Association (CSEA) and the Tracy Unified School District (TUSD) expires on June 30, 2021. The articles below will be negotiated for the successor agreement during 2020-2021 school year.

RATIONALE: The District chooses to open the following Articles:

Article VIII - Pay and Allowances
Article X - Fringe Benefits
Article XXVIII – Evaluations

This agenda item meets Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential.

FUNDING: N/A

RECOMMENDATION: Adopt the District's Initial Bargaining Proposal for the California School Employees Association for the 2020-2021 School Year.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: August 17, 2020
SUBJECT: **Adopt Resolution 20-04, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds**

BACKGROUND: Pursuant to Education Codes 45117 and 45114, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to eliminate certain classified positions due to lack of work or lack of funds.

RATIONALE: Elimination of certain classified positions are needed due to lack of work or lack of funds.

FUNDING: None.

RECOMMENDATION: Adopt Resolution 20-04, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 20-04**

**RESOLUTION FOR A REDUCTION IN CLASSIFIED STAFF DUE TO
LACK OF WORK/LACK OF FUNDS**

WHEREAS, Education Codes §45117 and §45114, Board Policy and the Collective Bargaining Agreement between the Tracy Unified School District and the California School Employees Association permit the Governing Board to eliminate the number of classified positions due to lack of work or lack of funds:

WHEREAS, the Governing Board of the Tracy Unified School District has determined that it shall be necessary to eliminate the following positions in the District not later than August 8, 2020 due to lack of work or lack of funds:

- a. Eliminate one (1) 8 hour/10 month Adult School Registrar/Testing Technician

NOW, THEREFORE, BE IT RESOLVED that as of the close of the business day on October 26, 2020, the above referenced classified position shall be eliminated.

BE IT FURTHER RESOLVED, that the Superintendent, or Superintendent's designee, is authorized and directed to give notice to the affected classified employees pursuant to the District rules and regulations and applicable provisions of Education Code not later than sixty (60) days prior to the effective day of layoff as set forth above.

ADOPTED by the Governing Board of Tracy Unified School District on August 25, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**President
Board of Trustees
Tracy Unified School District**