

mind your space *mask your face* *hands in place* *wash the trace*

These Social Distancing Protocols are current and approved by the CBO. Please note the date stamp at the bottom right, and ensure that it aligns with the date indicated on the Weblink. The date indicated on the Weblink is the most current version of this document.

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| <i>mind your space</i> | <ul style="list-style-type: none"> • Maintain at least six (6) feet of distance between you and anyone else • Instances where a six (6) foot distance is not possible, please follow specific protocols provided for that activity |
| <i>mask your face</i> | <p>All employees are required to wear face coverings when -</p> <ul style="list-style-type: none"> • Interacting in-person with any member of the public; • Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time; • Working in any space where food is prepared or packaged for sale or distribution to others; • In or walking through common areas, such as bathrooms, hallways, stairways, elevators, and parking facilities; • In any room or enclosed area where other people (except for members of the person’s own household or residence) are present when unable to physically distance. <p>When a medical condition prevents the use of a face covering, a face shield with a drape (paper or plastic extension on the bottom of the shield) is acceptable</p> <ul style="list-style-type: none"> ○ The LUSD’s current inventory of face shields may be retrofitted with a drape. While the drape functions to keep moisture from getting up under the faceshield, some worry that taping a paper towel to the bottom of the face shield is not an adequate solution. The district is working on suitable retrofits, but in a pinch plastic sheets (like a transparency sheet) will prevent moisture from getting through. ○ Replace the drape when visibly soiled or as often as the user wishes |
| <i>hands in place</i> | <ul style="list-style-type: none"> • Keep your hands away from your face |
| <i>wash the trace</i> | <ul style="list-style-type: none"> • Disinfect your hands frequently with soap and water or hand sanitizer |
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