



Etiquette for Virtual Learning

Find a quiet place that is free from distractions (siblings, pets, parents, televisions) and away from your bed.

Dress appropriately—wear your school uniform, no hoodies or hats.

Be ready to work. Have your materials, use the bathroom and take a break before the class begins.

Maintain respect in speaking, writing, using the whiteboard if asked or another tool that is being used.

Remember you are in school—use proper grammar and spelling. Typing in all caps looks like you're SCREAMING.

Keep your microphone on mute unless you have a question or would like to participate. If you use Zoom, please use your “raise your hand” feature.

Be visible, your video should remain ON to promote focus at all times when you are meeting with your teacher.

Refrain from chewing gum, eating or drinking in front of the camera.

Use your phone to support learning; no texting or calling during class.

Be forgiving. If your classmate makes a mistake, let it go. It happens to all of us!