



# TOWN OF ELLINGTON

## Department of Public Works

Timothy Webb  
Director/WPCA Admin.

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### BUDGET NARRATIVE 2020-21

**TO:** Felecia LaPlante, Asst. Finance Officer  
Lori Spielman, First Selectman

**FROM:** Timothy M. Webb, Director of Public Works *Tim Webb*

**DATE:** February 14, 2020

**RE:** Budget 2020-2021

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The Public Works Department has prepared a budget that represents the need to continue to maintain our infrastructure, improve and make safe our facilities, playing fields and parks. The Public Works Budget requests a 1.42% overall increase to the 400 accounts, a total of \$60,097.00. Outlined below is a breakdown for each of the Public Works accounts with a brief description. If the 450 Sanitary Landfill is included, the increase will be \$665,097.00 or 13.69%.

#### 410 General Town Roads:

Funding for this account includes all salaries, overtime, employee contractual benefits (uniforms, meals, and longevity), advertising, drug and alcohol testing, equipment rental, professional development, contracted services, contract work, Crystal Lake Cemetery care, office supplies, construction materials, technical supplies and the Tree Warden's funds.

Requested this year is the hiring of one full time Labor position and an additional second shift Custodian. These two positions will enable the Department to continue to meet the needs of the community in a timely manner in all aspects of the Department, road maintenance, grounds and facilities. The hiring of the second shift Custodian will enable the Town to maintain our facilities and discontinue the outside cleaning services. Funding for these two positions are directly related to the exchange of funding for the two Water Pollution Control staff positions in the WPCA account, where the cost of operating the WPCA is funded directly through user fees. The Department is also requesting additional funds within the Tree Warden line item to assist in dealing with various tree concerns, Emerald Ash Borer, and the caterpillar impact.

415 New Equipment:

New equipment supports the Department in replacing small power tools, chains saws, and weed whackers along with other hand tools needed. The Department is requesting to purchase a new zero turn turf mower. The increase to this line item is \$18,000.00

420 Equipment Maintenance:

This account funds the repairs of all of the Town's rolling stock, trucks, cars and heavy equipment along with the fuel, gas and diesel. We are presenting a flat budget on this line item.

425 Town Garage Maintenance:

These funds cover the daily expenses of telephone, electric, heat and water for the DPW complex. \$500.00 is requested to continue care of the facility.

430 Street Signs:

The purchasing of street signs and other regulatory signs, stop, yield and others are made against this account. We are seeking no increase to this line item as we continue to meet the new MUTCD regulations with regards to reflectively and Town signage.

435 Grounds Maintenance BOE/Parks:

Within this account the Public Works covers the playing field maintenance and lining, lawn treatments at the parks and schools, pavilion cleaning, general repairs at the Crystal Lake Beach and irrigation services required at both the parks and schools. There is no increase to this line item.

439 Town Road Aid-Winter

The purchasing of de-icing material is funded within this account; the annual material purchased is approximately 2700 tons of material along 50 tons of winter cold patch, asphalt. The payment to cover contractors who assist the Department in snow removal at the schools is also funded within this account. The Department will purchase regular road salt for the mixing with sand for residents and for unimproved roads. This line item will be held for the 2020-2021 fiscal year.

440 Town Road Aid – Materials

The striping of town roads, yellow double and single lines, catch basin cleaning and asphalt for patching, paving and shimming roads for chip seal are funded within this account. This account will also hold the line for the 2020-2021 budget year.

450 Sanitary Landfill

The cost to dispose of the household waste collected by our contractor is funded within this account. The current tipping fee at the CRRA Hartford location is \$83.00 per ton. The annual tonnage collected from our community is approximately 4,900 tons. The price to dispose of bulky oversize household waste and the tipping fee for Town facilities and Condominiums are also funded here. The increase is directly related to tipping fees to dispose of the household

waste in Hartford. An increase of \$12.00 per ton has been proposed,\*(tip fee may be reduced), if so this will decrease.

#### 451 Municipal Solid/Bulky Waste Curbside Collection

Fees for the collection of the community's household waste and bulky waste are funded within this account. There is no increase to this account, current pricing is being held by our contractor, All American Waste, and new homes added to our collection. This will be the third year of our contractor is holding the cost.

Currently funding is not included in the property taxation but is covered under the user fee of \$125.00 per household. This line item along with the 450 and the 455 accounts should be reviewed and discussed to address the overall household waste/recycling and bulky waste collection program for the community.

#### 455 Sanitary Recycling

Funded within this account is the collection of the our recycling material along with the disposal of electronic, refrigerant, brush, leaves and waste oil. There is no increase for the 2020-2021 budget based upon our contract with All American.

#### 456 Household Hazardous Waste

Ellington joined the Mid-NEROC (Mid North East Recycling Operating Committee) for its Household Hazardous waste disposal.

#### 470 Street Lighting

Under this account the community pays for the streetlights within our town. No increase is sought in light of the communities change over to LED fixtures. Savings that may be realized will be offset by a new inventory of fixtures. We will continue to hold this line item.

#### 480 Engineering & Inspections

The fee to pay the Town Engineer for work performed in plan review, plan design and inspections of various projects brought before the Planning and Zoning Commission are funded here. This budget line item will be held.

#### 810- Town Buildings

The Public Works Department also oversees the various Town Properties that are funded under the 800 code within the budget. These properties include the Town Hall, Arbor Commons (Human Services and Police Facilities), Pinney House, Hall Memorial Library, Senior Center and the Old Crystal Lake School House. The funding requested to care for these facilities is directly related to the operation costs for the various facilities, Human Services, Police, Senior Center, Library and the Town Hall. All accounts are broken out individually and each facility can be held accountable. The Department has rebid the services for Cleaning and HVAC and our current vendors continue to provide those services. Increases to these accounts are directly related to minimum wage requirements and cost of living.

The request for \$60,000 to purchase new Board/Meeting room console for the various board members and flooring replacements in the Town Hall and Library are included in this year's budget as well as increases in the various utilities accounts and facility maintenance and custodian services. Again this year we will seek to paint the Old Crystal Lake School. Total increase is \$111,628 or 14.27%.

460 WPCA Maintenance \*\*

The Public Works Department over sees the inspection, maintenance and repairs of two separate collection systems, Stafford and Vernon Sewer Districts. Seven (7) pump stations, 108 individual grinder pumps and several miles of sewer lines make up the infrastructure within these districts. Funding for this account is done so through the Water Pollution Control Authority via user fees.

This budget has been broken down into a more detail revenue and expenditure for each of the communities Sewer Districts, Crystal Lake (Stafford) and the Hockanum (Vernon) collection systems. The Town of Ellington discharges into each system and is responsible for 20% of each District Water Pollution Control Plants as related to discharge flow and major treatment plant upgrades. The Water Pollution Control Authority continues to balance the Town's obligations via the Sewer User Fees that are charged as related to water consumption billed via the Connecticut water Company and properties on wells.

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| Amounts in Dollars                   | TOWN OF ELLINGTON    |                         |                           |                                  |                                 |                                 |                       |                        |                            |  |  |
|--------------------------------------|----------------------|-------------------------|---------------------------|----------------------------------|---------------------------------|---------------------------------|-----------------------|------------------------|----------------------------|--|--|
|                                      | BUDGET TABLE 2020-21 |                         |                           |                                  |                                 |                                 |                       |                        |                            |  |  |
|                                      | SUMMARY              |                         |                           |                                  |                                 |                                 |                       |                        |                            |  |  |
|                                      | 2018-19 Actuals      | 2019-20 Approved Budget | 2019-20 Trans/ Addl Appr. | 2019-20 Adjusted Approved Budget | 2019-20 First Six Months Actual | 2019-20 Estimated Total Actuals | 2019-20 (Over)\ Under | 2020-21 Budget Request | 2020-21 Board of Selectmen |  |  |
| 0410 - GENERAL TOWN ROADS            | 1,980,696.91         | 2,070,229.00            | 51,372.00                 | 2,121,601.00                     | 1,015,525.43                    | 2,098,723.00                    | 22,878.00             | 2,114,445.64           | 2,114,445.64               |  |  |
| 0415 - NEW EQUIPMENT                 | 10,054.51            | 10,000.00               | 0.00                      | 10,000.00                        | 9,829.70                        | 10,000.00                       | 0.00                  | 28,000.00              | 28,000.00                  |  |  |
| 0420 - EQUIPMENT MAINTENANCE         | 226,802.75           | 228,100.00              | 0.00                      | 228,100.00                       | 94,736.02                       | 228,100.00                      | 0.00                  | 228,100.00             | 228,100.00                 |  |  |
| 0425 - TOWN GARAGE MAINTENANCE       | 75,908.52            | 74,000.00               | 0.00                      | 74,000.00                        | 27,775.74                       | 74,067.00                       | (67.00)               | 74,500.00              | 74,500.00                  |  |  |
| 0430 - STREET SIGNS                  | 15,063.13            | 17,500.00               | 0.00                      | 17,500.00                        | 1,103.97                        | 17,500.00                       | 0.00                  | 17,500.00              | 17,500.00                  |  |  |
| 0435 - GROUNDS MAINTENANCE-BOE/PARKS | 110,319.47           | 115,000.00              | 0.00                      | 115,000.00                       | 71,465.47                       | 115,000.00                      | 0.00                  | 120,000.00             | 120,000.00                 |  |  |
| 0439 - TOWN ROAD AID-WINTER          | 258,084.41           | 255,000.00              | 0.00                      | 255,000.00                       | 116,497.19                      | 255,000.00                      | 0.00                  | 255,000.00             | 255,000.00                 |  |  |
| 0440 - TOWN ROAD AID-MATERIALS       | 275,034.07           | 275,000.00              | 0.00                      | 275,000.00                       | 130,482.62                      | 275,000.00                      | 0.00                  | 275,000.00             | 275,000.00                 |  |  |
| 0450 - SANITARY LANDFILL             | 350,715.86           | 472,412.00              | 0.00                      | 472,412.00                       | 179,204.12                      | 472,412.00                      | 0.00                  | 518,400.00             | 518,400.00                 |  |  |
| 0451 - MUN-SOLID/BULKY WASTE CURB    | 625,446.36           | 0.00                    | 0.00                      | 0.00                             | 260,766.83                      | 0.00                            | 0.00                  | 615,000.00             | 615,000.00                 |  |  |
| 0455 - SANITARY RECYCLING            | 350,821.41           | 377,200.00              | 0.00                      | 377,200.00                       | 146,886.44                      | 377,200.00                      | 0.00                  | 377,200.00             | 377,200.00                 |  |  |
| 0456 - HOUSEHOLD HAZARDOUS WASTE     | 11,783.66            | 15,000.00               | 0.00                      | 15,000.00                        | 927.07                          | 15,000.00                       | 0.00                  | 15,000.00              | 15,000.00                  |  |  |
| 0470 - STREET LIGHTING               | 81,590.60            | 97,235.00               | 0.00                      | 97,235.00                        | 33,701.89                       | 95,000.00                       | 2,235.00              | 95,000.00              | 95,000.00                  |  |  |
| 0480 - ENGINEER & INSPECTIONS        | 119,167.41           | 125,000.00              | 0.00                      | 125,000.00                       | 30,036.97                       | 125,000.00                      | 0.00                  | 125,000.00             | 125,000.00                 |  |  |
| TOTAL OF PUBLIC WORKS-400            | 4,491,489.07         | 4,131,676.00            | 51,372.00                 | 4,183,048.00                     | 2,118,939.46                    | 4,158,002.00                    | 25,046.00             | 4,858,145.64           | 4,858,145.64               |  |  |

TOWN OF ELLINGTON  
BUDGET REPORT 2020-21

|                           | 2018-19<br>Actuals | 2019-20<br>Approved<br>Budget | 2019-20<br>Trans/<br>Addl<br>Appr. | 2019-20<br>Adjusted<br>Approved<br>Budget | 2019-20<br>First Six<br>Months<br>Actual | 2019-20<br>Estimated<br>Total<br>Actuals | 2019-20<br>(Over/<br>Under) | 2020-21<br>Budget<br>Request | 2020-21<br>Board of<br>Selectmen |
|---------------------------|--------------------|-------------------------------|------------------------------------|---|--|--|-----------------------------|------------------------------|----------------------------------|
| 0410 - GENERAL TOWN ROADS |                    |                               |                                    |   |  |  |                             |                              |                                  |
| 01-04-00-00410-10-50101   | 1,632,532.13       | 1,690,536.00                  | 46,820.00                          | 1,737,356.00                              | 827,238.96                               | 1,707,995.00                             | 29,361.00                   | 1,721,895.64                 | 1,721,895.64                     |
| 01-04-00-00410-10-50102   | 171,710.30         | 164,465.00                    | 4,562.00                           | 169,017.00                                | 62,947.46                                | 169,000.00                               | 17.00                       | 167,000.00                   | 167,000.00                       |
| 01-04-00-00410-10-50103   | 18,193.66          | 30,000.00                     | 0.00                               | 30,000.00                                 | 17,000.06                                | 25,000.00                                | 5,000.00                    | 25,000.00                    | 25,000.00                        |
| 01-04-00-00410-10-50110   | 7,500.00           | 8,250.00                      | 0.00                               | 8,250.00                                  | 7,913.96                                 | 8,250.00                                 | 0.00                        | 9,050.00                     | 9,050.00                         |
| 01-04-00-00410-10-50150   | 895.30             | 10,000.00                     | 0.00                               | 10,000.00                                 | 757.69                                   | 7,000.00                                 | 3,000.00                    | 10,000.00                    | 10,000.00                        |
| 01-04-00-00410-20-60221   | 0.00               | 1,000.00                      | 0.00                               | 1,000.00                                  | 0.00                                     | 500.00                                   | 500.00                      | 1,000.00                     | 1,000.00                         |
| 01-04-00-00410-20-60222   | 1,150.00           | 1,500.00                      | 0.00                               | 1,500.00                                  | 140.00                                   | 1,500.00                                 | 0.00                        | 1,700.00                     | 1,700.00                         |
| 01-04-00-00410-20-60230   | 2,481.24           | 7,000.00                      | 0.00                               | 7,000.00                                  | 3,510.28                                 | 7,000.00                                 | 0.00                        | 7,000.00                     | 7,000.00                         |
| 01-04-00-00410-20-60234   | 4,860.73           | 5,000.00                      | 0.00                               | 5,000.00                                  | 2,389.95                                 | 5,000.00                                 | 0.00                        | 6,000.00                     | 6,000.00                         |
| 01-04-00-00410-20-60250   | 63,339.54          | 70,628.00                     | 0.00                               | 70,628.00                                 | 34,377.39                                | 70,628.00                                | 0.00                        | 72,500.00                    | 72,500.00                        |
| 01-04-00-00410-20-60260   | 5,576.22           | 10,000.00                     | 0.00                               | 10,000.00                                 | 3,814.64                                 | 10,000.00                                | 0.00                        | 10,000.00                    | 10,000.00                        |
| 01-04-00-00410-20-60261   | 6,050.00           | 6,100.00                      | 0.00                               | 6,100.00                                  | 4,000.00                                 | 6,100.00                                 | 0.00                        | 6,500.00                     | 6,500.00                         |
| 01-04-00-00410-30-60341   | 1,943.78           | 2,000.00                      | 0.00                               | 2,000.00                                  | 216.63                                   | 2,000.00                                 | 0.00                        | 2,000.00                     | 2,000.00                         |
| 01-04-00-00410-30-60342   | 8,374.81           | 8,050.00                      | 0.00                               | 8,050.00                                  | 7,163.00                                 | 8,050.00                                 | 0.00                        | 8,800.00                     | 8,800.00                         |
| 01-04-00-00410-30-60343   | 20,667.34          | 20,700.00                     | 0.00                               | 20,700.00                                 | 12,640.20                                | 20,700.00                                | 0.00                        | 21,000.00                    | 21,000.00                        |
| 01-04-00-00410-30-60346   | 8,844.96           | 10,000.00                     | 0.00                               | 10,000.00                                 | 7,121.21                                 | 10,000.00                                | 0.00                        | 10,000.00                    | 10,000.00                        |
| 01-04-00-00410-30-60356   | 26,577.00          | 25,000.00                     | 0.00                               | 25,000.00                                 | 24,294.00                                | 40,000.00                                | (15,000.00)                 | 35,000.00                    | 35,000.00                        |
| DEPARTMENT TOTAL          | 1,980,696.91       | 2,070,229.00                  | 51,372.00                          | 2,121,601.00                              | 1,015,525.43                             | 2,098,723.00                             | 22,878.00                   | 2,114,445.64                 | 2,114,445.64                     |

**Public Works Payroll-5101-Full Time Payroll****FY2019-20****FY2020-21**

|  |                     |                     |
|--|---------------------|---------------------|
| Director of Publics/WPCA Admin/Webb*(WPCA 5 hours)     | \$ 135,525          | \$ 118,584          |
| Adm AsstII-DPW/WPCA-Smith (DPW 30hours) (WPCA 5 hours) | \$ 62,153           | \$ 53,030           |
| Foreman/Thomas Modzelewski                             | \$ 81,598           | \$ 83,842           |
| Assistant Foreman/Kevin Gambacorta                     | \$ 79,332           | \$ 81,514           |
| Lead Mechanic/Taylor Olson                             | \$ 77,792           | \$ 79,931           |
| Mechanic II/Perry Dikeman                              | \$ 71,594           | \$ 73,563           |
| Crew Chief-Grounds/Bob Ouellette                       | \$ 75,254           | \$ 77,323           |
| Maintainer II/Joshua Hebert                            | \$ 71,594           | \$ 73,563           |
| Maintainer II/Ronald Moser                             | \$ 71,594           | \$ 73,563           |
| WPCA Crew Chief/Rebecca O'Brien** WPCA                 | \$ 75,254           | \$ -                |
| WPCA Technician/Maintainer II/Phillip Kidney** WPCA    | \$ 71,594           | \$ -                |
| Maintainer II/Jason Suchecki                           | \$ 67,163           | \$ 69,010           |
| Maintainer II/Richard Daugherty                        | \$ 67,163           | \$ 69,010           |
| Maintainer II/Shawn Bull                               | \$ 67,163           | \$ 69,010           |
| Maintainer II/Patrick Roy                              | \$ 67,163           | \$ 69,010           |
| Maintainer II/Daniel Whitman                           | \$ 67,163           | \$ 69,010           |
| Maintainer II/Keith Jarvis                             | \$ 67,163           | \$ 69,010           |
| Maintainer II/Denis Giroux                             | \$ 67,163           | \$ 69,010           |
| Maintainer II/Spencer Hutchinson                       | \$ 67,163           | \$ 69,010           |
| Maintainer II/Troy Langer                              | \$ 67,163           | \$ 69,010           |
| Maintainer II/James Muratori                           | \$ 67,163           | \$ 69,010           |
| Labor/ NEW   | \$ -                | \$ 54,350           |
| Town Hall Lead Custodian/Kimberly Gallicchio           | \$ 65,936           | \$ 67,749           |
| Town Hall Custodian/Dana DiNallo                       | \$ 63,190           | \$ 64,928           |
| Town Hall Custodian/Gary Berube                        | \$ 53,706           | \$ 64,928           |
| Town Hall Custodian/ NEW                               | \$ -                | \$ 64,928           |
| <b>Total</b>   | <b>\$ 1,727,746</b> | <b>\$ 1,721,896</b> |

\*Salary in negotiation for FY 20-21

\*\*Removed from DPW410 Account transferred to WPCA Budget

**TOWN OF ELLINGTON  
BUDGET REQUEST  
410 GENERAL TOWN ROADS**

| Object No.  | Description & Explanation(s)   | FY 2019-20<br>Revised | FY 2020-21  |
|-------------|--|-----------------------|---|
| <b>5101</b> | <b>FULL TIME PAYROLL</b><br>Per Union Contract 2019 -2023  | <b>\$ 1,727,746</b>   | <b>\$ 1,721,896</b>                                 |
|             | Includes new laborer and new custodian<br>Excludes WPCA dedicated employees and admin.                     |                       |   |
| <b>5102</b> | <b>OVERTIME</b>  | <b>\$ -</b>           | <b>\$ 167,000</b>                                   |
|             | Ten year average for Overtime  |                       |   |
|             | OT Average   |                       |   |
|             | 2009/2010  | 146                   |   |
|             | 2010/2011  | 225                   |   |
|             | 2011/2012  | 163                   |   |
|             | 2012/2013  | 162                   |   |
|             | 2013/2014  | 157                   |   |
|             | 2014-2015  | 211                   |   |
|             | 2015-2016  | 105                   |   |
|             | 2016-2017  | 133                   |   |
|             | 2017-2018  | 156                   |   |
|             | 2018-2019  | 135                   |   |
|             | Average  | 159                   |   |
|             | 2019-2020  | 67 as of 2/1/20       |   |
| <b>5103</b> | <b>PART TIME PAYROLL</b><br>Brush Dump Attendant and Summer Seasonal Help<br>2 Extra Holiday Weekends Open | <b>\$ 30,000</b>      | <b>\$ 25,000</b>                                    |
| <b>5110</b> | <b>OTHER BENEFITS</b><br>Meal Allowances - 22 employees \$250 each<br>Longevity Payments<br>Storm Watch    | <b>\$ 8,250</b>       | <b>\$ 9,050</b><br>\$ 5,500<br>\$ 2,550<br>\$ 1,000 |
| <b>5150</b> | <b>SALARY ADJUSTMENT</b>   | <b>\$ 10,000</b>      | <b>\$ 10,000</b>                                    |
|             | <b>TOTAL PAYROLL</b>   | <b>\$ 1,775,996</b>   | <b>\$ 1,932,946</b>                                 |
| <b>6221</b> | <b>ADVERTISING-PRINTING-FORMS</b><br>Numerous forms and newsletters  |                       | <b>\$ 1,000</b>                                     |
| <b>6222</b> | <b>DUES &amp; SUBSCRIPTIONS</b><br>APWA, Tree Warden, CASHO  |                       | <b>\$ 1,700</b>                                     |
| <b>6230</b> | <b>EQUIPMENT RENTAL</b><br>Airgas, Radio Tower, Miscellaneous  |                       | <b>\$ 7,000</b>                                     |
| <b>6234</b> | <b>PROFESSIONAL DEVELOPMENT</b><br>Safety Training   |                       | <b>\$ 6,000</b>                                     |

**TOWN OF ELLINGTON  
BUDGET REQUEST  
410 GENERAL TOWN ROADS**

| Object No.  | Description & Explanation(s)  | FISCAL YEAR 2020-21 |                  |
|-------------|---|---------------------|------------------|
| <b>6250</b> | <b><u>CONTRACTED SERVICES</u></b>   | <b>\$</b>           | <b>72,500</b>    |
|             | Refuse Collection   | \$                  | 18,500           |
|             | Time Clock Repair   | \$                  | 100              |
|             | Comfort Facilities  | \$                  | 7,700            |
|             | Uniforms  | \$                  | 14,500           |
|             | Rental Radio Repeater   | \$                  | 7,500            |
|             | Tolland Mutual Aid  | \$                  | 2,500            |
|             | Fire Extinguishers  | \$                  | 1,600            |
|             | Foley Services  | \$                  | 1,500            |
|             | Cleaning Services   | \$                  | 7,000            |
|             | HVAC Contract*  | \$                  | 2,600            |
|             | Facility Dude   | \$                  | 9,000            |
| <b>6260</b> | <b><u>CONTRACT WORK</u></b>   | <b>\$</b>           | <b>10,000</b>    |
|             | Use of outside contractors, survey work,<br>engineering and technical services.                                       |                     |                  |
| <b>6261</b> | <b><u>CRYSTAL LAKE CEMETERIES</u></b>   | <b>\$</b>           | <b>6,500</b>     |
|             | Mowing of two cemeteries and Firehouse  |                     |                  |
| <b>6341</b> | <b><u>OFFICE SUPPLIES</u></b>   | <b>\$</b>           | <b>2,000</b>     |
|             | Miscellaneous office supplies   |                     |                  |
| <b>6342</b> | <b><u>UNIFORM &amp; CLOTHING</u></b>  | <b>\$</b>           | <b>8,800</b>     |
|             | Safety Shoes, Vests and Equipment<br>\$300/employee for shoes per union contract                                      |                     |                  |
| <b>6343</b> | <b><u>CONSTRUCTION MAINT. MATERIALS</u></b>   | <b>\$</b>           | <b>21,000</b>    |
|             | Materials for shop and items not purchased with Town Aid funds.   |                     |                  |
| <b>6346</b> | <b><u>TECHNICAL SUPPLIES</u></b>  | <b>\$</b>           | <b>10,000</b>    |
|             | Hardware supplies, hand tools   |                     |                  |
| <b>6356</b> | <b><u>TREE WARDEN</u></b>   | <b>\$</b>           | <b>35,000</b>    |
|             | Removal of dead trees along right of ways,<br>new trees planting, trimming of low hanging<br>branches, stump removal. |                     |                  |
|             | <b>TOTAL OFFICE BUDGET</b>  | <b>\$</b>           | <b>181,500</b>   |
|             | <b>DEPARTMENT TOTAL</b>   | <b>\$</b>           | <b>2,114,446</b> |



**TOWN OF ELLINGTON  
BUDGET REQUEST  
415 NEW EQUIPMENT**

| Object No.              | Description & Explanation(s)  | FISCAL YEAR 2020-21     |
|-------------------------|---|-------------------------|
| <b>6759</b>             | <b><u>NEW EQUIPMENT</u></b><br>On going replacement and new purchases<br>of tools for garage. Miscellaneous<br>equipment purchases. | <b>\$ 28,000</b>        |
| <b>DEPARTMENT TOTAL</b> |   | <b><u>\$ 28,000</u></b> |

TOWN OF ELLINGTON  
BUDGET REPORT 2020-21

|  | 2018-19<br>Actuals | 2019-20<br>Approved<br>Budget | 2019-20<br>Trans/<br>Addl<br>Appr. | 2019-20<br>Adjusted<br>Approved<br>Budget | 2019-20<br>First Six<br>Months<br>Actual | 2019-20<br>Estimated<br>Total<br>Actuals | 2019-20<br>(Over/<br>Under | 2020-21<br>Budget<br>Request | 2020-21<br>Board of<br>Selectmen |
|--|--------------------|-------------------------------|------------------------------------|---|--|--|----------------------------|------------------------------|----------------------------------|
| 0420 - EQUIPMENT MAINTENANCE                     |                    |                               |                                    |   |  |  |                            |                              |                                  |
| 01-04-00-00420-20-60273 Motor Vehicle Repairs    | 136,144.42         | 120,000.00                    | 0.00                               | 120,000.00                                | 56,372.82                                | 120,000.00                               | 0.00                       | 120,000.00                   | 120,000.00                       |
| 01-04-00-00420-30-60350 Gasoline                 | 34,784.16          | 53,100.00                     | 0.00                               | 53,100.00                                 | 18,466.53                                | 53,100.00                                | 0.00                       | 53,100.00                    | 53,100.00                        |
| 01-04-00-00420-30-60351 Diesel                   | 55,874.17          | 55,000.00                     | 0.00                               | 55,000.00                                 | 19,897.67                                | 55,000.00                                | 0.00                       | 55,000.00                    | 55,000.00                        |
| 01-04-00-00420-70-60759 New Equipment            | 0.00               | 0.00                          | 0.00                               | 0.00                                      | 0.00                                     | 0.00                                     | 0.00                       | 0.00                         | 0.00                             |
| 01-04-00-00420-70-60766 Replmnt Gas/Diesel Pumps | 0.00               | 0.00                          | 0.00                               | 0.00                                      | 0.00                                     | 0.00                                     | 0.00                       | 0.00                         | 0.00                             |
| DEPARTMENT TOTAL                                 | 226,802.75         | 228,100.00                    | 0.00                               | 228,100.00                                | 94,736.02                                | 228,100.00                               | 0.00                       | 228,100.00                   | 228,100.00                       |

**TOWN OF ELLINGTON  
BUDGET REQUEST  
420 EQUIPMENT MAINTENANCE**

| Object No.              | Description & Explanation(s)   | FISCAL YEAR 2020-21 |
|-------------------------|--|---------------------|
| <b>6273</b>             | <b><u>MOTOR VEHICLE REPAIRS</u></b><br>This money is spent on equipment maintenance. We must keep our equipment in good/excellent condition; parts, snow plow blades, sweeper brooms, tire, oil, grease, antifreeze, seat repairs, body repairs, painting, motors, engines, hoses, springs, brake jobs, transmissions and windshields. | <b>\$ 108,000</b>   |
|                         | Truck GPS Contract w/Goosetown   | <b>\$ 12,000</b>    |
|                         | 5 Yr Average   |                     |
|                         | 2014-15  | 151,239.00          |
|                         | 2015-16  | 123,759.00          |
|                         | 2016-17  | 141,465.00          |
|                         | 2017-18  | 123,045.00          |
|                         | 2018-19  | 136,144.00          |
|                         | 5 year average   | \$135,130.00        |
|                         | 11 Large Trucks-10 are 36,000 GVW and 1 is 84,000 GVW<br>6 Small Trucks-1 Ton, 2 are 1.5 Ton units, 15 Small Vehicles (cars)<br>17 Larger pieces of equipment, 20 Small pieces of equipment  |                     |
| <b>6350</b>             | <b><u>GASOLINE</u></b><br>3 yr average of 26,000 gallons @ \$2.10  | <b>\$ 53,100</b>    |
| <b>6351</b>             | <b><u>DIESEL</u></b><br>3 yr average of 26,700 gallons @ \$2.20  | <b>\$ 55,000</b>    |
| <b>DEPARTMENT TOTAL</b> |  | <b>\$ 228,100</b>   |

TOWN OF ELLINGTON  
BUDGET REPORT 2020-21

|                                | 2018-19<br>Actuals | 2019-20<br>Approved<br>Budget | 2019-20<br>Trans/<br>Addl<br>Appr. | 2019-20<br>Adjusted<br>Approved<br>Budget | 2019-20<br>First Six<br>Months<br>Actual | 2019-20<br>Estimated<br>Total<br>Actuals | 2019-20<br>(Over)\<br>Under | 2020-21<br>Budget<br>Request | 2020-21<br>Board of<br>Selectmen |
|--------------------------------|--------------------|-------------------------------|------------------------------------|---|--|--|-----------------------------|------------------------------|----------------------------------|
| 0425 - TOWN GARAGE MAINTENANCE |                    |                               |                                    |   |  |  |                             |                              |                                  |
| Telephone                      | 6,500.37           | 7,000.00                      | 0.00                               | 7,000.00                                  | 3,026.71                                 | 7,000.00                                 | 0.00                        | 7,000.00                     | 7,000.00                         |
| Electricity                    | 22,482.86          | 21,600.00                     | 0.00                               | 21,600.00                                 | 8,404.69                                 | 21,600.00                                | 0.00                        | 22,000.00                    | 22,000.00                        |
| Water                          | 1,290.40           | 1,500.00                      | 0.00                               | 1,500.00                                  | 271.00                                   | 1,300.00                                 | 200.00                      | 1,500.00                     | 1,500.00                         |
| Heating Fuel                   | 12,152.45          | 10,900.00                     | 0.00                               | 10,900.00                                 | 2,156.91                                 | 10,900.00                                | 0.00                        | 11,000.00                    | 11,000.00                        |
| Contracted Services            | 0.00               | 0.00                          | 0.00                               | 0.00                                      | 267.00                                   | 267.00                                   | (267.00)                    | 0.00                         | 0.00                             |
| Repairs & Mnt Construction     | 33,482.44          | 33,000.00                     | 0.00                               | 33,000.00                                 | 13,649.43                                | 33,000.00                                | 0.00                        | 33,000.00                    | 33,000.00                        |
| DEPARTMENT TOTAL               | 75,908.52          | 74,000.00                     | 0.00                               | 74,000.00                                 | 27,775.74                                | 74,067.00                                | (67.00)                     | 74,500.00                    | 74,500.00                        |

**TOWN OF ELLINGTON  
BUDGET REQUEST  
425 TOWN GARAGE MAINTENANCE**

| Object No.              | Description & Explanation(s)  | FISCAL YEAR 2020-21     |
|-------------------------|---|-------------------------|
| <b>6240</b>             | <b><u>TELEPHONE</u></b>   | <b>\$ 7,000</b>         |
| <b>6341</b>             | <b><u>ELECTRICITY</u></b><br>Garage, Office, Town Green   | <b>\$ 22,000</b>        |
| <b>6243</b>             | <b><u>WATER</u></b><br>Connecticut Water Co. - Office and Garage<br>Town of Ellington Sewer Usage Fee   | <b>\$ 1,500</b>         |
| <b>6344</b>             | <b><u>HEATING FUEL</u></b><br>DPW Garage - Fuel Oil - 3,000 gallons average<br>DPW Office - Natural Gas 12 months @\$250  | <b>\$ 11,000</b>        |
| <b>6270</b>             | <b><u>CONSTRUCTION REPAIRS &amp; MAINT.</u></b><br>Cleaning and paper products, interior and exterior repairs, garage door servicing. irrigation and fertilization for DPW and Town Center common area. Garage repairs, Repairs to Town Center, furnace repairs, Cintas | <b>\$ 33,000</b>        |
| <b>DEPARTMENT TOTAL</b> |   | <b><u>\$ 74,500</u></b> |



**TOWN OF ELLINGTON  
BUDGET REQUEST  
430 STREET SIGNS**

| Object No.              | Description & Explanation(s)  | FISCAL YEAR 2020-21     |
|-------------------------|---|-------------------------|
| <b>6346</b>             | <b><u>TECHNICAL SUPPLIES</u></b><br>Regulatory signs. The standards for these signs change continually.<br>Posts, specialty signs, street signs and replacements.<br>Costs have increased | <b>\$ 17,500</b>        |
| <b>DEPARTMENT TOTAL</b> |   | <b><u>\$ 17,500</u></b> |

TOWN OF ELLINGTON  
BUDGET REPORT 2020-21

|  | 2018-19<br>Actuals | 2019-20<br>Approved<br>Budget | 2019-20<br>Trans/<br>Addl<br>Appr. | 2019-20<br>Adjusted<br>Approved<br>Budget | 2019-20<br>First Six<br>Months<br>Actual | 2019-20<br>Estimated<br>Total<br>Actuals | 2019-20<br>(Over/<br>Under) | 2020-21<br>Budget<br>Request | 2020-21<br>Board of<br>Selectmen |
|--|--------------------|-------------------------------|------------------------------------|---|--|--|-----------------------------|------------------------------|----------------------------------|
| 0435 - GROUNDS MAINTENANCE-BOE/PARKS                 |                    |                               |                                    |   |  |  |                             |                              |                                  |
| 01-04-00-00435-20-60241 Electricity                  | 11,953.30          | 15,000.00                     | 0.00                               | 15,000.00                                 | 6,743.88                                 | 13,000.00                                | 2,000.00                    | 15,000.00                    | 15,000.00                        |
| 01-04-00-00435-30-60360 Recreation Mnt Supplies      | 96,541.17          | 90,000.00                     | 0.00                               | 90,000.00                                 | 56,841.59                                | 94,000.00                                | (4,000.00)                  | 95,000.00                    | 95,000.00                        |
| 01-04-00-00435-90-60900 Townwide Maintenance Program | 1,825.00           | 10,000.00                     | 0.00                               | 10,000.00                                 | 7,880.00                                 | 8,000.00                                 | 2,000.00                    | 10,000.00                    | 10,000.00                        |
| DEPARTMENT TOTAL                                     | 110,319.47         | 115,000.00                    | 0.00                               | 115,000.00                                | 71,465.47                                | 115,000.00                               | 0.00                        | 120,000.00                   | 120,000.00                       |

**TOWN OF ELLINGTON  
BUDGET REQUEST  
435 GROUNDS MAINTENANCE - BOE / PARKS**

| Object No.  | Description & Explanation(s)  | FISCAL YEAR 2020-21      |
|-------------|---|--------------------------|
| <b>6360</b> | <b><u>RECREATION MAINT. SUPPLIES</u></b>  | <b>\$ 95,000</b>         |
|             | Robert Tedford Park Pavilion Restroom Cleaning Service, Paint,<br>baseball clay, fertilizer program for 22 acres,<br>grass seed, guidelime, miscellaneous repairs<br>and materials, general repairs and maintenance<br>at Tedford Memorial Park and Crystal Lake Beach.<br>Maintenance of sprinkler services at parks<br>and schools. |                          |
| <b>6241</b> | Electricity - Recreational Facilities   | <b>\$ 15,000</b>         |
| <b>6900</b> | Townwide Maintenance  | <b>\$ 10,000</b>         |
|             | <b>DEPARTMENT TOTAL</b>   | <b><u>\$ 120,000</u></b> |



**TOWN OF ELLINGTON  
BUDGET REQUEST  
439 TOWN ROAD AID - WINTER**

| Object No. | Description & Explanation(s) | FISCAL YEAR 2020-21 |
|------------|------------------------------|---------------------|
|------------|------------------------------|---------------------|

**6281 WINTER BUDGET**

|                                     |  |            |
|-------------------------------------|--|------------|
| Treated Salt 2500 Tons @ \$80       |  | \$ 200,000 |
| Road Salt 250 tons @ \$60           |  | \$ 15,000  |
| 50 Tons Cold Patch @ \$150          |  | \$ 7,500   |
| Outside Contractor Plowing Services |  | \$ 25,000  |
| Sand                                |  | \$ 3,000   |
| Ice Melt for walks                  |  | \$ 4,500   |

**Expenditures by FY**

|         |    |         |
|---------|----|---------|
| 2010-11 | \$ | 332,971 |
| 2011-12 | \$ | 177,593 |
| 2012-13 | \$ | 268,000 |
| 2013-14 | \$ | 346,018 |
| 2014-15 | \$ | 396,378 |
| 2015-16 | \$ | 274,531 |
| 2016-17 | \$ | 256,815 |
| 2017-18 | \$ | 286,782 |
| 2018-19 | \$ | 258,084 |

**\$ 255,000**

**DEPARTMENT TOTAL**

Funded by General Government

TOWN OF ELLINGTON  
BUDGET REPORT 2020-21

|                                | 2018-19<br>Actuals | 2019-20<br>Approved<br>Budget | 2019-20<br>Trans/<br>Addl<br>Appr. | 2019-20<br>Adjusted<br>Approved<br>Budget | 2019-20<br>First Six<br>Months<br>Actual | 2019-20<br>Estimated<br>Total<br>Actuals | 2019-20<br>(Over)<br>Under | 2020-21<br>Budget<br>Request | 2020-21<br>Board of<br>Selectmen |
|--------------------------------|--------------------|-------------------------------|------------------------------------|---|--|--|----------------------------|------------------------------|----------------------------------|
| 0440 - TOWN ROAD AID-MATERIALS |                    |                               |                                    |   |  |  |                            |                              |                                  |
| 01-04-00-00440-20-60282        | 275,034.07         | 275,000.00                    | 0.00                               | 275,000.00                                | 130,482.62                               | 275,000.00                               | 0.00                       | 275,000.00                   | 275,000.00                       |
| DEPARTMENT TOTAL               | 275,034.07         | 275,000.00                    | 0.00                               | 275,000.00                                | 130,482.62                               | 275,000.00                               | 0.00                       | 275,000.00                   | 275,000.00                       |

**TOWN OF ELLINGTON  
BUDGET REQUEST  
440 TOWN ROAD AID - MATERIALS**

| Object No.              | Description & Explanation(s)                                       | FISCAL YEAR 2020-21      |
|-------------------------|--|--------------------------|
| <b>6282</b>             | <b><u>CONSTRUCTION</u></b>   | <b>\$ 275,000</b>        |
|                         | Painting 45 miles center lines, 2 times per year<br>at \$360/mile. |                          |
|                         | Catch basin cleaning   |                          |
|                         | Shimming and chip sealing roads                                    |                          |
|                         | Asphalt patching and paving  |                          |
|                         | Catch basin materials, drainage pipe                               |                          |
|                         | Miscellaneous materials for street<br>repairs.                     |                          |
| <b>DEPARTMENT TOTAL</b> |  | <b><u>\$ 275,000</u></b> |

Partly funded by State Grant-Town Road Aid

| <u>FY</u> | <u>Grant</u> | <u>Actual<br/>Expenditures</u> |
|-----------|--------------|--------------------------------|
| 10-11     | \$ 165,026   | \$272,204                      |
| 11-12     | \$ 165,026   | \$285,000                      |
| 12-13     | \$ 167,107   | \$282,258                      |
| 13-14     | \$ 169,185   | \$287,283                      |
| 14-15     |              | \$301,500                      |
| 15-16     |              | \$302,400                      |
| 16-17     |              | \$298,123                      |
| 17-18     |              | \$280,975                      |
| 18-19     |              | \$275,034                      |



**TOWN OF ELLINGTON  
BUDGET REQUEST  
450 SANITARY LANDFILL**

| Object No.  | Description & Explanation(s)                  | FISCAL YEAR 2020-21      |
|-------------|---|--------------------------|
| <b>6250</b> | <b><u>CONTRACTED SERVICES</u></b>             |                          |
|             | MIRA Tipping Fees \$92/ton                    | \$ 460,000               |
|             | Bulky Waste Tipping Fees \$85/ton             | \$ 20,400                |
|             | Dump Fees for Town Buildings and Condominiums | <u>\$ 38,000</u>         |
|             |   | <u>\$ 518,400</u>        |
|             | Actual homes 5,126 at of 12/31/19             |                          |
|             | MIRA increase in tipping fees                 |                          |
|             | <b>DEPARTMENT TOTAL</b>                       | <u><u>\$ 518,400</u></u> |



**TOWN OF ELLINGTON  
BUDGET REQUEST  
451 MUN-SOLID/BULKY WASTE CURB**

| Object No.  | Description & Explanation(s)  | FISCAL YEAR 2020-21      |
|-------------|---|--------------------------|
| <b>6250</b> | <b><u>CONTRACTED SERVICES</u></b><br>Contract with All American Waste<br>New Contract Proposal no increase<br>(\$9.55 x 5160 Homes) | <b>\$ 615,000</b>        |
|             | <b>DEPARTMENT TOTAL</b>   | <b><u>\$ 615,000</u></b> |

Includes Transportation Fee that are credited in the 450-6250 account. Includes the fuel adjustment costs.

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TOWN OF ELLINGTON  
BUDGET REPORT 2020-21

|                           | 2018-19<br>Actuals | 2019-20<br>Approved<br>Budget | 2019-20<br>Trans/<br>Addl<br>Appr. | 2019-20<br>Adjusted<br>Approved<br>Budget | 2019-20<br>First Six<br>Months<br>Actual | 2019-20<br>Estimated<br>Total<br>Actuals | 2019-20<br>(Over/<br>Under | 2020-21<br>Budget<br>Request | 2020-21<br>Board of<br>Selectmen |
|---------------------------|--------------------|-------------------------------|------------------------------------|---|--|--|----------------------------|------------------------------|----------------------------------|
| 0455 - SANITARY RECYCLING | 350,821.41         | 377,200.00                    | 0.00                               | 377,200.00                                | 146,886.44                               | 377,200.00                               | 0.00                       | 377,200.00                   | 377,200.00                       |
| 01-04-00-00455-20-60250   | 350,821.41         | 377,200.00                    | 0.00                               | 377,200.00                                | 146,886.44                               | 377,200.00                               | 0.00                       | 377,200.00                   | 377,200.00                       |
| Contracted Services       |                    |                               |                                    |   |  |  |                            |                              |                                  |
| DEPARTMENT TOTAL          |                    |                               |                                    |   |  |  |                            |                              |                                  |

0455 - SANITARY RECYCLING

01-04-00-00455-20-60250

Contracted Services  
DEPARTMENT TOTAL

**TOWN OF ELLINGTON  
BUDGET REQUEST  
455 SANITARY RECYCLING**

| Object No.  | Description & Explanation(s)  | FISCAL YEAR 2020-21      |
|-------------|---|--------------------------|
| <b>6250</b> | <b><u>CONTRACTED SERVICES</u></b><br>Contract with All American for Recycling<br>New Contract All American No Increase<br>5,160 Homes currently includes 110 hand<br>pick up Condos.<br><br>Refrigerant from Appliances<br>Brush Drop Off<br>Leaf Collection Expenses<br>Waste Oil Disposal<br>Brush Grinding | <b>\$ 377,200</b>        |
|             | <b>DEPARTMENT TOTAL</b>   | <b><u>\$ 377,200</u></b> |



**TOWN OF ELLINGTON  
BUDGET REQUEST  
456 HOUSEHOLD HAZARDOUS WASTE**

| <u>Object No.</u> | <u>Description &amp; Explanation(s)</u>                     | <u>FISCAL YEAR 2020-21</u> |
|-------------------|---|----------------------------|
| <b>6250</b>       | <b><u>CONTRACTED SERVICES</u></b>                           |                            |
|                   | Fixed Charges from Mid NEROC<br>2020-21 based on population | \$ 9,575                   |
|                   | Miscellaneous Costs for Disposal                            | \$ 5,425                   |
|                   | <b>DEPARTMENT TOTAL</b>                                     | <b><u>\$ 15,000</u></b>    |



**TOWN OF ELLINGTON  
BUDGET REQUEST  
470 STREET LIGHTING**

| Object No.              | Description & Explanation(s)                            | FISCAL YEAR 2020-21 |
|-------------------------|---|---------------------|
| <b>6241</b>             | <b><u>ELECTRICITY</u></b>                               |                     |
|                         | Electricity Costs for Street Lights and Traffic Signals | \$ 95,000           |
|                         | 11 Traffic Lights, 550 Street Lights                    |                     |
|                         | Additional Street Light Installations                   | \$ -                |
|                         | LED Conversion; price stabilized                        |                     |
| <b>DEPARTMENT TOTAL</b> |   | <b>\$ 95,000</b>    |

**Present Traffic Lights**

|                                |                                   |
|--------------------------------|-----------------------------------|
| 4 Way Red Stop Flashing        | Meadowbrook/Jobs Hill/Muddy Brook |
| 4 Way Red Stop Flashing        | Route 140 & Route 30              |
| 3 Way Caution/Stop Combination | Crystal Lake Rd & Route 83        |
| 4 Way Caution/Stop Combination | Webster Rd & Route 140            |
| 4 Way Caution/Stop Combination | Burbank Rd & Route 140            |
| Full Signalization             | Jobs Hill & Route 140             |
| Full Signalization             | Meadbrook & Route 83              |
| Full Signalization             | Maple St & Route 83               |
| Full Signalization             | Main St & Route 83                |
| Full Signalization             | Mountain St & Route 83            |
| Full Signalization             | Middles Butcher & Route 83        |
| Full Signalization             | Route 83 at Big Y                 |
| Full Signalization             | Pinney St & Windermere Ave        |
| Round About                    | Ellington 5 Corners               |

TOWN OF ELLINGTON  
BUDGET REPORT 2020-21

|                               | 2018-19<br>Actuals | 2019-20<br>Approved<br>Budget | 2019-20<br>Trans/<br>Addl<br>Appr. | 2019-20<br>Adjusted<br>Approved<br>Budget | 2019-20<br>First Six<br>Months<br>Actual | 2019-20<br>Estimated<br>Total<br>Actuals | 2019-20<br>(Over/<br>Under | 2020-21<br>Budget<br>Request | 2020-21<br>Board of<br>Selectmen |
|-------------------------------|--------------------|-------------------------------|------------------------------------|---|--|--|----------------------------|------------------------------|----------------------------------|
| 0480 - ENGINEER & INSPECTIONS |                    |                               |                                    |   |  |  |                            |                              |                                  |
| 01-04-00-00480-20-60250       | 119,167.41         | 125,000.00                    | 0.00                               | 125,000.00                                | 30,036.97                                | 125,000.00                               | 0.00                       | 125,000.00                   | 125,000.00                       |
| DEPARTMENT TOTAL              | 119,167.41         | 125,000.00                    | 0.00                               | 125,000.00                                | 30,036.97                                | 125,000.00                               | 0.00                       | 125,000.00                   | 125,000.00                       |

**TOWN OF ELLINGTON  
BUDGET REQUEST  
480 ENGINEER & INSPECTIONS**

| <u>Object No.</u> | <u>Description &amp; Explanation(s)</u> | <u>FISCAL YEAR 2020-21</u> |
|-------------------|---|----------------------------|
| <b>6250</b>       | <b><u>CONTRACTED SERVICES</u></b>       | <b>\$ 125,000</b>          |
|                   | Cost for Town Engineer                  |                            |
|                   | <b>DEPARTMENT TOTAL</b>                 | <b><u>\$ 125,000</u></b>   |







**TOWN OF ELLINGTON  
BUDGET REQUEST  
460 WPCA MAINTENANCE - HOCKANUM**

| Object No | Description & Explanation(s)  | FISCAL YEAR 2020-21 |                   |
|-----------|---|---------------------|-------------------|
|           |   | FY 2019-20          | FY 2020-21        |
| 50101     | <u>FULL TIME PAYROLL</u>  | \$ -                | \$ 131,272        |
| 50102     | <u>OVERTIME PAYROLL</u>   | \$ -                | \$ 4,000          |
| 60273     | <u>MOTOR VEHICLE REPAIRS</u>  |                     | \$ 1,000          |
| 60354     | <u>EQUIPMENT PARTS</u><br>Materials and supplies for general maintenance of<br>pump stations and sewer lines.<br>Mutual Aid alarm service, generator preventive maintenance, etc. |                     | \$ 30,000         |
| 60758     | <u>VERNON PUMP STATION</u><br>Repairs and maintenance for Ellington's pump station<br>located at Vernon Treatment Plant.  |                     | \$ 25,000         |
| 60759     | <u>NEW EQUIPMENT</u><br>New Equipment and Cleaning  |                     | \$ 11,000         |
| 60760     | <u>REPAIRS TO WPCA SYSTEM</u>   |                     | \$ 22,000         |
| 60762     | <u>TRAINING - LABOR &amp; PHYSICALS</u>   |                     | \$ 5,000          |
|           | <b>TOTAL MAINTENANCE BUDGET</b>   |                     | <b>\$ 229,272</b> |

**TOWN OF ELLINGTON  
BUDGET REQUEST  
465 WPCA ADMIN - HOCKANUM**

| Object No. | Description & Explanation(s)      | FISCAL YEAR 2020-21 |                     |
|------------|-----------------------------------|---------------------|---------------------|
|            |                                   | <u>FY 2019-20</u>   | <u>FY 2020-21</u>   |
| 50105      | <u>ADMIN SALARY</u>               | \$ -                | \$ 30,000           |
| 60221      | <u>ADVERTISING PRINTING FORMS</u> | \$ -                | \$ 1,500            |
| 60223      | <u>TRAVEL</u>                     |                     | \$ 1,000            |
| 60232      | <u>POSTAGE</u>                    |                     | \$ 500              |
| 60240      | <u>TELEPHONE</u>                  |                     | \$ 2,500            |
| 60241      | <u>ELECTRICITY</u>                |                     | \$ 39,000           |
| 60243      | <u>WATER</u>                      |                     | \$ 650              |
| 60250      | <u>CONTRACTED SERVICES</u>        |                     | \$ 9,000            |
| 60290      | <u>LEGAL</u>                      |                     | \$ 5,000            |
| 60292      | <u>ENGINEERS</u>                  |                     | \$ 75,000           |
| 60294      | <u>TOWN OF VERNON</u>             |                     | \$ 1,200,000        |
| 60305      | <u>DEPRECIATION</u>               |                     | \$ 50,000           |
| 60341      | <u>OFFICE SUPPLIES</u>            |                     | \$ 1,500            |
| 60751      | <u>CAPITAL OUTLAY ASST SEWER</u>  |                     | \$ 30,000           |
|            | <u>REIMB TO GENERAL FUND DEBT</u> |                     | \$ 783,355          |
|            | <b>TOTAL MAINTENANCE BUDGET</b>   |                     | <b>\$ 2,229,005</b> |

**TOWN OF ELLINGTON  
BUDGET REQUEST  
461 WPCA MAINTENANCE - CRYSTAL LAKE**

| Object No | Description & Explanation(s)  | FISCAL YEAR 2020-21 |                  |
|-----------|---|---------------------|------------------|
|           |   | FY 2019-20          | FY 2020-21       |
| 50101     | <u>FULL TIME PAYROLL</u>  | \$ -                | \$ 19,615        |
| 50102     | <u>OVERTIME PAYROLL</u>   | \$ -                | \$ 3,000         |
| 60273     | <u>MOTOR VEHICLE REPAIRS</u>  |                     | \$ 1,000         |
| 60354     | <u>EQUIPMENT PARTS</u><br>Materials and supplies for general maintenance of<br>pump stations and sewer lines.<br>Mutual Aid alarm service, generator preventive maintenance, etc. |                     | \$ 20,000        |
| 60759     | <u>NEW EQUIPMENT</u><br>New Equipment and Cleaning  |                     | \$ 8,000         |
| 60760     | <u>REPAIRS TO WPCA SYSTEM</u>   |                     | \$ 6,000         |
| 60762     | <u>TRAINING - LABOR &amp; PHYSICALS</u>   |                     | \$ -             |
|           | <b>TOTAL MAINTENANCE BUDGET</b>   |                     | <b>\$ 57,615</b> |

**TOWN OF ELLINGTON  
BUDGET REQUEST  
466 WPCA ADMIN - CRYSTAL LAKE**

| Object No | Description & Explanation(s)      | FISCAL YEAR 2020-21 |                   |
|-----------|-----------------------------------|---------------------|-------------------|
|           |                                   | FY 2019-20          | FY 2020-21        |
| 50105     | <u>ADMIN SALARY</u>               | \$ -                | \$ 4,400          |
| 60221     | <u>ADVERTISING PRINTING FORMS</u> | \$ -                | \$ 250            |
| 60223     | <u>TRAVEL</u>                     |                     | \$ 1,000          |
| 60232     | <u>POSTAGE</u>                    |                     | \$ 500            |
| 60240     | <u>TELEPHONE</u>                  |                     | \$ 500            |
| 60241     | <u>ELECTRICITY</u>                |                     | \$ 20,000         |
| 60243     | <u>WATER</u>                      |                     | \$ -              |
| 60250     | <u>CONTRACTED SERVICES</u>        |                     | \$ 5,500          |
| 60289     | <u>TOWN OF STAFFORD</u>           |                     | \$ 85,000         |
| 60290     | <u>LEGAL</u>                      |                     | \$ 5,000          |
| 60292     | <u>ENGINEERS</u>                  |                     | \$ 15,000         |
| 60305     | <u>DEPRECIATION</u>               |                     | \$ 15,000         |
| 60341     | <u>OFFICE SUPPLIES</u>            |                     | \$ 250            |
| 60751     | <u>CAPITAL OUTLAY ASST SEWER</u>  |                     | \$ -              |
|           | <b>TOTAL MAINTENANCE BUDGET</b>   |                     | <u>\$ 152,400</u> |



# Budget Letter 2020-21

C  
1  
W

2,650.00 +  
910.00 +  
910.00 +  
25.00 +  
275.00 +  
75.00 +

Name / Address  
Ellington Ta  
Town Hall  
55 Main St.  
Ellington, C

006  
*sta* 4,845.00 \*

| Date      | Letter #  |
|-----------|-----------|
| 1/27/2020 | 2018E1944 |

|             |              |
|-------------|--------------|
| Contact     | Leo DiNicola |
| Phone #     | 2037559031   |
| Fax #       | 203-574-4360 |
| e-mail      | LEO@QDS.BIZ  |
| Cellphone # | 203-910-2316 |

### Description of Services

Est Qty                      Total

|   |       |          |
|---|-------|----------|
| Software Services   |       |          |
| Annual Software Support Fee - Revenue Collection Software   | 1     | 5,850.00 |
| Annual Subscription Fee - QSearch - Tax Records Web Hosting Service   | 1     | 2,000.00 |
| Annual Software Support Fee - Utility Billing Module (Sewer/Water Usage or Assessment)  | 1     | 2,650.00 |
| Annual Hardware Maintenance Plan - Epson TMU675 validator   | 1     | 225.00   |
| Disaster recovery as a service (DRaaS) is a cloud backup and restoration service model that uses cloud resources to protect and data from disruption caused by disaster. It gives an organization a total system backup that allows for business continuity in the event of system failure.<br>(DRaaS) is MANDATORY unless the Town can show that they written proof of a current Cloud backup service** for your office. (see enclosed flyer for more information) | 84    | 462.00   |
| Printing Services   |       |          |
| Setup Charge  | 1     | 100.00   |
| Jun - Printing and Processing RE Bills Including Banks  | 3,100 | 868.00   |
| Jun - Printing and Processing MV Bills  | 9,150 | 2,562.00 |
| Jun - Printing and Processing PP Bills  | 900   | 252.00   |
| Sep - Printing and Processing Sewer Usage/Assessment Bills  | 3,250 | 910.00   |
| Oct - Printing and Processing Sanitation Bills  | 5,000 | 1,400.00 |
| Dec - Printing and Processing MVS Bills   | 2,000 | 560.00   |
| Mar - Printing and Processing Sewer/Usage/Assessment Bills  | 3,250 | 910.00   |
| Jun - Printing and Processing Sewer Assessment Bills  | 75    | 25.00    |
| Final Posted Ratebook per CT State Statutes   | 1     | 275.00   |
|   | 3     | 825.00   |

Enter Total based on options chosen

[www.qds.biz](http://www.qds.biz)  
Review this letter carefully - call if items need to be removed or added - Sign and return promptly

Customer Acceptance Signature: \_\_\_\_\_  
Print Name and Title: \_\_\_\_\_  
Customer Acceptance Date: \_\_\_\_\_  
Purchase Order # (if applicable): \_\_\_\_\_



Quality Data Service, Inc.  
121 Mattatuck Heights Rd  
Waterbury, CT 06705

# Budget Letter 2020-21

| Date      | Letter #  |
|-----------|-----------|
| 1/27/2020 | 2018E1944 |

Name / Address

Ellington Tax Collector  
Town Hall  
55 Main St.  
Ellington, CT 06029

|             |  |
|-------------|--|
| Contact     | Leo DiNicola                                 |
| Phone #     | 2037559031                                   |
| Fax #       | 203-574-4360                                 |
| e-mail      | <a href="mailto:LEO@QDS.BIZ">LEO@QDS.BIZ</a> |
| Cellphone # | 203-910-2316                                 |

Description of Services

Est Qty                      Total

|                               |   |   |       |                   |
|-------------------------------|---|---|-------|-------------------|
| Binding Final Posted Books    | 1 | 3 | 75.00 | <del>225.00</del> |
| Subtotal - CONTRACTED SERVICE |   |   |       | 19,824.00         |

OPTIONAL ITEMS (Call for Pricing)

|  |   |  |  |      |
|--|---|--|--|------|
| Financial Software Interface Module (Saas) - Call for Pricing                                | 1 |  |  | 0.00 |
| QTicket - Violation and Collection Module - Annual Rental (Saas) - Call for Pricing          | 1 |  |  | 0.00 |
| Annual Subscription Fee - QSearch - Violation Tickets Web Hosting Service - Call for Pricing | 1 |  |  | 0.00 |
| New Utility Software Module (Saas) - Call for Pricing  | 1 |  |  | 0.00 |
| Annual Subscription Fee - QSearch - Utility Billing Hosting Service - Call for Pricing       | 1 |  |  | 0.00 |
| Printing and Processing Delinquent / Demand Notices - Call for Pricing                       | 1 |  |  | 0.00 |

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Review this letter carefully - call if items need to be removed or added - Sign and return promptly

Enter Total based on options chosen

Customer Acceptance Signature: \_\_\_\_\_  
 Print Name and Title: \_\_\_\_\_  
 Customer Acceptance Date: \_\_\_\_\_  
 Purchase Order # (if applicable): \_\_\_\_\_