

Carmichael Middle School
620 Thayer Dr.
Richland, WA 99352
(509) 942-2468
Fax (509) 942-2471

Chief Joseph Middle School
504 Wilson
Richland, WA 99352
(509) 942-2487
Fax (509) 942-2492

Hanford Middle School
300 Hanford St.
Richland, WA 99352
(509) 371-2644
Fax (509) 371-2649

Hanford High School
450 Hanford St.
Richland, WA 99352
(509) 371-2600
Fax (509) 371-2601

Richland High School
930 Long Ave.
Richland, WA 99352
(509) 942-2500
Fax (509) 942-2512

River's Edge High School
975 Gillespie
Richland, WA 99352
(509) 942-2595
Fax (509) 942-2599

WITHDRAWAL FORM

STUDENT _____

ID NUMBER _____

PRESENT GRADE LEVEL _____

DATE _____

TO THE STUDENT: This form must be properly completed and signed before credits are released for transfer. All textbooks and other supplies issued to students are to be returned to the teacher by whom issued. This is for your protection. Clearance must also be secured from the Library, with all books returned and fines paid. **PLEASE NOTE: A COPY OF YOUR GRADES AND CREDITS WILL NOT BE RELEASED TO AN EMPLOYER OR ANOTHER SCHOOL UNTIL ALL BILLS AND CHARGES ARE PAID AND FINAL CLEARANCE IS COMPLETED.** Return this form to the Main Office for clearance when completed.

REASON FOR WITHDRAWAL _____

LAST DATE IN ATTENDANCE _____ CURRENT ADDRESS _____ PHONE NO _____

FORWARDING ADDRESS _____

PARENT SIGNATURE _____
(OR NOTE ATTACHED TO FORM)

TO TEACHERS: Teachers will not unpaid charges in proper column and sign. Itemize charges and identify lost books by title, author, and number. Enter current grades to be used in transfer to next school. Teacher must fill out fine card and enter book number and amount.

PERIOD	CLASS	BOOKS, OTHER ITEMS LOST, NOT RETURNED, OR DAMAGED	UNPAID CHARGES	CURRENT WITHDRAWAL GRADE	SIGNATURE OF TEACHER
0					
1					
2					
3					
4					
5					
6					
LIBRARY			BOOKKEEPER		

COUNSELOR SIGNATURE

FINAL APPROVAL BY PRINCIPAL OR SCHOOL OFFICIAL

Distribution upon completion:
Original - white copy will remain with student
Yellow - Counseling Office
Pink - Main Office

Form No. 0159
Revised 06-99



Before you withdraw - Protect your Eligibility

WIAA Eligibility Information
October 2019

Parents and Students,

Prior to withdrawing your student from this school, please review the following eligibility questions. Depending on the answer to any of the below statements, it may be recommended that you meet with the Athletic Director prior to withdrawing. Once withdrawn, your eligibility can be impacted.

Yes No

1. The student competed in interscholastic athletics and/or club, community sports in the past calendar year while attending this school.

Yes No

2. The student intends to compete in interscholastic athletics at their new school.

If the answer is yes to both questions, move on to the next question.

If the answer is no to question 2. No need to continue.

Yes No

3. The students entire family unit is having a change of residence (physical relocation) into the boundaries of the new school and has vacated occupancy of their previous residence.

- Residence is defined as the place where the family has established its home and/or the place where the student is habitually present and to which, when departing, the student intends to return.
- Family unit is defined as the adult(s) who the student has resided with, and acted in a parental capacity of the student and siblings for a period of at least 1 year.

If the answer is yes to question 3 student is most likely OK with residency.

Current Athletic Director will have to complete a WIAA Form 6 to verify athletic participation / eligibility.

- Family will be required to provide proof of residency at the new school with the new Athletic Director.

If the answer is NO to question 3, STUDENT ELIGIBILITY MAY BE AT RISK. Check with AD prior to taking the next step.