



MCC Back to School 2020-21

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Introduction

At the heart of our 2020-21 return to school plan is our commitment to continue to provide a safe and unique environment in which we model Catholic teachings, values and traditions in the image of Jesus and the charism of St. Francis of Assisi. Our purpose remains providing a superior education based on that empowers our students in mind, body, and spirit to face the future with confidence.

We believe that we most effectively meet this purpose when students, faculty, and staff can be together, in person, as a Catholic community. Our families have reinforced this belief (as of August 14, 2020, 78% have indicated their student(s) will return to in person instruction). We also recognize that, for varied reasons, many in our community will start the year using our distance learning option. Know that we also embrace this family choice and will make every effort to help our distance learners feel part of their class and the school community at large.

Orientation Update

- August 25 (8:30-2:30): All members of the Class of 2024 and all transfer students new to MCC
- **August 26 (8:30 – 11:55):** All members of the Class of 2023 and Class of 2024
- **August 27 (8:30 – 11:55):** All members of the Class of 2021 and 2022
- August 28: Half-day schedule; students will run through their A Day schedules

Schedule

2020-21 marks the start of a new daily schedule here at Melbourne Central Catholic High School. Our day will begin with homeroom at 8:00 AM and finish at 2:55 PM. The day will be the same for students who choose in person instruction or distance learning. We have changed passing time between periods from four minutes to five minutes and periods 4, 5 and 6 will be lunch periods.

Regular Schedule	Start	End
HR	8:00	8:15
1	8:20	9:05
2	9:10	9:55
3	10:00	10:45
4	10:50	11:35
5	11:40	12:25
6	12:30	1:15
7	1:20	2:05
8	2:10	2:55

Faculty Mtg Schedule	Start	End
HR	8:00	8:15
1	8:20	8:55
2	9:00	9:35
3	9:40	10:15
4	10:20	10:55
5	11:00	11:35
6	11:40	12:15
7	12:20	12:55
8	1:00	1:35

Mass/Assembly Schedule	Start	End
HR	8:00	8:15
1	8:20	8:55
2	9:00	9:35
M/A	9:40	10:55
3	11:00	11:35
4	11:40	12:15
5	12:20	12:55
6	1:00	1:35
7	1:40	2:15
8	2:20	2:55

Half Day Schedule	Start	End
HR	8:00	8:15
1	8:20	8:45
2	8:50	9:15
3	9:20	9:45
4	9:50	10:15
5	10:20	10:45
6	10:50	11:15
7	11:25	11:45
8	11:50	12:15



We will also implement a six-day cycle (A Day, B Day, C Day, D Day, E Day, F Day) in which each class students take will meet five of the six days. On the day when a class does not meet, students will have an academic enrichment period giving them time to visit with a classroom teacher for extra help or work independently.

In Person Instruction

Our return to campus will include the following safety guidelines.

Temperature Checks

Homeroom teachers will check each student's temperature before the student enters homeroom and will send any student with a temperature of 100.4 degrees or more to the Donovan Commons. In these cases, we will contact parents or guardians immediately and require that they pick up the student within one hour.

Additionally, we ask that families take student temperatures between 6:00—9:00 PM the night before each school day.

Face Covering

All staff members and students must wear face masks throughout the school day (except for lunch).

Social Distancing

We have added a third lunch period (now 4, 5 and 6 periods) to reduce the number of students we schedule and allow us to better use indoor and outdoor spaces. We also will provide signage for traffic flow between periods (now 5-minute passing time) and restrooms (indicating no more than three people at a time). We will arrange classrooms in straight rows to maximize the space between rows and between desks and assign seats for each class. We will also stress the importance of keeping a six-foot space when walking or talking in groups.

Cleaning

Each room that students and staff use will have hand sanitizer, disinfectant wipes, masks, and gloves. Students will use the sanitizer both entering and exiting classrooms/common spaces and wipe their desks when they sit down for a class.

We will disinfect rooms prior to the start of school each day and once during the day (we have ordered handheld, backpack, and cart sprayers to do this).

Signage

We have ordered various "stop the spread" messages along with the traffic flow and restroom messages mentioned above.

Water Fountains

We have ordered bottle fillers to replace our campus water fountains.

Lockers

We will not allow students to use lockers for the 2020-21 school year.



Bus Students

Because we will practice social distancing on our bus routes, we will, if necessary, add additional buses to a route. Bus students will be assigned seats on the bus, must wear a mask on the bus, and use hand sanitizer we will provide when they enter and exit the bus. We will also sanitize each bus before and after each use, create a cleaning log for each bus, and when possible open windows for increased ventilation.

Athletics

We will follow guidelines from the FHSAA as they update them for each athletic season. Additionally, we will not allow overnight trips or out of state trips, we will limit in state trips based on locality, and limit locker room usage to adhere to strategic social distancing practices.

Waiver Form

We ask that all families complete the Diocesan Waiver Form included in the appendix of this document or available online on our website and return it to school on or before August 14, 2020. We also have the form available in Spanish for families who need it.

Students may change from in person instruction to distance learning by contacting their guidance counselor.

Distance Learning

MCC students will have the option to attend their classes digitally via Zoom.

- Distance learning is available for those families who are uncomfortable with their students returning to campus at this time for health concerns related to Covid-19.
- Distance learning is a temporary measure which we can end upon consultation with and guidance from diocesan officials.
- Families who choose this option must commit to a minimum of twenty (20) school days. The administration reserves the right to review any distance learning enrollment and make changes as needed.
- Families can register (on or before August 3, 2020) for the distance learning option by completing the Google Survey sent on July 28, 2020.
- All distance learning students must view an orientation on or before August 28, 2020, which we will send via an email link.
- The distance learning option is not the same as the E-learning option we experienced last spring. We expect distance learning students to both attend and participate in live classes every day.
- Distance learning students must be present at the time each class starts. Students missing more than five (5) class periods in nine weeks will receive an Incomplete and lose the option for distance learning.
- Each teacher will take attendance accounting for both students in the classroom and students who are learning digitally.



- Students must wear the school uniform while attending each class.
- Students using this option must adhere to all policies in the Parent Student handbook giving attention to our Academic Integrity policy. Students who violate this policy will receive the appropriate consequences and in addition may lose the option of distance learning.
- All students, both those on campus and those distance learning, must meet all academic deadlines and due dates.
- Make-up work policy for distance learning students is the same as that for students physically attending classes.
- Flex hours for faculty are 3:00-3:30 Monday, Tuesday, Thursday, Friday. Distance learning students requiring extra assistance should utilize this time.
- Students choosing this option may participate in extracurricular activities but may not be on campus until after dismissal of the regular school day.
- There are no tuition and fee discounts for families using this option.
- **We ask that all families complete the Diocesan Waiver Form** included in the appendix of this document or available online on our website and return it to school on or before August 14, 2020. We also have the form available in Spanish for families who need it.

School Activities

Liturgies

We will hold all school liturgical activities virtually until further notice.

Field Trips

We have suspended all field trips (excluding sporting events) until further notice.

Guest Speakers

We will consider in-person guest speakers when we return for the second semester in January 2021. Should an opportunity for a guest speaker present itself in the first semester, we will look to accommodate this virtually.

Visitors/Volunteers/Tours/Parent Meetings

We will not permit campus visitors during the school day and will use volunteers only when necessary for the functioning of the school.

We will conduct tours for prospective families by appointment only, limiting guests to three and requiring them to have their temperatures taken, wear a facemask and complete a COVID questionnaire.

We will offer parent meetings virtually.



Vendors/Contractors

Vendors will follow the same guidelines as employees (temperature checks and masks).

Contractors such as repair services, construction and other contracted workers will check in at the main office upon arrival to complete a COVID questionnaire and temperature check. We will require them to wear a face covering while on campus.

Both vendors and contractors should notify the school if they have been exposed to COVID-19.

Student/Staff and Covid Exposure

These guidelines may change depending on local, state, federal, or Diocesan recommendations.

We ask school families and staff to notify the MCC administration if they have been exposed to COVID-19 and are quarantined, or if a family member has been diagnosed with or presumed to have COVID-19 and/or is being isolated. Staff and students who live with someone with diagnosed or presumed COVID-19 should self-quarantine at home for 14 days as directed by the DOH.

Any individuals—including teachers, staff, students, or other campus visitors—who either: (a) are lab-confirmed to have COVID-19; or (b) experience the symptoms of COVID-19 (listed below) must stay at home throughout the infection period, and cannot return to campus until MCC receives a release from a qualified, licensed medical professional.

We intend to mitigate risk by limiting contact between students, faculty and staff who test positive for COVID-19 and the overall school community. Our goal will be to decrease the potential for transmission by limiting “close contact” as defined by the CDC -- being within 6 feet of someone positive for COVID-19 for 15 minutes or more starting from two days before illness onset or any individual who was within six feet of an infected asymptomatic person.

Covid 19 Symptoms (CDC)

People with these symptoms may have COVID-19 (Symptoms may appear 2-14 days after exposure to the virus):

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Covid 19 Warning Signs (CDC)

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face



Identifying Possible COVID-19 Cases on Campus

- MCC administration will immediately separate any student who shows COVID-19 symptoms while at school and place him or her in our designated holding room until a parent or guardian picks up the student. We will require that the student be picked up within an hour. If the student drove himself or herself to school, we will need parent permission to let him or her drive home.
- MCC maintenance staff will follow all protocols in cleaning the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff).

Response to Confirmed Cases in the School

- If an individual who has been in school is lab-confirmed to have COVID-19, MCC will notify the local health department in accordance with applicable federal, state, and local regulations.
- We will close off areas heavily used by the individual (student, teacher, or staff) until we can disinfect said areas.
- Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements and in consultation with the Office of Catholic Schools and the local health department, MCC will notify on a case by case basis all teachers, staff, and families that may have been exposed to the person with a lab-confirmed COVID-19 positive result.
- We will also require siblings of the lab-confirmed individual to stay home for the 14-day incubation period and immediately switch to distance learning.

In the case of an individual who was diagnosed with COVID-19, the individual may return to school when he or she meets the following criteria:

1. The individual has improvement in symptoms
2. At least ten days have passed since symptoms first appeared
3. The individual provides a note from a qualified, licensed medical professional that he or she can return to school
4. OR obtain 2 negative tests at least 24 hours apart

In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, he or she may not return to campus for 14 days (will be able to participate in distance learning).

If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay-at-home period, the individual must either: (a) obtain a qualified, licensed medical professional's note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24 hours apart that he or she is free of COVID via acute infection tests at an approved COVID-19 testing location.

Close Contact

Individuals including students, teachers, staff, or other campus visitors—who have had close contact (as defined by the CDC) with someone who is lab-confirmed to have COVID-19, as narrowly defined in this document and as determined by the appropriate public health agency, should stay at home through the 14-day incubation period and immediately switch to distance learning.



Appendix

Waiver Form

Assumption of Risk and Waiver of Liability Relating to Coronavirus/COVID-19

The novel coronavirus (“COVID-19”) has been declared a worldwide pandemic by the World Health Organization. **COVID-19 is extremely contagious** and is believed to spread mainly from person to-person contact. As a result, federal, state, and local governments, and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

Melbourne Central Catholic High School has put in place preventative measures to reduce the spread of COVID-19; however, we **cannot guarantee** that you or your child(ren) will not become infected with COVID-19. Further, **attendance at Melbourne Central Catholic High School could increase** your child(ren)’s or your risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending Melbourne Central Catholic High School and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at Melbourne Central Catholic High School may result from the actions, omissions, or negligence of myself and others, including, but not limited to, School employees, volunteers, and program participants and their families.

I voluntarily agree to assume all the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)’s attendance at Melbourne Central Catholic High School or participation in School programming (“Claims”).

On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless Melbourne Central Catholic High School and the Diocese of Orlando, and all of their current, former, and future agents, representatives, religious and employees and related entities (collectively, “the Diocese”) of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the Diocese, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after School attendance or participation in any School program or activity.

_____ Date _____
Signature of Parent/Guardian

_____ Name of Child
Print Name Parent/Guardian

_____ Name of Child
Name of Child



MCC Calendar 2020-21

August 3, 2020

Faculty Return

August 25, 2020

**New Student Orientation8:30 AM – 2:30 PM
(Class of 2024 and all transfer students)**

August 26, 2020

**9 and 10 Grade Orientation8:30 AM – 11:55 AM
(Freshman and Sophomore Report)**

August 27, 2020

**11 and 12 Grade Orientation8:30 AM – 11:55 AM
(Junior and Senior Report)**

August 28, 2020

All grades report/student half day schedule8:00 AM – 12:15 PM

August 31, 2020

First day of classes8:00 AM – 2:55 PM

September 1, 2020

Class of 2025 Admissions Application Opens

September 4, 2020

Full Day Schedule (a change from our previous calendar)

September 7, 2020

Labor Day School Closed

September 25, 2020

Faculty Meeting 1:35 PM Dismissal

September 27, 2020

Open House..... 12:00 PM – 2:00 PM

October 1, 2020

2021-22 Financial Aid Application Opens for All Families

Changes from previous calendar



October 10, 2020

Class of 2025 Scholarship/Placement Exam 8:30 AM – 1:30 PM

October 12, 2020

Full Day Schedule (a change from our previous calendar)

October 17, 2020

Class of 2025 Scholarship/Placement Exam 8:30 AM – 1:30 PM

October 23, 2020

End of First Quarter (a change from our previous calendar)

October 30, 2020

Faculty Meeting 1:35 PM Dismissal

November 20, 2020

Faculty Meeting 1:35 PM Dismissal

November 25, 2020

Half Day Schedule (a change from our previous calendar)

November 26 -27, 2020

Thanksgiving Break School Closed

December 21, 2020 – January 1, 2021

Christmas Break School Closed

January 14 and 15, 2021

Semester Exams.....12:15 Dismissal (a change from our previous calendar)

January 18, 2021

Martin Luther King, Jr. Day School Closed

January 19 and 20, 2021

Semester Exams.....12:15 Dismissal (a change from our previous calendar)

January 21, 2021

Second Semester Start (a change from our previous calendar)

February 12, 2021

Faculty Meeting 1:35 PM Dismissal

February 15, 2021

President’s DaySchool Closed (a change from our previous calendar)



March 19, 2021

End of Third Quarter (a change from our previous calendar)

March 31, 2021

Half Day Schedule 12:15 PM Dismissal

April 1, 2021 – April 9, 2021

Easter Break School Closed

April 23, 2021

Academic Bowl

April 30, 2021

Faculty Meeting 1:35 PM Dismissal

May 19-21, 2021

Senior Events

May 25-28, 2021

Semester Exams 12:15 PM Dismissal

