



Issued: 8/5/2020

**TOWN PLAN AND ZONING COMMISSION
VIRTUAL REGULAR MEETING
MONDAY, AUGUST 3, 2020**

DRAFT MINUTES

ATTENDANCE: Chair: Kevin Ahern, Vice Chair: Kevin Prestage, Commissioners: Liz Gillette, Alternate: Gordon Binkhorst. Staff: Todd Dumais, Town Planner, Robert Gosselin, Planning Technician.

ABSENT: Commissioners: John O'Donnell, Alternate: Andrea Gomes.

CALL TO ORDER/ROLL CALL: 6:00 P.M.

Gordon Binkhorst seated for John O'Donnell on all items.

MINUTES:

1. Approval of Minutes:
 - a. Minutes of the Regular Meeting, Monday, July 7, 2020
Motion/Prestage Approved 4-0

COMMUNICATIONS:

2.
 - a. None

NEW BUSINESS:

3. **37 Buena Vista Road** – Application (IWW# 1126) of the Town of West Hartford, (Julie Viera, P.E., Civil Engineer II, Engineering Division) requesting approval of an Inland Wetlands and Watercourses Permit to conduct certain regulated activities which may have an adverse impact on a wetland and watercourse area. The application seeks permission to dredge and restore a portion of the Trout Brook located at the Buena Vista Recreation Facility to improve and restore its floodflow alteration function and value. The proposed activity takes place within wetlands, a watercourse, and adjacent 150' upland review area. (Submitted for IWWA receipt on August 3, 2020. Presented for determination of significance.)

After a detailed review of the application and its related exhibits and after consideration of staff technical comments, the IWWA acted by **unanimous vote (4-0)** (Motion/Prestage) (Binkhorst Seated for O'Donnell) to find the proposed regulated activity to be **POTENTIALLY SIGNIFICANT** and set this matter for public hearing on **Wednesday, September 9, 2020 at 6:15 P.M. as a virtual meeting.**

OLD BUSINESS:

4. **None**

TOWN COUNCIL REFERRAL:

5. **340 North Main Street** – Application on behalf of Dotcom Wine & Spirits, Inc. d/b/a Maximum Beverage, prospective tenant in property located at 316-340 North Main Street within Special Development District (SDD) #7. The application seeks permission to convert approximately 7,705 s.f. of unused tenant space on the lower level of the shopping plaza into a new wine, beer and sprit retail store. Associated exterior façade renovations, including additional signage, parking and landscape improvements are proposed.

To Recommend Approval. Motion/Gillette; Vote 4-0

TOWN PLANNER’S REPORT:

6. **None**

INFORMATION ITEMS:

7. **None**

MEETING ADJOURNED: 6:37 P.M.