



**Spring Lake Park Schools**  
 District Services Center  
 1415 81st Avenue NE  
 Spring Lake Park, MN 55432

**MINUTES OF THE SCHOOL BOARD REGULAR MEETING**  
**School Board, Independent School District 16**  
**Spring Lake Park, MN**  
**Tuesday, June 09, 2020**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Hennen called the meeting to order at 7:01pm. Due to COVID19 restrictions, the board meeting took place via WebEx for the board members, with a conference call line open for the public to call in to. Roll call was taken for each action item. The following School Board members were present: Amy Hennen, Tony Easter, Amy Wheaton, Michael Kreun, Marilynn Forsberg, John Stroebel and Sarah Bowe, along with Superintendent Jeff Ronneberg. Student representatives present: Nadine Musa and Juwaria Jama.

Chairperson Hennen recognized the Student Council Student Representatives, Nadine Musa and Juwaria Jama, thanking them for their time spent with the board at school board regular meetings in the 2019-2020 school year. Nadine thanked the board members for the opportunity and plans to further her learning and engage in education reform. Juwaria thanked all the teachers for being so helpful during the extended flexible learning time, thanked administration for their leadership, and thanked board members for the educational opportunity to be a student representative.

**B. AGENDA APPROVAL**

*Motion by Stroebel, seconded by Easter, to approve the agenda as presented. Motion passed unanimously with the following roll call: Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None*

**C. SOME FUTURE EVENTS** (Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Tuesday, June 23, 2020 School Board Work Session, 6:00 p.m.

**D. CONSENT AGENDA**

*Motion by Forsberg, seconded by Easter, to approve the following items of the consent agenda:*

1. Minutes of the May 5, 2020 School Board Work Session, May 12, 2020 School Board Regular Meeting, and May 26, 2020 School Board Work Session

2. Bills Paid for April 2020, in the following amounts:

<b>BILLS PAID</b>	
<b>April 2020</b>	
<b>Fund</b>	<b>Total Payments</b>
General	\$ 2,504,289
Food Service	95,346
Community Education	133,717
Debt Service	-
Trust and Agency	-
Building Construction	6,690

Internal Service Funds	156,405
OPEB Debt Services	-
OPEB Trust Account	-
<b>TOTAL</b>	<b>\$ 2,896,447</b>

### 3. Personnel Items

#### **I. EMPLOYMENTS**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Start Date</b>	<b>New, Growth, Replace</b>
<b>Ellen Joerger</b>	District-wide	Occupational Therapist	8/31/2020	Replace
<b>Emily Majewski</b>	WW	English Language Arts Teacher	8/31/2020	Replace
<b>Maricris Treuenfels</b>	WW	Academic Specialist – ELL	8/31/2020	Replace
<b>Taylor Williams</b>	WW	Special Education Teacher – ASD	8/31/2020	Replace
<b>Ross Wolf</b>	SLPHS	Band Teacher	8/31/2020	Replace

#### **II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT**

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
<b>Paige Baldwin</b>	NP	Paraprofessionals	Resignation as of June 5, 2020
<b>Nicole Brahs</b>	CV	Paraprofessionals	Resignation as of May 4, 2020
<b>Anna Horner</b>	WC	Teachers	Resignation as of June 8, 2020
<b>Kathryn Laschinger</b>	PT	Teachers	Resignation as of April 30, 2020
<b>Brianna Marty</b>	DSC	Community Services	Resignation as of June 8, 2020
<b>Andrea Theisen</b>	SLPHS	Clerical	Resignation as of June 5, 2020
<b>Lara Youngquist</b>	WCSI	Teachers	Resignation as of June 8, 2020

#### **III. LEAVES OF ABSENCE**

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
<b>Ann Lyons-Schiefelbein</b>	CV	Teachers	July 1, 2020 through January 1, 2021

*Motion passed unanimously with the following roll call: Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None*

#### **E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS**

1. Panther Foundation – Presentation of Donation Colleen Pederson, Director of Community Education and Outreach, on behalf of the Panther Foundation, presented a donation check in the amount of \$210,435.000 to Spring Lake Park Schools, reflecting various projects and various donations through the 2019-2020 school year. Member Easter also highlighted that the Panther Foundation was a huge help this spring in their impact of getting meals to students and families during the extended learning that took place this spring.

#### **F. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. **Engaged, Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs.

Summer School 2020 Overview - Ms. Colleen Pederson, Director of Community Education and Outreach, and Dr. Hope Rahn, Director of Learning and Innovation, shared a brief overview of the summer programming being offered to identified K-12 students this summer. To align with state guidelines in light of COVID-19, various learning methods are being offered, including a hybrid of in-person and flexible learning options. Board member questions and comments followed.

**2. Effective Operations:** Improve our effective management of human, financial, and physical resources.

Monthly Financial Report for April 2020 - Ms. Amy Schultz, Director of Business Services, shared the cash basis treasurer’s report, revenue, and expenditures for April 2020.

Budget Planning: FY20 Budget Revisions and FY21 Proposed Budget – Dr. Ronneberg and Ms. Schultz gave a brief update related to the proposed FY20 budget revisions. The board has seen the budget many times and tonight is to inform the public. Purpose and alignment of the budget was highlighted, along with reviewing the total budget by fund, which funds had changes and what will be up for approval later in the evening.

Dr. Ronneberg highlighted the district strategic plan and the budget Guiding Change, reminding the board that in a typical year projects within the next year District Operational Plan are shared at this meeting. However, we are aligning our resources to address this coming fall and the personalized learning and innovation that will be needed as we prepare for and welcome students back to school.

Ms. Amy Schultz reviewed the timeline for budget planning and development, walking through the assumptions and influences as well as the desired results of the Guiding Change. As required, the 2020-2021 proposed budget will be up for approval later in the meeting. Ms. Schultz highlighted various funds, stressing that the district budget is structurally balanced and aligned with the district strategic plan, allowing the district to meet the needs of student learning independent of an unknown like COVID. Revisions will be needed as there are many unknowns in the coming school year and as the district ensures alignment of resources to the educational needs of students and families. The current proposed budget does not include any money from the Coronavirus Aid, Relief, and Economic Security Act (CARES) since at this time the value of that is unknown. Student enrollment is projected to increase by 75 students in the coming school year. Ms. Schultz also reviewed levy resources, highlighting that Spring Lake Park Schools has not increased its operating levy since 2002.

3. Superintendent’s Report - Dr. Jeff Ronneberg highlighted the various scenarios being developed in preparation for the start of the 2020-2021 school year. Likely that MDE, MDH, and the State will tell us what the options are by the end of July, but as a district in order to be ready for September and to meet the needs of each student we need to start our planning now.

Dr. Ronneberg also shared moments of Panther Pride around the end of year activities in our schools and how everyone pulled together to create positive memories for students and staff. Kudos to Erika Taibl, Matthew Boucher, Michelle Johnson, and Angie Shea for their work on SLPHS graduation. He also highlighted Teacher of the Year recipients Kim Harris-Robinson and Wendy Hatchner.

**G. ACTION ITEMS**

1. Approval of 2019-2020 Budget Revisions

Motion by Stroebel, seconded by Wheaton, to approve the revised 2019-2020 budget as presented. *Motion passed unanimously with the following roll call:* Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None

Spring Lake Park Schools-2019-2020 Revised Budget  
Approved June 9, 2020

Fund	Revenues	Expenditures
General	71,947,917	77,786,887
Food Service	3,000,000	3,000,000
Community Service	3,350,000	3,350,000
Debt Service	10,236,393	10,045,200
Debt Service - OPEB	922,303	904,803
Trust & Agency	50,000	50,000
Total	89,506,613	95,136,890

**2. Approval of 2020-2021 Proposed Budget**

Motion by Forsberg, seconded by Wheaton, to approve the proposed 2020-2021 budget as presented.

*Motion passed unanimously with the following roll call: Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None*

Spring Lake Park Schools- 2020-21 Original Budget

Approved June 9, 2020

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General	73,682,510	73,618,441
Food Service	3,200,000	3,200,000
Community Service	3,500,000	3,500,000
Debt Service	10,044,451	10,045,750
Debt Service - OPEB	910,268	904,108
Trust & Agency	50,000	50,000
Total	91,387,229	91,318,299

**3. Approval of the FY 2022 Application for Long-term Facilities Maintenance Revenue (LTFMR) to be submitted to the Minnesota Department of Education. LTFMR has replaced Health and Safety and deferred maintenance revenue and programming per 2015 Legislative Action.**

*Motion by Easter, seconded by Forsberg, to approve that the FY 2022 Application for Long-Term Facilities Maintenance Revenue be submitted to the Minnesota Department of Education. Motion passed unanimously with the following roll call: Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None*

**4. Resolution Approving Northeast Metropolitan Intermediate School District No. 916's Long-Term Facility Maintenance Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects in the District's Application for Long Term Facility Maintenance Revenue**

*Motion by Forsberg, seconded by Easter, to adopt the following resolution:*

BE IT RESOLVED by the School Board of Independent School District No. 16, State of Minnesota, as follows:

1. The school board of Northeast Metropolitan Intermediate School District No. 916 has approved a long-term facility maintenance budget for its facilities for the 2021 and 2022 school year (pay 2021 levy) in the amount of \$173,600. The various components of this program budget are shown in EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of ADM utilization by district to the total ADM utilization.

The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2021 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.

4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

Roll Call: Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None. *Resolution was adopted.*

6. Approval of 2020-21 Annual QComp Memorandum of Understanding (MOU)

*Motion by Stroebel, seconded by Forsberg, to approve the QComp Memorandum of Understanding.*

*Motion passed unanimously with the following roll call: Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None*

7. Designation of School Board Meetings for the 2020-2021 School Year

*Motion by Easter, seconded by Wheaton, to designate the second Tuesday of the month for the Regular School Board Meeting (7:00pm, with communication to the Board and Administration starting at 6:45pm) and the fourth Tuesday of the month for School Board Work Sessions (6:00pm) for the 2020-2021 school year (unless otherwise noted) at the District Services Center, 1415 81<sup>st</sup> Ave NE, Spring Lake Park, MN:*

August 10	Regular Meeting
August 25	Work Session
September 15	Regular Meeting
September 22	Work Session
October 6	Regular Meeting
October 27	Work Session
November 10	Regular Meeting
December 4	Board Retreat
December 15	Regular Meeting
January 12	Regular Meeting
January 26	Work Session
February 9	Regular Meeting
February 23	Work Session
March 9	Regular Meeting
March 23	Work Session
April 13	Regular Meeting
April 30	Board Retreat
May 11	Regular Meeting
May 25	Work Session
June 8	Regular Meeting
June 22	Work Session

*Motion passed unanimously with the following roll call: Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None*

8. Acknowledgment of Gifts

*Motion by Forsberg, seconded by Stroebel, to adopt the following resolution:*

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts given to the district.

Roll Call: Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None. *Resolution was adopted.*

**Spring Lake Park Schools ISD 16  
Donation summary for June 9, 2020 Regular Board Meeting**

**Monetary Donations**

Description	Value	Donor	Purpose/To
Monetary	\$ 147.00	Medtronic Your Cause	Athletics & Activities
Monetary	\$ 1,000.00	Medtronic Your Cause	Athletics & Activities - Robotics
Monetary	\$ 13.60	BoxTops for Education	Northpoint Elementary
Monetary	\$ 19.50	Box Tops	Park Terrace Elementary
Monetary	\$ 100.00	Allina Health Mission Matters - Kristin Strand	Park Terrace Elementary
Monetary	\$ 270.00	Your Cause - Wells Fargo	Park Terrace Elementary
Monetary	\$ 5.90	BoxTops for Education	Westwood Middle School
Monetary	\$ 30.00	Wells Fargo Your Cause	Westwood Middle School
Monetary	\$ 60.00	Wells Fargo Your Cause	Woodcrest Spanish Immersion
Monetary	\$ 7,763.00	Panther Foundation	2020 Gala Fund a Dream - Pathways
Monetary	\$ 10,000.00	Panther Foundation	2020 Gala Fund a Dream - Scholarships
Monetary	\$ 150,000.00	Panther Foundation	SLPHS Stadium and FAC improvements
Monetary	\$ 14,000.00	Panther Foundation	Support of athletics & activities
Monetary	\$ 28,672.00	Panther Foundation	Grants and Special Projects
<b>Total</b>	<b>\$212,081.00</b>		

**H. BOARD FORUM AND REPORTS**

Member Forsberg gave an update on both NEMetro 916 and MSBA recent meetings and information.

**I. CLOSED SESSION**

*Motion by Forsberg, seconded by Easter, to enter into Closed Session to discuss employee negotiations.*

*Motion passed unanimously with the following roll call: Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None. Entered into Closed Session at 8:31pm.*

*Motion by Forsberg, seconded by Wheaton, to reconvene the meeting. Motion passed unanimously with the following roll call: Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None. Meeting reconvened at 8:53pm.*

**J. ADJOURNMENT**

*Motion by Forsberg, seconded by Stroebel, to adjourn the meeting. Motion passed unanimously with the following roll call: Ayes: Bowe, Stroebel, Forsberg, Kreun, Wheaton, Easter, Hennen; Nays: None. Meeting adjourned at 8:54pm.*

\_\_\_\_\_  
Date

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Amy Wheaton, Clerk  
Spring Lake Park Schools  
Independent School District 16

*Due to COVID-19 guidelines, School Board members and Superintendent Jeff Ronneberg were not present at the regular School Board meeting location, and it was not feasible for the public to attend the meeting at the regular meeting location. The June 9, 2020 School Board regular meeting was recorded and is available on the School Board meeting page of the district website. Meeting attendance was available for the public by joining via a conference call.*