



Lynch Hill School Primary Academy

We Aim High, Work Hard, Care Deeply

Contingency Plan – September 2020

The DfE expects us to have a contingency plan in place from the end of September to provide remote education in case of a local outbreak of Coronavirus.

This plan can be put into action immediately at LHSPA if:

- There is a local outbreak and we are asked to close temporarily for most pupils, as happened during the initial school closures in March; or
- Individuals or groups of pupils need to self-isolate, but the rest of the school is still open

In addition to Coronavirus related issues, the plan could also be put into action at LHSPA if:

- The school is forced to close for some or all classes as a result of an unforeseen issue e.g. water leak, heating failure

What is expected from remote teaching?

When teaching remotely, the DfE expect us to:

- Plan a programme of equivalent length to the core teaching pupils would receive in school, ideally including daily contact with teachers
- Set assignments so that pupils have work each day in a number of different subjects, and monitor pupils' engagement with these assignments
- Teach a planned and sequenced curriculum so that knowledge and skills are built incrementally, with clarity about what is intended to be taught and practised in each subject
- Provide frequent explanations of new content, delivered by a teacher in your school or through curriculum resources and/or videos

- Gauge how well pupils are progressing through the curriculum, using questions and other suitable tasks, and set a clear expectation on how regularly teachers will check work
- Enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding
- Avoid an over-reliance on long-term projects or internet research activities

When putting our plans together, we will consider these expectations in relation to pupils' age, stage of development and SEND, and try to avoid making significant demands for parents' help or support.

Preparations needed before the end of September:

1. All parents to have their parental log-ins for DBPrimary – our online learning platform - to monitor what their child is doing
2. Tapestry to be set up and activated for all EYFS parents
3. Make available to parents a support guide for both Tapestry and DBPrimary, explaining how these tools work and how they can support their children to access learning through them
4. Make access to Microsoft Office 365 available to pupils via DBPrimary so that students can access tasks with greater ease in the case of any localised lockdowns or official self-isolation or give an Office 365 ID to each child if DBPrimary route is not viable
5. Maintain a list of pupils who have not engaged or who have struggled to engage with home learning during lockdown to be centralised with SLT
6. Ensure that all contact details on Sims have been updated

What will be offered for those requiring remote learning?

- Where possible, our pupils will continue to be able to follow their daily timetable for learning and lessons (with clear teaching points and explanations) will either be uploaded to DBPrimary or available on the school website. Parents will be informed of where the lessons can be located
- We recognise that as home learning can be challenging, not all aspects of the daily timetable may be possible and we will therefore make it clear which aspects take priority
- Where possible, lessons will be recorded so that pupils have access to a teacher's voice and the teacher's explanations of key concepts and learning objectives. We will offer children varied ways of learning that will promote skills such as reading and fine-motor skills. For

example, we will use audio books and voice files for class reads, blogs and forums, modelled art projects, modelled handwriting sessions etc.

- We will avoid an over-reliance on long-term projects or internet-based research activities as part of term-time lessons. Longer term projects may be used as holiday projects
- Regular phone calls and communication will be made during this period to ensure that the children are accessing the learning and to resolve any issues
- Clear timelines and completion dates will be set and rewards and incentives issued in line with our school policy and consistent to each year group
- Printed resources and explanation materials will be made available for those pupils who do not have access to online learning. These printed packs can either be collected from school or if that is difficult, the school will deliver the packs to pupils' homes. They will match what is being delivered to those pupils with access to online learning. We will also look to support online learning by making full use of the DFE offer detailed below in the section entitled: **'What will be offered for our vulnerable or disadvantaged pupils?'**
- Those who require further challenge will have access to challenge tasks and materials. Teacher feedback given via DBPrimary/ Tapestry or email will also offer next steps and further challenge
- All pupils and parents will be directed to further educational teaching resources listed on our school website, including Oak National Academy

What will be offered for younger pupils or those with SEND?

- We recognise that not all of our pupils will be able to access remote education without the support of an adult so we will adapt the curriculum accordingly to meet pupil needs
- Offer online meetings to EHCP pupils and SEND pupils who will benefit from face-to-face conversation to explain tasks set up by their class teacher

What will be offered for our vulnerable or disadvantaged pupils?

- If there is a lockdown similar to the one announced in March, we will again endeavour to open our doors to keyworker and vulnerable pupils
- Our Inclusion team and SLT will encourage **all** of our vulnerable pupils to take up the offer of remaining in school and we will monitor this carefully

- We recognise that our vulnerable and disadvantaged pupils must have access to age-related curriculum rather than time-filler activities so that the gaps in their learning can be closed
- We will work with the DFE to offer free access to wi-fi hotspots and data allowance packages
- We will make full use of the DFE offer to provide laptops and tablets for children who would otherwise not have access to remote education in the case of a local outbreak. For example, if they:
 - Have no digital devices in their household
 - Only have access to a smartphone
 - Have a single device in their household that is being shared with multiple family members

And recognise that pupils will be eligible for this if they are:

- In years 3 to 11
 - In any year group and clinically extremely vulnerable and shielding or self-isolating on official advice
- To further support the DFE offer, we will look to provide some of our most vulnerable families with access to a laptop in partnership with SBC and via charitable donations