

# **After School Activities Program (ASAP)**

## **2020-2021 Information**

## **Beginners – 5th Grades**

Hours:            *12:00 to 3:00 p.m. for Beginners & PreKindergarteners only*  
                      *3:00 to 6:00 p.m. for Kindergarteners (Beginners & PreK may also stay until 6:00)*  
                      *3:15 to 6:00 p.m. for First – Fifth Graders*

The After School Activities Program (ASAP) provides after-school care for children who need to stay after regular school hours. ASAP is housed in the Daws Student Activities Center. The program provides enrichment and interaction with peers through centers, games, recess, snack, and structured play. Lower School students also have an opportunity to complete homework assignments and study.

ALL students in Preschool and Lower School MUST have a complete set of ASAP forms on file with the ASAP staff. There are 3 required forms: 1) the ASAP Letter; 2) the ASAP Parental Agreement; and 3) the ASAP Emergency Information Form. These forms must be completed and returned to school PRIOR to a student being permitted to stay for ASAP. If you want your child to stay for ASAP on the first full day of school, you must complete these forms before school begins and send them in the first day.

### **ASAP Staff:**

The Director of ASAP is Betty Ann Jennings. Other staff members include but may not be limited to Kaeleugh Hofstadter, Susan Rozier, Gina Sibley, and Kathryn Hayden.

### **ASAP for Preschoolers:**

Students who stay after the Beginners/PreKindergarten school day ends must either bring a lunch from home or order a school lunch from FLIK if they are staying for ASAP. ASAP “Notes” will be provided by the Preschool teachers so parents can easily communicate with their teachers if children are staying for ASAP. Carbonated drinks and food that requires heating or refrigeration are not permitted. Beginners have a nap time, and individual mats and blankets are provided. PreKindergarteners have a quiet rest time each afternoon.

Beginners and PreKindergarteners who stay for ASAP can be picked up in carpool line in front of the Preschool with the Kindergarteners at 3:00 p.m. Parents can indicate this choice on the ASAP Note that is to be sent in to the teacher. If they are not picked up in the 3:00 p.m. carpool, they will have to be picked up from the ASAP room in the Student Activities Center by a parent either prior to 3:00 p.m. or after 3:10 p.m.

Kindergarteners may stay for ASAP after their school day ends at 3:00 p.m. This should be communicated with the classroom teacher and the ASAP Staff. All Kindergarteners who are not picked up by the end of Kindergarten carpool time (3:10 p.m.) will be taken to ASAP and must be picked up there.

Please see the ASAP Guidelines for Parents for specific information about late pick up fees, etc.

### **Daily Schedule for Lower School Students in ASAP:**

Mondays – Thursdays:

3:30 - Sign In – Cantrell Lunchroom

3:30 – 3:45 – Travel from Cantrell to Daws/Snack

3:45 – 4:30 – Homework

4:30 – 6:00 – Free play on Preschool playground (weather permitting)

Fridays:

3:30 – Sign In

3:30 – 3:45 – Travel from Cantrell to Daws/Snack

3:45 – 6:00 – Free play on Preschool playground (weather permitting)

All Lower School students who are not picked up by the end of carpool at the Cantrell Lower School (3:30 p.m.) are taken to ASAP and must be picked up there.

If you are going to be late picking up your student in carpool you must call the lower school office (up until 3:20 p.m.) or leave a message at extension 254 before 3:30 p.m. in order to avoid a late pick-up charge.

### **Picking up from ASAP:**

Preschool ASAP students who will be leaving in the 3:00 p.m. Preschool carpool will be brought down from ASAP to the Preschool carpool area in front of the Preschool at 3:00 p.m. If you will be picking up your child from ASAP either before 3:00 p.m. (Beginners & PreK students only) or after 3:10 p.m., you will need to proceed around the Loop Road to the back side of the Preschool building (across from the baseball field), park in one of the parking spots across from the Daws Student Activities Center, and walk up the steps and inside to pick up your child from ASAP. The doors for the ASAP rooms will be clearly marked. If students are on the playground, you will still park in the parking spots near the baseball field, and come in the back gate of the playground for pick up.

If you have any questions regarding ASAP, please feel free to call or email Betty Ann Jennings at [bettyann.jennings@stratford.org](mailto:bettyann.jennings@stratford.org) or call 477-8073 ext 235.

### **Important ASAP Dates/Closings for the 2020-2021 School Year**

Thursday, August 20<sup>th</sup> – First Day of School for Lower School, Noon Dismissal, No ASAP  
Friday, August 21<sup>st</sup> – First Day of ASAP for 1st-5th Graders  
Monday, August 24<sup>th</sup> – First Day of ASAP for Beginners, PreKindergarten, and Kindergarten  
Monday, September 7<sup>th</sup> – Labor Day Holiday – No School – No ASAP  
Wednesday, October 7<sup>th</sup> – LS Parent Conference Day – No School for LS Students – No ASAP for LS  
Monday, October 12<sup>th</sup> – Columbus Day Holiday – No School – No ASAP  
Tuesday, October 13<sup>th</sup> – Holiday – No School for Students – No ASAP  
Monday, November 2<sup>nd</sup> – School Closed – No ASAP  
Wednesday, November 11<sup>th</sup> – PS Parent Conference Day – No School for PS Students – No ASAP for PS  
Monday, November 23<sup>rd</sup> – Friday, November 27<sup>th</sup> – Thanksgiving Holidays—School Closed – No ASAP  
Friday, December 18<sup>th</sup> – Last Day before Winter Holidays – Noon Dismissal – No ASAP  
Monday, December 21<sup>st</sup>- Friday, January 1<sup>st</sup> – Winter Holidays – School Closed – No ASAP  
Monday, January 4<sup>th</sup> – Faculty In-Service Day – No School for Students – No ASAP  
Tuesday, January 5<sup>th</sup> – School Resumes/ASAP Resumes  
Monday, January 18<sup>th</sup> – Dr. Martin Luther King, Jr. Holiday – School Closed – No ASAP  
Monday, February 15<sup>h</sup> – Presidents’ Day Holiday – No School – No ASAP  
Tuesday, February 16<sup>h</sup> – Faculty In-Service Day – No School for Students – No ASAP  
Wednesday, February 24<sup>th</sup> – PS Parent Conference Day – No School for PS Students – No PS ASAP  
Wednesday, March 3<sup>rd</sup> –LS Parent Conference Day – No School for LS Students – No LS ASAP  
Friday, March 19<sup>th</sup> – Grandparents’ Day – Noon Dismissal – No ASAP  
Monday, March 22<sup>nd</sup> - Friday, March 26<sup>th</sup> – Spring Holidays – School Closed – No ASAP  
Friday, May 14<sup>th</sup> – PS & LS Field Day –Noon Dismissal – No ASAP  
Friday, May 28<sup>th</sup> – Last Day of School –Noon Dismissal – No ASAP