

September 2020 Restart Plan

Holmdel Township School District

Presented by Dr. Lee Seitz

Interim Superintendent of Schools

August 12, 2020

Holmdel Township School District

What Sets Holmdel Apart?

- ❖ Actions are always taken in the best interests our students.
- ❖ Holmdel is a high performing district with tremendous community support as evidenced by our high performing students, robust curriculum, excellence facilities, strong instructional program, and appropriate funding.
- ❖ As a result of this support, Holmdel was able to provide health and safety measures ([Mitigating Actions](#)) that go above the minimum recommended by the State and exceed what many other school districts can do to address Corvid 19.
- ❖ **As a result, Holmdel is fully prepared to open school on September 14th**

History and Purpose

Holmdel Township Public Schools began to envision what our return in the 2020-2021 school year would look like before the conclusion of the 2019-2020 school year.

- ❖ Using guidance from the CDC and other health organizations, district began investigating options for screening and best practices to prevent the spread of COVID-19.
- ❖ The District, including the Business Administrator and the Director of Plant, Operations and Maintenance, set out to ensure that the district was well stocked with PPE and cleaning supplies and that our schools were modified to prevent the spread of Covid 19.
- ❖ The Superintendent formed a committee of district supervisors, senior leadership and key staff members and tasked the group to identify and research major areas of concern for reopening. These areas would ultimately become the Areas of Concern which are included our the Restart and Recovery Plan.

History and Purpose

The members of Holmdel Township Public Schools Restart Committees spoke to their peers and the groups that they represented to gain insight on concerns from all stakeholders. Student families and staff were asked to complete a survey on their thoughts about the 2020-2021 school year and those responses were considered during the creation of the district's restart plan ([Survey Results](#)).

- ❖ Sub-groups (School-based Restart Teams) were created to focus on the key areas of the plan and to develop actionable objectives that spoke to the questions raised under each area of the plan.
- ❖ Following NJDOE guidance, other members of the Restart Teams included, specifically, the Board of Education President; a parent teacher organization representative. These members of the team were able to add different perspectives to the discussion and helped to enrich the plan.

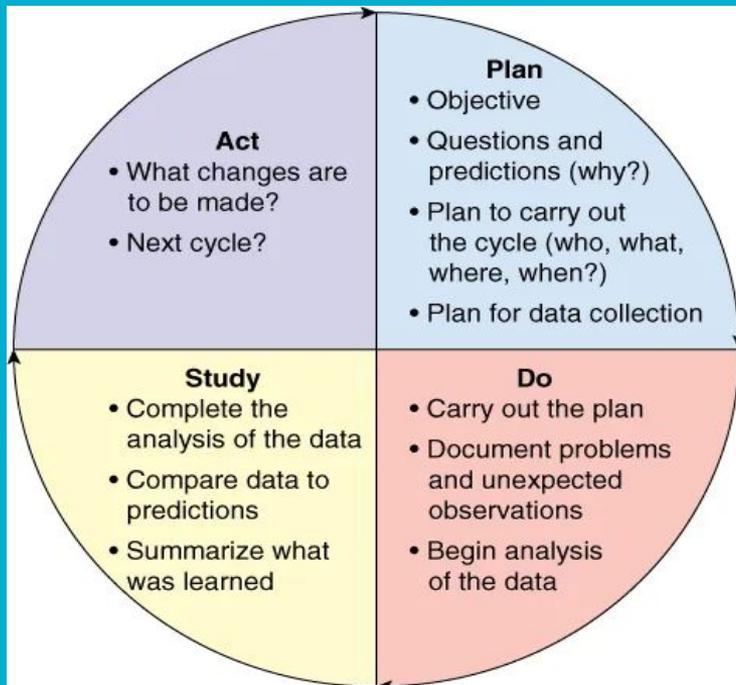
The Process

How can we Improve?

Identify and implement changes immediately and throughout the school year.

Compile Available Data

- Analyze available data such as grades, summative test results, State Testing Plan, etc.
- Compare to previous school year data
- Identify and define outcomes



Source: McKean S, Ross JJ, Dressler DD, Brotman DJ, Ginsberg JS: *Principles and Practice of Hospital Medicine*: www.accessmedicine.com

Copyright © The McGraw-Hill Companies, Inc. All rights reserved.

Restart School

- Abide by State Executive Order
- Develop Plan
- Involve District Stakeholders
- Use available data collection methods such as observation, student attendance, assessment data, etc.

Begin the 20-21 School Year

- September 14, 2020 Implement Plan
- Collect Data and Document Problems and Successes
- Begin Analysis of Data

Distancing Requirements & Capacity Mandates

- ❖ In each classroom, the student population will be split into a Blue Team and a Silver Team, and each team will have in-person and virtual classes on alternate days.
- ❖ In consideration of family scheduling, students in the same household will be placed on the same team when possible.
- ❖ Students with unique learning needs will attend school more frequently.
- ❖ Parents may also request that their child learn exclusively in a virtual setting.

High School Scheduling – In-Person & Virtual

In order to provide continuity for our high school students, both during in-person and virtual learning, students in HHS will maintain a typical schedule.

- ❖ Students in Grades 9-12 will operate under an eight period schedule.
- ❖ During virtual days, HHS students will maintain the same schedule with a combination of independent and in-class activities.
- ❖ Seniors at HHS will be advised about the opportunity to utilize “Option Two.”*

*Option Two is an alternative route to earning credits toward graduation. It allows HHS Grade 12 students to obtain credit for learning experiences outside of the traditional classroom environment.

Technology Enhancements

Link-it

Screencastify

PearDeck

Princeton Review SAT

EdPuzzle

GoalBook

NewsELA

Tripods

Freckle

Padlet

Raz Kids

Marine Science

Benchmark

IXL

Quaver Music

Intro To Precalculus

Generation Genius

Explore Learning

Teach Wonder

AP Chemistry

We Video

Cameras

Applied Education Systems

AP Music Theory

Chemistry

Big Ideas: Algebra 2/Advanced

Typical HHS Schedule

Time	Activity	Description
7:30-8:30	Period 1	English
8:35-9:35	Period 2	Math
9:40-10:40	Period 3	Science
10:45-11:45	Period 4	Elective Class
11:45-12:30	Teacher Lunch	
12:30 - 2:00	Specialized Instruction/ Asynchronous Learning	Virtual meetings with the teacher and at home learners, small group instruction, or office hours

Satz Scheduling - In-Person & Virtual

In order to provide continuity for our Satz School students:

- ❖ During In-Person and Virtual learning, Satz students will follow an eight period day format.
- ❖ During in-person days, students will meet with teachers in the periods scheduled for that day.
- ❖ During virtual days, students will maintain their schedule with a combination of independent and in-class activities.

Typical Satz Schedule

	A - Day Blue - In person Silver - Virtual	B - Day Silver - In Person Blue - Virtual	B - Day Blue - In Person Silver - Virtual	A - Day Silver - In Person Blue - Virtual	A - Day Blue - In Person Silver - Virtual
8:15 - 9:15	1	5	5	1	1
9:20 - 10:20	2	6	6	2	2
10:25 - 11:25	3	7	7	3	3
11:30 - 12:30	4	8	8	4	4
12:30 - 1:15	Staff Lunch				
1:15 - 2:45	Office Hours, Student Contact, Teacher Prep, etc.				

Elementary Scheduling - In-Person & Virtual

During in-person learning:

- ❖ Students in grades K-4 and 5-6 will have in-person and virtual classes in Language Arts Literacy; Mathematics, Science, or Social Studies each day.
- ❖ Special Area subjects will be offered on a regular basis.
- ❖ There will be an intervention/enrichment period built into the daily schedule.

Elementary Scheduling - In-Person & Virtual

- ❖ Students will focus on their electives and extend their core subject learning through asynchronous lessons, activities, projects, and supplemental platforms (see slide #16)
- ❖ There will be required daily check-ins for students to support their social and emotional needs.
- ❖ A developmentally appropriate learning management tool, Seesaw, will be used in conjunction with Google to maximize K - 4 and 5 - 6 student learning in the remote environment.

Pre-K Elementary Scheduling In-Person

During In-Person Classes:

- ❖ Students in Pre-K will continue to follow the regular, Board approved curriculum.
- ❖ Specials subjects will be offered on a regular basis.





Fully Virtual Program Option (VPO)

While nothing can replace the value of in-person learning, some families may decide to elect a Virtual Program Option (VPO).

- ❖ The VPO is aligned with NJ Student Learning Standards and means that, in the simplest of terms, each VPO student follows the instructional programs provided to the students in the A/B model.
- ❖ The learning activities will follow those being taught in the hybrid model.
- ❖ Students whose families select the VPO will be expected to check in daily with their assigned teacher for attendance purposes and, at the elementary level, to participate in Social Emotional Learning (SEL).
- ❖ Students participating in the VPO will be supported regularly by the student's assigned teachers and by participation in the five day a week virtual program of either the Blue Team's or the Silver Team's scheduled check-ins.

Fully Virtual Program Option

- ❖ More detailed procedures for families to request participation in VPO will be forthcoming during the week of August 24th.
- ❖ Confirmation of the student's participation in VPO and any other pertinent information about the student's program of learning will be provided to the student's family by the principal. This confirmation will occur as soon as possible, but may take up to three school days.
- ❖ Families who request VPO will have the ability to transfer into the Hybrid Model at the end of each marking period by requesting the change 20 days prior to the end of the marking period following procedures communicated by the building principal.

Program and Instructional–Key Points

- ❖ The Academic Program is aligned to the NJ DOE Learning Standards.
- ❖ Lessons will be structured so that virtual learning extends and supports instruction.
- ❖ Opportunities for additional support for virtual learners at the secondary level will be provided during regularly scheduled teacher office hours and at the elementary level through scheduled virtual check-ins.
- ❖ Student assessment opportunities will continue and be built into the in-person and virtual schedules at all levels.
- ❖ All field trips will be virtual and continue to be aligned to the curriculum unless authorized by the appropriate authorities.

Health & Safety-Key Points

- ❖ Limited movement in the building will encourage social distancing
- ❖ Signs in the hallways and classrooms will reinforce messaging and appropriate behavior
- ❖ Students will remain with their team for larger activities such as arrival and dismissal
- ❖ Access to the nurse's office and main office will be limited and controlled, e.g., students will be escorted to the office one-at-a-time

Safety and Health–Key Points

- ❖ Staff and student families will be asked to self-monitor and report information as appropriate.
- ❖ Staff and students will be screened upon arrival to school with a temperature scanner.
- ❖ A temperature above 100.4 degrees F will result in isolation and further screening by district nurses.

Safety and Health–Key Points

A confirmed case of elevated temperature and/or other symptoms will result in:

- ◆ The staff member or student leaving the campus
- ◆ The students being kept in an isolated area until they are picked up from school.
- ◆ The staff member or student being required to quarantine for 14 days and be symptom free before returning
- ◆ Staff member and student will be required to show medical documentation before they can return to school.
- ◆ Information on individuals who test positive for Covid-19 will be shared with the Department of Health. The lead nurse will coordinate contact tracing efforts with that agency.
- ◆ Staff members and students who had contact with an individual who has tested positive will be notified in a manner that respects the privacy of that individual.

Building Supplies–Key Points

- ❖ Number of individuals in the building will be reduced by approximately 50% to accommodate 6' social distancing.
- ❖ Blue and Silver Teams will allow for approximately half the students to be present in the building.
- ❖ There will be no visitors allowed in the building during school hours except for those approved by the administration (e.g., maintenance worker, emergency responder, etc).
- ❖ All indoor after-school district events, (e.g., parent teacher conferences, back to school nights), will be virtual.

Building Supplies–Key Points

- ❖ There will be no indoor facility use by groups outside the district.
- ❖ Classrooms will be set up to encourage physical distancing and hand cleaning.
- ❖ Desks will be placed in rows, allowing for recommended space between students.
- ❖ Where an activity (such as testing or related services) requires closer contact, personal protective equipment and/or **barriers** will be utilized.
- ❖ Hand sanitizer and hand washing stations will be made available.

Safety & Building Supplies–Key Points

- Face coverings will be utilized when and where appropriate.
- All staff will be required to wear a face covering. If staff members are medically unable to wear a face covering, they should speak to the human resources department.
- All students will be required to wear a face covering. If a student is unable to wear a face covering, his/her parent/guardian may submit a physician's note to explain why the student is unable to wear a face covering.
- The district will provide a face covering for students and staff who are not wearing a face covering.

Transportation–Key Points

The district will continue to offer busing but will decrease the amount of students who utilize district provided bus transportation by:

- ❖ Assigning students to a Blue or Silver Team.
- ❖ Publicizing the ability to waive transportation by completing the state-approved waiver. This waiver is available through the PowerSchool Parent portal.
- ❖ Eliminating in-person field trips and late buses.
- ❖ Families will continue to transport student athletes home from practices and will need to pick up athletes after competitions.

Transportation–Key Points

The district will increase social distancing of bus riders:

- ❖ By establishing protocols for boarding and unloading the bus which provide physical distance between students.
- ❖ By ensuring, through loading procedures in the morning and the assignment of seats in the afternoon, that the first student on the bus is the last to exit.
- ❖ By requiring that a face covering be worn by all students, who are able to do so, upon entering the bus.
- ❖ By ensuring that every school bus, either district-owned or contracted, be cleaned and disinfected before and after each bus route.

Meals - Key Points

- ❖ Initially, the District will not provide a school lunch program
- ❖ Students participating in the free and reduced lunch program will receive their lunches following the process used last spring.

Co-curricular & Athletic Programs -Key Points

- ❖ After-school co-curricular activities will initially be virtual and resume, to the extent possible, under guidelines comparable to those issued by the NJSIAA.
- ❖ High School athletics in Holmdel Township Schools will operate under the applicable guidelines and jurisdiction of the New Jersey State Interscholastic Athletic Association (NJSIAA). Middle School sports will resume, to the extent possible, under guidelines comparable to those issued by the NJSIAA.

Prime Time – Key Points

- ❖ Prime time (AM and PM) will be available only on the day(s) the student is in school.

Climate and Culture–Key Points

- ❖ The proposed hybrid schedule for the 2020-2021 school year will allow for Social Emotional Learning while students are present in school, by use of Morning Meeting time at the elementary level and counseling at the secondary level.

Staffing-Key Points

- ❖ All teaching staff members are expected to report to school for in-person and virtual instruction when school is in session.
- ❖ Secondary teachers who are providing instruction to students in the classroom will follow their normal schedule.
- ❖ Elementary teachers in all disciplines will have the opportunity to provide instruction to students in the classroom.

School Counseling & Guidance – Key Points

- ❖ The district will stay abreast of all changes in regulations and recommendations from local, state and federal agencies including the NJ Department of Education.
- ❖ New information and any changes to the Restart Plan will be communicated to staff and student families as soon as practicable.

Next Steps

Approvals

- Holmdel BOE approval - August 12, 2020.
- Plan submitted to Executive County Superintendent for review.
- Supplements and changes added as approved and required.

Communications

- Presentations and Plan shared with all stakeholder on August 13, 2020.
- Email opened for questions restart@holmdelschools.org
- School specific virtual presentations will begin the week of August 31, 2020.

Implementation and Adjustments

- Continued acquisition of supplies, PPE, cleaning supplies and temperature scanners.
- Preparation of schools; rearrangement of desks, etc.
- Refine protocols and adjust as necessary.

Opportunities For Input & Provide Feedback

- ❖ Email restart@Holmdelschools.org
- ❖ Executive Summary available [HERE](#)
- ❖ If possible, submit questions or provide feedback by August 21, 2020.