



HOLMDEL TOWNSHIP SCHOOLS

Holmdel School District Restart Plan

Executive Summary

Working Draft - August 12, 2020

The Holmdel School District understands the importance of opening schools to our students in September 2020. A great deal of work has been done over the summer to prepare a plan to provide a safe, supportive learning environment for our students, teachers and staff. The Board of Education has made significant financial investments to support the safe reopening of schools ([Safety Measures](#)). These measures are funded from FEMA, The CARES Act, District's capital and maintenance reserve funds and referendum funds. A summary of that plan is as follows.

- The Holmdel Restart Plan (dated August 12, 2020) meets all of the standards required by the New Jersey Department of Education from a public health and safety perspective, as well as a curriculum and instruction perspective.
- All students and staff will be required to wear masks and/or appropriate face covering when in school and the surrounding environs. Those seeking to not wear a mask and/or appropriate face covering because doing so would inhibit the individual's health must request and be granted an accommodation.
- The District has purchased additional equipment and supplies to facilitate access to handwashing and hand sanitizing. Staff and students will be encouraged throughout the day to wash and/or sanitize their hands.
- Recognizing that today's environment is unique and challenging, the Plan is designed to be an organic draft that reflects changing conditions and the District's growing comfort level with the use of virtual teaching and learning.
- The Plan reflects our understanding of the needs of our students and our staff **in real time** and our ability to provide a meaningful learning experience. We recognize a hybrid or a virtual experience cannot duplicate the learning, social and emotional experience of a traditional Holmdel school program.

- The Plan proposes a hybrid schedule which varies slightly from school to school but essentially provides all general education students with the opportunity to have a four hour day of in-person instruction and a four hour day of virtual instruction over a two day period while also ensuring that the District can comply with safety and social distancing requirements. Virtual Wednesdays for all students have been eliminated.
- This two day cycle will be repeated until we are able to provide all students with a regular, traditional, in-person school day on a daily basis. All subjects, Pre K through 12, from the District's curriculum will be offered in the hybrid model.
- The District is currently exploring a modified hybrid model that would extend the school day by supplementing the current four-hour session with two additional virtual classes in the afternoon. This proposal significantly increases the student instructional day without the need to provide lunch or any additional cost to the District.
- The new instructional program also reflects the lessons learned from our previous experiences with virtual learning environments, the information collected through parent and staff surveys found [here](#), and the discussions with our District and school-based Restart Committees. The program expands access to educational software for students and staff, which will enhance our overall instructional program.
- Daily lessons will be structured as follows:
 - All assignments will be posted in Google Classroom and on the Google Calendar.
 - For nightly homework, all students may view a video lesson or screencast that teaches them the content for the following day's lesson and/or respond to a prompt or question that requires completion.
 - All students will receive a 10-15 minute daily check in and introduction at the start of each instructional period that will be live streamed for the students at home (these check-in are repeated throughout the day as the onset of new lessons or classes). This time will be used to take attendance, check on students, review key concepts and misconceptions, and explain the day's activities for the in-person and virtual students.
 - After the introduction, students in class will work with the teacher on differentiated activities or assessments. The balance of the lesson may or may not include live streaming by the teacher depending on the instructional activities.
- The District has adopted cleaning practices that exceed State and CDC guidelines, including the installation of bipolarionization filtration units in our HVAC systems and ultraviolet (UV-C) lightning in each classroom which will sanitize our classrooms after hours when the school buildings are empty.
- The District will check the temperature of each student and staff member every day when entering the building. Any student or staff member who has a temperature of 100.4 or higher will be immediately isolated until arrangements can be made for the person to safely exit the building.

- Students or staff members who have been exposed to Covid 19 or have Covid 19 symptoms will be required to self quarantine for 14 days and submit a medical note stating that it is safe for them to return to school.
- The athletics and co-curricular activities will follow guidelines set by the NJSIAA and the State of New Jersey. Our goal is to provide these activities in the fall, but their overall status still remains unknown at this time.
- The District recognizes that a hybrid or all-virtual learning environment will be challenging for students with IEPs. Towards this end, your child’s case manager will closely monitor each child’s progress and either contact the home personally or have your child’s teacher contact you to address any concerns you or your child may have and to make sure all necessary services are being provided. Parents should not hesitate to contact their child’s case manager or building principal with any concerns as well.
- Transportation will be provided with anticipated minor adjustments in start and ending times with slightly more time between the various buildings to enable parents with children in more than one school to drop them off on time.
- **Grades 7-12 Sample Schedule (High School Bell Schedule)**

Time	A Day/B Day	Description
7:30-8:30	Period 1/ Period 5	English
8:35-9:35	Period 2/Period 6	Math
9:40-10:40	Period 3/Period 7	Science
10:45-11:45	Period 4/Period 8	Elective Class
11:45-12:30	Staff Lunch	
12:30-2:00	Specialized Instruction and/or guided practice	Virtual meetings with the teacher and at home learners for small group instruction and/or office hours
Evening Activities	Homework	Virtual learning activities/assignments

● **Grades K-6 Sample Schedule**

Time	Activity	Description
9:05-9:46	Period 1	SEL (Grs. K-5) Science (Gr. 6)
9:48-10:21	Period 2	Language Arts
10:23-10:56	Period 3	Language Arts
10:59-11:32	Period 4	Related Arts (Art, Music, PE, Spanish, STEM)
11:35-12:08	Period 5	Mathematics
12:10-12:48	Period 6	What I Need (WIN) (Grs. K-3) Mathematics (Grs. 4-5) Social Studies (Gr. 6)
12:45-1:25	Period 7	Social Studies/Science (Grs. K-5) SEL (Gr. 6)
1:25-2:15	Staff Lunch	
2:15-2:45	Specialized Instruction and/or guided practice	Virtual meetings with the teacher and at home learners for small group instruction and/or office hours
2:45-3:35	Homework	Virtual learning activities/assignments

● **Village Elementary School Special Education Sample Schedule**

Program	Frequency
Self-contained Programs <ul style="list-style-type: none"> ● Multiply Disabled ● LLD ● Full Day Preschool 	Five days a week (in-person) 9:05am-1:25pm
Preschool Inclusion <ul style="list-style-type: none"> ● Half day Preschool 	Five days a week (in-person) 2 hours per day (AM and PM sessions will run daily)
Resource <ul style="list-style-type: none"> ● Students with one or more pull-out resource classes 	Five days a week (in-person) 9:05am-1:25pm
In-Class Resource <ul style="list-style-type: none"> ● Students in full day inclusions classes 	Follow the A/B Schedule 9:05am-1:25pm

● **Indian Hill School Special Education Sample Schedule**

Program	Frequency
Self-contained Programs <ul style="list-style-type: none"> ● LLD 	Five days a week (in-person) 9:05am-1:25pm
Resource <ul style="list-style-type: none"> ● Students with one or more pull-out resource classes 	Five days a week (in-person) 9:05am-1:25pm
In-Class Resource <ul style="list-style-type: none"> ● Students in full day inclusions classes 	Follow A/B Day Schedule (in-person) 9:05am-1:25pm

● **Satz Middle School Special Education Sample Schedule**

Program	Frequency
Self-contained Programs <ul style="list-style-type: none"> ● Multiply Disabled 	Five days a week in-person 8:16am-12:36pm
Resource <ul style="list-style-type: none"> ● Students with three or more pull-out resource classes 	Five days a week in-person 8:16am-12:36pm
In-Class Resource <ul style="list-style-type: none"> ● Students in full day inclusions classes 	Follow A/B Day Schedule 8:16am-12:36pm

● **Holmdel High School Special Education Sample Schedule**

Program	Frequency
Self-contained Programs <ul style="list-style-type: none"> ● Multiply Disabled ● LLD ● Students enrolled in Life Skills courses ● Students participating in Structured Learning Experience 	Five days a week in-person 7:25am-11:53am
Resource <ul style="list-style-type: none"> ● Students with three or more pull-out resource classes 	Five days a week in-person 7:25am-11:53am
In-Class Resource <ul style="list-style-type: none"> ● Students in full day inclusions classes 	Follow A/B Day Schedule 7:25am-11:53am

Related Services:

- Related Services will be provided to the extent possible while students are in the in-person and virtual settings.