

LJSD Fall 2020 Reopen Plan Overview



The Lakeland Jt. School District #272 is committed to providing the same level of exemplary education families are accustomed to in our District - our students deserve it! Thank you for your feedback and support as we developed the reopening plans for the 2020-21 school year. With a special emphasis on maintaining the health and safety of our students, staff, and greater community, the District has developed protocols to help guide the challenging circumstances we must face as we move forward. As you know, we must be able to respond quickly to changing local, regional, and state conditions due to COVID-19. Our reopening plan includes a Green, Yellow, Orange, and Red protocol, which outlines what students, staff and parents can expect under the different conditions. In developing this plan, our goal was to provide flexibility and consistency for students, families, and staff while mitigating risks and minimizing the spread of COVID-19. The plan, while comprehensive, is neither exhaustive nor static. Day-to-day school-level operational plans, athletics/activities guidelines, as well as detailed information regarding the District's new online school, will be available following the adoption of the overall operational plan.

Our Mission REMAINS Our Mission

Lakeland Jt. School District's daily mission is to maximize student learning and ensure every student is growing academically, social-emotionally, and behaviorally every day in all environments !

Levels of Operation

Lakeland Jt. School District will operate under one of the following designations as long as COVID-19 is a concern in our community. The designation will be determined by the level of community spread in coordination with the Panhandle Health District (PHD) and Governor Little's guidance. Any change in level will be announced with as much preparation time for parents, students, and staff as is possible with safety being the highest priority.

GREEN - Traditional Schedule (No Community Spread): LJSD students will attend school full time (5 days/week normal schedule) with the implementation of reasonable procedures in accordance with health guidance. A full time online option will be available for students.

YELLOW - Modified Traditional Schedule (Minimal Community/School Spread): LJSD students will attend school 4 days/week in-person (Tuesday through Friday) with Monday available for individual assistance, as needed. Precautions will include social distancing to the greatest extent possible and face coverings (masks/shields) will be recommended where social distancing cannot be maintained. A full time online option will be available for students.

ORANGE - Blended Learning (Moderate Community/School Spread): LJSD schools will shift to a blended learning model where students will be alternating between learning in-person and via online (livestream or recorded options available). Precautions will include social distancing to the greatest extent possible and face coverings (masks/shields) will be recommended where social distancing cannot be maintained. A full time online option will be available for students.

RED - Remote Online Learning (Substantial Community/School Spread): LJSD will shift to remote online learning for all students based on extreme conditions as a result of a local or state stay home order.

We recognize anything less than in-person instruction every day is a hardship for families, and there is no perfect blended learning schedule. By utilizing the [Idaho Back to School Framework 2020](#) released from the Idaho State Board of Education and local health district or state mandates, along with feedback from parents/guardians and staff surveys, we have developed our reopening plan and protocols based on what we believe is best for all students under current circumstances. The COVID-19 situation changes constantly, and we will remain flexible in addressing the needs of our students and staff. In the coming weeks, each school will be communicating site-specific information to parents/guardians regarding what these guidelines mean for day-to-day operations.

Thank you in advance for your continued support during these unprecedented and challenging times. We will continue to provide updates on our website www.sd272.org and welcome your questions and input.

Protocols

GREEN - Traditional Schedule (No Community Spread)

Definition: Evidence of isolated cases, case investigations underway, no evidence of exposure in large communal settings e.g., healthcare facility, school, mass gatherings.

Level of Operations: LJSD students will attend school full time (5 days/week normal schedule) with the implementation of reasonable procedures in accordance with health guidance. A full time online option will be available for students.

District Wide Practices:

- Encourage parents to screen students every morning before attending school and keep symptomatic students home. [Symptom checklist](#)
- Plan for vulnerable students/staff
 - Staff: FMLA and FFCRA guidelines
 - Students: Lakeland Online options
 - Lakeland Online Academy
 - K-12 IDLA
- Social distancing protocols and healthy precautions
 - Maintain social distancing (6 ft or more) to the greatest extent possible.
 - Explicitly teach and reinforce with students: social distancing, hand hygiene, respiratory etiquette, mask etiquette, stigma issues, etc.
 - Hand sanitizer available throughout buildings and in every classroom.
 - Schools share “Stop the Spread” information with focus on preventative measures and symptoms.
 - Limit/avoid sharing of materials/supplies.
 - Desks arranged to allow for cohort groups and limit classroom activities that don’t allow for 6 feet of distance between students.
 - Limit/avoid mixing of student groups to reduce potential exposure.

Examples:

 - Lunch schedule
 - Drop off and pick up
 - Library usage
 - Release times
 - Distance desks/tables in the classroom as much as possible
 - Limit/avoid activities with large gatherings where social distancing cannot be maintained
- Face coverings (masks/shields) will be recommended where social distancing cannot be maintained. Extra face coverings available in all classrooms and in the front office.
- Buildings will continue to be routinely cleaned and disinfected according to CDC guidelines with special focus on high traffic areas and following transition periods.
- Sneeze guards and other protective measures will be implemented in all offices.
- Volunteers/visitors to campus will be limited based on the ability to social distance.
- No assignment of lockers except for special circumstances.
- Each site will have a plan in place to allow for the immediate separation of students/staff who present COVID-19 symptoms at school in an identified isolation/screening room separate from the Nurse’s office.
- Lunches will only be allowed in the classroom or outside, weather permitting.
- Ensure policies and practices don’t encourage students/staff to come to school sick.
- Bus transportation will be available with a maximum of two students per seat, except with family units. Parents will be required to sign a waiver prior to use. Face coverings will be recommended. Extra face coverings and hand

sanitizer will be available. Enhanced cleaning and disinfection protocols will be utilized.

Extracurricular Activities:

- Follow established Idaho High School Athletic Association and District guidelines.

YELLOW - Modified Traditional Schedule (Minimal Community/School Spread)

Definition: Minimal transmission with small likelihood or confirmed exposure within communal settings.

Level of Operations: LJSD students will attend school 4 days/week in-person (Tuesday through Friday) with Monday available for individual student assistance, as needed. Precautions will include social distancing to the greatest extent possible and face coverings (masks/shields) will be recommended where social distancing cannot be maintained. A full time online option will be available for students.

District Wide Practices:

- Encourage parents to screen students every morning before attending school and keep symptomatic students home. [Symptom checklist](#)
 - Plan for vulnerable students/staff
 - Staff: FMLA and FFCRA guidelines
 - Students: Lakeland Online options
 - Lakeland Online Academy
 - K-12 IDLA
 - Social distancing protocols and healthy precautions
 - Maintain social distancing (6 ft or more) to the greatest extent possible
 - Explicitly teach and reinforce with students: social distancing, hand hygiene, respiratory etiquette, mask etiquette, stigma issues, etc.
 - Hand sanitizer available throughout buildings and in every classroom
 - Extra masks available in all classrooms and in front office
 - Schools share “Stop the Spread” information with focus on preventative measures and symptoms
 - Avoid sharing of materials/supplies
 - Desks arranged to allow for cohort groups and limit classroom activities that don’t allow for 6 feet of distance between students
 - Limit/avoid mixing of student groups to reduce potential exposure
- Examples:
- Lunch schedule
 - Drop off and pick up
 - Library usage

- Release times
 - Distance desks/tables in the classroom as much as possible
 - Limit/avoid activities with large gatherings where social distancing cannot be maintained
- Face coverings (masks/shields) will be recommended where social distancing cannot be maintained. Extra face coverings available in all classrooms and in the front office.
- Buildings will continue to be routinely cleaned and disinfected according to CDC guidelines with special focus on high traffic areas and following transition periods.
- Sneeze guards and other protective measures will be implemented in all offices.
- Volunteers/visitors to campus will be limited based on the ability to social distance.
- No assignment of lockers except for special circumstances.
- Each site will have a plan in place to allow for the immediate separation of students/staff who present COVID-19 symptoms at school in an identified isolation/screening room separate from the Nurse's office.
- Lunches will only be allowed in the classroom or outside, weather permitting.
- Ensure policies and practices don't encourage students/staff to come to school sick.
- Bus transportation will be available with a maximum of two students per seat, except with family units. Parents will be required to sign a waiver prior to use. Face coverings will be recommended. Extra face coverings and hand sanitizer will be available. Enhanced cleaning and disinfection protocols will be utilized.

Extracurricular Activities:

- Follow established Idaho High School Athletic Association and District guidelines.

ORANGE - Blended Learning (Moderate Community/School Spread)

Definition: Widespread and/or sustained transmission with high likelihood or confirmed exposure within communal settings, with potential for rapid increase in suspected cases.

Level of Operations: LJSD schools will shift to a blended learning model where students will be alternating between learning in-person and via online (livestream {synchronous} or recorded {asynchronous} both available). Precautions will include social distancing to the greatest extent possible and face coverings (masks/shields) will be recommended where social distancing cannot be maintained. A full time online option will be available for students.

District Wide Practices:

- Encourage parents to screen students every morning before attending school and keep symptomatic students home. [Symptom checklist](#)
- Plan for vulnerable students/staff
 - Staff: FMLA and FFCRA guidelines
 - Students: Lakeland Online options

- Lakeland Online Academy
 - K-12 IDLA
- Social distancing protocols and healthy precautions
 - Maintain social distancing (6 ft or more) to the greatest extent possible
 - Explicitly teach and reinforce with students: social distancing, hand hygiene, respiratory etiquette, mask etiquette, stigma issues, etc.
 - Hand sanitizer available throughout buildings and in every classroom
 - Schools share “Stop the Spread” information with focus on preventative measures and symptoms
 - No sharing of materials/supplies
 - Desks arranged to allow for cohort groups and there will be no classroom activities that don’t allow for 6 feet of distance between students
 - Student groups will maintain social distancing to reduce potential exposure
 - Lunch schedule
 - Drop off and pick up
 - Library usage
 - Release times
 - Passing periods
 - Distance desks/tables in the classroom
 - No activities with large gatherings - School events, assemblies, and gatherings will be changed or canceled
 - Field trips will not be allowed
- Face coverings (masks/shields) will be recommended where social distancing cannot be maintained. Extra face coverings available in all classrooms and in the front office.
- Buildings will continue to be routinely cleaned and disinfected according to CDC guidelines with special focus on high traffic areas and following transition periods. Additional cleaning protocols will be implemented on Mondays.
- Sneeze guards and other protective measures will be implemented in all offices.
- Volunteers/visitors to campus will not be allowed.
- No assignment of lockers except for special circumstances.
- Each site will have a plan in place to allow for the immediate separation of students/staff who present COVID-19 symptoms at school in an identified isolation/screening room separate from the Nurse’s office.
- Lunches will only be allowed in the classroom or outside, weather permitting.
- Ensure policies and practices don’t encourage students/staff to come to school sick.
- Bus transportation will be available with a maximum of two students per seat, except with family units. Parents will be required to sign a waiver prior to use. Face coverings will be recommended. Extra face coverings and hand sanitizer will be available. Enhanced cleaning and disinfection protocols will be utilized.
- Blended Learning Program

- Blended learning program support will be available for students and parents who need help accessing technology, tools, and online curriculum.
- Chromebook checkout for students and families without a device at home.
- Traditional grades and accountability for students, with accommodations as necessary.
- Schools will start and end at the regular times.
- Students will attend school on an alternate day schedule. The district will ensure children from the same families are in the same Cohort group.
- Students will attend school on either Tuesday/Thursday or Wednesday/Friday each week (see sample schedule below).
- Mondays will be used for teacher collaboration, planning, staff development, online student support, and interventions for students who need additional support.
- Students will work independently to practice concepts and grow mastery when they are working at home.
- All essential standards will be taught.

Extracurricular Activities:

- Follow established Idaho High School Athletic Association and District guidelines.

Schedule:

Normal bell schedule Tuesday through Friday

Cohort A – attend school Tuesday and Thursday

Cohort B – attend school Wednesday and Friday

General Weekly Schedule Example: Alternate days

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---------------------------------|----------|-----------|----------|----------|
| Individual Assistance Available | Cohort A | Cohort B | Cohort A | Cohort B |

RED - Remote Online Learning (Substantial Community/School Spread):

Definition: Large-scale community transmission, healthcare staffing significantly impacted, multiple cases within communal settings like healthcare facilities, schools, mass gatherings, etc.

Level of Operations: LJSD will shift to remote online learning for all students based on extreme conditions as a result of a local or state stay home order.

District Wide Practices:

- Buildings closed to the general public except by special appointment
- A decision about staff work schedule (home vs school/office) will be made based on factors such as stay at home orders, health conditions, etc.
- Fully remote online learning instruction:
 - Remote online learning program support will be available for students and parents who need help accessing technology, tools, and online curriculum.
 - Chromebook checkout for students and families without a device at home.
 - Clear expectations and communication with students and families.
 - Focused instruction on key standards in each grade and content area.
 - Traditional grades and accountability, unless otherwise determined by a school IEP, 504, or educational team.
 - In-person small group instruction or intervention may be scheduled.

Supplemental Services:

- Grab-and-go meals at select school sites..
- BASE may be changed or canceled based on guidance from health official..

Extracurricular Activities:

- Athletics and other extracurricular activities suspended

Responding To A Confirmed Case of COVID-19

An important part of limiting the spread of COVID-19 in our community is identifying those who may be sick, infected or who have been exposed, and requires all of us working together to maintain a healthy and safe environment for all students and staff.

****Please see Decision Tree Flowchart below to determine appropriate action****

Student/Family Responsibilities:

- If you have tested positive or have been confirmed to have COVID-19:
 - Do not attend school.

- Notify your school of the positive test and your student's need to be absent.
- Students who have tested positive for COVID-19 or who have not been tested but were directed to stay home from school may return to school under the following conditions ([per CDC guidance](#)):
 - At least 10 days since symptoms first appeared **AND**
 - At least 24 hours with no fever without the use of fever-reducing medications **AND**
 - Symptoms have improved.

Principal Responsibilities:

- Notify School Nurse that you have a student who has tested positive for COVID-19. School Nurse will contact the Panhandle Health District School Liaison.
- Contact the Superintendent to notify them that you have a student who has tested positive for COVID-19.
- In collaboration with the Lead School Nurse, assist Panhandle Health District with Contact Tracing and investigation to determine if the student contracted COVID-19 at school.
- Assist Lead School Nurse with communication to staff, students, and parents of the possible exposure to COVID-19 while maintaining confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Health Insurance Portability and Accountability Act (HIPAA) and the Americans with Disability Act (ADA).
- In collaboration with Lead School Nurse and Panhandle Health District, assist the District with identifying any students/staff in close proximity that must self-isolate for 14 days (within 6 feet for more than 15 minutes).

District Responsibilities:

- Lead School Nurse will contact Panhandle Health District School Liaison to notify them of student testing positive for COVID-19 and to determine an appropriate course of action based on the specific situation.
- Lead School Nurse, in collaboration with building principal, will communicate with staff, students and parents of the possible exposure to COVID-19 while maintaining confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Health Insurance Portability and Accountability Act (HIPAA) and the Americans with Disability Act (ADA).
- Lead School Nurse, in collaboration with the building principal, will assist Panhandle Health District with Contact Tracing and investigation to determine if the student contracted COVID-19 in the school, as needed.

PLEASE NOTE:

- ❑ The plan is a living document and will be updated in accordance with new guidance from the CDC, Governor's office, SBOE, SDE, IHSAA, Panhandle Health and other state and local officials.

- ❑ LJSD Crisis Response and Emergency Preparedness plans, as well as the Wellness plan, have been reviewed, updated accordingly, and are ready for implementation, as needed.
 - ❑ Buildings have been assessed to ensure ventilation systems are operating properly and water systems are safe.
 - ❑ Buildings will undergo deep cleaning disinfection procedures directly before school starts and weekly thereafter.
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Resources

- [Parent Survey Results](#)
- [Staff Survey Results](#)
- [Final Panhandle Health District: Defining Levels of Community Spread for Idaho Back-to-School Framework](#)
- [Updated CDC Considerations for Schools July 23, 2020](#)
- [Updated Considerations for Cloth Face Coverings in School Scenarios](#)
- [CDC Guidance for Cleaning & Disinfecting](#)
- [American Academy of Pediatrics COVID-19 Guidance for Schools](#)
- [Panhandle Health District Guidance](#)
- [Idaho Back to School Framework 2020](#)
- [District website](#)
- [Board Policy 3520 Contagious or Infectious Diseases.pdf](#)
- [Board Policy 5610 Prevention of Disease Transmission.pdf](#)
- [Board Policy 5600 Staff Health.pdf](#)
- [Updated LJSD Crisis Response and Emergency Preparedness Plan](#)
- [BASE Return to School Spreadsheet](#)
- [Transportation 20-21 Return to School Guidance](#)
- [IHSAA Fall Sport COVID Guidelines](#)

COVID-19 Decision Tree

(revised 7/24/2020 due to updated guidelines from CDC)



EMPLOYEE / INDIVIDUAL



***SYMPTOMS MAY APPEAR 2-14 DAYS AFTER EXPOSURE TO THE VIRUS AND INCLUDE:**

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This document is a general guideline to assist with decision making. Please refer to Panhandle Health District or your healthcare provider for questions that are specific to your individual circumstance.

Seek the evaluation of a medical provider to determine if COVID-19 testing is indicated.

If testing is indicated, please ISOLATE until test results are received.

If test result is **POSITIVE**, continue to ISOLATE and local public health will contact you for follow up.

If no testing is conducted, you should ISOLATE for 14 days after illness onset or your last exposure and at least 2 days after symptoms have improved.