



August 12, 2020

Weekly Newsletters

Each week on Wednesdays (beginning today) a family newsletter is published. The newsletter will be sent to you via email (Constant Contact program). If you do not receive a newsletter by Thursday, please contact Mrs. Cerdan, administrative assistant, at 730-8849 or e-mail vcerdan@xaviercatholicschools.org. In each newsletter there will be attachments which have additional information about events at XMS or in the system, forms that need to be completed, department newsletters, and parish and community events. Please take time to open these attachments; they are filled with important information and great opportunities.

For families who wish to add an additional email to receive newsletters, please call or email Mrs. Cerdan. Any family that wishes to have a printed copy should also contact Mrs. Cerdan. We are happy to send a copy to you by the most convenient method for you.

Boletín de noticias en español es Disponible

Cualquier familia que le gustaría recibir una edición del boletín de la escuela secundaria en español por favor comunicarse con la Sra. Cerdan y que sería capaz de enviar una copia. En este momento no podemos enviar los archivos adjuntos en español, pero será traducido al cuerpo principal del boletín. Por favor, informar a la señora Cerdan si usted prefiere correo electrónico o copias impresas al 920-730-8849 o por correo electrónico vcerdan@xaviercatholicschools.org.

Changed Events

In previous school years, the Tuesday night before the first day of school was Locker Night. This night allowed students to bring their school supplies to school prior to the first day of school. Students were also given an opportunity to decorate their locker. This school year, we will not be having Locker Night. Instead, students should only bring the necessary school supplies on the first day of school. Extra supplies like pens, pencils, loose leaf paper, etc. can be kept at home and can be brought to school at a later date to replenish the supplies in the backpack. Teachers will also communicate with the families about the necessary supplies needed for each class throughout the school year, or when to bring specific supplies to school for specific classes.

Students will also have an opportunity to place some school supplies in their locker on the first day of school if needed. Students will only be using their lockers occasionally and will be using their backpacks the majority of the time. Since students will not be using their lockers as much as they have in the past, less focus will be placed on decorating lockers.

Also in previous school years, we have invited all new students in grades 6-8 to attend a new student orientation during the morning prior to the first day of school. We also invited all of our 5th grade students to attend a separate orientation day prior to the first day of school. This year, we will not be running these separate orientation days. Instead, we will be having two separate orientation days for all of the XMS students.

Student Orientation Day - Last Name A-K

- Wednesday, Aug 26th
- XMS staff will be instructing the students throughout the day about the new school procedures
- Students will follow their Wednesday class schedule

- The daily schedule will be modified slightly to allow students to spend more time with their homeroom teacher

Student Orientation Day - Last Name L-Z

- Thursday, Aug 27th
- XMS staff will be instructing the students throughout the day about the new school procedures
- Students will follow their Wednesday class schedule
- The daily schedule will be modified slightly to allow students to spend more time with their homeroom teacher

Students entering school on the orientation days should follow the entering school protocols listed below. This will help the students practice entering school and will allow the staff to also practice the screening process with fewer students over the two orientation days.

Arriving & Entering XMS

Upon arriving at school, all students are expected to wear a mask at all times in hallways and common areas unless otherwise directed by XMS staff.

Students can enter XMS as early as 7:00 AM this school year. Any student arriving to school between 7:00 AM & 7:30 AM will enter through door #5 (scrip office/gym lobby entrance) and will be screened by Xavier staff. Students will remain in the gym and/or cafeteria until 7:30 AM.

To help the screening process, students arriving to school in a vehicle between 7:30 AM & 8:00 AM will enter through either door #5 (scrip office/gym lobby entrance) or door #7 (near tennis courts). Students with a last name from A-K should enter through door #7 and students with a last name from L-Z should enter through door #5. This should help balance the number of students being screened at each location since the majority of XMS students arrive at school during this time frame. Students will be sent to their homerooms upon entering school after 7:30 AM.

Students arriving to school by bus will enter through door #1 (main office entrance).

Students who walk or ride a bike to school can enter through any door after 7:30 AM.

Students arriving to school after 8:00 AM will enter through door #1 (main office entrance). Parents/family members do not have to walk their child into school, but should provide a note for the office stating the reason why their child is late to school. The student will be marked tardy if no note is given.

Orientation Days cont'd

Since Locker Night is not taking place this year, the majority of our students will be unsure of where their classrooms are located. When students arrive at school on the first few days, XMS staff will be located throughout the middle school guiding students to their classrooms. Students will also see signs located around the building helping to guide them to where they need to go. The staff will be readily available assisting and guiding students to their classrooms for the first few weeks of school.

XMS Picture Day

School picture day at XMS will be Thursday, September 3rd starting in the morning. Students are encouraged to dress up, but at minimum they should be in school uniform. Students should bring their photo order envelope along with payment on the day of the pictures. Families will receive the photo order form, along with other forms for school, on the first day of school.