

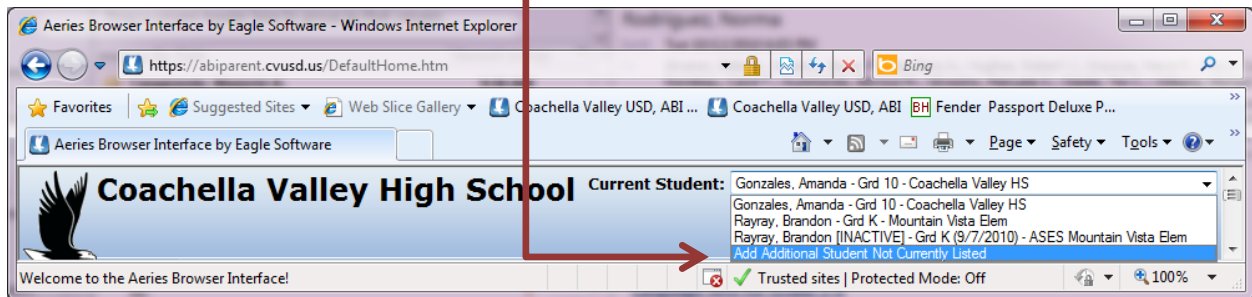
ABI Parent Portal

In order for a parent to create more than one account for more than one child the parent must use this drop down after creating the initial account.

The drop down states **"Add Additional Student Not Currently Listed"**

This option will work even if the additional student does not attend the same school as the original student.

The parent needs to have the account set up information for each additional student TL, Perm ID and VPC .



Very, Very Important

When a parent is creating a new account, the parent must use the phone number that is stored in the "Area/Telephone" field on the student screen.

It is important, when handing out VPC information, to go over the student information on the student screen especially the "Area/Telephone". It has been noted that some families can have up to 3 different phone numbers listed in the "Area/Telephone" field. That parent must use the correct phone number in order to create an account for that particular child.

