

**BETHANY BOARD OF EDUCATION
Regular Meeting**

AGENDA

**Wednesday, August 12, 2020
6:30 p.m.**

Via Zoom Webinar

<https://zoom.us/j/99466534438?pwd=WHZYc0N2L29NNTdjbW9QRTNCaVhMZz09>

Passcode: j4TSCu

Or iPhone one-tap :

US: +16465588656,,99466534438#,,,,,0#,,476430# or
+13017158592,,99466534438#,,,,,0#,,476430#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900
9128 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 994 6653 4438

Passcode: 476430

MISSION STATEMENT

We inspire and empower children to thrive in the world of tomorrow.

1. CALL TO ORDER – 6:30 p.m.

a. Pledge of Allegiance

2. PUBLIC COMMENT (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address.

3. APPROVAL OF MINUTES (Bylaw 9326)

a. July 8, 2020 Regular Meeting Action Item

4. UNFINISHED BUSINESS (Bylaw 9300)

a. None.

5. NEW BUSINESS (Bylaw 9300)

a. Policy Revision Approvals Action Item

- i. Policy 1120 – Public Participation at Board of Education Meetings
- ii. Policy 4131 – Staff Development
- iii. Policy 5124 – Report to Parents
- iv. Policy 5133 – Use of Private Technology Devices by Students
- v. Policy 6141.3291 0 One-to-One Technology Device Program
- vi. Bylaw 9321 – Time, Place, and Notification of Meetings
- vii. Bylaw 9323 – Agenda Construction/Meeting Materials
- viii. Bylaw 9325 – Meeting Conduct

b. Policy Adoption Approvals Action Item

- i. Policy 1317 – Health and Safety Protocols
- ii. Policy 4000.1 – Title IX
- iii. Policy 5141 – School District Medical Advisor
- iv. Policy 5145.44 – Title IX
- v. Policy 6114.8 – Emergencies and Disaster Preparedness
- vi. Policy 6114.81 – Pandemic/Epidemic Emergencies
- vii. Policy 6172.61 – Remote Learning

c. BCS Reopen Plan Discussion

6. ADMINISTRATIVE REPORTS (Policy 2500)

- a. Superintendent
- b. Director of Special Services, Curriculum and Instruction
- a. Principal

7. CHAIRMAN'S REPORT (Bylaw 9121)

8. PUBLIC COMMENT (Policy 1120 & Bylaw 9325)

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9. EXECUTIVE SESSION

- a. Personnel Matter – Superintendent Performance

10. REGULAR MEETING RECONVENES

11. MEETING ADJOURNED

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *mm*

Date: August 12, 2020

Re: Meeting Minutes

It is recommended under APPROVAL OF MINUTES:

Recommended Motion:

- a. Move the Bethany Board of Education accept the July , 2020 Regular Meeting Minutes as presented.

BETHANY BOARD OF EDUCATION
Regular Meeting Minutes
Via Zoom Meeting
July 8, 2020

Present

Doreen Fox
John Paul Garcia
Lisa Gaw
EJ Maher
Christopher Pittenger
Dorothy Seaton
Lynette White
Namita Wijesekera

Administration

Colleen Murray

Absent

Shawn Uscilla

Call to Order

Dr. Pittenger called the meeting to order at 6:36 p.m.

Motion by Garcia, seconded by Seaton to amend the agenda to add Public Comment after the Call to Order and after the Chairman's Report. The motion carries 8 yes, 1 absent (Uscilla).

Motion by Pittenger, seconded by Gaw to amend the agenda to move Executive Session to the end of the agenda. The motion carries 8 yes, 1 absent (Uscilla).

Motion by Pittenger, seconded by White to amend the agenda to move the Superintendent's contract motion to the end of the agenda. The motion carries 8 yes, 1 absent (Uscilla).

Motion by Pittenger, seconded by Seaton to move the Professional Development Presentation to Executive Session for the purpose of reviewing a confidential attorney/client privileged communication addressing legal issues related to the return to work and school in the 2020-21 school year in light of the COVID-19 pandemic. The motion carries 8 yes, 1 absent (Uscilla).

Public Comment

None.

Minutes

Motion by Seaton, seconded by Gaw to accept the June 11, 2020 Regular Meeting Minutes as presented. *The motion carries 8 yes, 1 absent (Uscilla).*

Unfinished Business

None.

New Business

In response to a letter sent to the Board and administration from the Community Alliance for Racial Equity (CARE), Dr. Pittenger and Mrs. Murray led a discussion on the District's past and current efforts, as well as future plans to address race equity at BCS. Board members offered suggestions to add access and equity to future curriculum committee meetings and to review Board policy on race equity at the next policy committee meeting. The Board also agrees that increasing communication with the school and community on this topic would be beneficial. Dr. Pittenger and Mrs. Murray will compose a letter in response to the CARE letter received.

The Board conducted their annual self-evaluation.

The Board reviewed a draft of the 2020-2021 Goals. The Board agreed that changes did not need to be made to the goals.

Superintendent Report

Mrs. Murray discussed the current enrollment numbers and class sizes by grade with a current total of 346.

Mrs. Murray provided an update on facility projects.

Mrs. Murray provided an update on Personnel who have resigned from their positions and the status of the hiring process.

Mrs. Murray stated that on June 30th the 2019-2020 budget allowed the District to fund all their needs, purchase personal protective equipment, invest in the Annex renovation, set aside 2% in a non-lapsing account, and will return approximately \$16,000 to the Town.

Mrs. Murray provided an overview of the State's Reopen Plan. She discussed the creation of the BCS Executive Committee and their role in gathering information and making informed decisions to complete Bethany's Reopen Plan meeting the requirements of the State's Plan by the July 24th deadline.

Chairman Report

Dr. Pittenger stated that the Negotiations Committee will be meeting on July 15th to prepare for teacher negotiations.

Public Comment

None.

Executive Session

Motion by Pittenger, seconded by Seaton that the Board of Education enters into Executive Session for the purpose of reviewing a confidential attorney/client privileged communication addressing legal issues related to the return to work and school in the 2020-21 school year in light of the COVID-19 pandemic and that the Superintendent and Board Attorney, Rebecca Santiago are invited to attend followed by a discussion of the Superintendent's Evaluation and Employment Contract and that the Superintendent is invited to attend. *The motion carries 8 yes, 1 absent (Uscilla).*

Attendance

Present

Doreen Fox
John Paul Garcia
Lisa Gaw
EJ Maher
Christopher Pittenger
Dorothy Seaton
Lynette White
Namita Wijesekera

Administration

Colleen Murray

Other

Rebecca Santiago

Absent

Shawn Uscilla

Reconvene

Moved from Executive Session and the regular meeting reconvened at 9:32 p.m.

Motion by Seaton, seconded by Wijesekera to approve the Superintendent's one-year contract extension through June 30, 2023, increase her base salary by 2.5% and allow 10 carryover vacation days. *The motion carries 8 yes, 1 absent (Uscilla).*

Adjournment

The meeting adjourned at 9:34 p.m.

Susan L. Carpenter
Recording Secretary

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *CM*

Date: August 12, 2020

Re: Policy Approvals

It is recommended that under NEW BUSINESS:

Board Bylaw 9311, Procedure for Adoption, Amendment or Deletion of Board Policies, states:

3. For proposed policy statements, new or revised, because of changes or additions to Connecticut General Statutes or State Board of Education Regulations, approval may be given at the initial presentation.

Due to the state requirements and time sensitive nature of the following, I am requesting the Board approve these policies with only one reading as indicated in the above referenced Bylaw.

Recommended Motion:

- a. Move that the Bethany Board of Education approve the revisions to Policies 1120, 4131, 5124, 5133, 6141.3291, 9321, 9323, and 9325 as presented.
- b. Move that the Bethany Board of Education adopt Policies 1317, 4000.1, 5141, 5145.44, 6114.8, 6114.81, and 6172.61 as presented.

Public Participation at Board of Education Meetings

The regular and special meetings of the Bethany Board of Education are open to the public and representatives of the press except that a part of any meeting may be designated an executive session as provided by law.

The Board of Education welcomes participation of interested organizations and individuals. Advance announcement of all regular and special meetings of the Board of Education is made through posting the agenda on the Bethany Public School District website (www.bethany-ed.org), and Bethany Community School, Board of Education Office and Town Hall bulletin boards.

Board meetings are meetings held in public and are not open hearings. Each meeting offers a public comment agenda item that allows time for members of the audience to address the Board of Education with their comments. Once the Board moves into regular agenda the public may participate as allowed by the Chairperson.

Any citizen may appear before the Board to express his/her opinion concerning the educational program of the District. The Board encourages members of the public to address complaints concerning individual District personnel through the proper chain of command. The Board agenda provides opportunities for comments from persons attending the meeting. Persons wishing to address the Board should give their names and addresses.

Legal Reference: Connecticut General Statutes § 1-225
 Connecticut General Statutes § 1-226
 Connecticut General Statutes § 1-227
 Connecticut General Statutes § 1-230
 Connecticut General Statutes § 1-232
 Connecticut General Statutes § 1-205
 Connecticut General Statutes § 10-238

Policy adopted: September 9, 1991
Policy reviewed: May 8, 2013
Policy revised: November 18, 2015
Policy reviewed: January 9, 2018

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The guidelines for public participation in Board meetings held remotely pursuant to a health emergency crisis will be consistent with the guidelines set forth in federal or state guidelines and District policy and Administrative Regulations.

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[Policy revised:](#)

PERSONNEL – CERTIFIED/CLASSIFIED

4131(a)

4231(a)

Staff Development

Staff Development is viewed by the Bethany Board of Education (Board) as a continuous systematic effort to improve educational programs in the Bethany Public School District (District) through 1) staff involvement in organized program planning, implementation and evaluation efforts, and 2) activities to upgrade the skills, knowledge, and ability of educators to improve student learning.

Each certified employee shall annually participate in a program of professional development, of not fewer than eighteen (18) hours in length. The professional development program shall:

1. be a comprehensive, sustained and intensive approach to improving teacher and administrator effectiveness in increasing student knowledge achievement;
2. focus on refining and improving various effective teaching methods that are shared between and among educators;
3. foster collective responsibility for improved student performance;
4. be composed of professional learning that is aligned with rigorous state student academic achievement standards, conducted at the school among educators and facilitated by principals, coaches, mentors, and distinguished educators or other appropriate teachers, occurs frequently on an individual basis or among groups of teachers in a job-embedded process of continuous improvement, and includes a repository or best practices for teaching methods developed by educators within the school that is continuously available to such educators for comment and updating;
5. include training in culturally responsive pedagogy and practice.

Staff development experiences, made available by the Board directly, or through a Regional Education Service Center (RESC), with another Board of Education or through a provider approved by the Commissioner, shall be consistent with any goals identified by the certified employees and the Board.

The Board believes that the staff development experience should be comprehensive, sustained, and intensive enough to improve teacher and administrator effectiveness in raising student performance, and foster collective responsibility for improved student performance.

Teachers must constantly review curricular content, teaching methods and materials, educational philosophy and goals, social change and other topics related to education to enhance the capabilities of educators to improve student learning. The Board of Education recognizes that it shares with its certified staff responsibility for upgrading and updating of teacher performance and attitudes. The Board of Education and teachers' organizations support the principle of continuing training of teachers and the improvement of instruction.

All employees shall be provided opportunities for the development of increased competence beyond that which they may attain through the performance of their assigned duties.

PERSONNEL – CERTIFIED/CLASSIFIED

4131(b)

4231(b)

The Superintendent shall establish a Steering Committee, consisting of certified employees, including at least one (1) union representative, and other school personnel deemed appropriate. The duties of the committee shall include, but not be limited to, participation in the development of a teacher evaluation and support program for the District, the development, evaluation and annual updating of a comprehensive local professional development plan, in fulfillment of the statutes, for certified employees of the District. Such plan shall 1) be directly related to the educational goals proposed by the Board pursuant to state law, and 2) be developed in full consideration of the priorities and needs related to student outcomes as determined by the State Board of Education, and 3) provide for the ongoing and systematic assessment and improvement of both teacher evaluation and professional development of the Board's professional staff members, including personnel management and evaluation training or experiences for administrators, shall be related to regular and special student needs and may include provisions concerning career incentives and parent involvement.

The members chosen by the Superintendent to be on the Steering Committee shall serve at the pleasure of the Board.

Special efforts shall be made to prepare teachers and other school personnel to meet the needs of students of diverse cultural and ethnic backgrounds. Planning and implementation of such programs shall be done cooperatively by administration, teachers and parent advisory groups. Special effort shall also be given to administrators and/or supervisors in training pursuant to their obligations in the evaluation of the teacher.

Staff development activities should respond directly to the educational needs of the student body. The in-service program shall fulfill all applicable statutory requirements, especially those delineated in Connecticut General Statutes § 10-220a, as amended.

The Superintendent will allow any paraprofessional or classified employee of the District to participate, on a voluntary basis, in any in-service training program provided to certified staff on those topics mandated per Connecticut General Statutes § 10-220a, subsection (a).

The Superintendent is to report annually to the Board of Education on the professional development program and its effect with recommendations for changes as needed.

Legal Reference: Connecticut General Statutes § 10-27
 Connecticut General Statutes § 10-220a, as amended
 Connecticut General Statutes § 10-153b
 Connecticut General Statutes § 10-226f
 Connecticut General Statutes § 10-226g
 Connecticut General Statutes § 10-145b
 Connecticut General Statutes § 10-148a, as amended
 Connecticut General Statutes § 10-151b
 Public Act 17-32
 Public Act 17-37

PERSONNEL – CERTIFIED/CLASSIFIED

4131(c)
4231(c)

Policy adopted: September 9, 1991
Policy revised: October 11, 2000
Policy revised: January 9, 2013
Policy revised: April 8, 2015
Policy revised: May 11, 2016
Policy revised: March 14, 2018
Policy revised: January 8, 2020

Connecticut General Statutes 10-220a - In-service Training**A. Required In-service Topics for Certified Personnel**

1. Nature and the relationships of drugs and alcohol to health and personality development and procedures for discouraging their abuse.
2. Health and mental health risk reduction education including, but not limited to the prevention of risk-taking behavior by children and the relationship of such behavior to substance abuse, pregnancy, sexually transmitted diseases, including HIV-infection and AIDS, violence, teen dating, domestic violence, and child abuse.
3. School violence prevention and conflict resolution and the prevention of and response to youth suicide and the identification and prevention of bullying and response to bullying, as defined in Connecticut General Statutes § 10-222d, subsection (a), as amended. (Boards that implement an evidence-based model approach approved by the State Department of Education are not required to provide in-service training on the identification and prevention of and response to the prevention of bullying.)
4. Cardiopulmonary resuscitation and other emergency life-saving procedures, as identified by the District.
5. Requirements and obligations of a mandated reporter regarding reporting of child abuse and neglect.
6. Training in the detection and recognition of, and evidence-based structured literacy interventions for, students with dyslexia.
7. Training in the awareness of human trafficking issues.
8. Culturally responsive pedagogy and practice.

B. Optional In-Service Topics for Certified Personnel

The State Department of Education, within available appropriates and utilizing available materials, shall make the following subject matter available to Boards of Education:

1. Domestic violence and teen dating violence.
2. Mental health first aid training.
3. Trauma-informed practices for the school setting to enable teachers, administrators, and pupil personnel to more adequately respond to students with mental, emotional or behavioral health needs.
4. Second language acquisition, including, but not limited to, language development and culturally responsive pedagogy.
5. Topics approved by the State Board of Education upon the request of local or regional boards of education as part of in-service training programs pursuant to Connecticut General Statutes § 10-220a, section 3.
6. Holocaust and genocide education and awareness.
7. African-American and black studies.
8. Puerto Rican and Latino studies.
9. Native American History.
10. Personal Financial Management.
11. The historical events surrounding the Great Famine in Ireland.

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Staff development activities should respond directly to the educational and/or safety needs of the student body. The in-service program shall fulfill all applicable statutory requirements, especially those delineated in Connecticut General Statutes § 10-220a, as amended and/or based on guidance from federal, state, and local health authorities.

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The Superintendent is to report annually to the Board of Education on the professional development program and its effect with recommendations for changes as needed.

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PERSONNEL – CERTIFIED/CLASSIFIED

4131(c)

4231(c)

Policy adopted: September 9, 1991
Policy revised: October 11, 2000
Policy revised: January 9, 2013
Policy revised: April 8, 2015
Policy revised: May 11, 2016
Policy revised: March 14, 2018
Policy revised: January 8, 2020

[Policy revised:](#)

Reporting to Parents

The Board of Education encourages regular and effective two-way communication between parent/guardian and teacher through frequent and varied reporting methods. Parent/Teacher conferences, letters, informal notes, emails, and telephone calls to parents/guardians should be used regularly, among other means, to inform parents/guardians of student successes and student needs and to inform teachers of parent/guardian concerns about, suggestions for, and perceptions of their child which may help the teacher in his/her work with the particular child.

Parent/Teacher Conferences

Parent/Teacher conferences will be held in both the first and second semesters in a school year. Parent/Teacher conference dates will be determined annually and placed on the school calendar. Parent/Teacher conferences may be held anytime during the school year, as needed, upon mutual agreement with the child's teacher.

Report Card

Reports on student progress will be issued in accordance with a schedule approved by the Superintendent after consultation with school administration. Reporting dates will be determined annually. Parents/Guardians will be advised no later than the third reporting period of a student's potential failure in a course or grade and the possibility of the student repeating the grade or course.

Report cards shall reflect the educational growth of the student in relation to their ability, attitudes, interests, conduct or citizenship, and achievement and in relation to standards for his/her age and grade.

Household

If the parents are separated or divorced, both parents will have equal rights to be informed of their child's school progress unless there is an order from the court to the contrary. Noncustodial parents shall receive written reports and conference notifications with a written request to school administration.

Legal References: Connecticut General Statutes § 10-15b
 Connecticut General Statutes § 46b-56

Policy adopted: September 9, 1991
Policy revised: May 13, 2015
Policy revised: June 13, 2018

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Parent/Teacher Conferences

Parent/Teacher conferences will be held ~~in both the first and second semesters~~ two (2) times in a school year. Parent/Teacher conference dates will be determined annually and placed on the school calendar. Parent/Teacher conferences may be held anytime during the school year, as needed, upon mutual agreement with the child's teacher. Conferences may be conducted via telephone or virtually via video conference in the event school buildings are closed to students or individuals are provided limited access to school buildings as a result of a health emergency.

Report Card

Reports on student progress will be issued in accordance with a schedule approved by the Superintendent after consultation with school administration. Reporting dates will be determined annually. Parents/Guardians will be advised no later than March 15 of a student's potential failure in a course or grade and the possibility of the student repeating the grade or course.

Report cards shall reflect the educational growth of the student in relation to their ability, attitudes, interests, conduct or citizenship, and achievement and in relation to standards for his/her age and grade.

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Legal References: Connecticut General Statutes § 10-15b
 Connecticut General Statutes § 46b-56

Policy adopted: September 9, 1991
Policy revised: May 13, 2015
Policy revised: June 13, 2018
Policy revised:

Use of Private Technology Devices by Students

Students may possess Privately Owned Technological Devices on school property and/or during school-sponsored activities, in accordance with the mandates of this policy and any applicable administrative regulations as may be developed by the Superintendent of Schools.

Definitions**Board Technology Resources**

For the purposes of this policy, "Board Technology Resources" refers to the Bethany Board of Education's (Board) computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources owned and/or used by the Bethany Public School District (District) and accessible by students.

Privately Owned Technological Devices

For the purposes of this policy, "Privately Owned Technological Devices" refers to privately owned wireless and/or portable electronic hand-held and wearable technology equipment that can be used for word processing, wireless Internet access, image capture, and recording, sound recording, information transmitting and/or receiving, storing, etc. These devices may include but are not limited to, personal laptops, smartphones, network access devices, Kindles, Nooks, cellular telephones, radios, personal audio players, iPads, other tablet computers, iPhones, Androids, AirPods, wireless headphones/earbuds, Apple watches, other wearable technology, and other electronic signaling devices.

Use of Privately Owned Technological Devices

Privately owned technological devices may not be used during instructional time, except as specifically permitted by instructional staff.

Use of any such device for an improper purpose is prohibited. Improper purposes include, but are not limited to:

- Sending any form of harassing, threatening, or intimidating message, at any time, to any person (such communications may also be a crime);
- Gaining or seeking to gain unauthorized access to Board Technology Resources;
- Damaging Board Technology Resources;
- Accessing or attempting to access any material that is obscene or contains pornography;
- Cyberbullying;
- Using such device to violate any school rule, including the unauthorized recording (photographic, video or audio) of another individual without the permission of the individual or a school staff member; or
- Taking any action prohibited by any Federal or State law.

Search of Privately Owned Technological Devices

A student's Privately Owned Technological Device may be searched if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. Any such search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

Responsibility for Privately Owned Technological Devices

Students are responsible for the safety and use of their Privately Owned Technological Devices. If a Privately Owned Technology Device is stolen, lost, or damaged, a report should be made to the building principal, who will investigate the loss in a manner consistent with the procedures for stolen or damaged personal property. Students and parents/guardians should be aware that the Board is not liable for any Privately Owned Technological Device that is stolen, lost, or damaged while at school or during a school-sponsored activity. For that reason, students are advised not to share or loan their Privately Owned Technological Devices with other students.

Disciplinary Action

Misuse of the Board's Technology Resources and/or the use of Privately Owned Technological Devices to access or utilize the Board's Technology Resources in an inappropriate manner or the use of such devices in any manner inconsistent with this policy will not be tolerated and will result in disciplinary action. For students, a violation of this policy may result in loss of access privileges, a prohibition on the use and/or possession of Privately Owned Technological Devices on school property or at school-sponsored activities, and/or suspension or expulsion in accordance with the Board's policies related to student discipline.

Access to Board Technology Resources

It is the policy of the Board to permit students, using their privately owned technology devices, to access the Board Technology Resources used by the District and accessible by students. Additionally, it is the expectation of the Board that students who access these resources while using Privately Owned Technology Devices will act at all times appropriately in ways which are fully in accord with applicable policies and administrative regulations concerning technology use as well as all local, state, and federal laws.

Through the publication and dissemination of this policy statement and others related to use of the Board's computer systems, as well as other instructional means, the Board educates students about the Board's expectations for technology users.

The Board Technology Resources shall only be used to access educational information and to promote learning activities both at home and at school. The Board considers access to its Technology Resources to be a privilege and not a right. Students are expected to act at all times appropriately in ways which are fully in accord with applicable policies concerning technology use as well as all local, state, and federal laws when using the Board Technology Resources. Failure to do so will result in the consequences outlined herein and in other applicable policies (including, but not limited to, the Safe School Climate Plan, the Student Discipline Policy and the Use of Computers Policy).

Students must abide by the procedures outlined in this policy and all policies and applicable regulations outlined in the Board's computer use and other applicable policies. Students will be given specific information for log-on and access procedures for using school accounts. No user may deviate from these log-on/access procedures. Students are advised that the Board's network administrators have the capability to identify users and to monitor all Privately Owned Technological Devices while they are logged on to the network. Students must understand that the Board has reserved the right to conduct monitoring of Board Technology Resources and can do so despite the assignment to individual users of passwords for system security. Any password systems implemented by the Board are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user. The system's security aspects, message delete function, and personal passwords can be bypassed for monitoring purposes. Therefore, students should be aware that they should not have any expectation of personal privacy in the use of Privately Owned Technological Devices to access Board Technology Resources. This provision applies to any and all uses of the Board's technology resources and any Privately Owned Technological Devices that access the same.

Harm to Board Technology Resources

Any act by a student using a Privately Owned Technological Device that harms the Board's Technology Resources or otherwise interferes with or compromises the integrity of Board Technology Resources will be considered vandalism and will be subject to discipline and/or appropriate criminal or civil action.

Closed Forum

This policy shall not be construed to establish a public forum or a limited open forum.

Legal References: Connecticut General Statutes § 10-233j
 Connecticut General Statutes § 31-48d
 Connecticut General Statutes §§ 53a-182; 53a-183; 53a-250 et seq.
 Electronic Communication Privacy Act of 1986, Pub.L. 99-508, codified at 28 U.S.C. §§ 2510 through 2520

Policy adopted: June 11, 2014
Policy revised: November 9, 2016
Policy revised: December 13, 2017
Policy revised: April 8, 2020

Use of Private Technology Devices by Students

Students may possess Privately Owned Technological Devices on school property and/or during school-sponsored activities, in accordance with the mandates of this policy and any applicable administrative regulations as may be developed by the Superintendent of Schools.

Definitions

Board Technology Resources

For the purposes of this policy, "Board Technology Resources" refers to the Bethany Board of Education's (Board) computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources owned and/or used by the Bethany Public School District (District) and accessible by students.

Privately Owned Technological Devices

For the purposes of this policy, "Privately Owned Technological Devices" refers to privately owned desktop computers, wireless and/or portable electronic hand-held and wearable technology equipment that can be used for word processing, wireless Internet access, image capture, and recording, sound recording, information transmitting and/or receiving, storing, etc. These devices may include but are not limited to, desktop computers, personal laptops, smartphones, network access devices, Kindles, Nooks, cellular telephones, radios, personal audio players, iPads, other tablet computers, iPhones, Androids, AirPods, wireless headphones/earbuds, Apple watches, other wearable technology, and other electronic signaling devices.

Use of Privately Owned Technological Devices

Privately owned technological devices may not be used during instructional time, except as specifically permitted by instructional staff.

On school property, at a school-sponsored activity, while in use for a remote learning activity, or while being used to access or utilize the Board's technology resources, the use ~~Use~~ of any such device for an improper purpose is prohibited. Improper purposes include, but are not limited to:

- Sending any form of harassing, threatening, or intimidating message, at any time, to any person (such communications may also be a crime);
- Gaining or seeking to gain unauthorized access to Board Technology Resources;
- Damaging Board Technology Resources;
- Accessing or attempting to access any material that is obscene or contains pornography;
- Cyberbullying;
- Using such device to violate any school rule, including the unauthorized recording (photographic, video or audio) of another individual without the permission of the individual or a school staff member; or
- Taking any action prohibited by any Federal or State law.

Search of Privately Owned Technological Devices

A student's Privately Owned Technological Device may be searched if the device is on Board property or in a student's possession at a school-sponsored activity and if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the

law or the rules of the school. Any such search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

Responsibility for Privately Owned Technological Devices

Students are responsible for the safety and use of their Privately Owned Technological Devices. If a Privately Owned Technology Device is stolen, lost, or damaged while the device is on school property or during a school-sponsored activity, a report should be made to the building principal, who will investigate the loss in a manner consistent with the procedures for stolen or damaged personal property. Students and parents/guardians should be aware that the Board is not liable for any Privately Owned Technological Device that is stolen, lost, or damaged while at school or during a school-sponsored activity. For that reason, students are advised not to share or loan their Privately Owned Technological Devices with other students.

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 Electronic Communication Privacy Act of 1986, Pub.L. 99-508, codified at 28
 U.S.C. §§ 2510 through 2520

Policy adopted: June 11, 2014
Policy revised: November 9, 2016
Policy revised: December 13, 2017
Policy revised: April 8, 2020
[Policy revised:](#)

One-to-One Tablet Program

The Board of Education recognizes that an effective public education system develops students who are globally aware, civically engaged, and capable of managing their lives and careers. The Board also believes that students need to be proficient users of information, media, and technology in a digital world.

The focus of the 1:1 iPad/Tablet program in the Bethany Public School District is to provide necessary tools and resources for a progressive learning environment characterized by flexibility, collaboration, personalization, creativity, and technology-rich learning. The school technology will be integrated throughout the educational program in a seamless and timely fashion. The 1:1 iPad/Tablet setting empowers students and teachers to use real world technology, accessing and using purposeful technology-based tools anytime a task calls for them.

The Board believes learning is a continuous dynamic interaction among students, educators, parents, and the extended community. Implementation of a 1:1 iPad/Tablet initiative enables anywhere, anytime learning that is no longer limited by the four walls of a classroom or building. Purposeful technology integration allows teachers to be facilitators of deep, individualized learning for all students.

This policy applies to all District owned iPad/Tablets used in the school, including any other device considered by the administration to come under this policy. Individuals or teams of teachers may set additional requirements for use in their classroom.

Legal References: Connecticut General Statutes § 10-221
 18 U.S.C. §§ 2510-2522
 P.L. No 110-385

Policy adopted: June 10, 2015
Policy revised: December 13, 2017

One-to-One ~~Tablet~~ Electronic Device Program

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Policy adopted: June 10, 2015
Policy revised: December 13, 2017
Policy revised:

BYLAWS OF THE BOARD

9321(a)

Time, Place and Notification of Meetings

Regular Meetings

The Bethany Board of Education (Board) shall file with the Town Clerk, no later than January 31st of each year, the schedule of the regular meetings of the Board and shall post the schedule on the District's website. No meeting shall be held sooner than thirty (30) days after such filing.

Normally the Board shall schedule regular meetings on the second Wednesday of each month of the year unless otherwise indicated.

If at any point in the meeting the Board should not maintain a quorum, then the Board Chairperson will adjourn the meeting and declare the time and place of the resumption of the meeting, which shall be reflected in a written order of adjournment. A copy of the written order of adjournment will be posted on or near the door of the place where the meeting was held within twenty-four (24) hours after the time of adjournment.

Special Meetings

Notice of each special meeting of the Board shall be filed not less than twenty-four (24) hours in advance of the meeting with the Town Clerk and be posted giving the time and place of the special meeting and the business to be transacted. The special meeting shall also be posted on the District's website. No other business shall be considered by the Board at that special meeting.

When a majority of the Board members agree that an emergency exists which has made a regular notice impossible, such a meeting may be called at a time or place which may be most convenient. In case of such emergency meeting, a copy of the minutes setting forth the nature of the emergency and the proceedings occurring at such meeting shall be filed with the Town Clerk no later than seventy-two (72) hours following the holding of such a meeting.

Meeting Time and Place

All regular meetings of the Board shall begin at 6:30 p.m. or as soon thereafter as a quorum is present. All regular meetings of the Board shall be held in the Bethany Community School unless otherwise ordered by the Board.

Legal References: Connecticut General Statutes § 1-200
 Connecticut General Statutes § 1-206
 Connecticut General Statutes § 1-225
 Connecticut General Statutes § 1-228
 Connecticut General Statutes § 1-229
 Connecticut General Statutes § 1-230
 Connecticut General Statutes § 7-3
 Connecticut General Statutes § 7-4
 Connecticut General Statutes § 10-218

BYLAWS OF THE BOARD

9321(b)

Bylaw adopted:	September 9, 1991
Bylaw reviewed:	February 11, 2004
Bylaw revised:	March 10, 2004
Bylaw revised:	March 10, 2010
Bylaw revised:	February 10, 2016
Bylaw revised:	April 8, 2020

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Electronic Meetings

In the event of a prohibition on public meetings for health and safety reasons, business of the Board may still need to occur. In this event where pressing business of the Board is required a meeting through electronic means will be permitted.

Legal References: Connecticut General Statutes § 1-200
 Connecticut General Statutes § 1-206
 Connecticut General Statutes § 1-225
 Connecticut General Statutes § 1-226
 Connecticut General Statutes § 1-227
 Connecticut General Statutes § 1-228
 Connecticut General Statutes § 1-229
 Connecticut General Statutes § 1-230

Connecticut General Statutes § 1-232

Connecticut General Statutes § 7-3

Connecticut General Statutes § 7-4

Connecticut General Statutes § 10-218

Bylaw adopted:	September 9, 1991
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Agenda Construction/Meeting Materials**Agenda Construction**

The Superintendent shall prepare all agendas and supporting materials for meetings of the Bethany Board of Education (Board). In doing so, the Superintendent shall consult with the Board Chairperson and appropriate members of the administrative staff and as necessary the Board Recording Secretary. Any Board member who wishes to have an item included on the agenda should notify the Superintendent seven (7) business days prior to the date of the Board meeting for the Superintendent to review the request with the Board Chairperson for his/her decision on agenda placement. The agenda shall provide time for members of the public who wish to speak briefly on an item before the Board.

The agenda and supporting materials shall be distributed to Board members no less than two (2) business days prior to the date of the Board meeting to allow the members to consider the issues carefully. Board member seeking inclusion of agenda items shall provide supportive and explanatory material, as necessary.

Agendas for regular and special Board meetings shall be available to the public in the Superintendent's office, posted on the District's website and filed with the Town Clerk, not less than twenty-four (24) hours in advance of the meeting time.

Legal References: Connecticut General Statutes § 10-225

Bylaw adopted:	September 9, 1991
Bylaw reviewed:	February 11, 2004
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Legal References: Connecticut General Statutes § 10-225

Bylaw adopted: September 9, 1991
Bylaw reviewed: February 11, 2004
Bylaw revised: March 10, 2004
Bylaw revised: February 10, 2016
Bylaw revised: April 8, 2020
[Bylaw revised:](#)

Meeting Conduct**I. Meeting Conduct**

1. Meetings of the Board of Education (Board) shall be conducted by the Chairperson in a manner consistent with the provisions of the Freedom of Information Act and the adopted Bylaws of the Board.
2. All Board meetings shall commence at, or as close as practicable to, the stated time, provided there is a quorum.
3. All regular and special Board meetings shall be guided by an agenda which will have been prepared and delivered in advance to all Board members and other designated persons.
4. Robert's Rules of Order Newly Revised shall govern the proceedings of the Board except as otherwise provided by these Bylaws.

II. Smoking

1. Smoking will not be permitted in any room in which a meeting of the Board of Education is being conducted, nor during the time immediately prior to the meeting.
2. A sign notifying the public that no smoking is allowed in the place designated for the meeting will be prominently posted.

III. Procedures for Participation by Means of Electronic Equipment

1. Board members may participate in meetings by means of electronic equipment (e.g., telephone, video conference) under the conditions set forth herein. When such conditions are met, any Board member participating by means of electronic equipment shall be counted for the purpose of constituting a quorum. Conditions for participation are as follows:
 - a. the facility that is made available to the public that wishes to attend the meeting must be located where the greatest number of Board of Education members are located;
 - b. any physical or demonstrable material that is used in the course of the proceedings must be present in the place where the public is located; and
 - c. all those in attendance at the meeting, at whatever location, must be able to hear and identify all participants in the proceeding, including their individual remarks and votes.
2. When a Board member is participating in a meeting by means of electronic equipment, the Chairperson shall take the necessary steps to ensure that the three (3) conditions enumerated above are met. In addition, the Chairperson shall take the necessary steps to ensure that a Board member participating by means of electronic equipment has adequate opportunity to express himself/herself in Board discussion, including the opportunity to take the floor and make motions.

IV. Public Address

1. The Board may permit any individual or group to address the Board concerning any subject that lies within its jurisdiction during a portion of the Board's regular meetings so designated for such purpose.
 - a. Three (3) minutes may be allotted to each speaker. The Board may modify these limitations at the beginning of a meeting if the number of persons wishing to speak makes it advisable to do so.
 - b. A Board of Education member shall be appointed by the Chairperson prior to the meeting to act as timekeeper for the meeting if deemed necessary by the Chairperson.
 - c. No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.
 - d. All speakers must identify themselves by name and address.

Legal Reference: Connecticut General Statutes § 1-200
 Connecticut General Statutes § 1-206
 Connecticut General Statutes § 1-225
 Connecticut General Statutes § 1-232
 Freedom of Information Commission Advisory Opinion #41 (April 9, 1980)

Bylaw adopted: September 9, 1991
Bylaw reviewed: February 11, 2004
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 - d. All speakers must identify themselves by name and address.

The guidelines for meeting conduct and public participation in Board meetings held remotely pursuant to a health emergency crisis will be consistent with the guidelines set forth in federal or state guidelines and District policy and Administrative Regulations.

Legal Reference: Connecticut General Statutes § 1-200
 Connecticut General Statutes § 1-206
 Connecticut General Statutes § 1-225
 [Connecticut General Statutes § 1-226](#)
 [Connecticut General Statutes § 1-228](#)
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Bylaw revised: March 10, 2004
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Adoption-1**Health and Safety Protocols**

The Bethany Board of Education (Board) recognizes the importance of developing health and safety protocols to protect the health and safety of students, staff, and the community during a pandemic/epidemic. The Board thus directs the Superintendent to develop health and safety protocols consistent with applicable laws, rules, regulations, and requirements, and to consider current guidance in the development of such protocols.

Compliance with such health and safety protocols shall be mandatory for all individuals while on school property or participating in a school-sponsored activity unless a legally recognized exemption or exception applies. Failure to comply with such health and safety protocols may lead to disciplinary action for students and staff, and exclusion from school property of the school-sponsored activity for members of the community, in accordance with applicable laws, rules, regulations, and/or Board policies or Administrative Regulations.

The Superintendent shall provide appropriate notice of such health and safety protocols. Notice may be provided by way of electronic mail, regular mail, website posting, student handbooks, employee handbooks, and/or any other appropriate methods.

Legal References: _____ Connecticut General Statutes § 10-221

Policy adopted:

Adoption-2**Title IX**

The Bethany Board of Education (Board) policy is to maintain a working environment free from any form of sex discrimination or sexual harassment. The Board agrees to comply with Title IX of the Education Amendments of 1972 and the Regulations as amended in the Final Rule.

The Board, as required, shall respond whenever any employee has notice of sexual harassment, including allegations of sexual harassment. Title IX applies to persons in the Bethany Public School District (District) because its education programs or activities receive Federal financial assistance. This policy applies to all of the District's programs or activities, whether such programs or activities occur on or off-campus.

The Board requires the Superintendent to promulgate Administrative Regulations in accordance with Federal Law in furtherance of this policy.

Legal Reference: United States Constitution, Article XIV

Civil Rights Act of 1964, Title VII, 42 U.S.C. §2000-e2(a).

Equal Employment Opportunity Commission Policy Guidance (N-915.035).

Title IX of the Education Amendments of 1972, 20 USCS §1681, et seq.

Title IX of the Education Amendments of 1972, 34 CFR §106, et seq.

Title IX Final Rule, 34 CFR § 106.45, et seq., May 6, 2020

34 CFR § 106.8(b), OCR Guidelines for Title IX.

Federal Register, Volume 62, #49, 29 CFR § 1606.8 (a) 62, Federal Register, 12033, and 66 Federal Register 5512

The Clery Act, 20 U.S.C. § 1092(f)

The Violence Against Women Act, 34 U.S.C. § 12291(a)

Mentor Savings Bank, FSB v. Vinson, 477 US.57 (1986)

Faragher v. City of Boca Raton, No. 97-282 (U.S. Supreme Court, June 26, 1998)

Burlington Industries, Inc. v. Ellerth, No. 97-569, (U.S. Supreme Court, June 26, 1998)

Gebbs v. Lago Vista Indiana School District, No. 99-1866, (U.S. Supreme Court, June 26, 1998)

Davis v. Monroe County Board of Education, No. 97-843, (U.S. Supreme Court, May 24, 1999.)

Connecticut General Statutes § 46a-60

Connecticut Agencies Regulations § 46a-54-200 through §46a-54-207

Constitution of the State of Connecticut, Article I, § 20.

Public Act 19-16

Policy adopted:

School District Medical Advisor

The Bethany Board of Education (Board) directs the Superintendent to appoint a Bethany Public School District (District) medical advisor and appropriate medical support service personnel including nurses that are recommended by the Superintendent.

The District medical advisor, in cooperation with the Board and the local Health Department for the District, shall:

1. plan and administer the school's health program,
2. advise on the provision of school health services,
3. provide consultation on the school health environment, and
4. perform any other duties as agreed between the advisor and the appointing Board.

School health efforts shall be directed toward detection and prevention of health problems and to emergency treatment, including the following student health services:

1. appraising the health status of student school personnel,
2. counseling students, parents, and others concerning the findings of health examination,
3. encouraging correction of defects,
4. helping prevent and control disease,
5. providing emergency care for student injury and sudden illness,
6. maintaining school health records.

Legal Reference: Connecticut General Statutes § 10-203
Connecticut General Statutes § 10-204
Connecticut General Statutes § 10-204a
Connecticut General Statutes § 10-204c
Connecticut General Statutes § 10-205
Connecticut General Statutes § 10-206
Connecticut General Statutes § 10-206a
Connecticut General Statutes § 10-207
Connecticut General Statutes § 10-208
Connecticut General Statutes § 10-208a
Connecticut General Statutes § 10-209
Connecticut General Statutes § 10-210
Connecticut General Statutes § 10-212
Connecticut General Statutes § 10-212a
Connecticut General Statutes § 10-213

Connecticut General Statutes § 10-214

Connecticut General Statutes § 10-214a

Connecticut General Statutes § 10-214b

Connecticut General Statutes § 10-217a

20 U.S.C. 1232g

42 U.S.C. 1320d-1320d-9, Public Law 104-191

Public Act 18-168 §§ 7-9, 539 & 540

Policy adopted:

Adoption-2**Title IX**

The Bethany Board of Education (Board) policy is to maintain a learning environment free from any form of sex discrimination or sexual harassment. The Board agrees to comply with Title IX of the Education Amendments of 1972 and the Regulations as amended in the Final Rule.

The Board, as required, shall respond whenever any employee has notice of sexual harassment, including allegations of sexual harassment. Title IX applies to persons in the Bethany Public School District (District) because its education programs or activities receive Federal financial assistance. This policy applies to all of the District's programs or activities, whether such programs or activities occur on or off-campus.

The Board requires the Superintendent to promulgate Administrative Regulations in accordance with Federal Law in furtherance of this policy.

Legal Reference: United States Constitution, Article XIV

Civil Rights Act of 1964, Title VII, 42 U.S.C. §2000-e2(a).

Equal Employment Opportunity Commission Policy Guidance (N-915.035).

Title IX of the Education Amendments of 1972, 20 USCS §1681, et seq.

Title IX of the Education Amendments of 1972, 34 CFR §106, et seq.

Title IX Final Rule, 34 CFR § 106.45, et seq., May 6, 2020

34 CFR § 106.8(b), OCR Guidelines for Title IX.

Federal Register, Volume 62, #49, 29 CFR § 1606.8 (a) 62, Federal Register, 12033, and 66 Federal Register 5512

The Clery Act, 20 U.S.C. § 1092(f)

The Violence Against Women Act, 34 U.S.C. § 12291(a)

Mentor Savings Bank, FSB v. Vinson, 477 US.57 (1986)

Faragher v. City of Boca Raton, No. 97-282 (U.S. Supreme Court, June 26, 1998)

Burlington Industries, Inc. v. Ellerth, No. 97-569, (U.S. Supreme Court, June 26, 1998)

Gebbs v. Lago Vista Indiana School District, No. 99-1866, (U.S. Supreme Court, June 26, 1998)

Davis v. Monroe County Board of Education, No. 97-843, (U.S. Supreme Court, May 24, 1999.)

Connecticut General Statutes § 46a-60

Connecticut Agencies Regulations § 46a-54-200 through §46a-54-207

Constitution of the State of Connecticut, Article I, § 20.

Public Act 19-16

Policy adopted:

Emergencies and Disaster Preparedness**Pandemic/Epidemic Emergencies**

The Bethany Board of Education (Board) recognizes that a pandemic/epidemic outbreak is a serious threat that stands to affect students, staff, and the community as a whole. With this consideration in mind, the Board establishes this policy in the event the town and/or Bethany Public School District (District) is threatened by a pandemic/epidemic outbreak. At all times the health, safety, and welfare of the students shall be of foremost concern along with the health, safety, and welfare of the District employees and mindful of the overall health and welfare of the community.

The Board directs the Superintendent to promulgate Administrative Regulations in furtherance of this policy.

Legal References: Connecticut General Statutes § 10-154a
 Connecticut General Statutes § 10-207
 Connecticut General Statutes § 10-209
 Connecticut General Statutes § 10-210
 Connecticut General Statutes § 10-221
 Connecticut General Statutes § 19a-221
 20 U.S.C. 1232g, 45 C.F.R. 99 (FERPA)

Policy adopted: _____

Adoption-2**Pandemic/Epidemic Emergencies****Emergency Suspension of Policy During Pandemic**

The Bethany Board of Education (Board) is authorized by statute to govern the Bethany Public School District (District), including the adoption, revision, and suspension of Board policies.

The Board, through this policy, acknowledges school closures in response to a pandemic/epidemic and designates the Superintendent or his/her designee to act as a liaison for the District to ensure the health and safety of students, staff, and the community.

The Connecticut State Department of Education (CSDE) has authority to waive instructional hours and school days, to interpret educational requirements, and to oversee the allocation of resources for nutrition, transportation, and other crucial aspects of public education and providing written guidance to school districts on issues related to pandemic/epidemic emergencies, including but not limited to student attendance, remote learning, meal distribution, and other issues.

Temporary Powers Granted to Superintendent

The Board grants to the Superintendent the following temporary powers to address pandemic/epidemic emergencies:

1. Authority to temporarily waive such Board policies or provisions of Board policies as the Superintendent shall deem necessary to comply with guidance from appropriate health or government authorities or necessary for other effective response.
2. Authority to take any lawful actions necessary to ensure the continuation of public education, to provide for the health and safety of students and employees, or to respond to direction from appropriate health and government authorities. Such actions may include, but are not limited to, adjustments to the curriculum and the provisions of alternate educational program options; modifications to the school calendar; adjustments to the delivery of school-provided meals; limitations on access to District property; applying to any governmental body for financial or other aid as may be available; and applying to any governmental body for waiver of regulations or requirements, compliance with which is affected by a pandemic/epidemic emergency.
3. Authority to close the school facility without further action by the Board. Such closure shall continue during the emergency created by the pandemic/epidemic emergency until such time as the Superintendent, in consultation with appropriate health and government authorities, deems it in the best interests of the District and its students to open schools.
4. Authority based upon the needs of the District and the guidelines from health and government agencies disseminated by CSDE, to direct staff assignments during District closures, including, but not limited to essential employees who must report to work, employees who may be reassigned, and employees whose services are not needed.
5. Authority to limit access to public school grounds and District buildings during school closures.

Suspension of Policies

The Board hereby suspends provisions of its policies and/or whole policies, as identified by the Superintendent or his/her designee, if such suspension is necessary to implement the written

guidance from CSDE relating to containing the pandemic/epidemic emergency for the duration identified in the Governor's order of school closure.

Reporting to Board

The Superintendent shall report to the Board as feasible, appropriate, and timely regarding an emergency closure and efforts to implement written guidance from health and government agencies as disseminated by CSDE and other state agencies pertaining to a pandemic/epidemic emergency.

Board of Education Meetings

In the interest of public health, the Board encourages the public to attend its open public meetings via video conferencing and to limit public comment. The Board reserves the right to adjust Board meeting dates, times, and locations during the District-wide emergency closure in a manner consistent with the Freedom of Information Act. Further, any or all Board members may attend Board meetings electronically.

Legal References: Connecticut General Statutes § 10-154a
 Connecticut General Statutes § 10-207
 Connecticut General Statutes § 10-209
 Connecticut General Statutes § 10-210
 Connecticut General Statutes § 10-221
 Connecticut General Statutes § 19a-221
 20 U.S.C. 1232g, 45 C.F.R. 99 (FERPA)

Policy adopted: _____

Adoption-2**Remote Learning**

The Bethany Board of Education (Board) plans to provide remote learning options in the event that the Bethany Public School District (District) must be closed due to an emergency health situation. The plans will allow the school to operate remotely while continuing to provide meaningful instructions to students through the use of a variety of instructional resources.

The Board seeks to ensure fluid operation during a time when in-person classes must be reduced or canceled due to a health emergency, as well as provide equitable access for all students. A remote learning day is a school day where students have an opportunity to explore and engage in meaningful learning experiences that are:

- _____ a. aligned to the curriculum,
- _____ b. connected to standards, and
- _____ c. relevant to the current instructional sequence.

While nothing replaces the genuine human interactions that happen authentically in the classroom between students and teachers, remote learning will support continuity of instruction in the event of a health-related closure.

The Board directs to the Superintendent to promulgate Administrative Regulations in furtherance of this policy.

Legal References: _____ Connecticut General Statutes § 10-221

Policy adopted: _____

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *mm*

Date: August 12, 2020

Re: Superintendent Report

Under ADMINISTRATIVE REPORTS:

- Enrollment Update
- Survey Results
- Annex Project Phase III
- Personnel

BETHANY COMMUNITY SCHOOL ANTICIPATED ENROLLMENT SUMMARY

Grade	AUG 31, 2020*
PK	16
K	53
1	60
2	52
3	56
4	38
5	48
6	44
TOTAL	367

* One Staff Member & Five Open Choice students include
Two OOD students are not included above.

Memorandum



To: Board of Education Members

From: Kai Byrd

Date: August 12, 2020

Re: Director of Special Services, Curriculum and Instruction Report

Under ADMINISTRATIVE REPORTS:

- **Curriculum**
 - Curriculum & Assessment
 - Professional Development Update

- **Special Education**
 - Extended School Year (ESY)
 - Personnel Update
 - Enrollment Update

Memorandum



To: Board of Education Members

From: Tom Reed-Swale

Date: August 12, 2020

Re: Principal's Report

Under ADMINISTRATIVE REPORTS:

- Timeline and Planning for Reopen
 - Building Procedures
 - Master Schedule
 - Food Service Coordination
 - Kindergarten Orientation
 - Class Placement Communication
 - Staff Assignments/Expectations

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent

Date: August 12, 2020

Re: Executive Session

It is recommended under EXECUTIVE SESSION:

Recommended Motion:

- a. Move the Bethany Board of Education enter Executive Session to discuss the Superintendent's performance and that the Superintendent is invited to attend.