



## Signing into Google

- Open a web browser (*such as Google Chrome, Microsoft Edge, or Safari*) and go to [google.com](https://google.com)
- Click 'sign in' in the top right corner

Gmail Images



Sign in

- Enter your username which is also your Gmail account ([firstname.lastname@student.nhcs.net](mailto:firstname.lastname@student.nhcs.net))
  - \*\*\*If another student also has your name, then you may have a number added (check with your teacher if you aren't sure)  
Jane.Doe2 or John.Smith3
- Click next
- Enter your password (ID/lunch number)
  - \*\*\*If your Student ID number is not at least 8 digits long, 0's are added at the beginning: ex. 00123456
- Click next
- You are signed in and can now access Google Drive, Gmail, Google Docs, and more.