



Justification of Expenditures Internal Instructional Resource

1. Description of proposed resource/program (Anticipated Cost/Fund Source): _____

2. Compelling rationale for use of proposed resource/program: _____

3. Proposal for implementation (How and when will this be used?): _____

4. How will the effectiveness of the proposed resource/program be measured and evaluated? _____

Is It Necessary?	
CNA	– With what “need” does this expenditure align? _____ _____ _____
DIP/CIP	– Where is this expenditure found in the DIP/CIP? Goal: _____ Objective: _____ Activity: _____ _____ _____

Submitted by: _____

Date: _____

Reviewed by C & I: _____

Date: _____

Reviewed by Federal Programs: _____

Date: _____