



Enrollment Information for New Students at Shawnee Mission North High School

1. Please contact Pam Morris, counseling secretary at **993-6930** for enrollment information, or start the online enrollment process at <https://www.smsd.org/families/enrollment> *Note: Current SMSD families enrolling a new student, please use Skyward Family access instead. Do not use a cell phone to fill out the online application.*
2. The following items are needed for new student enrollment:
 - **Proof of residence:**
 - Current mortgage statement or rental agreement listing the legal parent/guardian's name to the current address
 - **Two** recent utility bills (gas, electric, water only) listing the legal parent/guardian's name to the current address.
 - **Birth certificate or government issued passport**
 - **Immunization records**
 - **Transcripts from previous school**
 - **Driver's License - Parent**
 - **Withdrawal paperwork** from previous school
 - **Copy of current IEP or support plan** (if applicable)
3. Student fees are to be paid at the time of the enrollment which includes activity/participation fee, textbook rental, ID card. Additional fees may apply depending on course selection

This information is for parents and/or students who will be living with someone who owns or rents a residence within the Shawnee Mission North attendance area. The person providing the residence will be known as the Residence Provider.

1. A Residence Provider Affidavit packet is available in **Student Services** or at <https://www.smsd.org/families/enrollment> . The forms need to be filled out and signatures notarized prior to the meeting with the building level administrator.
2. Once the forms are notarized and the other required documents are gathered, call 993-6930 to schedule an in person appointment. Parent, student and person providing the residence need to attend the meeting.
3. Please call 993-7986 for any residency questions.