



## THE Providence Country Day SCHOOL

August 2020

Parent and Student Handbook Addendum  
2020-2021 Academic Year

### COVID-19 Policies and Procedures

As we enter a new school year together as a community, we must be mindful of how much has changed about how we will interact due to the COVID-19 virus. PCD has created a series of policies and procedures that reflect the recommendations and requirements of the Rhode Island Department of Health and the Centers for Disease Control and Prevention. **It is an expectation that all students and their families will accept and abide by these new policies and procedures while on campus.** We have a responsibility as a community to work together to keep everyone safe and healthy. This document will serve as a notice for all members of our community. Your signature below is an acknowledgement that you understand and agree to follow all guidelines explained here.

#### Policies and Procedures:

- Students will practice physical distancing—staying 6 feet apart from others—wherever reasonable and possible. This applies to all classroom and indoor spaces as well as outside spaces.
- Students will wear a mask that covers both their mouth and nose while they are at school\*. Masks should only be removed when students are eating and drinking. *Note: Students will be required to provide their own masks. Some masks will be available if a student forgets to bring one to school.*
- Students will abide by the “Room Occupancy Limit” set for each space on campus. These numbers have been set to allow for appropriate physical distancing. Exceeding that number in a given space will put other community members at risk. (Note: some classrooms and other spaces, such as the Commons in Lund Hall, will not be used this school year because they are not large enough to accommodate necessary physical distancing).
- Students will wash their hands frequently and use hand sanitizer when not near a sink.
- Students will assist teachers in sanitizing desks during the last few minutes of any indoor class.
- Students and families will complete the Self-Attestation form in School Pass every morning with accurate and up-to-date information. Students and families will follow the School Pass directives to determine eligibility for being on campus.
- Students will notify an adult and seek medical help from the school nurse immediately if they are experiencing a fever and/or any symptoms of COVID-19 while on campus.

\*This is non-negotiable. If a student will not wear a mask, and wear it properly, they will not be allowed on campus until they do.

Students will be required to stay home if they:

- Have symptoms of COVID-19
- Have been tested for COVID-19 (while waiting for results), or
- Have been exposed to someone who tests positive for COVID-19.

Reporting illness or exposure with absence

All students and staff will be required to notify the school nurse of symptoms, diagnosis, or exposure when reporting an absence.

Consequences:

During the first two weeks of school students will review these policies with their advisors. The School Nurse will also visit advisory groups to answer questions and provide further education on healthy habits. We acknowledge that mistakes will happen, and we are committed to helping students practice these new habits. After this initial adjustment period, violations of the policies will result in a three-tiered response:

1. A first offense will be treated as a mistake and a chance for further conversation and education. The student will meet with the School Nurse (Mrs. Costa) and/or the Dean of Students (Mrs. Hutchinson).
2. A second offense will result in another conversation with the School Nurse, Dean of Students, and a Wednesday detention.
3. A third offense will result in the student meeting first with the Dean of Students and then the Community Standards Committee.

Note: In the Middle School, discipline will be handled in a manner consistent with existing procedures for that division.