

## Beginning of the Year Information

Hello Parents,

As Fall Semester approaches, I am sure you will have questions regarding CC+. I know we are about to embark on a new school year that will begin like no other school year we have encountered. There is several pieces of information that I have enclosed to hopefully help with some difficulties that may happen. I have a few reminders that I would like to share concerning your student's College Credit Plus experience. I hope you find this information helpful.

### **Beginning of the Semester (Textbooks):**

Student should check first at the CHS Library for textbooks. Student can search our inventory by visiting the CC+ webpage found under the high school guidance tab.

<https://www.centerville.k12.oh.us/schools/chs/guidance/college-credit-plus>

- **Prior to the start school at CHS students will have to make an appointment to get their textbooks.**
  - You can check online on the CC+ webpage.  
<https://www.centerville.k12.oh.us/schools/chs/guidance/college-credit-plus>
    - Please look under our webpage section labeled College Credit Plus textbooks (Near the bottom of the page on the right side of the page).
    - If we have the book, please contact me to make an appointment to pick up a book.
    - If the book is not in the library, then go to your college bookstore.
      - Directions to find books through WSU and Sinclair are also on our webpage.
  - The student will need to bring to the CHS Library their college schedule or syllabus describing the book(s) they will need for that class. Please make sure you have that information with you.
  - Please check our inventory before contacting me. Please email Mr. Gearhart [eric.gearhart@centerville.k12.oh.us](mailto:eric.gearhart@centerville.k12.oh.us) to set up an appointment once you found the books you need in our inventory.
  - Once school begins, still check our inventory online. Then, please let your unit office know you need books. They will contact me to get your textbooks.
  - Books will be on loan for the duration of the semester. They will need to be returned before CHS goes on Winter Break.
  - Student's purchase or lease textbooks directly from the college, in most cases. Please communicate to the bookstore that you are a Centerville student and the district will be billed for your textbooks.
    - Miami and UC lease textbooks to their students directly. Students will need to return those books to the bookstore on campus.
    - Wright State sometimes leases their books directly to the student and some are purchased by the district. WSU is supposed to communicate this to the student.
    - Sinclair books are purchased books. Students should check with CHS prior to going to the books store.

## **Unit Counselor Communication:**

- a. Students need to get in contact with their counselor with proof of their CCP schedule before counselors make changes to their CHS schedules before the school year starts.
- b. Counselors should have a copy of their student's schedule.
- c. If changes are made to a student's CC+ courses, drop/add, students need to notify their unit counselor. (ASAP)

## **Drop/Add:**

- a. Please make sure you know your college drop and add dates. They can be found on the college webpage.
- b. If you drop or add a course, please notify your Unit counselor.
- c. If a student withdraws after the deadline, they will be charged.
- d. If you add a course, please bring in a new copy of your college schedule. Turn the new schedule into your unit counselor.
- e. It is the student's responsibility to drop a course and follow the deadlines specified by the university.

## **Summer Term students:**

- a. Please return your textbooks to the CHS Library/IMC. The student will need to fill out a form when they return the book(s).
- b. If the student does not return the book or other materials, they will be charged for the book/materials.
- c. Summer Term grades will be added sometime in the Fall semester.

## **Grades:**

- b. An (H) will not appear on a student's transcript for a CC+ class. State law mandates that the same grade the college issues will appear on the high school transcript. However, if the class warrants a (H or H+), then the calculations will take place in the student's GPA. The course must be a: Math, English, Science, Social Studies, Fine Arts, or Foreign Language to receive the honors conversion. If you have any questions, please contact your student's Unit Counselor or you can always contact me.
- c. Grades that appear on the college transcript will also appear on the high school transcript. They will calculate into the student's GPA.
- d. Student who receive an F, I, or withdraw after the deadline, a non-grade will be charged as a result of college credit plus guidelines.

## **End of the Semester:**

Students who utilize textbooks leased to the student directly need to return those books back to the bookstore. For Sinclair and some WSU students, the IMC/Library will collect textbooks leased to the district that were used by our students. Any student who does not return his/her books/supplies that have been purchased with district funds, will be billed the replacement cost for each textbook they do not return.

I hope that each student has a successful semester!

Eric Gearhart

College Credit Plus Coordinator

[eric.gearhart@centerille.k12.oh.us](mailto:eric.gearhart@centerille.k12.oh.us)

937-438-6092