

**Santa Margarita Catholic High School**  
**Guidelines for Students During Virtual Instruction**

1. During virtual instruction, students are expected to have their tablet cameras turned on while participating in class. Therefore, students need to dress appropriately for school. Uniforms are not required, but students are still expected to look neat, clean and modest. Clothing which expresses alcohol, racial and/or drug motifs is not permitted. Half-shirts, tank-tops, spaghetti-strap sun dresses, miniskirts, tube-tops, bare midriffs and backs, oversized and baggy clothing, hats, and sleeveless tee-shirts are not permitted. T shirts, shorts, and jeans are acceptable. Shorts must have at least a six inch inseam. Sleepwear is not permitted.
2. Be mindful of your environment as it is visible to participants. Make every effort to provide an uncluttered, non-distracting background. Virtual backgrounds must be school appropriate. Objects that are inappropriate in a school setting should not be visible. Students may not sit or lay in a bed during virtual instruction and are encouraged to sit at a desk or table.
3. Be punctual. Attendance will be taken during the beginning of each class period. Make sure you are on time.
4. Adhere to the same standards of behavior during virtual instruction that you would follow in a traditional classroom.
5. Remember you are on camera, so your voice and visual are viewed by all. Virtual instruction is not anonymous. Think before you respond to ensure your thoughts are clear and coherent, and your word choice and tone are school appropriate.
6. Unless permitted by the teacher, you need to show your face during virtual meetings. We learn best collaboratively and interacting with classmates and teachers is vital.
7. Maintain the focus of the meeting. Do not make or post comments unrelated to the purpose of the meeting.
8. Be forgiving during meetings. There are bound to be some technical glitches; be patient with participants.
9. Meetings provide opportunities to share knowledge. It is important for you to participate. It is just as important to allow other participants time and opportunities to contribute to the discussion and share their ideas with the group.