



# THE NEWMAN SCHOOL

Handbook for Students and Families

Covid 19 Addendum

2020-2021

## Table of Contents:

Community Expectations

Participation Plans

Daily Protocols

Building Updates

Academic Adjustments

Class Schedules

Dress Code

## Community Expectations

We are privileged to have this opportunity to be together and each student, family and Newman staff member must take responsibility for our individual choices and actions. We must be able to count on each other; this personal responsibility is absolutely necessary to our individual and collective safety in our caring community.

Students choosing to enroll for the 2020-2021 academic year are demonstrating both their commitment to their academic community as well as their commitment to responsible participation in an educational experience that supports the health, wellness, and safety for all community members.

To achieve our shared goal of creating the safest possible campus environment in the face of the global COVID-19 pandemic, all students, faculty, and staff must work together to protect the health of the entire community, even when it may cause individual inconvenience.

The circumstances of our time require all of us, students in particular, to demonstrate a high degree of personal responsibility for the community

## Participation Plan

COVID-19 has led to an unprecedented infectious disease risk for all persons and serious health consequences for many. Public health guidance, scientific knowledge, and clinical best practices are evolving and changing rapidly. Newman has implemented a transmission mitigation program to support a responsible return to a modified academic experience based on current knowledge, and best practices. Please be aware that Newman cannot provide any assurances regarding the impacts of the pandemic on any individual and asks each student to make the best choice about in person attendance or online participation based on their particular circumstances and their level of comfort returning to school.

We look forward to working with you to approach the return to campus with a balance of flexibility and focus, so that we can reconvene as a school community in as safe a way as possible. This will also necessitate some careful and intentional planning—and two-way communication as the end of the summer approaches. We appreciate your efforts to work with us through some specific decision points.

We know that students and families are considering many factors in making their decisions, and we will be asking each of you to share your intentions for your attendance preference either here, on Marlborough Street or Online.

Students will be able to choose one of three options for this semester:

- 1.) Distance learning - zooming classes live
  - 2.) Distance learning - watching zoom recordings and then scheduling weekly check-ins with the instructor
- \*\*\*The above two can be used in combination with one another - check-ins are needed if only recordings are viewed\*\*\*
- 3.) Attending live Newman classes at 247 Marlborough St.

Students who wish to go from distance to "live" learning must apply 48 hours beforehand so we can alert the teacher and maintain the safest environment possible.

## Daily Protocols

Prevention and mitigation efforts will require face coverings, social distancing, personal protective equipment, accommodations for high-risk individuals, and limited campus access.

- Daily Covid question tracking.
  - Families/students are required to complete the **Daily Covid Questionnaire** prior to arriving to school.
  - If your student answers "yes" to any health questions or "no" to the protocols, please keep them home and access Newman on-line.
  - Students will show the confirmation email they receive from the submitted questionnaire upon their arrival, which will be unique each day.
  - Temperatures will be taken.
- Have the confirmation email accessible. We will change the message each day to ensure the information is current.
- All reports of illness will be taken seriously. The symptoms of Covid are broad; all students who report illness will be separated from other students and parents will be expected to come pick them up immediately.
- Students with any symptoms of illness will be brought to \_\_\_\_\_. Parents are asked to come pick them up down Public Alley #\_\_\_ which can be accessed from heading south on Exeter Street.
- Students will need to turn in a negative Covid test, or remain at home for 2 weeks before returning to Newman.
- Staggered Arrival times.
  - This is necessary to avoid overcrowding the entrances to the school.
  - We will publish an arrival schedule, if your family prefers to arrive on the early end, please email Chandra Singaram [csingaram@newmanboston.org](mailto:csingaram@newmanboston.org).
- Regular temperature checks.
- Faculty professional development for managing student re-entry.
- Enhanced advisory model for daily check-ins and student support.

- Daily mood-meter check-in.
  - Students are asked to give us an indication of how they are feeling emotionally each day. The Dean of Students will track red and yellow responses in person with discretion.

## Building Updates

- Students will arrive at staggered and scheduled times on Marlborough Street.
  - Student should go directly to their assigned homeroom class when they arrive.
  - Each day will begin with Advisory.
  - The building will be open from 7:00 am to 7:00 pm
- Students can be in school only for the hours of their cohort (MYP or DP) whenever possible.
- The School building is open to students and faculty only.
- Vending machines and common areas will not be available.
- Stairwells will be single direction, up or down and marked as such.
- There will be no more than 10 students per class, many have less than 10.
- All persons will wear a mask.
- The building will be “fog” cleaned between MYP and DP hours.
- UVC lights will be used in conjunction with the HVAC system and in individual classrooms daily to sanitize the air.
- Upgraded HVAC equipment and installation of UVC lighting, plastic partitions for desks and common areas.
- Hand Sanitizer Stations installed throughout the building.

## Academic Adjustments

"Live" Newman classes will have no more than 10 students per classroom, utilizing Newman's adjoining rooms. Instructors will be lecturing in one room to a pod of students while the other pod in the adjoining room watches the recorded class on a flat screen. After the introductory lecture, the instructor will be able to navigate in and out of both classrooms assisting students with their work.

- Students will participate in academic classes only for the first two weeks.
  - No extra-curriculars or lunch in the building.
  - We will revise this, if we can, after the two week period.
  - This will be a period of add drop and participation adjustments. Once these are determined, they will remain in place for the fall term.
- Students will need a zoom friendly device.
  - Please contact the Main office if this poses a challenge for your student.
- Students will be greeted on Marlborough Street for a Covid check-in.
  - Arrival times will be staggered and pre-determined.



DP COVID Block Schedule 11th and 12th Grade						
Time Slot	Day A	Day B	Day C	Day D	Day E	Day F
1:00-1:10	Homeroom/Advising	Homeroom/Advising	Homeroom/Advising	Homeroom/Advising	Homeroom/Advising	Homeroom/Advising
1:15-2:15	Block 1	Block 4	Block 2	Block 5	Block 3	Block 6
2:20-3:20	Block 2	Block 5	Block 3	Block 6	Block 1	Block 4
3:25-4:05	DP Core and Electives Block	DP Core/Electives				
4:10-5:10	Block 3	Block 6	Block 1	Block 4	Block 2	Block 5

- The locker area and vending machines in the basement will not be in use.
- Faculty are making an effort to use e-books to the best of our ability, and are cognizant of the fact that students will be carrying their supplies.
- Teachers will monitor the release of classes to reduce crowding and maintain single direction flow.

## Dress Code:

The Newman dress code has been revised and students are allowed to wear cloths of their choosing provided:

- They are freshly laundered.
  - They are appropriately modest for our school environment.
  - Are respectful and do not promote concepts or substances that undermine the mission and core values of Newman. Clothing must not reference drugs, alcohol, contain obscene language, display derogatory references to race, sex, ethnicity, or be perceived as offensive by any group of people.
- 
- Masks are required in the building by students and staff. Mask violations will result in students being invited to take Newman classes online.