

A photograph of the Spartanburg Day School building, a large brick structure with a prominent gabled roof and a circular tower on the left. The building features arched windows and a central entrance with columns. The text is overlaid on the image.

# Griffin Strong

*a return to campus plan.*

part 2

2020-21

Spartanburg  
DAY SCHOOL

# Day at-a-glance



## Arriving on campus

To reduce the amount of traffic and activity on campus at one time, **daily arrival times will be staggered by division.** This will facilitate morning screenings, including a temperature check and confirmation of a completed wellness screening, that will occur each day before students exit vehicles to enter school buildings. However, divisions will make accommodations for early arrivals. **Students may begin entering buildings at 7:30 a.m. with the same health and safety protocols in place as during the school day.**

Lower School:	8:00 a.m. - 2:30 p.m.
Middle School:	8:30 a.m. - 3:05 p.m.
Upper School:	9:00 a.m. - 3:05 p.m.



## Schedules at-a-glance...

From 2K through 12<sup>th</sup> grade, daily schedules have been carefully structured to both account for health and safety needs and protect the Griffin educational experience. The following schedules are examples of what a week might look like in each division.



### Modified Distance Learning by Semester

If you would like to learn more about Modified Distance Learning by Semester, please contact Trish Cobourn ([trish.cobourn@sdsgriffin.org](mailto:trish.cobourn@sdsgriffin.org)).

# Preschool

Preschool students will experience a similar schedule as in previous years. Preschoolers will stay in their classrooms for enrichment activities, with some exceptions for 4K. Lunch will be served in classrooms, or eaten picnic-style outdoors.

Monday	Tuesday	Wednesday	Thursday	Friday
7:45-8:15 Table Play Seat Work	7:45-8:15 Table Play Seat Work	7:45-8:15 Table Play Seat Work	7:45-8:15 Table Play Seat Work	7:45-8:15 Table Play Seat Work
8:15-8:45 Centers	8:15-8:45 Centers	8:15-8:45 Centers	8:15-8:45 Centers	8:15-8:45 Centers
8:45-9:10 Morning Meeting	8:45-9:10 Morning Meeting	8:45-9:10 Morning Meeting	8:45-9:10 Morning Meeting	8:45-9:10 Morning Meeting
9:10-9:40 Music (in classroom)	9:10-9:40 PE (gym/outside)	9:10-9:30 Spanish (in classroom)	9:10-9:40 Music (in classroom)	9:10-9:40 PE (gym/outside)
9:45-10:15 Art (Dining Commons)	9:45-10:15 Individualized Instruction Learning Time	9:45-10:15 Library (in classroom)	9:45-10:15 Art (in classroom)	9:45-10:05 Spanish (in classroom)
10:15-10:45 Snack/The Cove	10:15-10:45 Snack/The Cove	10:15-10:45 Snack/The Cove	10:15-10:45 Snack/The Cove	10:05-10:45 Snack/The Cove
10:45-11:15 Centers	10:45-11:15 Centers	10:45-11:15 Centers	10:45-11:15 Centers	10:45-11:15 Centers
11:15-11:45 Playground	11:15-11:45 Playground	11:15-11:45 Playground	11:15-11:45 Playground	11:15-11:45 Playground
11:45--12:00 Reflections	11:45-12:00 Reflections	11:45-12:00 Reflections	11:45-12:00 Reflections	11:45-12:00 Reflections
12:00-12:15 Get ready	12:00-12:15 Get ready	12:00-12:15 Get ready	12:00-12:15 Get ready	12:00-12:15 Get ready

## Lower School

Lower School students will move through the week on a Monday through Friday schedule. In some cases, enrichment teachers will teach in homeroom classrooms while others will be in the regular enrichment spaces, depending on the size of the space and how it is used. Students will spend more time outdoors, utilizing new learning spaces that allow for physical distancing and fresh air. Lunch will be served in classrooms or eaten picnic-style outdoors.

Monday	Tuesday	Wednesday	Thursday	Friday
8:00-10:00 Academics	8:00-10:00 Academics	8:00-10:00 Academics	8:00-10:00 Academics	8:00-9:30 Academics  9:30-10:00 Spanish (Classroom)
10:00-10:30 PE (Gym or Outside)  10:30-11:00 Spanish (Classroom)	10:00-10:30 Music (LS Dent Classroom)  10:30-11:00 Academics	10:00-10:30 Spanish (Classroom)  10:30-11:00 Library (Classroom)	10:00-10:30 Music (LS Dent Classroom)  10:30-11:30 Academics	10:00-10:30 PE (Gym or Outside)  10:30-11:00 Technology (Classroom)
11:00-11:30 Lunch (Classroom or Outside) 11:30-12:00 Recess	11:00-11:30 Lunch (Classroom or Outside) 11:30-12:00 Recess	11:00-11:30 Lunch (Classroom or Outside) 11:30-12:00 Recess	11:00-11:30 Lunch (Classroom or Outside) 11:30-12:00 Recess	11:00-11:30 Lunch (Classroom or Outside) 11:30-12:00 Recess
12:00-2:00 Academics	12:00-1:15 Academics  1:15-2:00 Frontiers (Collaboratory)	12:00-2:00 Academics	12:00-1:00 Art (LS Dent Classroom)  1:00-2:00 Academics	12:00-2:00 Academics
2:00-2:30 Closing Meeting, Pack up, Carpool or Extended Day	2:00-2:30 Closing Meeting, Pack up, Carpool or Extended Day	2:00-2:30 Closing Meeting, Pack up, Carpool or Extended Day	2:00-2:30 Closing Meeting, Pack up, Carpool or Extended Day	2:00-2:30 Closing Meeting, Pack up, Carpool or Extended Day

# Middle School

Middle School students will move through the week on a block schedule this year. This will keep transitions to a minimum and allow more time and flexibility within classes. Students will continue to participate in electives, though sometimes in a modified way. Lunch will be served in classrooms or eaten outdoors.

	Monday (A)	Tuesday (E)	Wednesday	Thursday (A)	Friday (E)
8:30-8:55	Advisory	Advisory	Advisory	Advisory	Advisory
9:00-10:15	A	E	A or E	A	E
10:15-10:25	break	break		break	break
10:25-11:40	B	F	B or F	B	F
11:45-12:20	lunch/ recess	lunch/ recess		lunch/ recess	lunch/ recess
12:25-1:40	C	G	C or G	C	G
1:40-1:50	break	break		break	break
1:50-3:05	D	H	D or H	D	H

*\*Wednesdays alternate between A and E days.*

# Upper School

Upper School students will move through the week on a block schedule this year. This will keep transitions to a minimum and allow more time and flexibility within classes. Students will continue to participate in electives, though sometimes in a modified way. Lunch will be served in classrooms or eaten outdoors.

Monday A	Tuesday E	Wednesday *All Classes Meet*  35 min each	Thursday A	Friday E
Morning MAC 8:00-8:45	Morning MAC 8:00-8:45	Morning MAC 8:00-8:45	Morning MAC 8:00-8:45	Morning MAC 8:00-8:45
A Block 9:00-10:15	E Block 9:00-10:15	A Block 9:00-9:35  B Block 9:40-10:15	A Block 9:00-10:15	E Block 9:00-10:15
Break 10:15-10:25	Break 10:15-10:25	Break 10:15-10:25	Break 10:15-10:25	Break 10:15-10:25
B Block 10:25-11:40	F Block 10:25-11:40	C Block 10:25-11:00  D Block 11:05-11:40	B Block 10:25-11:40	F Block 10:25-11:40
Lunch 11:45-12:20	Lunch 11:45-12:20	E Block 11:45-12:20	Lunch 11:45-12:20	Lunch 11:45-12:20
C Block 12:25-1:40	G Block 12:25-1:40	Lunch 12:25-1:00  F Block 1:05-1:40	C Block 12:25-1:40	G Block 12:25-1:40
Break 1:40-1:50	Break 1:40-1:50	G Block 1:45-2:20	Break 1:40-1:50	Break 1:40-1:50
D Block 1:50-3:05	H Block 1:50-3:05	H Block 2:25-3:00	D Block 1:50-3:05	H Block 1:50-3:05
MAC Period 3:10-3:55	MAC Period 3:10-3:55	MAC Period 3:10-3:55	MAC Period 3:10-3:55	MAC Period 3:10-3:55
Athletics 4:00-6:00	Athletics 4:00-6:00	Athletics 4:00-6:00	Athletics 4:00-6:00	Athletics 4:00-6:00

READY

# Key COVID-19 terms to know

## EXPOSURE

Fifteen (15) minutes or more, within six (6) feet of a person with a positive COVID-19 test during their contagious period.

## CLOSE CONTACT

Someone who was exposed to a person who tested positive for COVID-19.

## ISOLATION

A period of time when someone who is sick separates themselves, inside their home and away from others. This is for anyone who is:

- displaying symptoms
- getting tested
- waiting on test results
- received a positive test

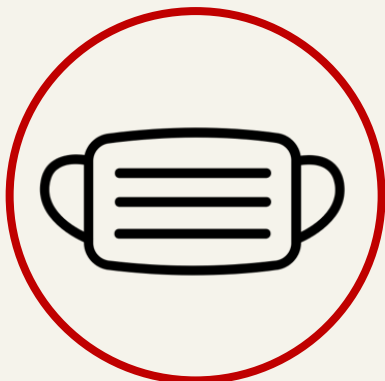
## QUARANTINE

A 14-day period for people who are not yet sick. This is for individuals who do not have symptoms of COVID-19 but:

- have been exposed
- are labeled a close contact
- are living in the same house as someone under isolation
- are living in the same house as someone who tested positive with COVID-19

## CONTAGIOUS PERIOD

When you can spread the virus. If you have active symptoms you are contagious. You are also contagious 48-hours before symptoms begin.



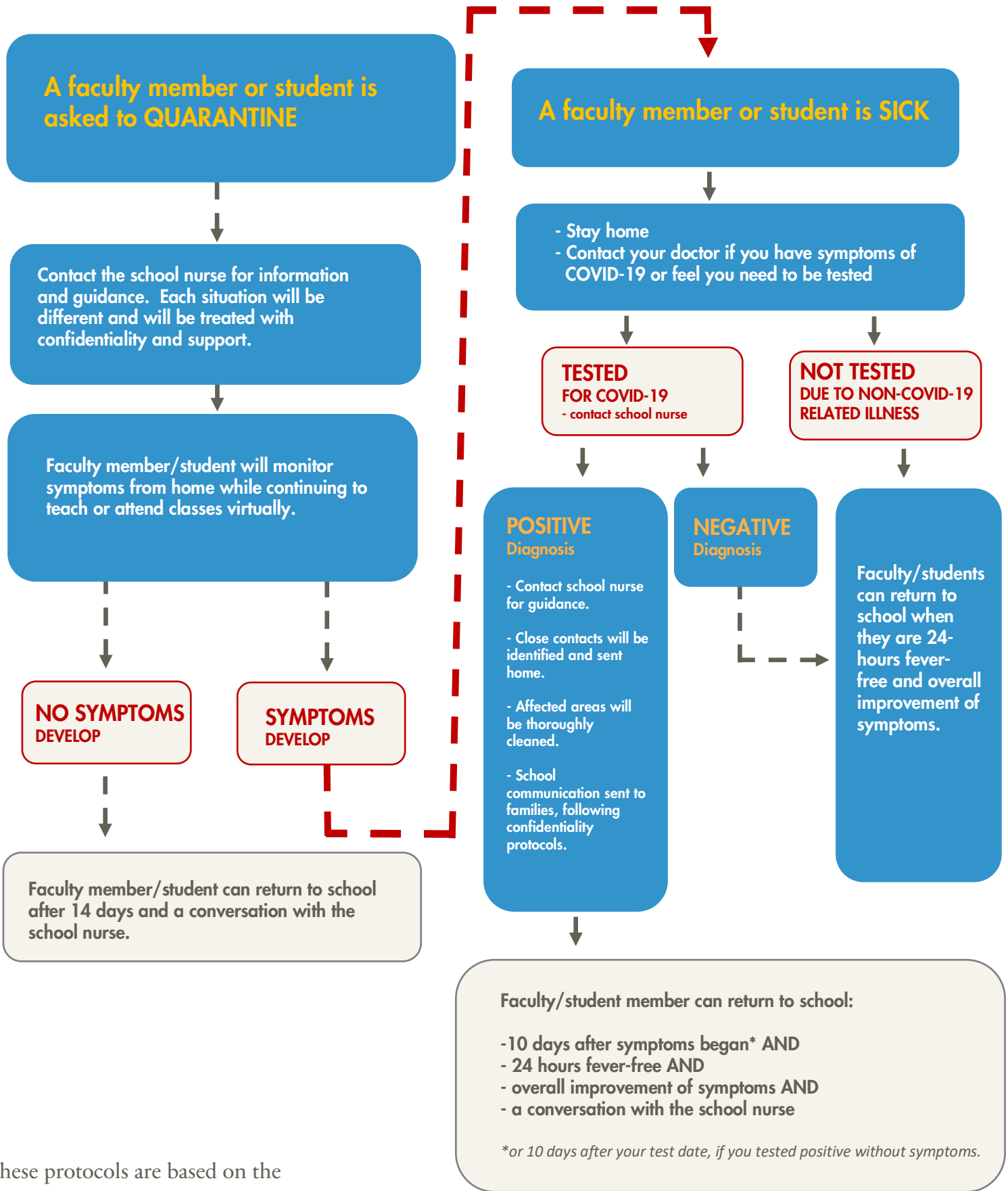
## Face coverings:

Face coverings will be required of all faculty and students in grades K-12.

Face coverings must fully cover the nose and mouth and fit snugly but comfortably against the side of the face.

Face coverings must not display inappropriate or political messages/graphics; valves, mesh material or holes of any kind are not permitted.

# What happens when...



These protocols are based on the most recent SCDHEC guidelines and are subject to change.

**Faculty/student member can return to school:**

- 10 days after symptoms began\* AND
- 24 hours fever-free AND
- overall improvement of symptoms AND
- a conversation with the school nurse

*\*or 10 days after your test date, if you tested positive without symptoms.*



## Returning to campus...new procedures and practices

As we prepare to return to on-campus learning, there will be a number of new procedures and practices in place before, during and after each school day that all families should be aware of. These include but are not limited to the following:

### SchoolDoc

New in 2020-21, Spartanburg Day School families will use SchoolDoc to complete and update ALL school forms in one place. SchoolDoc integrates student and faculty health information into a centralized and secure location and also consolidates all forms and documents in one place. SchoolDoc is where families will update medical information, complete athletic forms, register for Extended Day and more. Look for an email from SchoolDoc in early August to set up your account and complete your back-to-school information.



### SCHOOLPASS

The School Pass app consolidates school safety and wellness screenings into one connected platform. Spartanburg Day School families will begin using School Pass in 2020-21 to complete required daily student wellness screenings before school each morning. The app will also be used by some families to simplify after school pick-up. Look for an email from School Pass in early August to set up your account.



Spartanburg Day School will welcome a new food service vendor in 2020-21. The “Griffins Table” will be operated by Joel and Lenora Sansbury, owners of the Farmer’s Table and parents to two SDS students. This year, to meet standards of food service safety and physical distancing, pre ordered boxed lunches will be delivered to classrooms each day. Meal plans can be purchased by the day, month or semester. Look for an email in early August with details on how to register for a meal plan through the Griffins Table.



### Extended Day

Extended Day will continue to be offered for students in grades 2K through eighth. To limit the number of transitions and the number of people students interact with each day, extracurricular activities, including Krafty Kids, dance, soccer, Little Scholars, tennis and piano, have been suspended until further notice. We will continue to evaluate as we begin school, and as soon as it is possible to offer these extracurriculars per SCDHEC guidelines, we will resume these valued opportunities for our students. **Extended Day registration by the semester will be included in SchoolDoc**, an online platform for all school forms. For more information, contact Extended Day Director Beth Ryan at [extendedday@sdsgriffin.org](mailto:extendedday@sdsgriffin.org).



### Fine Arts

We continue to monitor the areas of teaching and extracurriculars that require close contact, have limits in physical distancing, and in some cases, have forced breath (instruments and singing). Our faculty in music, chorus, band and theatre are creating new opportunities for our students registered for these classes this fall so that they will have fine arts enrichment opportunities that meet the SCDHEC standards until we can resume and safely hold band, chorus and theatre rehearsals. Visual arts classes will continue with plans for physical distancing and individual art supplies to avoid shared materials.

UNITED

## Wellness pledge

Although Spartanburg Day School is making every effort to abide by new health and safety protocols, as long as COVID-19 continues to spread, there will be a risk that faculty and students could become infected. A shared commitment to health and wellness between families and the school will be more important this year than ever before.

### As a Spartanburg Day School Griffin...

**I will** do my part to keep all members of our Griffin community healthy and safe.

**I will** protect myself, protect others and protect my Griffin community by:

- completing a daily screening
- wearing a face covering
- practicing physical distancing
- washing hands often
- observing directional signage at school
- observing social distancing outside of school
- sharing responsibility for the health of the Griffin community

*Together, we are Griffin Strong.*