



Purchasing

DATE: August 3, 2020

TO: Firms who have submitted an "Intent to Propose" letter; RFP LP1920-02, Drug and Alcohol Testing.

FROM: Renton School District #403 – Business Services Department/Purchasing
Lisa Palmer, Purchasing Manager.

RE: **Addendum #2:** Schedule update pertaining to RFP LP1920-02

Interested Firms,

Thank you for your interest in participating in the Drug and Alcohol Testing formal solicitation process. It is in the best interest of the District to adjust the original scheduled date for firm interviews and Board approval. The Board meeting to submit the District's recommendation for award has been adjusted to August 26, 2020. The anticipated start date remains firm on September 1, 2020.

Firms will be contacted this week, August 3rd through August 7th to schedule interviews. Three firms scoring highest will receive a zoom meeting invite. An email notifying selected firms will precede the zoom invitation.

SECTION III - SCHEDULE OF EVENTS

The schedule of events may be subject to change.

Event	Date
RFP Release and Publications	June 18 and June 22, 2020
"Intent to Submit Proposal" Letter - Due Date	Monday, June 29, 2020; Midnight
Question Submittal - Due Date	Monday, June 29, 2020; Midnight
Response to Questions (To be e-mailed)	Thursday, July 2, 2020
Proposal Submittal Due Date Opening of Sealed Proposals	Monday, July 13, 2020, 3:00:00pm (PST) Kohlwes Education Center (KEC) 300 SW 7 th Street Renton, Washington 98057 Room 125
Evaluations, Interviews & Recommendation Period	July 20, 2020 – July 30, 2020 August 10, 2020 – August 18, 2020
Board Approval	Wednesday, August 12, 2020 Wednesday, August 26, 2020
Commencement of Service	September 1, 2020