



STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

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LORI L. SPIELMAN
First Selectman

JAMES M. PRICHARD
Deputy First Selectman

SARAH D. COOK
MELINDA M. FERRY
DAVID E. STAVENS
RONALD F. STOMBERG
JOHN W. TURNER

BOARD OF SELECTMEN

Monday, June 8, 2020

Town Hall Meeting Hall and Via ZOOM Conferencing

SELECTMEN PRESENT: Lori Spielman, James Prichard, John Turner, Ronald Stomberg; Present via ZOOM Conferencing: David Stavens, Melinda Ferry, Sarah Cook

OTHERS PRESENT: Timothy Webb, Public Works Director/WPCA Administrator; Peter Hany, Sr., President, Ellington Volunteer Ambulance Corps (EVAC)

Present via ZOOM Conferencing: Tiffany Pignataro, Finance Officer/Treasurer; Susan Phillips, Hall Memorial Library Director; Jay Rich, Chief, and Betsi Feldman, Treasurer, Ellington Volunteer Fire Department (EVFD); Joe Wehr, Peg Busse, Board of Finance members; Jaime Foster, Keith Durao, Taylor Biniarz

I. CALL TO ORDER

The Board of Selectmen (BOS) meeting was called to order at 7:04 P.M. by First Selectman Spielman.

II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

III. CITIZENS' FORUM:

Peg Busse, 37 Abbott Road, suggested reducing the salary increase that the Board of Selectmen granted to the First Selectman by 0.25% noting that the BOF did not have the authority to do so. She requested that the Board of Selectmen make this reduction, not due to performance, but due to current economic conditions.

Peg Busse, 37 Abbott Road, Keith Durao, 124 Hayes Avenue, Jaime Foster, 28 Abbott Road and Taylor Biniarz, 204 Autumn Chase, provided public comment, expressing their personal views regarding a social media post, specifically a post found on the First Selectman's personal Facebook page that originated from the Denver Police Department showing the weapons police found during a riot in that city and the reporting of six arrests that were made. The First Selectman removed the post once she was advised that a few individuals were offended.

The following is a summary of the speakers' comments: the First Selectman should publicly apologize for the post she shared on her personal Facebook page; the First Selectman should apologize for sharing a post from a specific group that these individuals find offensive; the First Selectman should be more vocal about social justice issues; and the First Selectman should publicly

address social media posts that these speaker(s) find to contain harmful rhetoric. Also expressed was the opinion that Town leadership has not done enough to publicly make statements about the national discourse regarding the death of George Floyd (*a resident of Minneapolis, who tragically lost his life as a result of excessive force perpetrated by a police officer, who has been arrested for his crime*).

Peter Hany, Sr. made public comment regarding his opinion that the First Selectman and the BOS have done nothing but show support for the Town and its residents.

Ms. Ferry requested that Ms. Cannella allow Ms. Cook into the meeting via ZOOM, as she is attempting to join under a family member's name. Ms. Cannella noted that Ms. Cook is shown as present on the ZOOM attendance listing under her family member's name. Ms. Cook was then unmuted once her identification was known.

IV. APPROVAL OF MINUTES:

A. Board of Selectmen Regular Meeting – May 11, 2020

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO APPROVE THE BOARD OF SELECTMEN REGULAR MEETING MINUTES OF MAY 11, 2020.

V. UNFINISHED BUSINESS: There was none.

VI. NEW BUSINESS:

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO ADD TO THE AGENDA UNDER NEW BUSINESS ITEMS VI.N STEIN ROAD PARKING AREA, VI.O ELLINGTON VOLUNTEER FIRE DEPARTMENT - REQUEST TO USE ROBERT TEDFORD MEMORIAL PARK, AND VI.P EVFD REPLACEMENT PUMPER ET-143 – REQUEST TO WAIVE THE BID PROCESS.

A. Tax Refunds/Abatements

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO APPROVE THE TAX REFUNDS IN THE AMOUNT OF \$1,373.36 AS RECOMMENDED BY THE TAX & REVENUE COLLECTOR AND AS SPECIFIED IN THE REFUNDS/ABATEMENTS STATEMENT DATED JUNE, 2020. **[ATTACHED]**

B. Budget Execution

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO AUTHORIZE THE FINANCE OFFICER/TREASURER TO EXPEND BOARDS', AGENCIES' AND DEPARTMENTS' BUDGETS FOR FISCAL YEAR 2020-21 FOR THE MONTH OF JULY 2020 AND AUGUST 2020 PENDING BUDGET EXECUTION APPROVAL BY THE BOARD OF SELECTMEN.

C. Authorization to fill DPW Full-Time Custodian Position (Effective July 2020)

Ms. Spielman reminded the BOS members that this position is being added while the contract with the Town's cleaning service is being discontinued for cleaning Town buildings. Mr. Turner asked

about the EVFD and Mr. Webb said that they could continue to use the current contractor, as they will continue to provide other services to the Town such as window cleaning, or the EVFD can go out to bid separately for cleaning services. Mr. Webb said that the current contract is null and void as of August 1, 2020, for economical purposes.

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO AUTHORIZE THE FIRST SELECTMAN TO FILL THE DEPARTMENT OF PUBLIC WORKS FULL TIME CUSTODIAN POSITION, EFFECTIVE JULY 1, 2020 AS RECOMMENDED BY THE DIRECTOR OF PUBLIC WORKS/WPCA ADMINISTRATOR.

D. Establish Ad Hoc Long-Term Recovery Committee

Ms. Spielman said that she and Mr. Palombizio are in the process of putting this Committee together as recommended by the State of Connecticut.

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO ESTABLISH THE AD HOC LONG-TERM RECOVERY COMMITTEE, UNDER THE GUIDANCE OF THE EMERGENCY MANAGEMENT DIRECTOR, IN RESPONSE TO THE COVID-19 GLOBAL PANDEMIC AND AS RECOMMENDED BY THE STATE OF CONNECTICUT TO INCLUDE TOWN DEPARTMENT HEADS, HEALTH DEPARTMENT STAFF, PRIVATE SECTOR PARTNERS, VOLUNTEER AGENCIES AND OTHERS TO ENSURE THAT LOCAL RESOURCES ARE BEING UTILIZED IN THE MOST EFFECTIVE WAY AND TO IDENTIFY GAPS OR NEEDS THAT REQUIRE STATE-LEVEL RESPONSE.

E. Probation: Kelly Phillips, EMT/Ambulance Driver, Part Time

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO GRANT REGULAR EMPLOYEE STATUS TO KELLY PHILLIPS, PART-TIME EMT/ AMBULANCE DRIVER, EFFECTIVE JUNE 7, 2020, AS RECOMMENDED BY PETER HANY, PRESIDENT, ELLINGTON VOLUNTEER AMBULANCE CORPS, RECOGNIZING THAT MS. PHILLIPS HAS SUCCESSFULLY PASSED THE REQUIRED PROBATIONARY PERIOD OF 180 DAYS FROM DATE HER STATUS CHANGED FROM PER DIEM TO PART-TIME EMPLOYEE

F. Probation: Stephanie Mather, Administrative Assistant II, Human Services/Recreation

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO GRANT REGULAR EMPLOYEE STATUS TO STEPHANIE MATHER, EFFECTIVE JUNE 6, 2020, AS RECOMMENDED BY DUSTIN HUGUENIN, RECREATION DIRECTOR AND JOY HOLLISTER, HUMAN SERVICES DIRECTOR, RECOGNIZING THAT MS. MATHER HAS SUCCESSFULLY PASSED THE REQUIRED PROBATIONARY PERIOD OF 180 DAYS FROM THE DATE SHE BECAME A FULL-TIME EMPLOYEE.

G. Probation: Christine Post, Recording Secretary, Planning Department

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO ACKNOWLEDGE THAT CHRISTINE POST, RECORDING SECRETARY, PLANNING DEPARTMENT, HAS SUCCESSFULLY PASSED

HER PROBATIONARY PERIOD OF 180 DAYS, EFFECTIVE MAY 31, 2020, AS RECOMMENDED BY LISA HOULIHAN, TOWN PLANNER.

H. Exempt Salary Ranges 2020-2021

Ms. Spielman asked for comments from the BOS members regarding this agenda item. Mr. Wehr pointed out an error on the mid-point on the E-7 salary range table. This will be corrected. Mr. Wehr asked if an annual salary comparison with like-sized towns is done. Ms. Spielman and Mr. Stavens both confirmed that this is looked at each year through the Connecticut Conference of Municipalities (CCM).

Mr. Stavens said that the budget for 2020-2021 is in place, but exempt salary ranges should be addressed and looked at hard for the next fiscal year because the next budget season may be more difficult than this one. Mr. Stomberg agreed with Mr. Stavens. Mr. Turner concurs and said he is open to suggestions.

Ms. Ferry expressed concern that she is unable to hear the discussion through her ZOOM connection, therefore, she suggested tabling this item and making no changes at this time.

Ms. Spielman asked Ms. Pignataro for her input and Ms. Pignataro said that a blanket 2.75% increase has been factored into the budget, and this is about the salary ranges. She agreed that the Town will need to take a hard look at the 2021-2022 budget and set the tone from there. Ms. Pignataro added that 2.75% is the maximum increase an employee can earn based on their performance evaluations, and most will earn less than the maximum. Mr. Stavens suggested increasing the ranges by 2%. Ms. Ferry asked for justification for changing the ranges; Mr. Stavens said that this affects only the ranges which is already factored in to this year's budget and it will be next year's budget that is going to be difficult. Ms. Ferry said she isn't sure the ranges should be changed. Mr. Stavens said that should an employee get an excellent evaluation, not addressing the ranges could hold the employee back.

Ms. Cook became disconnected from the ZOOM meeting at this time.

Mr. Prichard briefly left the Town Hall Meeting Hall, and rejoined before the vote.

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED [AYE: STOMBERG/PRICHARD/TURNER/STAVENS/ FERRY; ABSENT: COOK] TO INCREASE THE EXEMPT SALARY CLASSIFICATION MINIMUM AND MAXIMUM RANGES FOR FISCAL YEAR 2020-2021 BY TWO PERCENT (2%).

Ms. Cook rejoined the meeting; she confirmed that she heard the discussion to go forward with a 2% increase. Ms. Cook said that she cannot unmute her connection each time she gets disconnected from the meeting, and that stated that she is having difficulty staying connected to the meeting as she is connecting through her phone. She asked to be unmuted each time she rejoins the meeting. Ms. Spielman asked what she would have voted on the above item; Ms. Cook said she is in favor, but the vote already passed.

I. Salary Increase for Exempt Employee at Salary Range Maximum

Mr. Prichard asked what percentage this employee's salary currently exceeds to maximum in the assigned salary range. Ms. Cook expressed difficulty hearing Mr. Prichard through her ZOOM connection. Ms. Spielman repeated Mr. Prichard's question. Mr. Stavens said the employee's salary currently is over the maximum of the range by 1%.

Ms. Spielman polled the BOS members: Ms. Ferry and Ms. Cook suggested an increase of up to 1.5%; Mr. Stavens suggested 1.5% to 2%; Mr. Stomberg, Mr. Prichard and Mr. Turner suggested 2%; Mr. Stavens calculated that a salary increase of up to 2% works out mathematically.

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO AUTHORIZE AN INCREASE IN SALARY OF UP TO TWO PERCENT (2%) FOR THE EXEMPT, NON-REPRESENTED EMPLOYEE THAT IS ABOVE THE MAXIMUM RANGE FOR FISCAL YEAR 2020-2021.

J. Request to waive bid/award contract: Finance Office

Ms. Pignataro said that previously there was discussion to purchase the software platform MUNIS put forward by Tyler Technologies. She added that she has been exploring Infinite Visions, which is a step down from the MUNIS platform and is just shy of half of the implementation cost; it takes half the amount of time to implement the software and it would be a savings of approximately \$7,000 for the annual fee on an on-going basis with a three year quote. The only difference between the MUNIS platform and the slightly lower Infinite Visions platform is the ability to use a revenue module for a tax collection process. In discussions with the Town's new audit firm, Blum Shapiro, they advised against using that module, and the Town is very happy with the current module used by the Tax Office. It would benefit the Finance Office by six months of implementation, which is huge. It would be a savings of about \$42,000 which would return to the unrestricted fund balance for the 2020-2021 budget year, if Infinite Visions is the choice.

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO WAIVE THE FORMAL BIDDING PROCESS AND AWARD THE CONTRACT FOR CAPITAL PROJECT ACCOUNTING SYSTEM CONVERSION TO TYLER TECHNOLOGIES, INFINITE VISIONS LOCATED IN PLANO, TEXAS. WAIVING THE BID PROCESS IS DUE TO TYLER TECHNOLOGIES BEING ACTIVELY REGISTERED WITH THE SYSTEM FOR AWARD MANAGEMENT (SAM.gov) WITH NO ACTIVE EXCLUSIONS AS WELL AS BEING USED BY THE ELLINGTON BOARD OF EDUCATION, THEREFORE CREATING A SEAMLESS INGETRATION FOR THE TOWN AND THE BOARD OF EDUCATION.

K. EVFD Fire Truck Financing

1. Set Town Meeting

Mr. Stomberg said that there are people who would prefer to attend the Public Hearing in person rather than electronically. He strongly recommends that the Town make sure this is an option for residents. Ms. Spielman said that this option will be accommodated.

PURSUANT TO EXECUTIVE ORDER 7JJ, MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO SET A PUBLIC HEARING AND A SPECIAL BOARD OF SELECTMEN MEETING IN LIEU OF A TOWN MEETING, DUE TO THE NEED TO ACT IMMEDIATELY AS THE FIRE TRUCK IS NECESSARY

TO ENSURE THE PUBLIC HEALTH AND SAFETY OF THE TOWN RESIDENTS, TO ENTER INTO A 5 YEAR LEASE AGREEMENT FOR THE PURCHASE OF THE EVFD-REPLACEMENT PUMPER ET-143 NOT TO EXCEED \$650,000. THE PUBLIC HEARING WILL BEGIN AT 6:30 PM ON MONDAY, JUNE 22, 2020, FOLLOWED IMMEDIATELY BY THE SPECIAL BOARD OF SELECTMEN MEETING.

L. EVAC Second Ambulance

ZOOM Conference attendees said that they could not hear Mr. Hany. Mr. Hany relocated to another part of the room in order to accommodate this issue. Mr. Hany said that EVAC has been running a second ambulance since mid-March when COVID-19 struck in the area. Mr. Hany said that in discussions with Ms. Spielman, he recommended that EVAC run a second ambulance, and she agreed as it is right for the Town. He reviewed staffing and that EVAC has been making many more calls. He asked for direction from the Board of Selectman if they agree with continuing to run the second ambulance as needed, since it will increase the budget for now, with expectations that the costs will return to the Town through FEMA. Ms. Spielman said that she believes it is quite important that the Town run the second ambulance, even though it will take some up-front money to carry this for a while. Mr. Webb explained in detail the options for submitting reimbursement information to FEMA. Mr. Prichard asked how long it takes for FEMA reimbursement; Mr. Webb said that his experience has been that FEMA reimbursement comes between four to six months from submittal of the request to FEMA.

Sarah Cook had lost connection to the meeting again during the above conversation, and she rejoined shortly after. Ms. Ferry stated that she did not hear the above conversation due to her ZOOM connection and she asked Ms. Spielman to recap the conversation; Mr. Webb recapped for Ms. Ferry.

Mr. Turner said that he believes the second ambulance should continue until the end of August and then evaluate where the country and state are at that time. He added that this is also a reflection of the surrounding communities and that mutual aid participation between the towns is significant. He pointed out the importance of being a good partner in that effort as well as a recipient. Mr. Stomberg and Ms. Cook agreed. Mr. Hany said he can work with that, if the BOS agrees.

Ms. Busse said that she can only hear bits and pieces of the BOS meeting discussion through her ZOOM connection, but she wanted to have it considered where the money will come from if FEMA does not reimburse. Mr. Prichard suggested the EVAC charging fund. Mr. Stavens suggested that the Ad Hoc Emergency Services Committee should look at this as well. Ms. Ferry said that if there is a miraculous reduction in cases that the Town return to one ambulance sooner than August. Ms. Spielman said that Chief Hany will monitor what is going on and will not allow people to stand around.

M. Offer to Donate Land: Parcel 108-008-0001 Webster Road

Ms. Spielman explained that this piece of property is being offered to the Town through donation. The Town has a culvert right there so if any work is needed, the Town could get in and do the work. She added that the Assessor valued the piece of land at \$23,500. Mr. Webb said that this piece of land would be of value to the Town as a staging area for working on the culvert.

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO ACCEPT THE DONATION TO THE TOWN OF 0.72 ACRES OF VACANT LAND WITHIN THE RURAL AGRICULTURAL RESIDENTIAL ZONE LOCATED AT WEBSTER ROAD, ASSESSOR PARCEL NUMBER 108-008-0001, FROM JOHN E. RIDZON, PENDING A POSITIVE REFERRAL REPORT FROM THE PLANNING AND ZONING COMMISSION PURSUANT TO CONNECTICUT GENERAL STATUTE §8-24.

N. Stein Road Parking Area

Ms. Spielman said that the Planning and Zoning Commission reviewed this project and gave it a favorable CT General Statute §8-24 report. She added that there is no rush to this project at this time as it is in the plan for the future.

Ms. Feldman asked if there would be a guardrail installed; Ms. Spielman said that there would be.

O. EVFD Request to use Robert Tedford Memorial Park

Mr. Stavens asked if the EVFD believes they will be able to hold this event this year. Ms. Spielman said that it is her understanding that the EVFD is unsure at this time.

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO GRANT PERMISSION TO THE ELLINGTON VOLUNTEER FIRE DEPARTMENT (EVFD) TO USE THE WEST SECTION OF ROBERT TEDFORD MEMORIAL PARK FROM AUGUST 30, 2020 THROUGH SEPTEMBER 12, 2020 FOR THE ANNUAL EVFD CARNIVAL AND TO ERECT SIGNS PROMOTING THE ANNUAL EVFD CARNIVAL ON THE ROBERT TEDFORD MEMORIAL PARK GROUNDS, ON THE PROPERTY IN FRONT OF THE PUBLIC WORKS COMPLEX ADJACENT TO THE FIREHOUSE, IN FRONT OF THE PINNEY STREET FIREHOUSE ON NUTMEG DRIVE AS WELL AS SMALLER SIGNS AT MAJOR INTERSECTIONS IN TOWN. FURTHER, TO DIRECT THE EVFD TO CONSULT WITH THE RECREATION DIRECTOR REGARDING THE DETAILS OF THE SPACE REQUIREMENTS FOR THIS EVENT AND TO BE CONSISTENT WITH FEDERAL, CDC, STATE AND LOCAL HEALTH DEPARTMENT GUIDELINES THAT ARE IN EFFECT AT THE TIME OF THE EVENT.

P. EVFD Replacement Pumper ET-143 – Request to waive the bid process

Ms. Spielman asked Chief Rich about the state of the current pumper. Chief Rich explained in detail the issues that he is having with that vehicle. He said the truck is still in service, but it is so old that parts have to be manufactured for proper fit. He added that the truck is valued at about \$25,000; to replace the leaking tank is estimated to be around \$50,000. The truck is 23 years old. Chief Rich said that he was able to find a demo truck and this could be secured at a significant savings to the Town.

Ms. Spielman said that a common question from residents is if the EVFD will come back for a new truck every year. Chief Rich said that this would prolong the replacement of Rescue 143 which would be due in 2021. By putting another squad in the fleet replacing ET-143, it would prolong the replacement of Rescue 143 by a few years. He said he shouldn't have to come back to the Town for a vehicle next year. He added that the \$650,000 that the Board of Finance approved is generous and he is confident that he can add what needs to be added to this demo truck to make it fit for Ellington for around \$625,000. Chief Rich requested that the Town provide a letter of intent so this

truck doesn't get sold before the BOS can complete the process. Ms. Spielman said that she cannot supply this letter without proper approvals; Ms. Pignataro said that Ms. Spielman is correct and that proper procedure requires that the Public Hearing be held and then the Special Board of Selectman meeting which are currently scheduled for June 22, 2020. Ms. Pignataro said that this doesn't have to go to Town Meeting, but it does have to follow the course that was set forth in the motion, which was reviewed by Town Counsel. Ms. Pignataro said she will check with legal counsel first thing in the morning to see if Ms. Spielman is authorized to provide a letter of intent.

Mr. Stomberg asked for clarification regarding the status of the fleet. Chief Rich explained in detail that delays in replacing equipment has put a significant impact on the replacement program of the apparatus.

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED [AYE: PRICHARD/STOMBERG/COOK/FERRY/STAVENS; ABSTAIN: TURNER] TO WAIVE THE FORMAL BIDDING PROCESS AND AWARD THE CONTRACT FOR THE EVFD-REPLACEMENT PUMPER ET-143 TO THE SUTPHEN CORPORATION LOCATED IN DUBLIN, OHIO PENDING BOARD OF SELECTMEN APPROVAL AT THE SPECIAL BOARD OF SELECTMEN MEETING AT 6:30 PM ON JUNE 22, 2020. WAIVING THE BID PROCESS IS DUE TO THE SIGNIFICANT COST SAVINGS FOR THE TOWN, TIMELINESS OF AVAILABILITY OF THE REPLACEMENT PUMPER AS WELL AS THE SUTPHEN CORPORATION BEING ACTIVELY REGISTERED WITH THE SYSTEM FOR AWARD MANAGEMENT (SAM.gov) WITH NO ACTIVE EXCLUSIONS.

VII. ADMINISTRATIVE REPORTS:

- A. Building Official: Mr. Stavens said that he preferred the old report to the new one.
- B. Emergency Services
 - 1. Resident State Troopers' Office: Ms. Ferry requested an explanation for the \$10,000 in lights that was requested. Mr. Stavens said that this item appears in the Finance Office budget summary report.
 - 2. Ellington Volunteer Ambulance Corps
 - 3. Ellington Volunteer Fire Department
 - 4. Crystal Lake Fire Department
 - 5. Emergency Management Director
- C. Fire Marshal
- D. Hall Memorial Library
- E. Tax & Revenue Collector
- F. Town Planner
- G. Finance Department: In reference to Ms. Ferry's question above, Mr. Stavens asked if the overrun was all for lights (Page 2, bottom of page Police 330, "New Equipment – over budget (\$10,400) due to light packaged requested by First Selectman. Ms. Pignataro said that she will pull the detail and get an answer to this question. Ms. Spielman said that the police vehicle F-150 needs a light package. Mr. Stavens recommended that reflective lettering be added to the vehicle as well as others in the fleet.
- H. Human Services Department
- I. Recreation Department: Ms. Spielman noted that Mr. Huguenin will be providing the BOS with a monthly report going forward starting this month.

VIII. SELECTMEN COMMITTEE REPORTS**A. Personnel Committee****1. Resignations**

Ms. Spielman said that Ms. Dearborn has done an awful lot for the Trails Committee and the Town with her surveying and her leadership and that her involvement has been very much appreciated.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO ACCEPT THE RESIGNATION OF RACHEL DEARBORN FROM THE AD HOC ELLINGTON TRAILS COMMITTEE.

2. Appointments

Ms. Spielman said that Mr. Diwinsky is very involved on this Board of Directors and he got the Town of Ellington very involved with Community Voice Channel. She added that he puts in numerous volunteer hours and he goes above and beyond.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT MARC DIWINSKY TO THE COMMUNITY VOICE CHANNEL BOARD OF DIRECTORS FOR A TWO-YEAR TERM ENDING JUNE 30, 2022.

Ms. Spielman said that she is very pleased with the Design Review Board (DRB) and their decisions regarding the new Big Y plaza. She added that Somers does not have a DRB, and individuals from Somers have complimented Ellington on the good work done by the Town's DRB.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT RONALD F. STOMBERG AND KEVIN ZAHNER TO THE DESIGN REVIEW BOARD FOR FOUR-YEAR TERMS ENDING JUNE 30, 2024.

MOVED (PRICHARD), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO REAPPOINT ATHERTON "JOE" RYAN TO THE HOUSING AUTHORITY FOR A FIVE-YEAR TERM ENDING JUNE 30, 2025.

Ms. Spielman said that Mr. Koehler has been on the WPCA for a long time and he does a wonderful job.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT SHAWN KOEHLER TO THE WATER POLLUTION CONTROL AUTHORITY TO COMPLETE A FOUR-YEAR TERM ENDING APRIL 30, 2024.

B. Town Policies Committee: No report.

IX. SELECTMEN LIAISON REPORTS: There were none.

X. FIRST SELECTMAN'S REPORT

A. New Hires: There were none.

B. Resignations/Retirements

- Joshua Hebert, Maintainer II, Department of Public Works

C. Other:

Ms. Spielman updated the BOS members on the following activities:

- A week before restaurants were given the go-ahead for outdoor dining, Ms. Spielman hosted a ZOOM meeting with local restaurants regarding their questions about safe opening during COVID-19. She included representatives from the Health Department, the State of CT, along with Representative Christopher Davis and they reviewed the restrictions and answered questions. This was a very successful meeting that included nearly all of Ellington's restaurants and went on for 2 ½ hours.
- Attended the North Central District Health Department's COVID-19 weekly update meetings. She added that Dr. Rampal at Priority Urgent Care in Ellington is providing testing. She said that Mr. Palombizio is taking orders for masks from Ellington businesses and that once a week he drives into Hartford to pick up the order. Ms. Spielman said that she and Mr. Palombizio have been visiting businesses to check in on their needs.
- Attended Inland/Wetlands Committee meetings.
- Attended Planning and Zoning meetings regarding the proposal for Vernon fields in conjunction with the Town of Ellington; Stein Road parking area and Barnyard Great Country Garage with Earthlights new project on Route 83 has been on the agenda as well.
- Involved in monthly meetings with Connecticut Water Company regarding the Snipsic Lake recreation program. There is no boating. Fishing from the shore is allowed. Another meeting will be held in July to discuss allowing quarantined boating.
- Attend several CRCOG and CIRMA meetings, including the Claims Advisory Committee via ZOOM.
- Employee evaluations are underway and nearly complete.
- Worked with the Finance Office to get the budget down to a zero mill increase. Ms. Spielman thanked Kevin Kenzenkovic, Temporary Finance Director, for his assistance.
- Human Services Food Pantry, donated by Dianne Trueb's family, has been getting a lot of use. People are very generous in stocking the shelves.
- Department Head staff meeting will be held tomorrow to discuss reopening Town buildings and the beach. Department heads have been asked to come to the meeting with their plans and their needs.
- New drop boxes have been installed in front of the Town Hall. There is a box designated for each of the following: the Town Clerk's Office, the Tax Office and the Assessor's Office. No cash is to be left in these boxes. A sign is being made and information will be posted on the website and social media sites to ensure residents know this restriction.
- Animal Control has received their new large cat condo. It has lots of room and is designed for easy cleaning. This was purchased through some donations from people directly as well as from the Chuck Wagon and other businesses.

- The new drive-through window for Luann's Bakery located at the new Big Y plaza and the gas station are open for business. A ribbon cutting for Luann's will be held tomorrow at 3:00 p.m. if anyone is interested in attending.
- Attended the Ellington High School graduates' parade. She said the turnout was amazing and she has heard nothing but great comments. Also, she attended the graduation at the drive in Movie Theater in Mansfield. Ms. Spielman said that it was very well attended and she thought it was great to see the kids and the speeches were very good. Ms. Ferry said that it got some really good press that Ellington was on the forefront of coming up with a plan to honor the graduates. Ms. Cook said that she attended with her family to see her niece graduate. She said the Board of Education did an excellent job. Ms. Spielman agreed that the Board of Education did a wonderful job and everything was perfectly timed, the weather was nice and it was just perfect.
- The Town Clerk's office is busy with dog licenses.
- Department Heads are tracking COVID-19 expenses for FEMA reimbursement and providing Mr. Webb with receipts.
- The goal to get the Town back up and running and providing services to our residents going forward in a safe manner.

Betsi Feldman asked if the Ellington police could patrol Snipsic Lake due to drivers not obeying speed limits. Ms. Spielman said she has witnessed speeding vehicles and she did ask the Troopers to swing through when they go back and forth to Troop C. She said that she is also involved with monthly meetings with the water company and she will bring this up.

Melinda Ferry asked when the issues brought up in Citizens' Forum earlier in tonight's meeting would be addressed. Ms. Spielman asked Ms. Ferry what she specifically wants to discuss. Ms. Ferry said she wants to address two matters raised; Ms. Spielman's salary increase, and having a statement about unity and justice. Ms. Spielman said the first issue can be addressed by those BOS members interested, and on the other subject raised, she said that she will not get into any political discussions at a BOS meeting. Ms. Ferry asked if these items would be addressed tonight, and Ms. Spielman said they would not.

XI. ADJOURNMENT

MOVED (PRICHARD), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO ADJOURN THE REGULAR MEETING OF THE BOARD OF SELECTMEN AT 8:41 P.M.

Submitted by



LouAnn Cannella
Recording Secretary

Approved by



Lori Spielman
First Selectman

VIA

TOWN OF LILLINGTON
 TAX AND REVENUE COLLECTOR'S REFUND REPORT
 JUNE 2020

Amount	Name	Tax	GL Year	Requesting Dept.	Reason
\$117.88	ACAR LEASING LTD	MV	2018	ASSESSOR	SOLD JULY 2019
\$439.12	HONDA LEASE TRUST	MV	2018	ASSESSOR	SOLD NOVEMBER 2018
\$426.41	JP MORGAN CHASE BANK NA	MVS	2018	ASSESSOR	TRANSFERRED TO AVON
\$162.31	VW CREDIT LEASING LTD	MV	2018	ASSESSOR	SOLD FEBRUARY 2019
\$227.64	VW CREDIT LEASING LTD	MV	2018	ASSESSOR	SOLD JANUARY 2019

\$1,373.36 REFUND TOTAL FOR JUNE 2020