

## WVA Student and Family Requirements:

- Student must commit a minimum of 20 hours per week toward their online schooling.
- Students must email weekly a grade and progress update to WVA Mentor teacher
- Students must appear several times a year to take part in all state and local standardized tests. Student must provide own transportation to and from the WVA Lab.
- If the student fails to invest the appropriate amount of time in order to successfully complete a class on time, misses three or more weekly emails, is not able to appropriately communicate with the online teacher, does not show up to the WVA Lab or high school for mandatory testing, and or does not pass any of their online classes during a given semester, this student will be at risk for not receiving credit.



**VIRTUAL ACADEMY**  
EDUCATE - INSPIRE - EMPOWER



## Wyandotte Virtual Academy - Online Learning Agreement

### Introduction

Welcome to Online Learning with Wyandotte Virtual Academy (WVA) at Wyandotte Public Schools.

Participation has similar requirements to other courses at Wyandotte Schools. Learners are bound by the standards set forth by the Board of Education within the WVA standards.

Wyandotte Public Schools, with approval from Michigan Department of Education, possesses the ability to operate an online program. In doing so, this allows for a unique and individualized academic program. Certain standards and behaviors are expected for all students enrolled in WVA as it is a privilege to participate in this program and it is the district's right to approve/deny full-time enrollment in our online program.

### Attendance

Attendance is essential for online academic success. The learner will adhere to the school's timelines for completion of course requirements. It is expected that the learner will spend on average 5-7 hours per class, per week on coursework. Therefore, students will complete a minimum of 15-20 hours of schoolwork per week. It is expected that the learner will log in to course(s) 5 days a week (any 5 of the 7, including Saturday & Sunday) and on certain days as required, including the State of Michigan count periods. Attendance for weekly mentor contacts is mandatory. If missed communication is unavoidable and reasonable, the learner must communicate with the mentor prior to the scheduled weekly contact/communication and arrange for an alternative two-way communication plan. These sessions can include, but are not limited to email exchange, Zoom, Class Connect sessions, and phone calls. More than two (2) missed weekly contacts/communication per term is subject to removal from the program.

This is a semester/trimester commitment and cannot be changed.

### Learner Commitment

It is expected that the learner will:

- Be committed to the course(s), adhere to the course schedules as prescribed, and communicate with course instructor(s) and the mentor teacher on a regular basis.
- Work according to pacing guides in order to complete the requirements of the course.
- Refrain from inappropriate use of information with any online course.
- Follow all other rules as specified by WVA, Supervisor, mentor, and on-line instructors.

### Parent/Guardian Commitment

It is expected that parents'/guardians' participation in a child's education will help determine his/her likelihood of success. Therefore, parents'/guardians are expected to monitor and support the child in his/her studies, agree to be accessible to the mentor to discuss the child's progress, and promote good attendance and time management of the child's participation. The parent/guardian must maintain reasonable internet availability for the learner and contact WVA offices immediately if there is difficulty with access during the school year.

## **Wyandotte Agreement for Acceptable Use of Technology Resources**

It is the responsibility of the learner & parent to review, agree & sign the Wyandotte School District Agreement for Acceptable Use of Technology Resources. Learner participation and electronic history can be retrieved and monitored by the mentor/coordinator/instructor/parent at any time.

### **Tests/Exams**

WVA requires the tests/exams contained within weekly coursework to be monitored by a parent or another responsible adult. All Final Exams for high school students must be proctored with an online teacher, mentor teacher, or WVA Supervisor at the WVA lab. Arrangements will be made with the mentor teacher as needed. Learners must take the grade appropriate state assessment exams at the high school.

### **Course Costs**

Wyandotte School District will bear the cost of online courses taken during the academic school year, provided the learner is registered in the district for at least 3 courses per semester. Failure to meet the guidelines for attendance in this agreement will result in reimbursement to Wyandotte School District of the costs incurred.

### **Contract Violation**

Consequences for violation of provisions of this contract:

1st Offense – Verbal or written notification, parents contacted.

2nd Offense – Written notification, parents contacted with possible removal from the program at the discretion of WVA Supervisor

## **Wyandotte Virtual Academy - Learner Agreement Acknowledgement**

### **Learner Acknowledgment and Understanding**

As a student enrolled in Wyandotte Virtual Academy (WVA), I am aware that it is a privilege to participate in this program and, therefore, I am expected to adhere to the highest codes of conduct and integrity. I have read, understand, and acknowledge all the expectations and the policy as set forth in this document. I agree to abide by the guidelines as stated.

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Learner Signature

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Date

### **Parent/Guardian Acknowledgment and Understanding**

As my child's Learning Coach, I have read and understand the policies and stated expectations for my child and agree to support the Wyandotte Virtual Academy program expectations. I understand that participation in my child's education will help determine his/her likelihood of success in the program. Therefore, I will monitor and support my learner in his/her studies. I agree to be accessible and readily available to the online teachers, mentor, and WVA Supervisor to discuss my child's progress and development. I understand time managements and attendance is vital to the learner's success. I understand acceptance into this program is a privilege and my child must maintain the contracts and program policies in order to remain enrolled. Failure to follow these policies may result in dismissal from the program.

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Parent/Guardian Signature

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Date



## WYANDOTTE VIRTUAL ACADEMY Academic Benchmarks

The Wyandotte Virtual Academy is committed to high academic standards and will require learners to validate their learning by completing the assessments as required by Michigan Department of Education Pupil Accounting Manual:

1. Grade Appropriate Assessment – Pupils enrolling in the Wyandotte Virtual Academy must take the grade appropriate state assessment exam(s).
2. Michigan Merit Examination (MME) – Pupils enrolled in the Wyandotte Virtual Academy program and are at Junior status must take the MME/SAT/ACT WorkKeys as scheduled by the Department of Education’s Office of Assessment and Accountability.

Wyandotte Public Schools will provide a learner with the testing materials at a location and time to be announced. Wyandotte Virtual Academy learners and parents/guardians will be notified of the dates and location of the appropriate testing. **Learners and parents/guardians will be responsible to be in attendance for the appropriate exams.**

Assessments are required for:

- **K** (NWEA, KRA)
- **1<sup>st</sup> Grade** (NWEA)
- **2<sup>nd</sup> Grade** (NWEA)
- **3<sup>rd</sup> Grade:** (NWEA, MSTEP)
- **4<sup>th</sup> Grade:** (NWEA, MSTEP)
- **5<sup>th</sup> Grade:** (NWEA, MSTEP)
- **6<sup>th</sup> Grade:** (NWEA, MSTEP)
- **7<sup>th</sup> Grade:** (NWEA, MSTEP)
- **8<sup>th</sup> Grade:** (PSAT 8,)
- **9<sup>th</sup> Grade:** (PSAT 9, ,NWEA, ACT WorkKeys, MME)
- **10<sup>th</sup> Grade:** (PSAT 10, NWEA, ACT WorkKeys, MME)
- **11<sup>th</sup> Grade:** (SAT, NWEA, ACT WorkKeys, MME)

**Learner & Parent/Guardian  
Acceptance of Academic Benchmarks Requirements as stated above  
(Note: name entry constitutes acceptance of terms of contract)**

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

