

Prospective Student Information Sheet

Name _____

Date _____

Phone _____

High School Diploma Yes No

GED Yes No

Felonies Yes No Explain _____ State _____ County _____

Misdemeanors Yes No Explain _____ State _____ County _____

Driving Record Revocations/Suspensions Yes No Explain _____

Speeding Tickets Yes No Explain _____

What type of driving are you interested in? OTR/Regional/Local Explain _____

Can you back a trailer? Yes No Explain _____

Have you driven a manual shift transmission before? Yes No Explain _____

Do you work well with others? Yes No Explain _____

Entrance Requirements

Transcripts Yes No Explain _____

DOT Physical/Drug Screen Yes No Explain _____

MVR Report Yes No Explain _____

Criminal Background Check Yes No Explain _____

Application for Admission Yes No Explain _____

Driver License Permit Yes No Class A B C

Meets Requirements Yes No First Alternate Yes No

Dear Prospective Student:

Thank you for your interest in the Commercial Vehicle Driver Training (CVDT) Program offered by Northwest Mississippi Community College, Desoto Center/Olive Branch. I appreciate your interest and welcome the opportunity to provide you with this information.

The CVDT program, prepares students for occupations driving in the trucking industry. In presenting the materials, the instructor uses both lecture and demonstration methods with active participation and practice by the students.

The 240 hour (8 Week) program meets at 8750 Deerfield Drive, Olive Branch, MS. The class meets Mon.-Fri. 8:00 AM – 3:00 PM. Upon completion of the 240 hours, the student is awarded a Vocational Certificate. Employment opportunities are excellent, and every effort will be made to assist a graduate in locating a job. Classes begin each August, October, January and March.

Before registration, the following necessary requirements must be completed:

1. Application for admission- completed.
2. High School transcripts or GED results- In hand.
3. Must be 21 years of age with VALID driver license.
4. Must have Class A learners permit in hand.
5. Must have D.O.T. physical and drug screen (a drug screen that is NOT more than 30 days old). Call McClatchy Medical Center to set up physical and drug screen at 662-893-7878.
6. Copy of MVR (Motor Vehicle Report) in hand.

Enclosed is an application for admission. Please complete and mail or bring **all forms** to **NWCC, 5197 W.E. Ross Parkway, Southaven, MS. 38671, Attn: Candis Walker. Or NWCC 8750 Deerfield Dr. Olive Branch, MS. 38654 Attn: Keith Wilbanks.** If we can be of further assistance please feel free to call Candace Walker at 662-280-6124 or Keith Wilbanks at 662-280-6181.

Respectfully,

Keith Wilbanks, Program Director/Instructor

Northwest Mississippi Community College

Entrance Requirements for Commercial Truck Driver Training Course

Let's go over what steps you need to take to get registered for the Commercial Truck Driver Training Program at Northwest Mississippi Community College, located at 8750 Deerfield Dr. in Olive Branch, MS.

- *Make contact and meet with Mr. Keith Wilbanks or Mrs. Candis Walker to check on upcoming availability. Keith Wilbanks- 662-280-6181, Fax-662-280-6185, or Candis Walker-662-280-6124

- *Complete an application for admission. (Included in this packet.)

- *Request your high school transcripts or GED results. (Required for admission.)

- *Complete a Criminal Background Check release form. Complete a MVR (Motor Vehicle Report) release form. (All-in-one form-Included in this packet).

- *Complete a D.O.T. Physical and drug screen. We use McClatchy medical center at 7235 Hacks Cross Rd. in Olive Branch, MS. You can schedule a physical and drug screen at 662-893-7878. **Your drug screen must be LESS than 30 days old before class starts. Please ask for clarification if needed...

- *Must obtain your Class A CDL Learners Permit BEFORE acceptance into the program.

You can pick up a copy of the CDL manual at most state DMV offices.

Most states have a CDL manual that is downloadable online as well.

**I prefer the CDL training material that can be accessed at www.truckingtruth.com Click on the banner for "CDL Training Material", that will take you to the "High Road Online CDL Training Program", which in my opinion is the best available...

**After you have worked through the CDL manual you can take a series of practice tests at www.cristcdl.com before going over to your state DMV office to take the real test...

Your three part, Class A learners permit exam at the DMV will cover fifty- General Knowledge questions, twenty-five- Air Brake questions, and twenty- Combination Vehicle questions.

Once all steps above have been completed, they must be turned into Mr. Wilbanks at 8750 Deerfield Dr. in Olive Branch, MS., or Mrs. Walker at Desoto Center, at 5197 W.E. Ross Parkway in Southaven, MS.

Thank you for your interest and please call if you have any questions.

Keith Wilbanks 662-280-6181

Northwest Mississippi Community College Driving Record Requirements

Must be 21 years of age.

No more than 3 tickets in the past 3 years.

No license suspensions or revocations in the past 3 years.

No DUI's in the past 5 years.

No Felonies in the past 5 years. Must be off probation and free to travel.

Felonies for theft and violence must be 7 years old and on a case by case basis.

No serious driving infractions in the past three years like reckless driving, careless driving or speeding more than 10 MPH over posted speed limit, etc...

HOW TO APPLY FOR WIOA FUNDING

- 1) Check the Eligible Training Provider List (ETPL) at <https://etpl.mdes.ms.gov/FrmSearchHome.aspx>
- 2) Apply for and be accepted to the desired program of study.
- 3) Apply for a Pell (FAFSA) grant at www.fafsa.ed.gov
 - Must be able to provide a Student Aid Report
- 4) If WIOA funding is needed, schedule a **Work Keys/CRC** assessment at one of the locations listed below, you **MUST** score at least a Silver on this test to be considered for assistance, it is your responsibility to provide ITA Specialist with your test score there are **NO EXCEPTIONS** everyone applying for WIOA funding **MUST** take the **Work Keys/CRC** assessment and score a minimum of a Silver (4 on each section).
CRC tests are given at the following locations. Please contact the test site nearest you to schedule your assessment. (\$10 money order is required to schedule test)

Tate	WIN Job Center, 4975 Hwy 51 North, Senatobia, MS 662.562.3351
Lafayette	WIN Job Center, 204 Colonnade Cove, Oxford, MS 662.234.3231
Desoto	WIN Job Center, 7320 Hwy 51 North, Southaven, MS 662.342.4002
Marshall	Job Resource Innovation Center, 1160 Hwy 311, Holly Springs, MS 662.252.1488 ext. 1101
- 5) To be considered for WIOA funding you **MUST** provide the following to Cathy Moore, 662.562.3356, this information can be faxed to 662.562.3353:
 - a. Contact phone number
 - b. Acceptance Letter (From Training Institution/Provider and program of study if applicable)
 - c. Student Aid Report
 - d. Proof of household income (recent check stub or tax return)
 - e. Proof of drawing Unemployment benefits, if applicable or separation notice or benefit statement
 - f. Proof of any other financial assistance from other sources (i.e. food stamps, TANF, Social Security, Disability)
 - g. Grades/transcripts from any other post-secondary school attended, can be unofficial.
 - h. Financial Aid Award Letter
 - i. If you are a Veteran You **MUST** provide a copy of your DD-214
- 6) You **MUST** bring the following items to your appointment (**DO NOT MAKE A COPY OF THESE ITEMS AND SEND THEM TO ME**):
 - a. Driver's License
 - b. Social Security Card

For residents of DeSoto, Tate, Marshall, Benton, Lafayette, and Yalobusha counties.

The WIOA program is not an entitlement program. You could be placed on a waiting list. Testing does not guarantee funding. "Funded by The Mississippi Partnership Workforce Development Board and Three Rivers Planning & Development District, Inc."

July 1, 2016

Inquiry Release

In connection with, and duration of my employment (including contract for service) with you, I understand that investigative background inquiries are to be made on myself including consumer, criminal, driving, and other reports. This information will, in whole or in part, be obtained from Advanced Testing Solutions, LLC, P.O. Box 110268, Naples, FL . These reports will include information as to my general reputation, character, mode of living, work habits, performance and experience along with reasons for termination of past employment from previous employers. Further, I understand that you will be requesting information from various federal, state and other agencies which maintain public and non-public records concerning my past activities relating to my driving, credit, civil, education and other experiences.

I authorize, without reservation, any party or agency contacted by this employer to furnish the above-mentioned information:

Applicant Name	Date of Birth*	Social Security Number
Alias/Maiden Name(s)		
Current Address	City & State	Zip Code
Drivers License #	State	Prospective Employer
Applicant's Signature	Date	

***Date of Birth is being requested in order to obtain accurate retrieval of records.**

_____ **California, Minnesota & Oklahoma Applicants only:** Please check here to have a copy of your consumer report sent directly to you. Minnesota and Oklahoma applicants will receive a copy direct from ATS. California applicants may receive a copy from either the prospective employer or ATS.

Notice to California Applicants

Under Section 1786.22 of the California Civil Code, you have the right to request from ATS, upon proper identification, the nature and substance of all information in its files on you, including the sources of information, and the recipients of any reports on you, which ATS has previously furnished within the two-year period preceding your request. You may view the file maintained on you by ATS during normal business hours. You may also obtain a copy of this file upon submitting proper identification and paying the costs of duplication services. Upon making a written request, you may receive a summary of your report via telephone.



NORTHWEST

MISSISSIPPI COMMUNITY COLLEGE

APPLICATION FOR ADMISSION

REGISTRAR'S OFFICE
4975 HWY 51 NORTH
P.O. BOX 7047
SENATOBIA, MS 38668

Social Security Number: _____ - _____ - _____

Phone Number: _____ - _____ - _____

E-mail: _____

Campus you plan to attend: Senatobia ☐ DeSoto ☐ Oxford ☐ Online ☐

Program of Study: _____ Code (See back): _____

What semester do you plan to attend NWCC? ☐ Fall ☐ Spring ☐ Summer What year? _____

Personal Information

Name: _____ Date of Birth: ____ / ____ / ____
First Middle Last Maiden

Physical Address: _____
Street City State Zip County

Mailing Address: _____
if different from physical Street or P.O. Box City State Zip County

Gender: ☐ Male ☐ Female City/State/Country of Birth: _____ MS Resident? ☐ Yes ☐ No

U.S. Citizen? ☐ Yes ☐ No Race/Ethnicity: Are you Hispanic/Latino? ☐ Yes ☐ No

What is your race? (You may choose more than one) _____ White _____ Black or African American
_____ Asian _____ American Indian or Alaska Native _____ Native Hawaiian or Other Pacific Islander

Family Information

**If you choose guardian, you must mail in official guardianship documents.

Choose One: _____ Parent _____ Guardian** _____ Spouse Name: _____
Last First

Mailing Address: _____
Street or P.O. Box City State Zip

Phone Number: () - _____ - _____

High School information

If any of your transcripts are from out of state, you must provide proof of residency.

Official high school transcript or GED and ACT scores (see NWCC catalog for exceptions) are required for admission to be complete.

High School: _____ Graduation Date: _____
(Month/year)

Location: _____
City State

GED Information

Do you have a GED diploma? ☐ Yes ☐ No If yes, graduation date: _____ State where GED was completed: _____
(Month/Year)

College Information

All official college transcripts are required for admission to be complete.

Have you ever attended NWCC? ☐ Yes ☐ No Dates attended: _____
Name at time attended: _____

List all colleges previously attended: _____
Last First

Failure to list complete and accurate information could result in the cancellation of your enrollment.

X Applicant's Signature: _____ Date: _____

I certify the information I have provided on this application is accurate and that I have not intentionally withheld information requested. I further understand that falsification of information is a basis for denying admission or for immediate termination of enrollment. My signature above also authorizes the release of my transcripts from all schools previously attended to Northwest's Registrar's office.

CODES FOR PROGRAMS OF STUDY

ASSOCIATE OF ARTS DEGREE

ACC	Accountancy	HEA	Health & Physical Education	PHR	Pre-Horticulture
ANI	Animal Science	LIB	Liberal Arts	PMD	Pre-Medical
ART	Art	MKC	Marketing Communications/PR Mgmt	PML	Pre-Medical Laboratory Sciences
BIO	Biology			PMT	Pre-Medical Technology
BTE	Business & Computer Teacher Education	MAT	Mathematics	PNB	Pre-Nursing (BSN)
BAD	Business Administration	MSE	Music, Music Education, Music Performance	POT	Pre-Occupational Therapy
CHE	Chemistry	MSB	Music Business/Industry	POP	Pre-Optometry
CMB	Communications/Broadcasting	NUR	Nursing (Associate Degree)	PPH	Pre-Pharmacy
CMJ	Communications/Journalism	OAD	Office Administration	PPT	Pre-Physical Therapy
CIS	Computer/Management Information Systems	LEI	Outdoor Recreation & Mgmt	PRA	Pre-Radiological Sciences
CSC	Computer Science	PHY	Physics	PVM	Pre-Veterinary Medicine
CRJ	Criminal Justice	PCM	Pre-Communicative Disorders	PVT	Pre-Veterinary Medical Technology
EED	Elementary Education	PCY	Pre-Cytotechnology	PSY	Psychology
EXS	Exercise Science	PDN	Pre-Dental	REC	Recreation
FOR	Forestry	PD	Pre-Dental Hygiene	SED	Secondary Education
GEN	General College Curriculum	PEG	Pre-Engineering	SCW	Social Work
GAG	General Agriculture	PFR	Pre-Forensic Chemistry	SPE	Speech and Theatre
GSC	General Science	PHI	Pre-Health Information Management		

ASSOCIATE OF APPLIED SCIENCE

ACT	Accounting Technology	EMP	EMT-Paramedic	PAT	Paralegal Technology
ABM	Agricultural Business & Mgmt Tech/Animal Husbandry	FST	Funeral Service Technology	PMM	Precision Manufacturing and Machining Technology
AIM	Agricultural Tech/John Deere Tech	GRA	Graphic Design Technology	RSP	Respiratory Therapy
ATC	Automotive Technology	HAC	Health-Care Data Technology	SUR	Surgical Technology
ATC	Automotive Tech/Chrysler College Auto Program	HTA	Heating, Air Conditioning & Refrigeration Tech		
AVI	Aviation Maintenance Tech	HRM	Hotel & Restaurant Mgmt Tech		
MMG	Business & Marketing Management Tech	INE	Industrial Electronics Engineering Tech		
CAR	Cardiovascular Technology	NSP	Information Systems Tech/ Computer Networking		
CTA	Civil Engineering Technology	CPT	Information Systems Tech/ Computer Programming		
ECE	Early Childhood Education Technology	MCT	Microcomputer Technology		
		OFA	Office Systems Technology		

CAREER CERTIFICATE

CRP	Collision Repair Technology	NL	Cosmetology/Nail Technician Option	HCA	Health Care Assistant
CTD	Commercial Truck Driving			PNR	Practical Nursing
COS	Cosmetology	EMB	EMT-Basic	WLD	Welding And Cutting

AFFIRMATIVE ACTION—Northwest Mississippi Community College does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or status as a veteran or disabled veteran in employment, programs, or provision of services. Compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act is coordinated by Mr. Gerald Beard, Disability Support Services Coordinator, Tate Hall, P.O. Box 5555, Highway 51 North, Senatobia, Mississippi 38668, telephone number 662-562-3309, email address gbeard@northwestms.edu.

Compliance with Title II of the Age Discrimination Act and Title IX of the Education Amendments of 1972 is coordinated by Mr. Gary Mosley, Vice President for Fiscal Affairs, James P. McCormick Administration Building, P.O. Box 7017, 4975 Highway 51 North, Senatobia, Mississippi, 38668, telephone number 662-562-3216, email address gtmosley@northwestms.edu.