



STATE OF CONNECTICUT – COUNTY OF TOLLAND  
INCORPORATED 1786

# TOWN OF ELLINGTON

55 MAIN STREET – PO BOX 187  
ELLINGTON, CONNECTICUT 06029-0187

## Ethics Commission

Wilfred A. Duchesneau  
CHAIRMAN

Charles McCleary  
VICE CHAIRMAN

Deb Lynch  
Brett Palmer  
Derek Reed

### ETHICS Commission Meeting Minutes

July 21, 2020

Members Present: Wilfred Duchesneau, Charles McCleary, Deb Lynch and Brett Palmer

Members Absent: Derek Reed

#### I. Call to Order

Chairman Duchesneau called the meeting to order at 6:04 pm in the Town Hall Meeting Hall.

II. **Citizens' Forum** [Non-Agenda Items]: No citizens came forward.

III. **Approval of Minutes:** June 23, 2020

MOVED (PALMER), SECONDED (LYNCH) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE JUNE 23, 2020 ETHICS COMMISSION SPECIAL MEETING.

#### IV. **Unfinished Business:**

##### A. Code of Ethics-Review and Recommend Revisions

Chairman Duchesneau began the discussion by going through the previous minutes and reviewing each area of concern in the Code of Ethics from the last meeting. The Commission made suggestions for recommended changes, indicated on the draft working copy. The specific areas were:

1. Section 2. Page 1, Definitions-Conflict of Interest update definition
2. Section 8. Page 10, Penalties A. Referral to Law Enforcement
3. Section 4. Page 5, Conflict of Interest A. Disqualification wording
4. Section 4. Page 5, C. Gifts and Favors update definition
5. Section 4. Page 5, A. Conflict of Interest add #3
6. Section 4. Page 5, B.2 Disclosure move to A. 3, Move #3 to #4.
7. Section 4. Page 6, D. Use of influence update definition

8. Section 4. Page 6, G. Remove the word services
9. Section 3. Page 4, H-2 Notation made to check with Attorney on wording
10. Section 2. Page 2, Employee/Personnel, strike out parenthesis
11. Section 6, Page 6, Advisory Opinions, no formal instructions in submitting the form, to be discussed in detail at a later date

The Commission discussed keeping their next regularly scheduled meeting on September 8, 2020 at 6:00 pm in the Town Hall Meeting Hall. The Recording Secretary will make the redline changes to the Code of Ethics document and distribute to the members for review prior to the September meeting.

**V. Adjournment**

MOVED (LYNCH), SECONDED (PALMER) AND PASSED UNANIMOUSLY TO ADJOURN THE ETHICS COMMISSION MEETING AT 7:55 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Rebecca Einsiedel".

Rebecca Einsiedel, Ethics Commission Recording Secretary