

**GROTON BOARD OF EDUCATION  
SPECIAL FINANCE/FACILITIES COMMITTEE MEETING  
AUGUST 10, 2020 @ 5:00 P.M.  
CENTRAL OFFICE, ROOM 19 \***

\* Due to limited seating, only Groton Board of Education members will be allowed to attend this meeting in-person. Members of the public may view or listen to the meeting by following the below steps:

- 1) Using Google Chrome browser, go to [www.grotonschools.org](http://www.grotonschools.org)
- 2) Hover your mouse over "About Us" and click on Board of Education
- 3) The link to the meeting will be posted prominently on the Board of Education page

Mission Statement: Our mission is teaching and learning.

Board Goals: (1) Provide Dynamic Rigorous Curriculum, (2) Ensure Effective and Engaging Instruction, (3) Embrace Excellent Learning Environment

AGENDA

1. Call to Order
2. Review July 6, 2020 Meeting Minutes (Attachment #1)
3. Update re: Object Code Summary
4. Update re: FY21 Alliance District Funding
5. Update re: CARES Act Funding
6. Allocation of Superintendent Search Funds
7. Facilities Update
  - Relocation of Middle School Memorials
  - Update re: Summer Projects
    - NEA
    - Tennis Courts
  - Update re: Groton 2020 Construction Projects
  - Facilities-related COVID-19 Preparations
  - Discussion of the Groton Middle School Custodial Staffing Plan
8. Adjournment

GROTON BOARD OF EDUCATION  
SPECIAL FINANCE/FACILITIES COMMITTEE MEETING MINUTES  
JULY 6, 2020 @ 6:00 P.M.  
REMOTE MEETING

**Members Present:** Jay Weitlauf, Jane Giuliani, Liz Porter

**Also Present:** Mike Graner, Ken Knight, Sam Kilpatrick, Dennis Colclough, Andrea Ackerman

Chairman Weitlauf called the meeting to order at 6:05 p.m.

1. Review June 1, 2020 Meeting Minutes - The minutes were approved as presented.
2. Discussion of Staffing Proposals
  - .5 APEX and .5 Transition Academy Teacher – Dr. Graner explained the need for the two positions and presented job descriptions for each. The APEX/Transition Academy teacher is proposed to enhance the APEX Program as well as provide supervision for the Transition Academy students. Ken Knight presented the proposed financing for both positions.
  - Student Data Manager – Dennis Colclough and Dr. Graner explained that the Central Office is being required to provide extensive data to the State Department of Education and needs a skilled data manager to perform data analytics regarding a range of programs. Ken Knight explained that the funding for the program is available from an assortment of grant programs.
3. Review of FY20 Object Code Summary Closeout – Ken Knight provided the summary of the end-of-year FY20 object code summary. He indicated that approximately \$32,000 would be returned to the general fund after all the encumbered accounts have been expended.
4. 2018-19 Per Pupil Expenditure Report – Ken Knight shared with the committee the per pupil expenditure report for the 2018-19 school year. The report indicates that the average per pupil expenditure for Groton Public Schools is \$16,900.
5. Facilities Update
  - Bidding Procedure for LED Light at Catherine Kolnaski – Sam Kilpatrick explained that the project is identical to the installation of LED lights at Northeast Academy; he proposed that the same contractor be used. Since the project does not involve the allocation of funds (the LED lights will save approximately \$2,100 per month), the committee and Dr. Graner agreed to waive the bidding requirements.
  - Disposition of Middle School Memorials – Sam Kilpatrick indicated that he has collected and relocated all the student memorials from Cutler and West Side. The items are currently being stored in the Central Office and the Finance/Facilities Committee will recommend where to relocate the memorials.
  - Tennis Court Resurfacing – Sam Kilpatrick and Dr. Graner explained that the tennis court resurfacing was in the FY20 CIP; the estimated amount was \$300,000. Sam recently received bids, and the lowest amount was for \$356,000. Dr. Graner explained that he spoke to John Burt, the town manager, about combining CIP funds with Board of Education budgeted items. John agreed that if the Board of Education allocated the additional \$56,000 needed for the project, that would be supported by the town.

**MOTION:** Porter, Giulini – to approve the allocation of \$56,000 from the Department of Defense Supplemental Impact Aid account.

**MOTION APPROVED UNANIMOUSLY**

The Finance/Facilities Committee will forward this item to the full Board for approval.

The meeting adjourned at 7:15 p.m.