

SEOUL INTERNATIONAL SCHOOL

RETURN TO SCHOOL GUIDANCE for COVID-19 PREVENTION

TERMS

Fever is body temperature of 37.5 °C or higher.

A COVID-19 symptom is any of the following: fever (37.5 °C or higher), sore throat, coughing, difficulty breathing, chills, muscle ache, headache, loss of smell and taste.

The ORANGE PASS is a sheet of paper on which parents provide information about COVID-19 symptoms and travel history. The school-produced orange pass is provided to parents via mail before school starts. All students are required to submit this form as they got on the bus or as they enter the school campus.

It is **IMPERATIVE** that students riding the bus give the orange pass to the bus monitor before boarding the bus. All other students must give the pass to the SIS staff member upon entering the school.

ORANGE PASS FOR COVID-19	
Student's Name :	
Grade Level:	
Date:	
1. My child's temperature is below 37.5 degree and does not have any COVID-19 symptoms (sore throat, coughing, difficulty breathing, chills, muscle ache, headache, loss of smell and taste).	
2. No one in my household is under quarantine or suspected of showing COVID-19 symptoms.	
3. My child or family member has not been to any overseas country in the past 14 days.	
I confirm all of it, <u>Parent's Signature</u> _____ :	

The ORANGE-ROOM is the designated COVID-19 assessment area located on the B1 of the Annex building. The school nurse will be stationed there to assess and monitor students with COVID-19 symptoms. Students with COVID-19 symptoms will wait in the **Temporary Observation Room(TOR)** as parents come to pick them up. If contacted to pick up your student, please inform the guards that you are here to pick up your child. The guards will contact the nurse and will have your child escorted out to the parking area in front of the main gate.

GENERAL GUIDELINES

1. All students and staff are required to check their temperature 3 times a day. This will include the self-check before leaving their household, the temperature check as they enter SIS campus and the midday temperature check.
2. If your child has COVID-19 symptoms during school hours, he/she will be escorted to the ORANGE-ROOM and be assessed by our medical staff.
3. Anyone confirmed with COVID-19 symptoms should visit a local COVID-19 health center to get tested and/or get doctor's consultation.. Students may not return to campus until approved by the local COVID-19 health center.
4. Parents and students will be screened as they enter the school buildings.
5. All staff and students are required to wear a mask throughout the day except to eat or drink. This includes buses, classrooms and common areas.
6. All staff and students should do their best to maintain social distance (1-2 meters recommended by KCDC) from one another. Please remind your child(ren) to refrain from hugging, high fives and even back slaps. Classroom desk arrangement and lesson plans will also be modified to maximize social distance.

Food, drinks or masks should NOT be shared with others.

DAILY MORNING PROTOCOL

Parents:

1. Monitor your child's health condition at home.
2. Take the temperature of your child and fill out the orange pass.
3. Keep your child home if having any COVID-19 symptoms. (fever of 37.5 degree or higher), sore throat, coughing, difficulty breathing, chills, muscle ache, headache, loss of smell and taste)
4. If your child exhibits any COVID-19 symptoms, please keep him/her home and notify the school nurses. (nurseroom@siskorea.org, tel: 031)750-1317/1391)
5. Provide your child with masks to wear while on school campus.

Students (taking school bus):

1. Temperature taken at home and fill out the orange pass.
2. Have their orange pass and masks on hand.
3. Masks must be worn throughout the whole day and on the bus.
4. Give orange pass to the bus monitor.
5. Disinfect hands with hand sanitizer.
6. Temperature will be taken by monitor prior to boarding.

Students (not taking school bus):

1. Temperature taken at home and fill out the orange pass..
2. Have their orange pass and masks on hand.
3. Disinfect hands with the hand sanitizer.
4. Mask must be worn throughout the whole day.
5. Give orange pass to staff member as they get temperature checked.

ALL STAFF**Each morning, all staff must:**

1. Have their temperature checked before proceeding to offices. (Self-checking)
2. If they have a fever or any other COVID-19 symptoms, immediately report the school office before entering the school campus.
3. The windows will be left open all day if the weather permits.

ALL LEVEL OFFICES**Each morning, level offices must:**

1. Check attendance and inform the nurse's office of those students who are sick.

CLASSROOM PROTOCOL**Teachers will:**

1. Try to open windows for ventilation whenever possible. Use of air purifiers will be limited.
2. Require everyone to wear a mask.
3. Instruct all students to wash/sanitize their hands especially before and after specialist classes.
4. Children who display COVID-19 symptoms must be escorted to the orange room by a member of the leadership team. Please call the school nurse to arrange for that.
5. Non-COVID symptoms like minor injuries, there is no need for escort to the nurse's office.

GUIDELINES AROUND P.E. AND MUSIC CLASS

- Following the guidelines that mask wearing and keep social distancing.

2nd TEMPERATURE CHECK

1. All students must have temperature checked right before lunch in their classroom by teacher.
2. COVID Safety kits will be in each classroom.
3. Teachers should contact the nurse to re-supply their kit whenever necessary.
4. Kits will include thermometers, gloves, masks, hand sanitizer, disinfectant spray, paper towels.

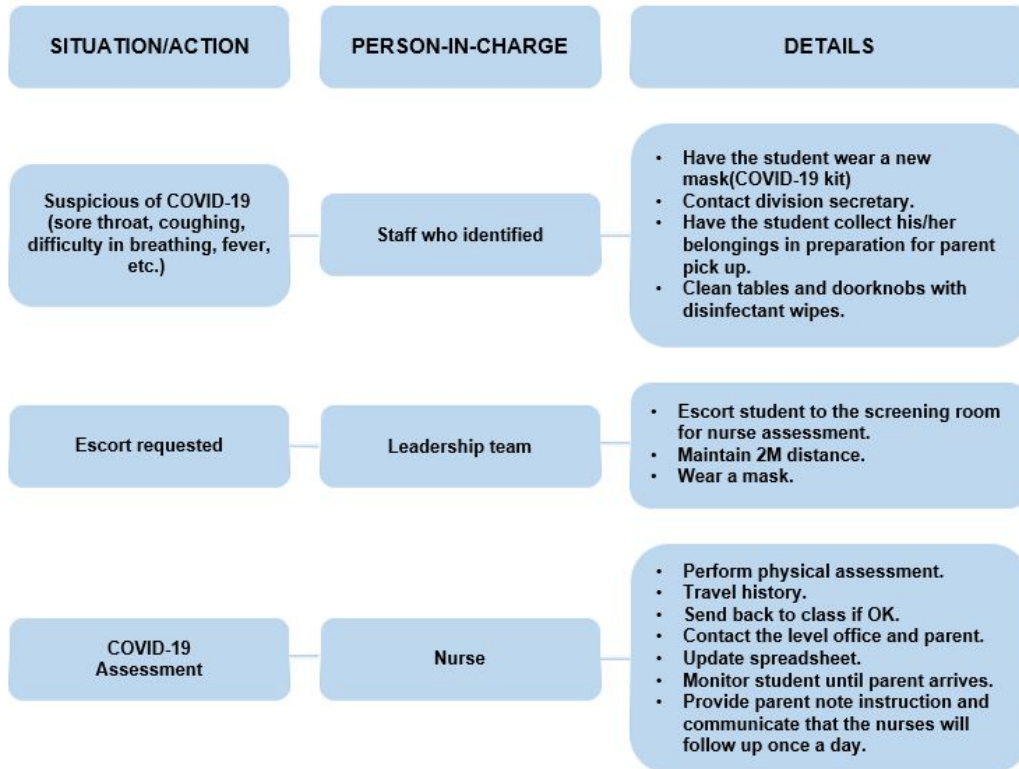
LUNCH PROTOCOL

1. Lunch protocol will be established to allow social distancing, including staggered schedules and adjusted seatings.
2. Staff lunch: Limited number of staff - two people for one table / Have lunch in their own place.

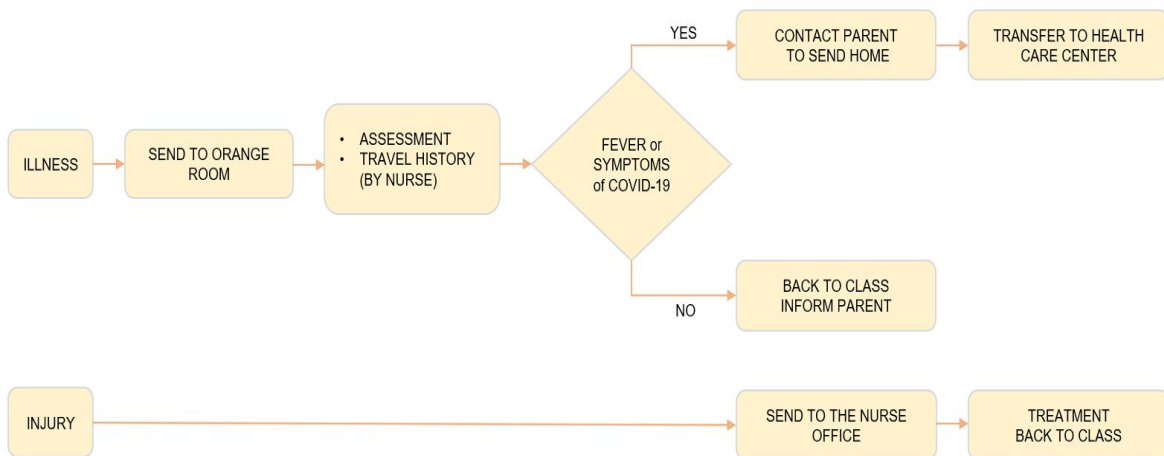
DISMISSAL PROTOCOL

Students may only stay after school to participate in an organized school activity.

< WHEN SUSPICIOUS OF COVID-19 >



< SCHOOL NURSE WILL ASSESS BASED ON THE FOLLOWING CHART >



*If students have corona symptoms (sore throat, continuous dry cough, difficulty in breathing, chills, muscle ache, headache, loss of smell/taste), they must visit the orange room with a special mask on and escorted by a leadership team member.

IN CASE OF A STUDENT ABSENCE, DUE TO FEVER OR OTHER COVID-19 SYMPTOMS,

1. When calling the nurse, parents provide as much information as possible on COVID-19 symptoms such as body temperature, coughing or other respiratory symptoms, digestion, appetite, etc..
2. The student can visit a local health care center for assessment.
3. School nurse will call on Day 1 to check on symptoms.
4. Staff will call on Day 2 and onwards if medical condition remains the same.

PARENT SAFETY EXPECTATIONS

1. Each morning, take the body temperature of your child and complete an orange pass for COVID-19 after taking your child's temperature before leaving home for school. The student should submit it as he/she enters the bus/school campus.
2. Your child should NOT come to school if he/she
 - Has a fever (37.5 degree celsius or higher).
 - Has any COVID-19 symptoms such as sore throat, cough, difficulty breathing, chills, muscle ache, headache, loss of smell and taste.
 - Had fever reducing medicine.
 - Or family members have been to any overseas country in the past 14 days.
 - Anyone in your household is under quarantine.
3. Ensure that the child(ren) has masks. Early childhood students should bring in two masks in case they lose or tear their mask.
4. Educate social distancing and encourage your child to take actions to reduce exposure to COVID-19.
 - Wash hands with soap and water thoroughly and frequently.
 - Avoid touching eyes, nose and mouth with hands.
 - Avoid visiting any crowded places.
5. If your child has a fever(37.5 degree or higher) or any COVID-19 symptoms while at home,
 - Please visit a local health care center, don't forget to drive your own vehicle and wear a mask and also share with the school office the results of the visit.

6. If your child develops fever or any COVID-19 symptoms while at in the school, we will call you to please:
 - Pick your child up as soon as possible. Inform the guard that you are picking up your child from the TOR. The guards will contact the nurse and will have your child escorted out to the parking area in front of the main gate.
 - GMOE requires that students with the symptoms go directly to a local health care center or a COVID-19 screening center to be screened for COVID-19. Use a personal vehicle and wear a mask when visiting a health care center.
 - When a student returns to school, he/she must bring the required documents of the school in accordance with the guidelines of the MOE regarding COVID 19.

Following this guidance ensures our campus is a safe and healthy place for all SIS community.