

The Haverford Center Covid-19 Health Policies and Procedures

The Haverford Center has developed a reopening plan based on the guidance of the CDC, the DOH, ODCEL, and the CHOP PolicyLab. While we recognize that there is no way to completely eliminate transmission risk, our goal is to keep transmission as low as possible while still continuing to offer a high quality child care program. Screening, hand hygiene, disinfecting, maintaining consistent groups, and wearing masks are the key components guiding our policies.

All adults are required to wear a cloth face covering, covering the mouth and the nose, when on The Haverford School campus. Children over the age of two (2) are required to wear masks (with exceptions, described below). Please practice physical distancing at all times.

At home before drop-off:

- Please conduct a COVID-19 health check on yourself and your child.
- Please answer the Health Screen Questionnaire in the Brightwheel program BEFORE your drop-off, but not earlier than 7:00 a.m. Parents will be provided with the Center's QR code to access the Health Questionnaire.
- **Keep your child/ren home if they display any signs of illness, including:**
 - **Temperature 100.4 or higher in the last 24 hours**
 - **Respiratory symptoms related to any undiagnosed illness (cough, runny nose, sore throat, shortness of breath, fast breathing), new loss of taste or smell**
 - **Severe congestion or excessively runny nose**
 - **Vomiting within the previous 12 hours**
 - **Diarrhea within the previous 12 hours**
 - **Undiagnosed itchy, red, weepy eyes**
 - **Undiagnosed skin rash**
 - **[Symptoms of Covid-19](#)**

Drop-Off Procedures:

- Ideally, the same parent or designated person should drop off and pick up the child every day.
- **Only Infant Room parents may enter the Center.** The teachers will help facilitate a quick and smooth drop-off.
- Children will be met outside the Center's main entrance door and escorted to their rooms. Please practice physical distancing while waiting.
- Children will not be admitted until the parent has completed and submitted the daily Brightwheel health screening.

- **If a child shows visible signs of illness at drop-off, they will be screened again by a staff member and a determination will be made as to whether or not they can be admitted.**
- Hand sanitizer will be available outside. With adult supervision, children will use the hand sanitizer before entering the Center, and will wash their hands with running water and soap upon entering the classroom.

Pick-Up Procedures:

- Only Infant Room parents may enter the Center. The teachers will help facilitate a quick pick-up.
- Please send a message through the Brightwheel App that you are ready to pick your child up.
- Parents will wait outside the Center's main entrance door, wearing masks and maintaining six feet of physical distance. Children will be escorted out of the Center to meet their parents/guardians.

Screening Procedures:

- Parents will complete the daily Health Screen Questionnaire in Brightwheel, and record the child's temperature in the Health Check.
- A staff member will visually inspect each child for signs of illness before escorting them into the Center. Infants will be visually inspected upon arrival in the Infant Room.
- **If children show signs of illness at drop-off, they will be screened again by a staff member and a determination will be made as to whether or not they can be admitted.**
- Children will be screened for symptoms throughout the day. Temperature checks will be documented in Brightwheel Health Check.
- A child that develops fever, chills, shortness of breath, a new cough, or a new loss of taste or smell, will be immediately isolated with a staff member and will be sent home as soon as possible.
- **If you receive a call to pick up your child, you must pick up within one hour of being called.**

Exclusion from Group Care:

- Please understand that we will be very strict in requiring that all families adhere to our illness policy.
- If your child/ren arrives with fever (100.4) or shows any sign of respiratory symptoms you will be asked to take them home. If they develop a fever (100.4) or show any signs of respiratory symptoms, you will be asked to pick them up within one hour. **Any child sent home with a fever at or above 100.4° will require a physician's clearance to return to the program.**

- In addition, a child will be excluded from care if symptoms prevent the child from participating in routine activities, and if the symptoms (severe congestion, excessively runny nose) requires more care than THC staff is able to provide without compromising the needs of the other children in the group.

Before returning to the program, your child should be:

- Fever-free for a full 24 hours without the use of fever-reducing medication (Please do not medicate your child with fever-reducing medications prior to the school day)
- Not experiencing any symptoms listed above
- Compliant with [Montgomery County Department of Health COVID-19 Exclusion and Return to School Requirements](#)
- Feeling well rested, ready to participate, and tolerating a full diet

When to Contact the Center Director:

- A confirmed case of COVID-19, or confirmed exposure to a COVID-19 case
- If your child has been diagnosed with a communicable illness
- If your child is diagnosed with a health condition that may impact learning, or their ability to participate fully in the daily activities of the Center. We understand that a sudden change in health or a prolonged illness will require a comprehensive plan of care including physical, emotional, and learning support.

Dealing with Confirmed Positive COVID-19 Cases and Confirmed Close Contact Exposure to COVID-19:

- If a child is in care when the test results are confirmed positive, the child will be isolated until the appropriate parent/guardian arrives to pick them up
- **The Haverford Center will close for a period of 48 hours following a confirmed positive COVID-19 case of a child or a staff member in attendance so that the facility can be cleaned and disinfected properly.**
- If a child or staff member at a child care setting has a confirmed diagnosis of COVID-19, we will contact the Montgomery County Department of Health and the DHS
- **All children and staff in the same classroom or who have come in close contact with an infected individual (defined as greater than 10 minutes of interaction less than 6 feet away) will be asked to quarantine at home for 14 days.**
- Those who have symptoms or test positive during that time should contact their health care provider. Child care centers should use the following guidance:
 1. Symptomatic child or staff with test positive: exclude for 10 days from symptom onset AND at least 3 days after fever resolution (if present) AND improved respiratory symptoms

2. Symptomatic child or staff not tested: exclude for 10 days from symptom onset AND at least 3 days after fever resolution (if present) AND improved respiratory symptoms
 3. Symptomatic child or staff not tested: may return to child care when symptoms have resolved or if seen by a primary care provider who provides written documentation that the individual has a diagnosis other than COVID -19.
- Parents and staff members will be notified if there is a suspected outbreak of a communicable disease or an outbreak of an unusual illness that represents a public health emergency in the opinion of the Montgomery County Department of Health.

Physical Distancing in The Haverford Center:

- Rather than trying to keep children six feet apart throughout the day, children will remain with the same group each day, with the same teachers. Groups will not mix or combine throughout the day.
- Risks will be minimized during play times by incorporating frequent handwashing, disinfecting shared objects and encouraging activities that naturally distance children. Whenever possible, children will be provided with materials for individual use.
- Children will spend as much time as possible outside each day.
- Children's sleeping mats/cots or cribs will be spaced out as much as possible. Children will be placed head to toe to further reduce the potential for viral spread.
- **Supporting and comforting young children is of great importance.** Although the teachers will be mindful of physical distancing, they can still safely comfort and support your child by engaging in frequent hand hygiene before and after holding a child. Infants will be held for bottle feedings.
- Special events will be postponed or cancelled. No visitors will be allowed in the Center.

Face Masks:

- Child care staff will be required to wear cloth face coverings.
- Children 2 years old and older are required to wear a face covering as described in the [Order of the Secretary of the Pennsylvania Department of Health Order for Universal Face Coverings](#), with some exceptions.
- The Haverford Center will be asking that all children 2 years and older attempt to wear a cloth face covering, which is to be provided by the parent. We recognize that teaching young children to wear a mask properly and to keep it on may pose difficulties. We will provide frequent reminders and education on the importance of properly wearing a face mask. When a parent has been unable to place a face covering on a child, or if a child is unable to remove a face covering without assistance, the child will not be required to wear a mask. If a child is outdoors and able to consistently maintain a physical distance of at least six feet from individuals who are not a part of their group, they do not need to

wear a mask. We will try to prioritize when a child should wear a mask, and will continue to provide guidance.

- **Teaching young children to wear face coverings will be an ongoing process, and will involve frequent and open communication between parents and the Center staff. Please contact the Center Director to discuss exceptions to the policy.**

Handwashing and Use of Hand Sanitizer:

- Adults and children will wash their hands with soap and water frequently throughout the day. Children will be taught healthy handwashing practices, including washing for at least 20 seconds.
- Hand sanitizer may be used by children, with adult supervision, when appropriate, and will be followed by washing with soap and water as soon as possible.

Cleaning and Disinfecting:

- **The Haverford School's facility team will complete a series of cleaning procedures before, during, and after the school day. Additional details are available on The Haverford School's Reopening Website.**
- Classroom teachers will increase cleaning of surfaces, high touch areas, and toys throughout the day, and will clean and sanitize toys at the end of each day.

Classroom Materials:

- **No toys from home will be allowed in the Center.**
- Fabric toys/dress-up clothes that can not be easily cleaned and sanitized will be removed from the classrooms.
- Toys that children have placed in their mouth will be set aside until they can be cleaned and sanitized.
- Toys will not be shared with other rooms until they can be cleaned and sanitized.
- The Center will provide cubby space for belongings and supply boxes for individual, age-appropriate art supplies.

Bedding:

- Rather than sheets and blankets, all-in-one nap mats are encouraged (this does not apply to Infants).
- Children may only bring in one small soft stuffed animal for naptime.

Food and Drink:

- Parents must send in all food for their child's day, including morning and afternoon snacks, and a lunch.

- Lunch boxes will be kept in the children's cubbies, and will need a cold pack if meat and/or dairy products are packed. (Not applicable for the Infant or Bear room)
- Parents must prepare food so that children can eat directly from their containers. Please include reusable utensils if needed.
- Parents must provide a water bottle.

Clothing:

- **Because we will be trying to spend more time outside, it is important that you send your child to school with seasonal, weather-appropriate clothing.**
- We strongly encourage long sleeves, UV protective shirts and sun hats to make the application of sunscreen less necessary.
- We strongly encourage you to leave a pair of rainboots in your child's cubby so we are always prepared to go outside.

Travel Considerations:

- If a parent, child or a member of the family living with the enrolled child has traveled outside the state of Pennsylvania in the last 14 days, the Center Director must be notified and we will provide additional guidance.