



STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED

TOWN OF ELLINGTON

55 MAIN STREET – PO BOX 187
ELLINGTON, CONNECTICUT 06029-0187
TEL 870-3100 FAX 870-3102

www.ellington-ct.gov

BOARD OF SELECTMEN

STATEMENT OF INTEREST

in serving on a Town Board, Commission, or Committee

NAME: _____

ADDRESS (HOME): _____

(BUSINESS): _____

(E-MAIL): _____

TELEPHONE: (HOME) _____ (BUSINESS) _____ (CELL) _____

Registered Voter¹: Democrat Republican Unaffiliated Other: _____

¹ Per Section 902 of the Town Charter, no person shall be eligible for appointment to any regular town board or commission, except the Building Code Board of Appeals or any Ad Hoc Committee, who is not, at the time of his/hers appointment, an elector of said town and any person ceasing to be an elector of said town shall thereupon forfeit his/hers membership on said board or commission.

Board/Commission/Committee of interest: _____

- Briefly explain your reasons for being interested in serving your town in this capacity:

- Note the qualifications you have which you think will be an asset to the town agency in which you are interested:

Please be advised that all town officials must comply with Section 1303 of the Town Charter-Conflict of Interest: "Any elected or appointed officer, any member of any board or commission, or any employee of the town who has a financial interest direct or indirect, in any contract, transaction or decision of any officer or agent of the town or any board or commission, shall disclose that interest to the Board of Selectmen for recording upon their official records and any such person shall be thereby disqualified from participation in the awarding, assignment or discussion of any contract, transaction, or decision. Violation of this provision shall be grounds for the removal of any such person." Should you be appointed to serve on a town board, commission or agency, you would be required to comply with these regulations.

By signing below I certify that I understand and accept Section 1303 of the Town of Ellington Charter, the Attendance Policy (printed on back) and the Code of Ethics and agree to abide by such.

Date: _____ Signature: _____

TOWN OF ELLINGTON

Policies & Procedures

Attendance Policy

Appointed Board, Commission and Committee Members

1. Any person appointed by the Board of Selectmen to a Town board, commission or committee having alternate members shall be expected to attend 75% of said board, commission or committee regular meetings; i.e., 9 out of 12 monthly meetings.
2. Any person appointed by the Board of Selectmen to a Town board commission or committee, not having alternate members, shall be expected to attend 80% of said board commission or committee meetings; i.e., 10 out of 12 monthly meetings.
3. Members not meeting these standards shall be subject to removal from the board, commission or committee by two-thirds vote of the Board of Selectmen.
4. Prior to removal, the member shall receive one letter of warning.
5. The removal process may be initiated by the board, commission or committee or by the Board of Selectmen.
6. Minutes of said board, commission, or committee shall be used to determine attendance.
7. This policy shall not apply to any person duly elected at any regular or special election.