



2020-2021
Student Laptop Agreement

As a currently enrolled student at Philander Smith College, I hereby acknowledge that I am receiving a school-issued **laptop** for the 2020-2021 Academic Year. As such, **I understand and agree to the following:**

1. Upon receipt, **I am solely responsible for the equipment provided to me.** (**NOTE:** *Please see warranty information provided by the manufacturer within packaging to address any hardware defects.*)
2. Computer Information & Technology Services (CITS) at Philander Smith College is not responsible for damage to data caused by viruses that may exist on the network, be spread through the network, or that are derived from software malfunctions.
3. CITS is not responsible for damage to external drives or any other devices plugged into the laptop.
4. CITS is not responsible for any equipment lost, stolen or damaged in any manner, at any time, after my receipt.
5. I will take care of all equipment in a manner that is consistent for which it is intended.
6. Should I withdraw before completion of the 2020 Fall Semester, a charge of \$350.00 will be assessed to my student account to cover the cost of the laptop, plus shipping and handling.
7. I will abide by the CITS Computing Policies while using the device to complete my academic coursework.

All scholars are issued a box, laptop and charger suitable for device use only. Laptop brands may vary from student-to-student based upon availability. If further assistance is needed, please contact CITS at 501-370-5336 or send an email to cis@philander.edu.

Student ID Number: _____

Name: _____

Address: _____

City/State: _____

Zip Code: _____

Phone Number: _____

Email address: _____

I have read, understand and agree to the terms, conditions and expectations as outlined in the PSC Laptop Agreement:

Student Signature: _____

Date: _____

