

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, June 22, 2020 at 6:38 p.m. via a Zoom meeting, President Grimm presiding. This meeting had difficulties with the YouTube and Zoom connection and was therefore not streamed live. Immediately following the meeting the recording was posted.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Milton Johnson, Julianne Miller, Bill Patrowicz, Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Vernon Tenney, Adam Istvan

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:38 p.m. with all saying the Pledge of Allegiance

Public Comments

Adam Istvan, 32 Gorham Street, spoke regarding in person extended school year special education summer school.

Superintendent's Report

Superintendent Farr provided the Board with an update on COVID. There is guidance coming from the state regarding extracurricular activities and athletics. We are currently reviewing and setting up plans for the summer.

Mr. Vernon Tenney reported on commencement details and statistics for the Class of 2020. There will be 295 students graduating on June 27. He provided the board with a breakdown of diploma types and post graduate plans.

Mr. Johnson signed off the Zoom and back on, missing about 5 minutes of Mr. Tenney's report

Mr. Tenney then gave an update on graduation day at Bristol Mountain. Graduates will begin the ride to the top of Bristol Mountain beginning at 8:50 a.m. with the anticipated end time of 1:30 p.m.

Warrant May Review

Upon a motion made by Mrs. Birx, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the March Warrants.

APPROVED: MAY WARRANTS

0180 General 012202 (In House)
0182 General ACH005317-ACH005330
0183 Federal ACH000172-ACH000173
0184 General 012203-012231 (Check Print)
0185 Federal 000569 (Check Print)
0186 Capital 000365-000366 (Check Print)
0187 Cafeteria 002123-002130
0188 General 012232-012233 (In House)
0189 General 012234 (In House)
0190 General ACH005331-ACH005352

0191 Federal ACH000174
0192 Capital ACH000046
0193 Federal 000570-000574 (Check Print)
0194 General 012235-012267 (Check Print)
0196 General 012268 (In House)
0197 Cafeteria 002131-002132
V137 General 011979
V198 Extra Curricular 003145
V163 Extra Curricular 003049
V163 Extra Curricular 003062

Educational Presentation

Strategic Plan- Spring Update

Mr. Matt Schrage, Assistant Superintendent for Instruction, provided an update regarding our progress toward achieving the goals in this year's strategic plan.

Consensus Agenda

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved/accepted the Consensus Agendas with correction of tenure date for two employees as listed.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDAS

Business and District Matters

1. Treasurer's Report

the Treasurer's Report for the Period of May 1 – May 31, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2019 - May 31, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2019 – May 31, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Agreement/Contract

an agreement extension from original approval date of January 13, 2020 for Kimberly Gingrich, an English-Spanish bilingual school psychologist. She will continue her services through July 31, 2020. The Middle School and Elementary School each has a student who needs to have a psychoeducational assessment done in their preferred home language of Spanish.

a contract with Labella Associates for Mold Assessment and Remedial Work Plan for the 2020 Capital Project at an estimated cost of \$2,850.

5. Transfer to Reserve Funding

WHEREAS, Education Law Section 3653 requires that no monies may be paid or transferred into any reserve fund established by a school district unless expressly authorized by a resolution of its board of education; and

WHEREAS it has been determined by the Board of Education of the Canandaigua City School District (the "Board") that it is in the School District's best interest to transfer moneys pursuant to the School District's Reserve Fund Plan; and

WHEREAS, in compliance with Education Law Section 3653, the Board desires to authorize the transfers pursuant to its Reserve Fund Plan;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Canandaigua City School District does hereby approve the following reserve funds transfers:

- Transfer of up to \$2,000,000 to the Retirement Contribution Reserve Fund created in accordance with General Municipal Law Section 6-r from unappropriated fund balance;
- Transfer of up to \$530,000 to the Teacher Retirement Contribution Reserve Fund created in accordance with General Municipal Law Section 6-r from unappropriated fund balance;
- Transfer of up to \$130,000 to the Unemployment Reserve Fund created in accordance with General Municipal Law Section 6-m from unappropriated fund balance;
- Transfer of up to \$4,500,000 to the Transportation Vehicle Reserve Fund created in accordance with Education Law Section 3651 from unappropriated fund balance;
- Transfer of up to \$500,000 to the Workers' Compensation Reserve Fund created in accordance with General Municipal Law Section 6-j from unappropriated fund balance;

6. Budget Transfer

the below budget transfer is over \$20,000 to cover additional losses by the School Lunch Fund during the closure.

From: A9010-800-010-0000	Employee Retirement	\$175,000
To: A9901-900-010-0000	Cafeteria	\$175,000

Reason: To provide necessary funds to the School Lunch Fund to ensure that the fund is made whole as required by law. The Interfund Transfer to Cafeteria is an ordinary contingent expense.

7. Settlement

WHEREAS, the District is a party to a due process proceeding dated February 13, 2020 and received by the District February 14, 2020; and

WHEREAS, the Board desires to avoid the continued time and expense of litigating the due process proceeding,

NOW, THEREFORE, IT IS HEREBY RESOLVED that

1. The terms of the Resolution Agreement to settle the above-referenced matter are hereby approved; and
2. Colleen Heinrich, as attorney for the District, is authorized to execute the Resolution Agreement on behalf of the Board of Education and the District.

8. Tax Certiorari- Fort Hill, LLC

WHEREAS, Fort Hill Housing Development Fund Company, Inc., Conifer Fort Hill Associates, L.P., Auditorium at Fort Hill, LLC (“Fort Hill”) filed tax certiorari proceedings challenging the assessment on its property located on the corner of Main Street and Fort Hill Avenue, for the 2018-19, 2019-20, and 2020-21 tax years; and

WHEREAS, Fort Hill has proposed settlement of the proceedings upon the following terms:

- a) Reduce the 2018 assessment for Tax Parcel No. 77.17-1-35.21 to \$2,352,580;
- b) Reduce the 2018 assessment for Tax Parcel No. 77.17-1-35.22 to \$115,000;
- c) Reduce the 2019 assessment to \$2,323,607;
- d) Reduce the 2020 assessment to \$1,293,029; and

WHEREAS, the City of Canandaigua supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

- 1. The Board of Education agrees to settle the tax certiorari proceedings commenced by Fort Hill in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
- 2. This Resolution shall take effect immediately.

9. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

10. Recommendations of the Committee on Special Education

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Retirement

of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Rebecca Donovan	Account Clerk Typist	8/12/2020	7

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Kevin McGlynn	School Bus Driver	Resignation	6/25/2020



C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Ellen Aldridge	Summer Cook Manager	6/19/2020	Current rate
Teresa Pulver	Summer Cook Manager	6/19/2020	Current rate
Rose Chappell	Summer Cook Manager	6/19/2020	Current rate
Brenda Hoff	Summer Cook	6/19/2020	Current rate
Laurie Keppeler	Summer Food Service Helper	6/19/2020	Current rate

2. Instructional Personnel

A. Resignation for the Purpose of Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Lisa Young	Special Education Teacher, Primary School	6/30/2020	19
Michael Rice	Elementary Teacher, Grade 4	6/30/2020	21

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.

- 1) of Franco Walls who received his Bachelor’s degree in Biology and his Master’s degree in Education from Nazareth College. He earned his CAS in Education Administration from Long Island University. He has worked in public education for 19 years. Mr. Walls is appointed to a 1.0 FTE, 3-year probationary Special Education Teacher position with a tenure area of Special Education effective September 1, 2020. This position is available as a result of a retirement.
- 2) of Lucy Sauter who received her Bachelor’s degree in Education from St. Bonaventure University. Ms. Sauter is appointed to a 1.0 Long-term Substitute Foreign Language Teacher (Spanish) for the 2020-2021 school year.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step/Salary</u>
Franco Walls	Special Education K-12; Admin SDL	9/1/2020	Step 20
Lucy Sauter	Spanish 7 - 12	9/1/2020 – 6/30/2021	Step 1

3) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Brittany Pease	Special Education	Primary School	9/9/2020 – 11/23/2020
Michelle Broderick	Special Education	Primary School	9/9/2020-12/23/2020



4) 2020-2021 Coach

the following individual for a Coaching position at the contractual rate:
Kevin Wall – Varsity Skiing

5) Extended School Year Teachers

the following persons for Extended School Year at the contractual rate:

Sue Mintel - APEX, Math
Danielle Owdienko - APEX, Physical Education
Sara D'Ambrosio - APEX, Social Studies
Marie Windover - APEX, ELA
Theresa Morabito - APEX, Special Education
Eric Mullen - APEX, Health
Jeremiah Johnson - APEX, Earth Science
Dan Robbins - APEX, Living Environment
Kris VanDuyne - APEX, Supervisor

Special Education Summer Program:

Lisa Cooke - Special Education Teacher
Chris Rodriguez - Special Education Teacher
Signa Trowbridge - Special Education Teacher (8:00-11:30)
Wendy Avery - Special Education Teacher (8:00-11:30)
Carol Nicholson - Special Education Teacher
Beth Doud - Special Education Teacher
Julie Lawrence - Special Education Teacher
Hannah Redington - Occupational Therapist
Courtney Lomber - Occupational Therapist
Emily Conrad - Occupational Therapist
Chris D'Amato - Physical Therapist
Kassie Strack - Speech Therapist
Laura Corey - Speech Therapist
Deb McPherson - Teacher of the Deaf and Hard of Hearing

6) Tenure Appointments

the following staff member for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Gleason, Katie S.	English	9/1/2020
Lazenby, Lindsay W.	Assistant Principal	8/29/2020
Mathers, Kathryn R.	Special Education	9/1/2020
Mundt, Laurie J.	Foreign Language	9/1/2020
Perry, Sean C.	Music	9/1/2020
Robbins, Daniel B.	Science	9/1/2020
Rodriguez, Christopher J.	Special Education	9/1/2020
Spinelli, Emily I.	Special Education	9/1/2020
Teerlinck, Jessica L.	Special Education	9/1/2020
Connal, Kimberly M.	Home Economics	9/1/2020
Eike, Taylor D.	Music	9/1/2020
Gingerich, Alexandra R.	Special Education	9/1/2020
Hart, Marcy J.	Elementary	9/1/2020
Jimenez, Lindsay R.	Elementary	9/1/2020
Metz, Tabitha M.	Teaching Assistant	9/1/2020
Prestano, Caroline M.	Special Education	9/1/2020
Schading, Rachael L.	Assistant Principal	7/1/2020
Scheemaker, Erik D.	Physical Education	9/1/2020
Wade, Maria J.	Special Education	9/1/2020

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mrs. Pedzich reported on behalf of the Audit Committee meeting held on June 19. The Committee reviewed the budget vote, budget transfer for school lunches, fund balance, reserve plan and their self-evaluation.

Adjournment

Upon a motion made by Mr. Patrowicz, seconded Mrs. Personale, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:28 p.m. The next meeting will be on July 1, 2020 as a Zoom meeting streamed live on YouTube at 8:00 a.m.

Respectfully submitted,

Deborah Sundlov
District Clerk