
The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, May 11, 2020 at 6:35 p.m. via a Zoom meeting that was open to the public to watch via YouTube, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Milton Johnson, Bill Patrowicz, Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK ABSENT: Deborah Sundlov

ADMINISTRATIVE TEAM PRESENT: Dan Bowman

OTHERS PRESENT: Keith Pedzich

Called to Order

Mrs. Grimm called the meeting to order at 6:35 p.m. with all saying the pledge of allegiance

President's Comments

Mrs. Grimm welcomed everyone and thanked them for their continued good work and good will.

Superintendent's Report

Superintendent Farr provided the Board with an update on the budget vote now scheduled for Tuesday, June 9. The vote will be by absentee ballot only per Executive Order 202.26. All qualified, registered voters of the school district will receive a postage paid return envelope with a ballot. All ballots must be received by Tuesday, June 9 by 5:00 p.m. to be counted.

Superintendent Farr gave an update on the reopening of the Finger Lakes area that will begin later in the week and several potential graduation plans.

Minutes

Upon a motion made by Dr. Schneider, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education approved the Regular Board Meeting minutes of April 13, 2020 and April 22, 2020.

APPROVED: MINUTES

Warrant March Review

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the March Warrants.

APPROVED: APRIL WARRANTS

0164 General 012145-012147 (In House)
0166 Federal ACH000170
0167 General ACH005273-ACH005289
0168 Federal 000566 (Check Print)
0169 General 012148-012177 (Check Print)
0170 Cafeteria 002110-002119
0171 General 012178 (In House)
0173 Cafeteria 002120-002122
0174 Capital ACH000045
0175 Federal ACH000171

0176 Federal 000567-000568 (Check Print)
0177 General 012179-012201 (Check Print)
0178 General ACH005290-ACH005316
V167 General ACH005287
**V152 General 012002 (Check Print)
**From March 2020. Was not included on Warrant Report or the Report to Audit Committee for January-March 2020.

Educational Presentation

IB Review Committee Report and Recommendations

Mr. Keith Pedzich, IB Coordinator, provided the Board with an overview of the work completed, a summary of the committee's initial findings and a review of next steps of the International Baccalaureate (IB) program.

Budget Presentation- 2020-2021 Budget

Mr. Fitch, Assistant Superintendent for Business, presented the 2020-2021 budget to the Board.

The three-part budget:

Administration	\$ 6,413,457
Program	\$ 60,557,485
Capital	<u>\$ 10,702,662</u>
Total	\$ 77,702,662

Included in this are two Capital Outlay projects.

- \$100,000 Capital Outlay project for the Primary-Elementary School to upgrade the window balancing to allow for windows to open and close properly.
- \$700,000 Central Receiving and Storage Facility project to construct a 9,000 SF central receiving facility at the Operations Center.

Also, on the ballot are:

- \$61,700,000 Capital Project for asset preservation and safety that will use \$10,600,000 in capital reserves.
- Transportation proposition for seven, 74 passenger buses
- One board seat, for Cheryl Birx
- Funding for Wood Library

Upon a motion made Mrs. Pedzich, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved the voting the 2020-2021 Budget in the amount of \$77,702,662

APPROVED: 2020-2021 BUDGET

Consensus Agenda

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda:

APPROVED: CONSENSUS AGENDA

Business and District Matters

1. Cooperative Purchasing- 2020-2021 School Year

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The City School District named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The City School District named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, That the Board of Education of the City School District listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the City School District listed below authorizes the Delaware- Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the City School District listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Canandaigua City School District

2. Generic- 2020-2021 School Year

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The City School District named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The City School District named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

BE IT RESOLVED, That the Board of Education of the City School District listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the City School District listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED, That the Board of Education of the City School District listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Canandaigua City School District

3. Food and Cafeteria Supplies- 2020-2021 School Year

WHEREAS It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS, The City School District named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The City School District named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the City School District listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the City School District listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the City School District listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Canandaigua City School District

4. Fall Semester 2020 - Student Teacher Placements/Observations

Student Teacher Placement

Mr. Vernon Tenney, Academy Principal recommends:

- Jenna Casolino, SUNY Geneseo with Abby Zanowick- 10/29/2020-12/18/2020
- Ericka Rowley, SUNY Geneseo with Spencer Sherwood- 9/5/2020-10/23/2020
- John Magnamm, SUNY Geneseo with Dave Gioseffi- 9/5/2020-10/23/2020
- Alexandra Lakeman, SUNY Geneseo with Wendy Mandarano- 9/5/2020-10/23/2020
- Jennifer Wheeler, SUNY Geneseo with Chris Betlem- 10/29/2020-12/18/2020

40 Observation Hours

- Sarah Hammond, Hobart with Reilly Figenscher- 9/1/2020-12/11/2020
- Steven D'Alterio, Hobart with Marie Windover- 9/1/2020-12/11/2020

Student Teacher Placement

Mr. John Arthur, Middle School Principal recommends:

- Thomas Vangellow, SUNY Geneseo with Deven York- 10/29/2020-12/18/2020
- Megan Leczinsky, SUNY Geneseo with Jeanne Canough- 10/29/2020-12/18/2020
- Megan Anders, SUNY Geneseo with Annette Annesi- 9/5/2020-10/23/2020
- Molly Squires, SUNY Geneseo with Julie Reinke- 10/29/2020-12/18/2020

Student Teacher Placement

Mr. Brian Amesbury, Primary-Elementary Principal recommends:

- Amy Forrest, SUNY Geneseo with Jen Bay- 10/29/2020-12/18/2020
- Grace Dunnigan, SUNY Geneseo with Dave Smith- 10/29/2020-12/18/2020
- Genevieve Corcoran, SUNY Geneseo with Darlene Daley- 10/29/2020-12/18/2020
- Paige Chalfont, SUNY Geneseo with Deb VanDeMortel- 10/29/2020-12/18/2020

Mrs. Heidi Robb, Interim Primary-Elementary Principal recommends:

- Alayna Bordone, SUNY Geneseo with Wendy Avery- 9/1/2020-10/23/2020
- Parker Cavotti, SUNY Geneseo with Jill Clingersmith- 9/1/2020-10/23/2020
- Kali Toomey, Nazareth with Beth Kuchman- 9/8/2020-10/23/2020

40 Observation Hours

- Colleen McElduff, Hobart with Katherine Wells- 9/1/2020-12/11/2020

5. Internal Audit

Approval of the Risk Assessment and Internal Audit Plan reviewed by the Audit Committee in March 2020.

6. Tax Certiorari- Community Bank N.A.

WHEREAS, Community Bank N.A. filed a tax certiorari proceeding challenging the assessment on its property located at 659 South Main Street in the City of Canandaigua, for the 2019-20 tax year; and

WHEREAS, Community Bank N.A. has proposed settlement of the proceeding upon the reduction of the assessment to \$1,250,000 and waiving real property tax refunds; and

WHEREAS, the City of Canandaigua supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceeding pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceeding commenced by Community Bank N.A. in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effective immediately.

7. Property Tax Report Card

Approval of the 2020-2021 Property Tax Report Card.

8. Administrative Internship

Mr. Matt Fitch, Assistant Superintendent for Business, is requesting approval for Jeremy Hughes, St. John Fisher College, to intern with the District from May 15-August 15, 2020.

9. Administrative Agreement

Approval of the Administrative Agreement for the years 2020-2021, 2021-2022 and 2022- 2023.

10. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

11. Recommendations of the Committee on Special Education

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Retirement

resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Sharon Frarey	Typist, Special Programs	8/28/2020	37
Chris Crosby	Custodial Worker	7/30/2020	19
Ann Skinner	Classroom Aide	6/30/2020	14

2. Instructional Personnel

A. Resignation

- 1) of Alexander Clark, School Counselor at the Middle School, has resigned from the District effective July 4, 2020.

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.

- 1) of Tina Walters, current Special Education teacher at the Primary School, to be an IST Teacher beginning in the 2020-2021 school year. She will remain in her current tenure area and on her current salary schedule.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step/Salary</u>
Tina Walters	Students w/ Disabilities 1-6; Childhood Ed 1-6; Students w/ Disabilities N-2; Early Childhood Ed B-2	7/1/2020	Current

1) Tenure Appointments

for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The



Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Alexander Clark	School Counselor	6/1/2020

2) 2020-2021 Coach

the following staff member for a Coach appointment for the 2020-2021 school year at the contractual rate:

Evan Smith – Varsity Girls Swimming Coach

End of Consensus Agenda

Four County Update

2020-2021 Slate of Officers and By-Law Amendment

- President- Robin Johnson (Penn Yan)
- 1st Vice President- Russ Harris (Newark)
- 2nd Vice President- Joe McNamara (Seneca Falls)
- By-Law Amendment

Mrs. Thomas noted there were minor edits in the bylaws that were cleaned up.

Upon a motion made by Mrs. Thomas, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved/accepted the 2020-2021 Officers and Bylaw Amendment.

APPROVED: FOUR COUNTY OFFICERS-BY-LAW AMENDMENT

Board Committee Reports

Audit Committee- Mrs. Michelle Pedzich

Mrs. Pedzich reported on behalf of the Audit Committee which met on May 8. The Committee reviewed the budget presentation and were provided a first quarter claims report from Mrs. Laurie Dueland, Claims Auditor.

District Committee Reports

District Health & Safety

Mr. Polimeni reported on behalf of the District Health & Safety Committee which met on May 7. The Committee reviewed the District Safety Plan. Mrs. Lorraine Ryan talked about potential opening in September.

Upcoming Events

- June 8- Regular Board Meeting
- June 9- School Board Vote- Via Absentee Ballots

Adjournment

Upon a motion made by Dr. Schneider, seconded Mr. Johnson, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:39 p.m. The next Regular meeting will be on June 8, 2020 as a Zoom meeting streamed live on YouTube at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk