



SAFE REOPENING PLAN

Business Name:

Facility Address: 1500 S. El Camino Real, Encinitas CA 92024

This plan does not need to be submitted at this time. This plan is to be used to prepare when businesses open per the Governor’s Order. The County will not require approval for this plan.

Businesses must implement all mandatory measures listed in A and B below. Businesses shall select applicable measures listed in C and D below and be prepared to explain why any measure that is not implemented is inapplicable to the business. Businesses shall also provide specific details regarding their Safe Reopening Plan pertaining to their business in section E below.

A. Signage (Mandatory):

- Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; wear facial coverings, maintain a minimum six-foot distance from one another; and not shake hands or engage in any unnecessary physical contact.
- Signage posting a copy of the Safe Reopening Plan at each public entrance to the facility.

B. Measures To Protect Employee Health (Mandatory):

- Teleworking opportunities have been maximized.
- All employees have been told not to come to work if sick.
- All employees must have temperature taken upon reporting to work; if 100 degrees or more, should not be allowed in workplace. Employees must be screened for symptoms (cough, shortness of breath or trouble breathing, headache, fever, chills, muscle or body aches, fatigue, sore throat, congestion or runny nose, new loss of taste or smell, nausea or vomiting, diarrhea, exposure to individuals who have tested positive for COVID-19)
- All employees must wear facial coverings in the workplace, if within six feet of others.
- All desks or individual work stations are separated by at least six feet.
- Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:

all classes at close of day and at change of class

- Personal Protective Equipment (PPE) has been provided at a level appropriate to employee job duties (describe below)

Facemasks required in class. Facemasks and shields provided for staff and visitors.

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B. Measures To Protect Employee Safety (Mandatory) Continued:

- Soap and water are available to all employees at the following location(s):

All bathrooms and kitchen.

- Copies of the Protocol have been distributed to all employees.

C. Measures To Protect Customer Safety (Check all that apply to the facility):

- Limit the number of customers in the store at any one time to 14 which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.
- All patrons/visitors must wear facial coverings.
- Curbside or outdoor service is made available where feasible.
- Optional – Describe other measures:

Visitors kept from main campus.

D. Measures To Keep People At Least Six Feet Apart (Check all that apply to the facility):

- Placing signs outside the store reminding people to be at least six feet apart, including when in line. Including encouragement for pedestrian traffic to follow one-way migration paths, if appropriate.
- Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
- All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- Appointment system is utilized, when appropriate.
- Optional – Describe other measures:

extensive signage and training of every class.

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E. Additional Measures Specific to Business (Mandatory):

Visitors/non-essential personnel limited to in front of main office, garden, and orchard if not occupied by any classes.

Outdoor classrooms provided.

Mid-class outdoor breaks.

Liquid plasma air purification during school year and electrostatic surface disinfecting.

Student chairs 6 feet apart.

No large gatherings or assemblies, single classes only

Hand sanitizer in all classrooms. Disinfecting wipes in all classrooms.

*Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

You may contact the Health and Safety Coordinator with any questions or comments about this protocol:

Name: Tracy Ahrens

Phone Number: 760-944-6777

Signature, Appointing Authority or Designee

Date of Form Completed: 6/12/20