

On March 12, 2020 Governor Cuomo issued Executive Order No. 202.1 allowing Board of Education meetings to be held without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service. On July 6, Executive Order No. 202.48 was signed extending through August 5, 2020.

This meeting will be live streamed through the school district's Zoom account on YouTube.

I. Meeting Called to Order

II. Pledge of Allegiance to the Flag

III. President's Comments

- Remarks
- Correspondence

IV. Superintendent's Report

- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

V. Minutes

(BOARD ACTION)

- May 11, 2020- Regular Board Meeting
- June 8, 2020- Regular Board Meeting
- June 17, 2020- Special Board Meeting
- June 22, 2020- Regular Board Meeting
- July 1, 2020- Reorganizational Meeting

VI. Warrant November Review (Mrs. Birx and Mr. Johnson)

(BOARD ACTION)

- 0199 General 012269-012272 (In House)
- 0201 General ACH005353-ACH005372
- 0202 Federal ACH000175-ACH000179
- 0203 Capital ACH000047
- 0204 General 012273-012309 (Check Print)
- 0205 Federal 000575-000586 (Check Print)
- 0206 Cafeteria 002133-002166
- 0207 General 012310 (In House)
- 0208 General ACH005373-ACH005378
- 0209 General 012311-012326 (Check Print)
- 0210 Federal 000587 (Check Print)
- 0212 Federal 000588 (Check Print)
- 0213 Federal ACH000180
- 0214 General ACH005379-ACH005401
- 0215 General 012328-012364 (Check Print)
- 0216 General ACH005402-ACH005403
- 0217 Federal 000589-000591 (In House)
- 0218 General 012365-012373 (In House)
- 0219 Cafeteria 002167-002179
- V204 General 012292 (Check Print)
- V214 General 012327 (Check Print)*

*Check #012327 is not included within a payment warrant on the above report. It was mistakenly uploaded to Check Print for payment and was supposed to be issued as ACH. It was immediately voided (V214).

VII. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business and District Matters

1. Treasurer’s Report

The Treasurer’s Report for the Period of June 1 – June 30, 2020. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

2. Budget Status Report

The Appropriation Status Report, which is a summary, for the period of July 1, 2019 - June 30, 2020. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

3. Revenue Status Report

The Revenue Status Report, which is a summary, for the period of July 1, 2019 – June 30, 2020. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

4. Bus Tire Caps

Opening of bids was held on June 3, 2019. First extension of bid term is July 1, 2020-June 30, 2021 with extensions available up to an additional 12 months.

Contract: Bus Tire Caps

Contractor: Lewis General Tires

Base Bid: \$279.95/tire

The Assistant Superintendent for Business recommends that the Board of Education award the contract for the Bus Tire Caps as follows:

Contract: Lewis General Tires \$279.95/tire

5. Contracts

Contract with School of the Holy Childhood for Music Therapy services per a student(s) IEP at a rate of \$45/session from July 6-August 14, 2020.

Contract with the City of Canandaigua for one full-time and one part-time School Recourse Officer (SRO) for the 2020-2021 school year.

6. Tax Certiorari- Forth Hill, LLC- Amendment

At a Regular Meeting of the Board of Education of the Canandaigua City School District (the “Board of Education”), held virtually on June 22, 2020; held via Zoom and live streamed on YouTube; and

WHEREAS, Fort Hill Housing Development Fund Company, Inc., Conifer Fort Hill Associates, L.P., Auditorium at Fort Hill, LLC (“Fort Hill”) filed tax certiorari proceedings challenging the assessment on its property located on the corner of Main Street and Fort Hill Avenue, for the 2018-19, 2019-20, and 2020-21 tax years; and

WHEREAS, on June 22, 2020, the Board of Education approved settlement of the proceedings upon the following terms:

- a) Reduce the 2018 assessment for Tax Parcel No. 77.17-1-35.21 to \$2,352,580;
- b) Reduce the 2018 assessment for Tax Parcel No. 77.17-1-35.22 to \$115,000;
- c) Reduce the 2019 assessment to \$2,323,607;

- d) Reduce the 2020 assessment to \$1,293,029; and

WHEREAS, the Board of Education seeks to amend its June 22, 2020 as follows:

- a) Reduce the 2018 assessment for Tax Parcel No. 77.17-1-35.21 to \$2,352,580;
- b) Reduce the 2018 assessment for Tax Parcel No. 77.17-1-35.22 to \$115,000;
- c) Reduce the 2019 assessment to \$2,253,898 (\$2,323,607 fair market value);
- d) Reduce the 2020 assessment to \$1,241,307 (\$1,293,029 fair market value); and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education seeks to amend its June 22, 2020 Board Resolution approving the Fort Hill tax certiorari proceedings as detailed above and hereby delegates to Ferrara Fiorenza PC the authority to execute settlement documents in accordance with the foregoing.
2. This Resolution shall take effect immediately.

7. Resolution- Conflicting Policies

WHEREAS, on March 16, 2020, the New York State Governor declared, under Executive Order 202.4, all schools within New York State to be closed to students no later than March 18, 2020 for a period of two weeks, ending on April 1, 2020, in response to the COVID-19 public health emergency; and

WHEREAS, various subsequent executive orders were issued by the New York State Governor resulting in the closure of schools to students for the remainder of the 2019-2020 school year; and

WHEREAS, on or about July 13, 2020, the New York State Department of Health issued interim guidance for in-person instruction at Pre-K to Grade 12 schools during the COVID-19 public health emergency for the 2020-2021 school year; and

WHEREAS, on or about July 16, 2020, the New York State Education Department released reopening guidance for schools for the 2020-2021 school year.

NOW, THEREFORE, the Board of Education resolves as follows:

1. In an effort to comply with reopening requirements, the Board hereby temporarily suspends any Board policy or administrative regulation/procedure that conflicts with any current or future federal, state, or local law, regulation, executive order, and/or state or federal guidance released for the purpose of reopening of schools.
2. The Superintendent of Schools is authorized to follow the federal, state, or local laws, regulations, executive orders, and/or state or federal guidance and to take such action as necessary and proper for the purpose of reopening of schools.

8. Surplus Books

Mrs. Heidi Robb, Assistant Primary Principal, is requesting approval to declare as surplus 190 copies of the textbook, *Your Health*. The book is outdated and is no longer used at Primary-Elementary School or the Middle School.

9. Student Teacher Placement

Mr. John Arthur, Middle School Principal is recommending the below:

- Andrew Kemler, SUNY Geneseo with Joe Sabbour, September 1-October 23, 2020

10. Appointment

The appointment of Vernon Tenney as COVID Compliance Officer for the 2020-2021 school year.

11. Recommendations of the Committee on Preschool Special Education

For review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

12. Recommendations of the Committee on Special Education

For review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Lois Myers	Food Service Helper	7/28/2020	20

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Emily French	School Bus Monitor	Resignation	6/10/2020
Mark Quenan	Building Maintenance Assistant	Resignation	7/8/2020
Brennen Schiller	Custodial Worker	Resignation	7/30/2020

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Jeff Sabin	Account Clerk Typist	7/20/2020	\$14.50/hr.
Connor McClain	Building Maintenance Assistant	7/6/2020	\$14.78/hr.
Conner Brizzee	Custodial Worker	7/6/2020	\$12.70/hr.
John Power	School Bus Monitor	8/25/2020	\$12.60/hr.
William Chrysler	School Bus Driver	8/25/2020	\$23.24/hr.
Tanner Bussey	Student Helper - Custodial	7/8/2020	\$12.00/hr.
Micah Bennett	Student Helper - Custodial	7/8/2020	\$12.00/hr.
Caleb Friel	Student Helper - Custodial	7/8/2020	\$12.00/hr.
Soon Jo	Cook Manager	9/1/2020	\$16.87/hr.
Rebecca Donovan	Substitute Account Clerk Typist	8/14/2020	\$15.77/hr.

2. Instructional Personnel

A. Leave of Absence

- Jennifer Colbert has requested a leave of absence from September 4, 2020 through January 29, 2021.

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.

- 1) Rebecca Kraft, Grade 6 teacher at the Middle School, will be appointed to a 1.0 FTE Enrichment Teacher effective July 1, 2020. She will remain in her current tenure area and on her current salary schedule.
- 2) Tabitha Metz, current Teaching Assistant at the Primary School, will be appointed to a 1.0 FTE, 4-year probationary position as an AIS Interventionist at the Primary-Elementary School with a tenure area of Elementary effective July 1, 2020.
- 3) Kathryn Hanford, current 2nd Grade teacher at the Primary School, will be appointed to an AIS Interventionist position at the Primary-Elementary School effective July 1, 2020. She will remain in her current tenure area and on her current salary schedule.
- 4) Leah Stevens received her Bachelor’s degree in Psychology and her Master’s degree in Literacy both from Nazareth College. She has 9 years of teaching experience including the past 2 as a Long-term Substitute for the District. Ms. Stevens will be appointed to a 1.0 FTE, 3-year probationary position as an AIS Interventionist at the Primary-Elementary School with a tenure area of Elementary effective July 1, 2020.
- 5) Meghan Glover received her Bachelor’s degree in Health Science from SUNY Brockport. She earned her Master’s degree in Curriculum Specialist from The College at Brockport. Mrs. Glover will be appointed to a 4-year probationary position as a Special Education Teacher with a tenure area of Special Education at the Primary-Elementary School effective September 1, 2020.
- 6) Erica March, current Special Education teacher at the Elementary School, will be appointed to a 1.0 FTE, 3-year probationary Elementary Education teacher with a tenure area of Elementary effective July 1, 2020.
- 7) Morgan Mahoney received her Bachelor’s degree in Childhood Education from Nazareth College. Ms. Mahoney will be appointed to a 1.0 FTE, 4-year probationary position as a Special Education Teacher with a tenure area of Special Education at the Primary-Elementary School effective September 1, 2020.
- 8) Jennifer Coles-Lloyd received her Bachelor’s degree in Education from SUNY Geneseo. She earned her Master’s degree in Education from Nazareth College. She has been working in public and private education for 9 years. Mrs. Coles-Lloyd will be appointed to a 4-year probationary position as a Special Education Teacher with a tenure area of Special Education at the Primary-Elementary School effective September 1, 2020.
- 9) Mark Sutter received his Bachelor’s degree in Art from The University at Albany and earned his Master’s degree in Literacy from Alfred University. He has worked in public education for the past 19 years. Mr. Sutter will be appointed to a 1.0 FTE 3-year probationary Art Teacher position with a tenure area of Visual Art effective September 1, 2020. This position is available as a result of a retirement.
- 10) Emily Spinelli, current Special Education teacher at the Middle School, will be appointed to a 1.0 FTE, 3-year probationary Grade 6 teacher with a tenure area of Elementary effective July 1, 2020.



11) Mary Green received her Bachelor’s in Nursing from Nazareth College. She has worked as a RN since 2013 and as a School Nurse since 2018. Ms. Green will be appointed to a 1.0 FTE School Nurse effective September 1, 2020. This position is available as a result of a retirement.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Rebecca Kraft	Childhood Ed 1-6; Students w/ Disabilities 5-9 Generalist; Students w/ Disabilities 1-6; Students w/ Disabilities N-2; Literacy 5-12; Literacy B-6; Generalist in Middle Childhood Ed 5-9; Early Childhood Ed B-2	7/1/2020	Current Step
Tabitha Metz	Childhood Ed 1-6; Literacy B-2	7/1/2020	Step 3
Kathryn Hanford	Pre K, Kindergarten And Grades 1-6; Reading	7/1/2020	Current Step
Leah Stevens	Childhood Ed 1-6; Students w/ Disabilities 5-9 Generalist; Students w/ Disabilities 1-6; Students w/ Disabilities 7-12 Generalist; Literacy 5-12; Literacy B-6; Generalist in Middle Childhood Ed 5-9	7/1/2020	Step 10
Meghan Glover	Early Childhood Ed B-2; Childhood Ed 1-6; Students w/ Disabilities 1-6; Students w/ Disabilities B-2	9/1/2020	Step 6
Erica March	Childhood Ed 1-6; Students w/ Disabilities 1-6; Early Childhood Ed B-2; Students w/ Disabilities B- 2; Literacy B-2;	7/1/2020	Current Step
Morgan Mahoney	Early Childhood Ed B-2; Childhood Ed 1-6; Students w/ Disabilities 1-6; Students w/ Disabilities B-2	9/1/2020	Step 1
Jennifer Coles-Lloyd	Early Childhood Ed B-2; Childhood Ed 1-6; Students w/ Disabilities 1-6	9/1/2020	Step 7
Mark Sutter	Art K-12	9/1/2020	Step 15
Emily Spinelli	Nursery, Kindergarten & Grades 1-6; Reading; Special Education	7/1/2020	Current Step
Mary Green	RPN License	9/1/2020	Step 6

12) Teacher On Special Assignment

The following staff member is recommended for a Special Assignment for the 2020 – 2021 school year at their current salary:

- Kelly Scammell – Dean of Students; Primary-Elementary School
- Keith Pedzich – Technology Integrator 0.5 FTE

13) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Hailey Wageman	Spanish Teacher	Middle School	9/1/2020-2/1/2021

14) Certified Substitute Teachers

The following individuals have been recommended to Certified Substitute Teacher positions conditional upon verification of certification and criminal history clearance from the New York State Education Department where applicable:

- Maureen Senska (Preferred)
- Mary Kay Hartnett (Preferred)
- Robert Steedman (Preferred)

15) Non-Certified Substitute Teachers

The following individual has been recommended to a Non-Certified Substitute Teacher position conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Alexa Cunningham

End of Consensus Agenda

VIII. Board Goals

(BOARD ACTION)

1. Use the Strategic Plan as a living document that guides all we do in our district.
2. Strengthen board recognition of students, district, and community members to ensure success is celebrated.
3. Ensure a transparent and inclusive communication for all stakeholders for the Capital Project.
4. Continue to monitor the condition of Braves Field to ensure it meets all safety requirements.
5. Continue to support the superintendent and new board member in an atmosphere of collaboration and positive, direct communication.
6. Support, promote, and participate in district diversity, equity, and inclusion efforts.

IX. District and Board Committees

(BOARD ACTION)

X. Closing Remarks

(President, Board of Education and/or Superintendent)

XI. Upcoming Events

- August 31- Regular Board Meeting
- September 7- Labor Day
- September 8- Superintendent Conference Day
- September 9- First day of school
- September 14- Regular Board Meeting