



Educating Our Students to Reach Their Full Potential

Dr. Trevor R. Johnson, *Principal* • James B. Roberts, *Assistant Principal* • Erik L. Davis, *Assistant Administrator*

Enrolling/Registering a New student at Dakota Hills Middle School

Welcome to Dakota Hills Middle School - home of the Wildcats! We are excited to have your family and your student join our school. In order to register for school it is important for us to learn as much as we can about your child's previous educational experience. Please review the following checklist to be sure you have all the required information.

REQUIRED RECORDS:

A copy of the student's Birth Certificate. If you have lost or misplaced your student's birth certificate, contact the Dakota County Office of Vital Statistics at 651-438-4313. If your child was born out of state, contact a similar office in the state.

For Special Education Students, we require a copy of the most current IEP and Evaluation Report. Our special education staff will need to review this paperwork to determine appropriate placement.

Proof of Residency - To verify your residence, we require official documentation of your name and household address. Common examples of this documentation may include: purchase or rental agreement, driver's license, gas or electric bill.

Proof of Guardianship - If you are not the parent/s listed on the birth certificate but are a legal guardian, we will need a copy of legal documentation or a notarized Substitute Caretaker form.

Immunization Requirements - Must be met per district policies and state laws. Please contact our school nurse, Ms. White at 651-683-6800 for questions.

Families should ask for a printed report of immunizations from your medical provider. Submit this documentation to the school nurse for entry. You can mail or fax it to the health office. (Fax 651.683.6858)

It is the responsibility of the parent/guardian to ensure we receive the above records and to notify the student's previous school of your intent to enroll at Dakota Hills Middle School. Please do not hesitate to call should you have any questions about our school or the registration process. We look forward to working with you and your child. Thank you!

Registration Forms

[Student and Census Information Form](#)
[Request for Student Records](#)
[Home Language Questionnaire Form](#)
[Ethnic and Racial Designation Form](#)

Nurse's Office Forms

[Immunization Requirements](#)
[Student Health Information](#)
[Student Immunization Form](#)
[Authorization for Administration of Prescription Meds](#)
[Authorization for Student Possession and Self Medication with Inhaler, EpiPen and/or Insulin](#)

****Please choose appropriate grade registration sheet:**

[6th Grade Elective Form](#)

[7th Grade Elective Form &](#)

- [Course Description Booklet](#)

[8th Grade Elective Form &](#)

- [Course Description Booklet](#)

continued... [Additional Forms](#) (next page)

[Additional Forms](#)

[DHMS Parent Form](#)

[DHMS Student Form](#)

[School View Form \(6" grade & new students only\)](#)

[ALA Carte Form](#)

[DHMS Parent Volunteer Form](#)

[Student Access and Internet Use Form](#)

[iPad Mini Student User Agreement](#)