

# **BOARD SPECIAL MEETING PACKET AUGUST 3, 2020**

**Virtual Meeting – 6:00pm**

Meeting link is posted at [dexterschools.org/district/calendar](https://dexterschools.org/district/calendar).



*Our Vision:*  
*Champion Learning –*  
*Develop, Educate, and Inspire!*



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## **BOARD OF EDUCATION OATH OF OFFICE**

I do solemnly swear, (or affirm) that I will support the Constitution of the United States and the Constitution of this State, and that I will faithfully discharge the duties of the Office of School Trustee of the Dexter Community School District to the best of my ability.



*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below (Bylaw 0166).*

## BOARD SPECIAL MEETING AGENDA

- A. CALL TO ORDER
  - 1. Roll Call
  - 2. Student Representative Oath of Office
  - 3. Virtual Meeting Procedures
- B. MINUTES (Special Meeting 7-13-2020; Regular Meeting 7-13-2020)
- C. APPROVAL OF AGENDA
- D. SUSPEND BYLAW 0167.3 – PUBLIC PARTICIPATION
- E. SCHOOL PRESENTATION – Draft Plans for Fall 2020\*
  - 1. Draft Plans for Fall 2020
  - 2. Virtual Q & A
- F. PUBLIC PARTICIPATION (see notes)  
*Per Policy 0167.3: Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.*
- G. BOARD DISCUSSION
  - 1. Draft Plans for Fall 2020
- H. ADJOURNMENT

\*Meeting Presentation – Draft Plans for Fall 2020 – posted online 7/31/2020.

### CALENDAR

Monday, August 10 – 7:00pm via Zoom  
Board Meeting

**BOARD NOTES – SPECIAL MEETING**  
**AUGUST 3, 2020 – VIRTUAL MEETING 6:00pm**  
**WEBINAR ID 834 5490 6440**

**A. CALL TO ORDER**

1. Roll Call.
2. Student Representative Oath of Office. Superintendent Chris Timmis will administer the Oath of Office to new student representative Aidan Naughton.
3. Virtual Meeting Process. Virtual meeting procedures vary from typical meeting procedures in the following ways:
  - a. Board members will be asked to state their name when making motions and seconds for the benefit of the audience.
  - b. All votes will be roll call votes for clarity.
  - c. The chair will strive to recognize board members by name before they speak. In the event that this doesn't happen, trustees are encouraged to announce their own names or may be reminded to do so.
  - d. Audience members will be muted until recognized by the chair during the public participation periods.
  - e. People who speak during public participation will be asked to state their name, address, and topic before speaking.
  - f. Board members should refrain from using email, texting, instant messaging and other electronic forms to communicate with each other or members of the public during the meeting, and specifically refrain from using the chat box except to vote.
  - g. Board members should conduct themselves in a manner consistent with in-person school board meetings.
  - h. During the Q & A, audience members will have the opportunity to type questions into the Q&A window. Those questions will be answered live by the Superintendent.

**B. MINUTES**

Your packet contains special meeting minutes and regular meeting minutes from July 13, 2020.

- \* An appropriate motion might be, "I, \_\_\_\_\_, move that the board of Education approve the meeting minutes from 7-13-2020 as presented/amended."

**C. APPROVAL OF AGENDA**

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

- \* An appropriate motion might be, "I, \_\_\_\_\_, move that the Board of Education approve the agenda as presented/amended."

**D. SUSPEND BYLAW 0167.3**

1. Public Participation. Board bylaw 0167.3 (Public Participation, attached) provides two opportunities for public participation at all board meetings. Because this Special Meeting involves a presentation that many participants will have questions about,

**BOARD NOTES – SPECIAL MEETING**  
**AUGUST 3, 2020 – VIRTUAL MEETING 6:00pm**  
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there will be a Question & Answer Session immediately following the presentation. Following the presentation and Q & A, there will be one session of public participation. The total time and time per public speaker may be adjusted depending on interest.

- \* An appropriate motion would be, "I, \_\_\_\_\_, move that the Board of Education suspend bylaw 0167.3 for this Special Meeting to allow time for a Question and Answer session and to provide a single public participation session."

**E. SCHOOL PRESENTATION**

1. Draft Plans for Fall 2020. The District "Return to School" team of administrators, teachers, and support staff have prepared draft plans for fall 2020. That document may be found at this link:  
<https://drive.google.com/file/d/1Div7M-a200VFnobNOEyvimkqZCh5ADpa/view?usp=sharing>
2. Virtual Question & Answer Session. Audience members with questions about the presentation may type them into the Q & A (not Chat) window as they arise. The Superintendent will answer all questions live during this Q&A period.

**F. PUBLIC PARTICIPATION**

At this time, those interested in making a comment should raise their hands virtually in the participants window. The Chair will determine the number of people interested in speaking before the board and determine the total amount of time for the public participation session and the amount of time allotted for each speaker.

**G. BOARD DISCUSSION**

1. Draft Plans for Fall 2020. Board Members will have the opportunity to discuss the draft plans for fall. This item will return for action on Monday, August 10th.

**H. ADJOURNMENT**

Book	Policy Manual
Section	0000 Bylaws
Title	PUBLIC PARTICIPATION AT BOARD MEETINGS
Code	po0167.3
Status	Active
Adopted	March 17, 2003
Last Revised	February 10, 2020

Notes in red indicate changes in procedure for this special meeting. Add Virtual Q & A with audience questions, only one period of public participation with flexible time.

Other notes are procedural changes due to virtual meeting rather than in-person.

### 0167.3 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall ~~provide two periods~~ for public participation at public meetings of the Board and publish rules to govern such participation in Board meetings and in Board committee meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted at a time as indicated on the meeting agenda and as determined by the presiding officer.
- B. Anyone with concerns related to the operation of the schools or to matters within the authority of the Board may participate during the public portion of a meeting.
- C. Participants shall direct all comments to the Board and not to staff or other participants.
- D. The presiding officer may:
  - 1. prohibit public comments which are frivolous, repetitive, or harassing;
  - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - 3. request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting.

### General Rules for Public Participation

- A. ~~Individuals should indicate their interest in participating by raising their hands in the virtual chat window.~~ Individuals will be recognized by the Board President or presiding chair when it is their opportunity to address the Board.
- A. Each speaker will be asked to announce his/her name and affiliation before beginning to speak.
- B. One speaker may not yield his/her time to another. No person may speak more than once at either commentary opportunity. No person may speak more than once on the same subject during a single meeting.
- C. If a large group plans to attend, they are encouraged to select up to five (5) representatives to speak on their behalf.
- D. Persons who wish to address the Board at board meetings ~~and would like a personal response~~ should complete a Public Comment Card. Cards are available on the District website, from the Superintendent's office, and at all meeting locations. This form should be presented to the Board President or presiding chair at the beginning of the meeting.

- F. Members of the Board and district employees will not answer questions or comments during public participation. Persons requesting an individual response shall note the request on the Public Comment Card **or send an email to the Superintendent** and include appropriate contact information.
- G. Citizens with concerns or complaints about school employees should use the protocol outlined in board policy 9130: Citizen Complaints. Citizens are encouraged to utilize established channels before bringing the matter to the School Board. Employees have contractual and legal rights and may request a closed meeting if complaints reach the Board level.
- H. Speakers addressing the board shall take into consideration rules of common courtesy. Speakers who make attacks of a personal nature and/or who do not abide by rules of common courtesy will be reminded of such rules by the Board President or presiding chair. Such individuals may be asked to leave the meeting if their behavior is disruptive or interferes with the orderly progress of the meeting.
- I. Audio or video recordings are permitted subject to the following conditions:
1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recording device should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

#### **First Public Commentary**

The first public commentary, scheduled near the beginning of all Board meetings, workshops, and committee meetings, shall be limited to an accumulated time of thirty (30) minutes. Time may be extended at the discretion of the Board President or presiding chair.

Individual speakers will be allotted a maximum of five (5) minutes, however, the time may be reduced if a large number of persons wishes to address the Board. In these instances, the number of speakers will be divided equally into the thirty (30)-minute time limit. For example, if ten (10) persons wish to address the Board, each individual will be given three (3) minutes.

#### **Second Public Commentary**

The second opportunity for public commentary, scheduled near the end of all Board meetings, shall be limited to an accumulated time of fifteen (15) minutes. Time may be extended at the discretion of the Board President or presiding chair.

Persons who wish to address the Board during the second opportunity for public participation shall form a line at a location to be designated and will be recognized by the Board President or presiding chair in the order of assembly.

Individuals will be allotted a maximum of three (3) minutes, however, the time may be reduced if a large number of persons wishes to address the Board. In these instances, the number of speakers will be divided equally into the fifteen (15)-minute time limit. For example, if fifteen (15) persons wish to address the Board, each individual will be given one minute.

Revised 10/20/03

Revised 3/7/05

Revised 7/6/10

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M.C.L. 15.263(4)(5)(6), 380.1808

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
SPECIAL MEETING MINUTES – JULY 13, 2020  
Virtual Meeting via Zoom, Webinar ID 865 1956 9538**

The meeting was called to order at approximately 5:31pm by Board President Julie Schumaker.

**A. ROLL CALL**

**Members Present:** Jason Gold, Mara Greatorex, Daryl Kipke, Dick Lundy, Barbara Read, Julie Schumaker

**Members Absent:** none

**Administrative & Supervisory Staff:** Barb Santo, Christopher Timmis, Hope Vestergaard

**DEA Representative:** none

**DESPA Representative:** none

**Guests:** Amy Bingham Osinski, Andrea Sellman, Anne Nakon, Brian Arnold, Danielle Alabré, Elise Bruderly, Jodi Helmholtz, Lauren Straub, Melanie Szawara, Nina Plasencia, Sarah Hunt, Tammy Reich

**Press:** none

**B. APPROVAL OF AGENDA**

Mara Greatorex made a motion to approve the agenda as presented. Jason Gold seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

**C. SUSPEND BYLAW 0167.3 – PUBLIC PARTICIPATION**

Due to the limited amount of time for interviews and deliberation, and the regular meeting opportunity for public participation at 7:00pm, Daryl Kipke made a motion to suspend bylaw 0167.3 for this special meeting and allow an abbreviated public participation period following deliberations. Mara Greatorex seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

**D. DISCUSSION**

1. Board Candidate Interviews. Board candidates Melanie Szawara, Elise Bruderly, and Brian Arnold each answered questions for 10-12 minutes and had the opportunity to add information if there was time remaining in their slot.
2. Board Candidate Selection. Board members recorded their top two candidates individually and shared them with the group when everyone had voted. Elise Bruderly received six votes (Gold, Greatorex, Kipke, Lundy, Read, Schumaker), Brian Arnold received three votes (Gold, Kipke Lundy) and Melanie Szawara received three votes (Greatorex, Read, Schumaker). Board members had the opportunity to make positive remarks about each of the candidates. Board members recorded their top candidate individually and the votes were tallied. Elise Bruderly was unanimously supported. Mara Greatorex made a motion that the Board of Education appoint Elise Bruderly to fill the board seat vacated by Ron Darr until the certification of the November 3, 2020 election. Barbara Read seconded the motion. **Roll Call Vote. Motion carried (unanimous).**



**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
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**E. PUBLIC PARTICIPATION – none.**

**The meeting was adjourned at 6:39pm.**

MINUTES/hlv

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Daryl Kipke  
Secretary  
Board of Education

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION**  
**MEETING MINUTES – JULY 13, 2020**  
**Virtual Meeting via Zoom, Webinar ID 827 6543 1664**

Per bylaw 0152, the Superintendent of Schools is designated as temporary chairman to preside through the election of officers. The meeting was called to order at approximately 7:00pm by Superintendent Chris Timmis.

There was an error in the motion to appoint a board member to fill Ron Darr's seat during the 5:30pm Special Meeting. Mara Greateorex made a motion to amend her previous motion to appoint Elise Bruderly to fill the seat vacated by Ron Darr through December 31, 2020. Dick Lundy seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

**A. ROLL CALL**

**Members Present:** Elise Bruderly, Jason Gold, Mara Greateorex, Daryl Kipke, Dick Lundy, Barbara Read, Julie Schumaker

**Members Absent:** none

**Student Representative:** Anna Shehab

**Administrative & Supervisory Staff:** Sharon Raschke, Barb Santo, Mollie Sharrar, Christopher Timmis, Hope Vestergaard

**DEA Representative:** Jessica Baese

**DESPA Representative:** D'Ann Dunn

**Guests:** Amy Lamb, Amy Bingham Osinski, Andrea Sellman, Anne Nakon, Carrie Livingston, Daniel Alabré, Jennifer Arnold, Joanne Shipley, Jodi Helmholtz, Kevin Simons, Lauren Straub, Laurie Farmer, Louann Wing, Mark Remington, Melanie Szawara, Melanie McIntyre, Merrow Family, Michael Bruderly, Nina Plasencia, Ryan Spencer, Sarah Hunt, Scott Eldridge, Sharon Chevillet

**Press:** Lonnie Huhman, Dexter Sun Times News

Superintendent Chris Timmis administered the oath of office to Elise Bruderly.

**B. MEETING MINUTES**

Daryl Kipke made a motion to approve the minutes from 6-29-2020 as presented. Jason Gold seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

**C. APPROVAL OF AGENDA**

Dick Lundy made a motion to approve the agenda as presented. Mara Greateorex seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

**D. ELECTION OF OFFICERS**

Mara Greateorex made a motion to nominate Julie Schumaker for the office of President. Dick Lundy seconded the motion. **Roll Call Vote. Motion Carried (6-1, Read against.)**

Julie Schumaker assumed presidency over the meeting.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION**  
**MEETING MINUTES – JULY 13, 2020**  
**Virtual Meeting via Zoom, Webinar ID 827 6543 1664**

Daryl Kipke made a motion to appoint Mara Greatorex for the office of Vice President. Dick Lundy seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

Dick Lundy made a motion to nominate Daryl Kipke for the office of Secretary. Mara Greatorex seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

Jason Gold made a motion to nominate Dick Lundy for the office of Treasurer. Daryl Kipke seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

**E. SCHOOL PRESENTATIONS – Legal Counsel Presentation**

Scott Eldridge, Principal and Managing Director at Miller Canfield, shared a slide presentation about the *Open Meetings Act, Committees, and Social Media* to address ongoing board and community conversations on this topic. Board members had the opportunity to ask questions. The slideshow is posted on the board presentations page of the website

(<https://www.dexterschools.org/district/board-of-education/board-presentations>) and the video recording of the meeting is posted here: <https://www.dexterschools.org/district/board-of-education/board-meetings/videos>

**F. ADMINISTRATION & BOARD UPDATE**

1. Superintendent Update. Chris Timmis updated the Board on several items:
  - a. The sale of the Copeland building to the Encore Theater has finally closed;
  - b. 100% of IB Diploma candidates earned the diploma;
  - c. Commencement went well thanks to the effort of many staff and volunteers;
  - d. Dr. Timmis shared the Return to School Roadmap and Executive Order 2020-142 documents from the State.
2. Board President Update. Julie Schumaker made a request for civil discourse and encouraged people to respectfully communicate about school topics with each other and about each other on social media.
3. Student Representative Update. Anna Shehab noted that many graduating students mentioned how much they appreciated the graduation ceremony; IB diploma criteria were adjusted this year to account for the impact of COVID on students.

**G. PUBLIC PARTICIPATION**

1. Nina Plasencia commented on the board appointment and streaming of meetings.
2. Daniel Alabr  made comments and asked a question about the I.B. Programme.

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3. Hope Vestergaard read a suggestion from Jennifer Arnold regarding trustee behavior on social media. This was submitted as a written comment because Ms. Arnold was having difficulty connecting virtually.

**H. CONSENT ITEMS**

Dick Lundy made a motion to approve the consent items in bulk. Daryl Kipke seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

The Board of Education offered probationary teaching contracts for the 2020-2021 to Cassandra (Cassie) Lythjohan and Jessica Wolma.

**H. ACTION ITEMS**

1. Banking - Depositories, Accounts Payable, Internal Agency Account, Payroll Account, Wires/Transfers, Contracts/Agreements/Purchase Orders, Safe Deposit Box, Notice of Meeting Fees, Designate Treasurer/Secretary Responsibilities and Designate Electronic Transfer Officer. Dick Lundy made a motion that the Board of Education approve annual banking and signatory and other recommendations in the attached memo [from CFO Sharon Raschke]. Jason Gold seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**
2. Board Memberships. Jason Gold made a motion that the Board of Education renew its membership in the Michigan Association of School Boards (MASB) at an annual cost of \$6,203 and the Michigan Association of School Boards Legal Trust Fund at an annual cost of \$292. Mara Greatorex seconded the motion. **Roll Call Vote. Motion Carried(unanimous).**
3. Declaration of Commitment, Conflict of Interest, Board Norms, Social Media Guideline Forms. Board members were reminded to sign and return these annual declarations.
4. MHSAA Membership. Barbara Read made a motion that the Dexter Community Schools join the Michigan High School Athletic Association and agree to participate according to its rules and regulations. Mara Greatorex seconded the motion. **Roll Call Vote. Motion Carried(unanimous).**
5. School Loan Application 2020-2021. Dick Lundy made a motion that the Board of Education authorize the attached resolution to reflect the anticipated activity with the School Loan Revolving Fund. Daryl Kipke seconded the motion. **Roll Call Vote. Motion Carried(unanimous).**
6. MASB Course Approval. Jason Gold made a motion that the Board of Education approve registration fees for any board member in good standing to attend up to six MASB virtual courses before August 31, 2020. Mara Greatorex seconded the motion. **Motion Carried (6-0-1, Barbara Read abstaining).**

**I. DISCUSSION ITEMS – none**

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION**  
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**J. COMMITTEE UPDATES – none**

**K. PUBLIC PARTICIPATION – none**

**L. BOARD COMMENTS**

1. Elise Bruderly. Elise thanked the Board for the opportunity to serve.
2. Dick Lundy. Dick made remarks about graduation.
3. Barbara Read. Barbara made remarks about graduation.
4. Mara Greator. Mara made remarks about graduation, the District's new website, and the streaming of this meeting.
5. Daryl Kipke. Daryl commented on the Superintendent's commencement remarks.
6. Jason Gold. Jason commented on the student commencement speakers and participating in the high school student workouts.
7. Julie Schumaker. Julie commented on graduation, the MASB Virtual Forum with Governor Whitmer, and the challenges of Phase Four of reopening.

At approximately 8:51pm, President Julie Schumaker adjourned the meeting.

MINUTES/hlv

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Daryl Kipke  
Secretary  
Board of Education